

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

### DRAFT MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE WARREN SHIRE COUNCIL CHAMBER, WARREN ON WEDNESDAY 20 AUGUST 2014 COMMENCING AT 10:10 AM

1. PRESENT: N. Kinsey (Chairman), P. Shinton, A. Van Lubeck, D. Batten, I. Woodcock, D. Schieb, G. Peart and M. Webb,

**Staff Members:** Don Ramsland (General Manager), John Unwin (Acting Chief Weeds Officer) and John Miller (Casual Warren Weeds Officer).

**Visitors:** Nil.

2. **APOLOGIES:** R. Greenaway and M. Coe

08/14/1      **Resolved:**

**That apologies from Clrs. R Greenaway and M. Coe be accepted and leave of absence be granted.**

**Moved:      Clr Webb**

**Seconded:    Clr Peart**

**Carried**

3. **DECLARATION OF INTERESTS**

**Clr Don Schieb indicated that he could have an interest in the sale of buildings, plant and equipment because of business.**

4. **CONFIRMATION OF MINUTES**

08/14/2      **Resolved:**

**That the minutes of the Castlereagh Macquarie County Council meeting held at Gilgandra on Wednesday 25 June, 2014 having been circulated, be confirmed as a true and accurate record of that meeting.**

**Moved:      Clr Schieb**

**Seconded:    Clr Batten**

**Carried**

5. **CHAIRMAN'S REPORT**

**Chairman Clr Noel Kinsey reported that on 9 July, 2014 he went to the 5 Ways with Prime TV. John Unwin was also in attendance and he gave a very good overall description of the situation at the 5 Ways site. Kevin Watling and Carl Molloy were also there.**

On camera, John explained how the situation had got to where it was i.e. the work was done when funding allowed but then there was no follow up.

Clr Kinsey's input was about how the lack of consistent, adequate funding was not allowing the weed control authorities to do their job.

The situation at the 5 Ways is that public land is breeding weeds for the neighbours to deal with and the public agencies don't seem to care. Clr Kinsey doesn't think that this is right. Tom Lyons, who is a neighbour to the 5 Ways, has had the local State member out to see the problem from his point of view.

Due to the fact that the 5 Ways is NSW public land, our local State member Kevin Humphries should in Clr Kinsey's opinion be more involved in sorting this problem out to say the least.

The way Clr Kinsey sees that the problem should be dealt with, is for a ten year commitment by the Government that would see both the public land and private land inspected and sprayed every three months to the satisfaction of the County Council and an invoice then sent to the NSW Government for the work done. After that ten year period the project should then be reviewed and continued if necessary according to the determination of the local weeds authority (CMCC).

Clr Kinsey believes that the NSW Government has a moral responsibility and a duty of care to its neighbours to get rid of any cacti on its land or let some other party care for the land. It is not good enough to say that they don't have the funds to manage government land.

Clr Kinsey indicated that he would be attending a meeting with Kevin Humphries at the Warren Shire Council Chambers at 1.30 pm on Friday 22 August, 2014 and would be thanking him for any funding received so far but urging the need for additional funds to be made available.

The General Manager was requested to prepare a brief submission for Clr Kinsey to present to the local member at the meeting.

08/14/3            Resolved:

That the Chairman's report be received and noted and the action being taken endorsed

Moved:            Clr Kinsey  
Seconded:        Clr Van Lubeck

Carried

**6. MATTERS ARISING**

**6.1 Publicity:**

The Chairman outlined action taken with regards publicity in relation to the weeds infestations of Hudson Pear at the Five Ways and Lightning Ridge, Harrisia Cactus at Lightning Ridge, Nevertire and Boxthorn in and around Coonamble.

**6.2 Fencing of Trial Areas at Lightning Ridge:**

The fencing of trial areas at Lightning Ridge is being followed up through the DPI.

**6.3 Administrative/Finance Functions:**

The transfer of the administrative/finance functions was effective from 1 July, 2014.

**6.4 Options for sale of land, buildings and surplus assets:**

To be by way of auction during September/October, 2014.

**6.5 Local Lands Service Invitations:**

The Chairperson and General Managers of the North Western and Central Western Land Services are to be invited to the next meeting of the Council.

**7. GENERAL MANAGER'S REPORT**

**Item 7.1 Bank Reconciliations as at 30 June and 31 July, 2014**

**Recommendation:** That the Statement of Bank Balances as 30 June and 31 July, 2014 be received and noted.

**08/14/4 Resolved:**  
That the Bank Reconciliations as at 30 June and 31 July, 2014 be received and noted.

**Moved:** Clr Webb  
**Seconded:** Clr Schieb

**Carried**

**Item 7.2 Organisational Review Update – Letter from Office of Local Government**

**Recommendation:** That Council receive and note the advice from the Office of Local Government and implement the course of action recommended.

**08/14/5 Resolved:**  
That Council receive and note the advice from the Office of Local Government and implement the course of action recommended.

**Moved:** Clr Batten  
**Seconded:** Clr Van Lubeck

**Carried**

**Item 7.3 Review of Council's Insurances**

**Recommendation:** That the action taken to renew Council's insurances be endorsed and appropriate adjustment made to Council's budget where required.

**08/14/6 Resolved:**

That the action taken to renew Council's insurances be endorsed and appropriate adjustment made to Council's budget where required.

**Moved:** Clr Shinton  
**Seconded:** Clr Webb

**Carried**

**Item 7.4 Quarterly Budget Review Statement as at 29 June, 2014.**

**Recommendation:** That the Quarterly Budget Review Statement for the period ended 29 June, 2014 be received and noted, and the recommended variations to the revised budget as detailed in the attached statement be adopted.

**08/14/7 Resolved:**

**That the Quarterly Budget Review Statement for the period ended 29 June, 2014 be received and noted, and the recommended variations to the revised budget as detailed in the attached statement be adopted.**

**Moved:** Clr Batten  
**Seconded:** Clr Webb

**Carried**

**Item 7.5 Work Health and Safety (WH&S) Audit for 2014**

**Recommendation:** That the General Manager's Report in respect of the StateCover self-audit process be received and noted.

**08/14/8 Resolved:**

**That the General Manager's Report in respect of the StateCover self-audit process be received and noted.**

**Moved:** Clr Shinton  
**Seconded:** Clr Van Lubeck

**Carried**

**Item 7.6 Additional/New Grant Funds**

**Recommendation:** That Council formally acknowledge receipt of any additional funding and also issue appropriate media releases.

**08/14/9 Resolved:**

**That Council formally acknowledge receipt of any additional funding and also issue appropriate media releases.**

**Moved:** Clr Shinton  
**Seconded:** Clr Peart

**Carried**

**7.7 Annual Financial Statements – 2013/14**

**Recommendation:** That:

1. The Draft Annual Financial Statements for 2013/14 be referred to Council's Auditor
2. The Mayor, another Councillor and the General Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audited Report, a copy be forwarded to the Office of Local Government and the Australian Bureau of Statistics
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act and its requirements

**08/14/10 Resolved:**

**That:**

1. The Draft Annual Financial Statements for 2013/14 be referred to Council's Auditor.
2. The Mayor, another Councillor and the General Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audited Report, a copy be forwarded to the Office of Local Government and the Australian Bureau of Statistics.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act and its requirements

**Moved:** Clr Shinton  
**Seconded:** Clr Batten

**Carried**

**7.8 Matters for Brief Mention or Information Only**

**Recommendation:** That the issues for brief mention or information only as detailed in the General manager's report to the August, 2014 meeting be received and noted

**08/14/11 Resolved:**

**That the issues for brief mention or information only as detailed in the General manager's report to the August, 2014 meeting be received and noted**

**Moved:** Clr Peart  
**Seconded:** Clr Van Lubeck

Carried

**8. ACTING CHIEF WEEDS OFFICER'S REPORT**

**Recommendation:** For Council's Consideration

**08/14/12 Resolved:**

**That the Acting Chief Weeds Officer's report to the August, 2014 meeting be received and noted and a report be brought to the next Council meeting detailing the plant and equipment needs of individual operators and further that APVNA permit 6500 be re-activated.**

**Moved: Clr Batten  
Seconded: Clr Shinton**

Carried

**8.1 Noxious Plant Reports**

**Gilgandra Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Gilgandra

**08/14/13 Resolved:**

That Council receive and confirm Noxious Plant report for Gilgandra.

**Moved: Clr Webb  
Seconded: Clr Batten**

Carried

**Warrumbungle Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Warrumbungle

**08/14/14 Resolved:**

That Council receive and confirm Noxious Plant report for Warrumbungle.

**Moved: Clr Webb**

**Seconded:** Clr Batten

**Carried**

**Coonamble Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Coonamble.

**08/14/15 Resolved:**

That Council receive and confirm Noxious Plant report for Coonamble.

**Moved:** Clr Webb

**Seconded:** Clr Batten

**Carried**

**08/14/16 Resolved:**

That Council draw the attention of Local Lands Services to the fact that stock routes in the Council's area do not appear to be being adequately supervised and the Coonamble Shire be split into areas that are either Boxthorn free or that require further attention and that Council advertise what chemicals are available to treat Boxthorn and the appropriate application rates through the local media and rate notices and also erect local signage periodically.

**Moved:** Clr Van Lubeck

**Seconded:** Clr Webb

**Carried**

**Walgett Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Walgett

**08/14/17 Resolved:**

That Council receive and confirm Noxious Plant report for Walgett

**Moved:** Clr Webb

**Seconded:** Clr Batten

**Carried**

**Warren Noxious Plant Report**

**Recommendation:** That Council receive and note the Noxious Plant report for Warren

**08/14/18 Resolved:**

That Council receive and confirm Noxious Plant report for Warren

**Moved:** Clr Webb

**Seconded:** Clr Batten

Carried

**08/14/19 Resolved:**

That Council write to the Central West Local Land Services General Manager drawing attention to the fact that Council has issued 25 inspection reports within the last two months but to date no action has been taken in relation to those reports and requesting an indication as to when action will be taken to avoid the need for Council to initial legal action.

**Moved: Clr Batten**  
**Seconded: Clr Van Lubeck**

Carried

**CONFIDENTIAL SESSION**

**1. Motion to move in to Confidential Session**

**08/14/20 Resolved:**

That at 12.20 pm Council move into Confidential session and that the public be excluded from the meeting pursuant to Section 10A (2) (a) and (c) of the Local Government Act 1993 on the basis that the matters being considered are in relation to staff and/or commercial in confidence.

**Moved: Clr Batten**  
**Seconded: Clr Webb**

Carried

**2. Items 9.1 to 9.5 Acting Chief Weeds Officer's Report:**

**Recommendation:** That the Acting Chief Weeds Officer's Written Report and Property Inspections Reports for each Council area be received and noted as a whole.

**08/14/21 Recommendation:**

That the Acting Chief Weeds Officer's Written Report and Property Inspections Reports for each Council area be received and noted as a whole.

**Moved: Clr Webb**  
**Seconded: Clr Shinton**

Carried



At 12.40 pm Messrs John Unwin and John Miller left the meeting

**3. Item 9.6 Organisational Restructure Report - Progress**

**Recommendation:** For Council's consideration

**08/14/22 Recommendation:**

That Council receive and note the General Manager's Report in respect of the progress in the Organisational Restructure process and endorse the action taken so far.

In addition Council endorse the proposal to initiate an automatic on cost recovery process for all grant works and private works so that accurate year to date costs are available at all times.

**Moved:** Clr Woodcock

**Seconded:** Clr Peart

**Carried**

**Motion to move out of Confidential**

**4. Motion to move out of Confidential Session**

**08/14/23 Resolved:**

That at 1.00 pm Council move out of Confidential Session.

**Moved:** Clr Webb

**Seconded:** Clr Shinton

**Carried**

**5. Adoption of Committee Recommendations**

**08/14/24 Resolved:**

That the following recommendation for the Confidential Committee be adopted:

1. That the Acting Chief Weeds Officer's Written Report and Property Inspections Reports for each Council area be received and noted as a whole.

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2. That Council receive and note the General Manager's Report in respect of the progress in the Organisational Restructure process and endorse the action taken so far.

3. In addition Council endorse the proposal to initiate an automatic on cost recovery process for all grant works and private works so that accurate year to date costs are available at all times.

**Moved: Clr Webb**

**Seconded: Clr Shinton**

**Carried**

**GENERAL BUSINESS**

Nil

**NEXT MEETING**

The next meeting was scheduled for Wednesday, 15 October, 2014 at Coonabarabran.

**THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 1.01 PM**

**To be confirmed as a true and accurate record at the Council Meeting held on 15 October, 2014.**

**Chairman**

**General Manager**

**CHAIRMAN**

**GENERAL MANAGER**