

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

DRAFT MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE WARRUMBUNGLA SHIRE COUNCIL HAMBERS, COONABARBRAN ON MONDAY 24 AUGUST, 2015 COMMENCING AT 10:05 AM

1. **PRESENT:** Clrs. N. Kinsey (Chairman), M. Coe, P. Shinton, A. Van Lubeck, I. Woodcock, D.Schieb, G. Peart and M. Webb,

Staff Members: Mr. Don Ramsland (General Manager)
Mr John Unwin (Acting Senior Weeds Officer)

Visitors: Nil.

2. **APOLOGIES:** Clr R. Greenaway and Clr D. Batten

08/15/1 Resolved:

That apologies from Clr. R. Greenaway and Clr. D Batten be accepted and leave of absence be granted.

Moved: Clr. Webb

Seconded: Clr. Woodcock

Carried

3. DECLARATION OF INTERESTS

Nil

4. CONFIRMATION OF MINUTES

08/15/2 Resolved:

That the minutes of the Castlereagh Macquarie County Council meeting held at Gilgandra on Monday, 29 June, 2015 having been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Clr. Shinton

Seconded: Clr. Webb

Carried

5. CHAIRMAN'S REPORT

The Chairman, Clr. Kinsey, apologised for the meeting delay, as he was booked in for a cataract operation on 17 August, 2015 and had to keep the appointment of go to the end of the que.

Clr Kinsey also thanked the General manager for the business paper contents, saying that it is good to have agenda issues that Council can get its teeth into.

One of the Nevertire properties with over 600 Ha of Harrisia Cacti on it changed hands the other day and, with a bit of luck, it will be cleared for farming and the Harrisia Cacti in that area at least will be history.

08/15/3 Resolved:

That the Chairman's report be received and noted.

Moved: Clr. Kinsey

Seconded: Clr. Van Lubeck

Carried

6. MATTERS ARISING

WAP 1520

The General Manager explained the future role of the WAP1520 in addressing eradication of noxious weeds with an emphasis on the role of inspections.

Staffing

The General Manager indicated that finalisation of the ELE reserve would be finalise in conjunction with the finalisation of the 2014/15 annual statements .

7. GENERAL MANAGER'S REPORT

Item 7.1 Bank Reconciliation as at 30 June, 2015 and 31 July, 2015

Recommendation: That the Bank Reconciliations as 30 June, 2015 and 31 July, 2015 be received and noted.

08/15/4 Resolved:

That the Bank Reconciliations as at 30 June, 2015 and 31 July, 2015 be received and noted.

Moved: Clr. Shinton

Seconded: Clr. Woodcock

Carried

Item 7.2 Organisational Restructure Report – Update August, 2015.

Recommendation: That Council receive and note the General Manager’s report in respect of progress in the Organisational Restructure process and endorse the action taken so far.

08/15/5 Recommended:

That Council receive and note the General Manager’s report in respect of progress in the Organisational Restructure process and endorse the action taken so far.

Moved: Clr. Webb
Seconded: Clr. Van Lubeck

Carried

Item 7.3 Quarterly Budget Review Statement - Period Ended 29 June, 2015

Recommendation: That the Quarterly Budget Review statement for the period ended 29 June, 2015 be received and noted and the recommended variations to the revised budget as detailed in the attached statements be adopted.

08/15/6 Resolved:

That the Quarterly Budget Review Statement for the period ended 29 June, 2015, be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

Moved: Clr Shinton
Seconded: Clr Coe

Carried

Item 7.4 Review of Council’s Insurances

Recommendation: That the action taken to renew Council’s insurance policies for 2015/16 be endorsed and the appropriate adjustments made to Council’s Budget where required.

08/15/7 Resolved:

That the action taken to renew Council’s insurance policies for 2015/16 be endorsed and the appropriate adjustments made to Council’s Budget where required.

Moved: Clr. Woodcock
Seconded: Clr. Van Lubeck

Carried

Item 7.5 CMCC Work Health and Safety (WH&S) for 2015

Recommendation: That the General Manager's Report in respect of the StaeCover self-audit process be received and noted.

08/15/8 Resolved:

That the action taken to renew Council's insurance policies for 2015/16 be endorsed and the appropriate adjustments made to Council's Budget where required.

Moved: Clr. Webb

Seconded: Clr. Shinton

Carried

Item 7.6 Annual Financial Statements for 2014/2015

Recommendation: That appropriate action be taken in accordance with the Local Government Act in relation to the 2014/2015 Financial Reports.

08/15/9 Resolved:

That:

1. The Draft Annual Financial Reports for 2014/2015 be referred to Council's Auditor
2. The Chairperson, another Councillor, the General Manager and the Finance Officer be authorised to sign the necessary Financial Statements
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and the Australian Bureau of Statistics
4. Council delegate to the General Manager the authority to set the date at which the Auditor's Report and the Financial Statements will be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements

Moved: Clr. Shinton

Seconded: Clr. Coe

Carried

Item 7.7 Payment of Expenses and Provision of Facilities for Councillors Policy

Recommendation: That Council advertised the draft policy for the Payment of Expenses and the provision of facilities for Councillors.

08/15/10 Resolved:

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities for Councillors, in accordance with Section 253 of the Local Government Act.
2. Adopt the various expenditure limits as set out
3. That the Draft Policy for the Payment of Expenses and Provision of Facilities for Councillors be placed on public exhibition and public submissions invited

Moved: Clr. Peart

Seconded: Clr. Van Lubeck

Carried

Item 7.8 Review of Pesticides Use Notification Plan

Recommendation: That having reviewed its Pesticide Use Notification Plan, Council now place the revised plan on public exhibition and invite public comment.

08/15/11 Resolved:

That Council adopt the revised Pesticides Use Notification Plan in principle and place it on public exhibition and invite public submissions.

Moved: Clr. Webb

Seconded: Clr. Van Lubeck

Carried

Item 7.9 Revision of Workforce Plan and Salary System

Recommendation: That the Salary System Policy 2009 be reviewed as part of the current review of the Workforce Plan 2015-2019 and be placed on public exhibition and comment invited.

08/15/12 Resolved:

That the Salary System Policy 2009 be reviewed as part of the current review of the Workforce Plan 2015-2019 and be placed on public exhibition and comment invited..

Moved: Clr. Coe

Seconded: Clr. Shinton

Carried

Item 7.10 Draft Enforcement Policy

Recommendation: That Council consider adopting the Draft Enforcement Policy.

08/15/13 Resolved:

That Council adopt the Draft Enforcement Policy.

Moved: Clr. Woodcock

Seconded: Clr. Webb

Carried

08/15/14 Resolved:

That Council clarify the situation with the Department of Lands with regards the spraying crown land on the Castlereagh River bank at Coonamble in view of previous conflicting advice received.

Moved: Clr. Schieb

Seconded: Clr. Van Lubeck

Carried

Item 7.11 Proposed Changes to Reporting Procedures

Recommendation: That Council consider the adoption of the three new forms detailed as part of its standard operating procedure

08/15/15 Resolved:

That Council adopt the three new forms as part of its standard operating procedures.

Moved: Clr. Van Lubeck

Seconded: Clr. Woodcock

Carried

ACTING SENIOR WEEDS OFFICER'S REPORT

8.1 Acting Senior Weeds Officer's Report

Recommendation: For Council's consideration.

08/15/16 Resolved:

That Council receive and note the acting Senior Weeds Officer's Report including matters for brief mention.

Moved: Clr. Webb

Seconded: Clr. Schieb

Carried

8.2 Gilgandra Noxious Plant Report

Recommendation: That Council receive and note the Noxious Plant report for Gilgandra

08/15/17 Resolved:

That Council receive and confirm Noxious Plant report for Gilgandra.

Moved: Clr. Webb

Seconded: Clr. Schieb

Carried

8.3 Warrumbungle Noxious Plant Report

Recommendation: That Council receive and note the Noxious Plant report for Warrumbungle

08/15/18 Resolved:

That Council receive and confirm Noxious Plant report for Warrumbungle.

Moved: Clr. Webb

Seconded: Clr. Schieb

Carried

8.4 Coonamble Noxious Plant Report

Recommendation: That Council receive and note the Noxious Plant report for Coonamble.

08/15/19 Resolved:

That Council receive and confirm Noxious Plant report for Coonamble.

Moved: Clr. Webb

Seconded: Clr. Schieb

Carried

8.5 Walgett Noxious Plant Report

Recommendation: That Council receive and note the Noxious Plant report for Walgett

08/15/20 Resolved:

That Council receive and confirm Noxious Plant report for Walgett

Moved: Clr. Webb

Seconded: Clr. Schieb

Carried

8.6 Warren Noxious Plant Report

Recommendation: That Council receive and note the Noxious Plant report for Warren

08/15/21 Resolved:

That Council receive and confirm Noxious Plant report for Warren

Moved: Clr. Webb

Seconded: Clr. Schieb

Carried

CONFIDENTIAL SESSION

1. Motion to move in to Confidential Session

08/15/22 Resolved:

That at 11.45 am Council move into Confidential session and that the public be excluded from the meeting pursuant to Section 10A (2) (a) and (c) of the Local Government Act 1993 on the basis that the matters being considered are in relation to staff and/or commercial in confidence.

Moved: Clr. Webb

Seconded: Clr. Van Lubeck

Carried

2. Items 9.1 – 9.5 Acting Senior Weeds Officer’s Report:

Recommendation: That the Acting Senior Weeds Officer’s Written Report and Property Inspections Reports for each Council area be received and noted as a whole.

08/15/23 Recommendation:

That the Acting Chief Weeds Officer’s Written Report and Property Inspections Reports for each Council area be received and noted as a whole.

Moved: Clr. Webb

Seconded: Clr. Woodcock

Carried

08/15/24 Recommendation:

That the Chairperson and General Manager seek approval to address the Coonamble Shire Council at its next Meeting.

Moved: Clr. Webb

Seconded: Clr. Van Lubeck

Carried

Item 9.6 Outstanding Sundry Debtors

Recommendation: That the General Manager’s report be received and noted

08/15/25 Resolved:

That the General Manager’s report be received and noted

Moved: Clr. Woodcock

Seconded: Clr. Shinton

Carried

3. Motion to move out of Confidential Session

08/15/26 Resolved:

That at 12.10 pm Council move out of Confidential Session.

Moved: Clr. Woodcock

Seconded: Clr. Webb

Carried

4. Adoption of Committee Recommendation

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08/15/27 Resolved:

That the following recommendation for the Confidential Committee be adopted:

1. That the Acting Chief Weeds Officer's Written Report and Property Inspections Reports for each Council area be received and noted as a whole.
2. That the General Manager's Report in respect of Outstanding Sundry Debtors be received and noted

Moved: Clr Webb

Seconded: Clr Van Lubeck

Carried

General Business

1. In response to a question from Clr. Peart, the Acting Senior Weeds Officer advised that he was in contact with weeds officers every Monday morning and then at least 3 or 4 times a week.
Mention was also made of a proposal to issue weeds offices with updated computer equipment and the progress vehicle replacement programme.
2. In reply to a question from Clr. Shinton, the General Manager advised that all landholders involved with the Coolah St John's Wort programme would be updated with progress shortly.
3. Clr Van Lubeck requested that the "future funding" issue including the utilisation of funds again be followed up with the new Minister for Primary Industries Hon Niall Blair MP.
4. It was noted that the new Enforcement Policy would be implemented as soon as possible and Council be advised of the initial outcomes at the October, 2015 meeting.

NEXT MEETING

The next meeting was scheduled for Monday, 19 October, 2015 at Coonamble.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 12.25 PM

To be confirmed as a true and accurate record at the Council Meeting held on 19 October, 2015.

CHAIRMAN

GENERAL MANAGER