

**CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES**

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**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE WARREN COUNCIL CHAMBERS ON MONDAY 20 FEBRUARY 2017 COMMENCING AT 10:00AM**

**1. Record of affirmation or oath:**

Mark Beach oath at 10:00am 20 Feb 2017

**PRESENT:** Clrs D. Batten (Chairman), M. Beach, A. Brewer, G. Peart, M. Martinez, I. Woodcock, M. Webb, B. Fisher and R. Lewis

**Staff Members:** D. Ramsland (General Manager), J. Unwin (Senior Weeds Officer), J. Miller (Warren Weeds Inspector) and A. McCudden (Minute Secretary)

**2. WELCOME:** Clr Batten welcomed all councillors and staff to the meeting.

**3. APOLOGIES:** P. Shinton

**2/17/1 Resolved:**

That apologies from P. Shinton be accepted and leave of absence be granted.

**Moved:** Clr Webb

**Seconded:** Clr Woodcock

**Carried**

**4. DECLARATIONS OF INTEREST- Nil**

**5. CONFIRMATION OF MINUTES**

**2/17/2 Resolved:**

That the minutes of the Castlereagh Macquarie County Council meeting held at Walgett on Monday 12 December, 2016, having been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Lewis

**Seconded:** Clr Brewer

**Carried**

**6. MATTERS ARISING FROM MINUTES - Nil**

**7. CHAIRMANS REPORT**

No Chairperson's report was presented.

**8. GENERAL MANAGER'S REPORT**

**Item 8.1 Reconciliation Certificate 30 December 2016 & 31 January 2017**

**Recommendation:** That the Statement of Bank Balances as at 30 December 2016 and 31 January 2017 be received and noted.

**2/17/3 Resolved:**

That the Bank Reconciliations as at 30 December 2016 and 31 January be received and noted.

**Moved:** Clr Webb

**Seconded:** Clr Peart

**Carried**

**2/17/4 Resolved:**

That the General Manager discusses the outstanding debt with the Local Land Services and Council give him authority to commence collection action to see it be paid.

**Moved:** Clr Lewis

**Seconded:** Clr Woodcock

**Carried**

**Item 8.2 Quarterly Budget Review Statement – Period Ended 31 January, 2017**

**Recommendation:** That the Quarterly Budget Review Statement for the period ended 31 January, 2017 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

**2/17/5 Resolved:**

That the Quarterly Budget Review Statement for the period ended 31 January 2017 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

**Moved:** Clr Webb

**Seconded:** Clr Martinez

**Carried**

**Item 8.3. Organisational Review Update – January 2017**

**Recommendation:** That Council receive and note the General Manager's report in respect of the progress being made in respect of the new Organisational Action Plan and endorse the action taken so far.

**2/17/6 Resolved:**

That Council receive and note the General Manager's report in respect of the progress being made in respect of the new Organisational Action Plan and endorse the action taken so far.

**Moved:** Clr Lewis

**Seconded:** Clr Webb

**Carried**

**Item 8.4 Review of Policy Documents**

**Recommendation:** That as no submissions was received during the public exhibition period Council now adopt the following policies:

Code of Conduct

Code of Meeting Practice

Councillor Access to Information and Interaction with Council Staff Policy

Payment of Expenses and Provision of Facilities for Councillors

**2/17/7 Resolved:**

That as no submissions was received during the public exhibition period Council now adopt the following policies:

Code of Conduct

Code of Meeting Practice

Councillor Access to Information and Interaction with Council Staff Policy

Payment of Expenses and Provision of Facilities for Councillors

**Moved:** Clr Martinez

**Seconded:** Clr Fisher

**Item 8.6 Matters for Brief Mention or Generally for Information Only**

**Recommendation:** That the above issues for brief mention or information only as detailed in the General Manager's report to the December, 2016 meeting be received and noted and Council determine any other action required.

**2/17/8 Resolved:**

That the above issues for brief mention or information only as detailed in the General Manager's report to the February, 2017 meeting be received and noted and Council determine what further action, if any, should be taken in respect of the matters listed.

**Moved:** Clr Peart

**Seconded:** Clr Lewis

**Carried**

**2/17/9 Resolved:**

That Council coordinate a response to both North West and Central West Local Land Services via email through the General Manager by the 1st March with a view to a draft being circulated to the delegates by the 3rd and submitted to the LLS board by the 8th March.

**Moved:** Clr Brewer  
**Seconded:** Clr Woodcock

**Carried**

**9. SENIOR WEEDS OFFICER'S REPORT**

**Item 9.1 Senior Weeds Officer's Report**

**Recommendation:** That Council receive and note the Senior Weeds Officer's Report.

**2/17/10 Resolved:**

That Council receive and note the Senior Weeds Officer's report for December 2016 / January 2017

**Moved:** Clr Webb  
**Seconded:** Clr Fisher

**Carried**

**Item 9.2 Noxious Plant Reports**

**Recommendation:** That Council receive and note the Noxious Plant reports for Coonamble, Gilgandra, Walgett, Warren and Warrumbungles.

**2/17/11 Resolved:**

That Council receive and note the Noxious Plant reports for Coonamble, Gilgandra, Walgett, Warren and Warrumbungles.

**Moved:** Clr Woodcock  
**Seconded:** Clr Webb

**Carried**

**CONFIDENTIAL SESSION**

**1. Motion to move in to Confidential Session**

**2/17/12 Resolved:**

That at 11.25am Council move into Confidential session and that the public be excluded from the meeting pursuant to Section 10A (2) (a) and (c) of the Local Government Act 1993 on the basis that the matters being considered are in relation to staff and/or commercial in confidence.

**Moved:** Clr Martinez  
**Seconded:** Clr Webb

**Carried**

## **2. Property Inspections Report**

**Recommendation:** That the Property Inspections Report be received and noted as a whole

**2/17/13 Resolved:**

That Council receive and note all confidential Property Inspections report matters as a whole.

**Moved:** Clr Woodcock  
**Seconded:** Clr Peart

**Carried**

## **3. Motion to move out of Confidential Session**

**2/17/14 Resolved:**

That at 11.30am Council move out of Confidential Session.

**Moved:** Clr Brewer  
**Seconded:** Clr Webb

**Carried**

## **Adoption of Closed Section Reports**

**2/17/15 Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

- Property Inspections Report

**Moved:** Clr Brewer  
**Seconded:** Clr Woodcock

**Carried**

## **GENERAL BUSINESS**

1. Council reviewed the Business Activity Strategic Plan 2016-2025 and noted various amendments to be made following the commencement of the new NSW Biosecurity Act 2015 on 1 July 2015.

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**NEXT MEETING**

The next meeting is scheduled for Monday 10 April, 2017 at Coonabarabran.

**THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 12:30PM.**

**To be confirmed as a true and accurate record at the Council Meeting to be held on Monday 10 April 2017.**

**CHAIRMAN**

**GENERAL MANAGER**