

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

### MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE COUNCIL CHAMBER GILGANDRA ON WEDNESDAY 18 DECEMBER 2013 COMMENCING AT 10:08AM

**PRESENT:** N.Kinsey (Chairman), G. Peart, M. Coe, P. Shinton, I. Woodcock, A. Van Lubeck and D. Batten.

**Staff Members:** Don Ramsland and Ian Kelly.

**Visitor:** Nil.

1. **APOLOGIES:** R. Greenaway D Schieb and M. Webb,

#### 12/13/1 Resolved:

That apologies from Clrs R. Greenaway, D Schieb and M. Webb, be accepted and leave of absence be granted.

**Moved:** Clr Van Lubeck

**Seconded:** Clr Woodcock

**Carried**

#### 2. CONFIRMATION OF MINUTES

#### 12/13/2 Resolved:

That the minutes of the Castlereagh Macquarie County Council meeting held at Walgett on Wednesday 21 June 2013, having been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Van Lubeck

**Seconded:** Clr Batten

**Carried**

#### 3. CHAIRMAN'S REPORT

Clr Kinsey that he and the General Manager had attended meetings at Lightning Ridge and Walgett on 9/10 December, 2013 with the Natural resources Commission as they were touring western NSW as a review of weeds issues in our area especially the control of Hudson Pear.

There were at least seven in the Natural Resources Commission Group. CMCC, United Farmers and Western Catchment Management were nominated to prepare terms of reference in respect of the Hudson Pear issue for the next meeting which should speed things up.

**CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES**

Warren Shire Council is not keen about the prospect of losing its only weeds officer who has the respect of Warren Shire Council's rural ratepayers, Clr Kinsey's main concern as a rate payer is over Harrisia Cacti at the southern end of Warren Shire.

Clr Kinsey can't see how we could possibly do justice to our property inspection grant by getting rid of weeds officers.

Clr Kinsey has no problem with closing down the parcel operation as the budget shows it is still running at a loss.

Clr Kinsey stated that from his point of view getting rid of staff could end up costing more than it is worth and we should be seeking advice from Local Government NSEW industrial section and the relevant union.

**12/13/3            Resolved:**

That the Chairman's report be received and noted.

**Moved:**            Clr Kinsey

**Seconded:**        Clr Woodcock

**Carried**

At this point in proceedings the General Manager took the Chair to conduct the annual elections for Chairperson and Deputy Chairperson.

**4. METHOD OF VOTING- ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

**12/13/4            Resolved:**

That Council adopt the ordinary ballot method for the election of the Chairperson and Deputy Chairperson

**Moved:**            Clr Van Lubeck

**Seconded:**        Clr Batten

**Carried**

**5. ELECTION OF CHAIRPERSON**

There being only one nomination for the position of Chairperson, that of Clr Noel Kinsey, the Returning Officer declared Clr Noel Kinsey elected as Chairperson for term ending September, 2014

**6. ELECTION OF DEPUTY CHAIRPERSON**

There being only one nomination for the position of Chairperson, that of Clr Robert Greenaway, the Returning Officer declared Clr Robert Greenaway elected as Deputy Chairperson for term ending September, 2014 subject to confirmation of his acceptance of the nomination for the position.

**7. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

**7.1 Organisation Restructure Process**

There was considerable discussion in relation to how the pending organisational structure process should be approached, particularly in the light of comments in the Auditor's 2012/13 Annual Report. The desired outcome is to have one weeds officer in each town, and for weeds officers to move between towns in busy periods. Coonabarabran and Walgett have both expressed an interest in the office administration function. A definite date should be set for the restructure be implemented

**12/13/5 Resolved:**

That a report be prepared for the February meeting detailing:

1. cost of reducing staffing levels to 5 weeds officers plus a supervisor
2. cost of providing the administrative/accounting function
3. sources of funding for the restructure including the sale of surplus depot facilities
4. which staff are to be made redundant
5. a common date for the changes caused by the restructure to be introduced
6. transfer of employees leave entitlements into a reserve.

**Moved:** Clr Woodcock

**Seconded:** Clr Shinton

**Carried**

**8. GENERAL MANAGER'S REPORT**

**Item 8.1 Bank Reconciliation as at 30 September 2013**

**Recommendation:** That the Statement of Bank Balances as 30 September, 2013 be received and noted.

**12/13/6 Resolved:**

That the Bank Reconciliation as at 30 September, 2013 be received and noted.

**Moved:** Clr Coe

**Seconded:** Clr Webb

**Carried**

**Item 8.2 Financial Reports/Auditor's Report for the year ended 30 June, 2013**

**Recommendation:** That

1. Council formally receive the Audited Financial Reports together with the Auditor's Report for the period 1 July, 2013 to 30 June, 2013.
2. Council write to the Division of Local Government outlining the action being taken to ensure a return to a surplus position as soon as possible and re-establish the Council's ongoing financial viability and sustainability

**12/13/7 Resolved:**

That:

1. Council formally receive the Audited Financial Reports together with the Auditor's Report for the period 1 July, 2013 to 30 June, 2013.
2. Council write to the Division of Local Government outlining the action being taken to ensure a return to a surplus position as soon as possible and re-establish the Council's ongoing financial viability and sustainability

**Moved:** Clr Shinton

**Seconded:** Clr Coe

**Carried**

**Item 8.3 Budget Review to 30 November, 2013**

**Recommendation:** That the Budget Review for the period ended 30 November 2013 be received and noted and the minor variations to budget as detailed in the attached spread sheet be adopted.

**12/13/8 Resolved:**

That:

1. The Quarterly Budget Review for the period ended 30 November, 2013, as detailed in the attached spread sheet, be received and noted and the variations as listed in the attached spread sheet be adopted.
2. Council prepare a submission in respect of the current review of weeds management in NSW and forward a copy to MVWAC for information

**Moved:** Clr Coe

**Seconded:** Clr Todd

**Carried**

**Item 8.4 Sourcing of Additional Grants**

**Recommendation:** That the General Manager's Report with regards tracking down additional grant funds be received and noted and the action being taken by the General Manager be endorsed..

**12/13/9 Resolved:**

That the General Manager's Report with regards tracking down additional grant funds be received and noted and the action being taken by the General Manager be endorsed.

**Moved:** Clr Batten  
**Seconded:** Clr Woodcock

**Carried**

**Item 8.5 Matters for Brief Mention or Information only**

**Recommendation:** That the General Manager's Report with regards Matters for Brief Mention or Information Only be received and noted.

**12/13/10 Resolved:**

That the General Manager's Report with regards Matters for Brief Mention or Information Only be received and noted.

**Moved:** Clr Van Lubeck  
**Seconded:** Clr Shinton

**Carried**

9

**9. CHIEF WEEDS OFFICER'S REPORT**

**9.1 Noxious Plant Reports**

**Gilgandra Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Gilgandra

**12/13/11 Resolved:**

That Council receive and confirm Noxious Plant report for Gilgandra.

**Moved:** Clr Batten  
**Seconded:** Clr Coe

**Carried**

**Warrumbungle Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Warrumbungle

**12/13/12 Resolved:**

That Council receive and confirm Noxious Plant report for Warrumbungle.

**Moved:** Clr Batten

**Seconded:** Clr Coe

**Carried**

**Coonamble Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Coonamble

**12/13/13 Resolved:**

That Council receive and confirm Noxious Plant report for Coonamble

**Moved:** Clr Batten

**Seconded:** Clr Coe

**Carried**

**Walgett Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Walgett

**12/13/14 Resolved:**

That Council receive and confirm Noxious Plant report for Walgett

**Moved:** Clr Batten

**Seconded:** Clr Coe

**Carried**

**Warren Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Warren

**12/13/15 Resolved:**

That Council receive and confirm Noxious Plant report for Warren

**Moved:** Clr Batten

**Seconded:** Clr Coe

**Carried**

**CONFIDENTIAL SESSION**

**1. Motion to move in to Confidential Session**

**12/13/16 Resolved:**

That at 11.45 am Council move into Confidential session and that the public be excluded from the meeting pursuant to Section 10A (2) (a) and (c) of the Local Government Act 1993 on the basis that the matters being considered are in relation to staff and/or commercial in confidence.

**Moved:** Clr Woodcock

**Seconded:** Clr Peart

**Carried**

**2. Property Inspections Report**

**Recommendation:** That the Property Inspections Report be received and noted as a whole

**12/13/17 Recommendation:**

That Council receive and note all confidential Property Inspections report matters as a whole.

**Moved:** Clr Woodcock

**Seconded:** Clr Batten

**Carried**

**3. Update of Implementation of Organisational Restructure**

This report was dealt with as part of Matters Arising.

**Motion to move out of Confidential**

**4. Motion to move out of Confidential Session**

**12/13/18 Resolved:**

That at 11.47 am Council move out of Confidential Session.

**Moved:** Clr Batten

**Seconded:** Clr Woodcock

**Carried**

**5. Adoption of Committee Recommendations**

**12/13/19 Resolved:**

That the following recommendations for the Confidential Committee be adopted

1. That Council receive and note all confidential Property Inspections report matters as a whole

**Moved:** Clr Batten

**Seconded:** Clr Peart

**Carried**

**General Business**

Nil

**NEXT MEETING**

The next meeting is scheduled for Wednesday, 19 February, 2014 at Coonabarabran.

**THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 11.48 AM**

**To be confirmed as a true and accurate record at the Council Meeting held on 19 February 2014.**

**CHAIRMAN**

**GENERAL MANAGER**