

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE GILGANDRA COUNCIL CHAMBERS ON MONDAY 12 DECEMBER 2016 COMMENCING AT 10:00AM

1. Record of affirmation or oath:

Bill Fisher oath at 10:02am 12 Dec 2016

PRESENT: Clrs D. Batten (Chairman), A. Brewer, M. Martinez, I. Woodcock, B. Fisher and R. Lewis

Staff Members: D. Ramsland (General Manager), J. Unwin (Senior Weeds Officer), K. Watling (Gilgandra Weeds Inspector) and A. McCudden (Minute Secretary)

Visitors: Jeff Shanks (Luka Group – Auditors)

2. WELCOME: Clr Batten welcomed all councillors and staff to the meeting.

3. APOLOGIES: Clr M. Beach, G. Peart, M. Webb and P. Shinton

12/16/1 Resolved:

That apologies from M. Beach, G. Peart, M. Webb and P. Shinton be accepted and leave of absence be granted.

Moved: Clr Woodcock

Seconded: Clr Lewis

Carried

4. DECLARATIONS OF INTEREST- Nil

5. ANNUAL FINANCIAL STATEMENTS 2015/16 AND AUDITORS REPORT

Recommendation: That Council receive and note the Auditors Report for 2016 and formally adopt the Financial Statements for the year ended 30 June, 2016. Further that a copy of Auditor Jeff Shanks presentation to Council be attached to these minutes.

12/16/2 Resolved:

That Council receive and note the Auditors Report for 2016 and formally adopt the Financial Statements for the year ended 30 June, 2016. Further that a copy of Auditor Jeff Shanks presentation to Council be attached to these minutes.

Moved: Clr Martinez

Seconded: Clr Brewer

Carried

Clr Batten thanked Mr Shanks for his detailed presentation.

Mr Shanks left the meeting at 10:30am.

6. CONFIRMATION OF MINUTES

12/16/3 Resolved:

That the minutes of the Castlereagh Macquarie County Council meeting held at Walgett on Monday 10 October, 2016, having been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Clr Lewis

Seconded: Clr Woodcock

Carried

7. MATTERS ARISING FROM MINUTES

7.1 The General Manager advised that Council will endeavour to have the drone demonstration arranged with Clr Brewer for the February, 2017 meeting to be held in Warren.

8. CHAIRMAN'S REPORT

Chairman Clr Batten reported as follows:

Clr Batten made comment that local government councillors are all currently reviewing within their local Councils the Business Activity Strategic Plan with the view to establish Delivery Programs for the new four year term.

Clr Batten advised that as a single purpose Council, in accordance with our existing Vision and Mission Statement that Council reviews its current structure and its strategies used to undertake our Mission Statement in the best interests of the Constituent Councils that we serve.

Through financial necessity the previous Council undertook a radical structural review which resulted in a reduced number of staff through voluntary redundancies.

Clr Batten advised that this term of Council has the opportunity to build on this restructure by the way of workforce planning, succession planning, and increased profile within the community from a regulatory and weed control aspect.

Clr Batten suggested that at the February 2017 meeting to be held in Warren that time be allocated for a workshop for the opportunity to undertake a detailed review of the Business Activity Strategic Plan (2016 – 2025) which was adopted by Council in June, 2015.

12/16/4 Resolved:

That the Chairman's report be received and noted.

Moved: Clr Batten

Seconded: Clr Martinez

Carried

9. GENERAL MANAGER'S REPORT

Item 9.1 Reconciliation Certificate 31 October 2016 & 30 November 2016

Recommendation: That the Statement of Bank Balances as at 31 October and 30 November, 2016 be received and noted.

12/16/5 Resolved:

That the Bank Reconciliations as at 31 October and 30 November, 2016 be received and noted.

Moved: Clr Martinez

Seconded: Clr Lewis

Carried

Item 9.2 Quarterly Budget Review Statement – Period Ended 30 November, 2016

Recommendation: That the Quarterly Budget Review Statement for the period ended 30 November, 2016 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

12/16/6 Resolved:

That the Quarterly Budget Review Statement for the period ended 30 November, 2016 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

Moved: Clr Woodcock

Seconded: Clr Fisher

Carried

Item 9.3. Organisational Review Update – December 2016

Recommendation: That Council receive and note the General Manager's report in respect of the progress being made in respect of the new Organisational Action Plan and endorse the action taken so far.

12/16/7 Resolved:

That Council receive and note the General Manager's report in respect of the progress being made in respect of the new Organisational Action Plan and endorse the action taken so far.

Moved: Clr Woodcock

Seconded: Clr Brewer

Carried

Item 9.4 Consideration and Adoption of Annual Report – 2015/2016

Recommendation: That Council consider and adopt the 2015/2016 Annual Report.

12/16/8 Resolved:

That Council consider and adopt the 2015/2016 Annual Report.

Moved: Clr Woodcock

Seconded: Clr Fisher

Item 9.5 Matters for Brief Mention or Generally for Information Only

Recommendation: That the above issues for brief mention or information only as detailed in the General Manager's report to the December, 2016 meeting be received and noted and Council determine any other action required.

12/16/9 Resolved:

That the above issues for brief mention or information only as detailed in the General Manager's report to the December, 2016 meeting be received and noted and Council determine any other action required.

Moved: Clr Martinez

Seconded: Clr Lewis

Carried

12/16/10 Resolved:

That Council take out the Accumulated Sick Leave Death Provision policy and appropriate adjustment be made to Council's budget where required.

Moved: Clr Woodcock

Seconded: Clr Fisher

Carried

10. SENIOR WEEDS OFFICER'S REPORT

Item 10.1 Senior Weeds Officer's Report

Recommendation: That Council receive and note the Senior Weeds Officer's Report.

12/16/11 Resolved:

That Council receive and note the Senior Weeds Officer's report for October / November 2016.

Moved: Clr Woodcock

Seconded: Clr Lewis

Carried

Item 10.2 Noxious Plant Reports

Recommendation: That Council receive and note the Noxious Plant reports for Gilgandra, Warren and Warrumbungles.

12/16/12 Resolved:

That Council receive and note the Noxious Plant reports for Gilgandra, Warren and Warrumbungles.

Moved: Clr Fisher

Seconded: Clr Martinez

Carried

CONFIDENTIAL SESSION

1. Motion to move in to Confidential Session

12/16/13 Resolved:

That at 11.30am Council move into Confidential session and that the public be excluded from the meeting pursuant to Section 10A (2) (a) and (c) of the Local Government Act 1993 on the basis that the matters being considered are in relation to staff and/or commercial in confidence.

Moved: Clr Brewer

Seconded: Clr Lewis

Carried

2. Property Inspections Report

Recommendation: That the Property Inspections Report be received and noted as a whole

12/16/14 Resolved:

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That Council receive and note all confidential Property Inspections report matters as a whole.

Moved: Clr Martinez
Seconded: Clr Woodcock

Carried

3. Motion to move out of Confidential Session

12/16/15 Resolved:

That at 11.35am Council move out of Confidential Session.

Moved: Clr Fisher
Seconded: Clr Lewis

Carried

Adoption of Closed Section Reports

12/16/16 Resolved:

That Council adopt the recommendations of the Closed Committee Reports.

- Property Inspections Report

Moved: Clr Woodcock
Seconded: Clr Martinez

Carried

GENERAL BUSINESS

1. Clr Lewis suggested that Council enquire about the options of registering our vehicle fleet as either plant or primary production.

NEXT MEETING

The next meeting is scheduled for Monday 20 February, 2017 at Warren.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 11:55AM.

To be confirmed as a true and accurate record at the Council Meeting to be held on Monday 20 February 2017.

CHAIRMAN

GENERAL MANAGER