

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
Meeting of Council  
Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016

# **CASTLEREAGH MACQUARIE COUNTY COUNCIL**



## **BUSINESS PAPER**

**FOR THE ORDINARY MEETING OF COUNCIL  
TO BE HELD AT THE COONABARABRAN SHIRE COUNCIL  
CHAMBERS,  
ON MONDAY 27<sup>TH</sup> JUNE, 2016  
COMMENCING AT 10:00 AM**

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## AGENDA - ORDINARY COUNCIL MEETING

Monday, 27<sup>th</sup> June 2016

1. WELCOME
2. APOLOGIES
3. DECLARATION OF INTERESTS
4. CONFIRMATION OF MINUTES for Meeting held Monday 4<sup>th</sup> April 2016
5. MATTERS ARISING FROM MINUTES
6. REPORT FROM CHAIRMAN
7. REPORT OF THE GENERAL MANAGER
8. REPORTS OF THE SENIOR WEEDS OFFICER
9. CONFIDENTIAL
10. QUESTIONS FOR NEXT MEETING
11. NEXT MEETING – Monday 22 August 2016 at Coonamble
12. CLOSE

### 7. REPORT OF THE GENERAL MANAGER

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**9. CONFIDENTIAL**

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**10. QUESTIONS WITHOUT NOTICE**

**11. CONFIRM DATE OF NEXT MEETING – Monday 22 August 2016 at Coonamble**

**12. CLOSE OF MEETING**

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**Meeting of Council**

**Held at Coonabarabran Council Chambers**

**On 27<sup>th</sup> June 2016**

# **CASTLEREAGH MACQUARIE COUNTY COUNCIL**



## **MINUTES**

**OF THE ORDINARY MEETING OF COUNCIL  
HELD AT WARREN SHIRE COUNCIL CHAMBERS ON MONDAY 4<sup>TH</sup>  
APRIL, 2016**

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CASTLEREAGH MACQUARIE COUNTY COUNCIL  
Meeting of Council  
Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016

**CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES**

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL  
HELD AT THE WARREN COUNCIL CHAMBERS ON MONDAY 4 APRIL 2016 COMMENCING  
AT 10:00AM**

**PRESENT:** Ctrs N. Kinsey (Chairman), D. Batten, G. Peart, R. Greenaway, M. Coe, I. Woodcock, A. Van Lubeck, D. Schieb and P. Shinton

**Staff Members:** D. Ramsland (General Manager), J. Unwin (Acting Chief Weeds Officer)

1. **WELCOME:** Ctr Kinsey welcomed all councillors and staff to the meeting.

2. **APOLOGIES:** Ctr Webb

**4/16/1 Resolved:**

That apologies from Ctr M. Webb be accepted and leave of absence be granted.

**Moved:** Ctr Greenaway  
**Seconded:** Ctr Van Lubeck

**Carried**

3. **DECLARATIONS OF INTEREST-** Nil

4. **CONFIRMATION OF MINUTES**

**4/16/2 Resolved:**

That the minutes of the Castlereagh Macquarie County Council meeting held at Gilgandra on Monday 29 February, 2016, having been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** Ctr Coe  
**Seconded:** Ctr Peart

**Carried**

5. **MATTERS ARISING FROM MINUTES** -Nil

6. **CHAIRMAN'S REPORT**

Chairman Ctr Kinsey reported as follows:

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
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Clr Kinsey advised of his ongoing concerns in relation to the listing of six most prominent weeds in each Council area in order to assist DPI in the development of a strategic approach towards the eradication of these weeds.

Clr Kinsey advised that there are a number of factors each Council representative will need to consider when determining six most prominent weeds for their Council's area and suggested that African Boxthorn, Bathurst Burr, Galvanised Burr and the several cacti's that are around are the stand out weeds for the Nevertire area.

Clr Kinsey expressed his interest with regards to new drought funding for weeds by Mark Coulton, Federal Member for Parkes.

Clr Kinsey extended his thanks to Don Ramsland for the preparation of the new business paper being only six weeks since the last Council meeting.

**4/16/3 Resolved:**

That the Chairman's report be received and noted.

**Moved:** Clr Kinsey

**Seconded:** Clr Greenaway

**Carried**

**7. GENERAL MANAGER'S REPORT**

**Item 7.1 Reconciliation Certificate 29 February & 31 March 2016.**

**Recommendation:** That the Statement of Bank Balances as at 29 February and 31 March, 2016 be received and noted.

**4/16/4 Resolved:**

That the Bank Reconciliations as at 29 February and 31 March, 2016 be received and noted.

**Moved:** Clr Peart

**Seconded:** Clr Van Lubeck

**Carried**

**Item 7.2 Quarterly Budget Review Statement – Period Ended 31 January, 2016**

**Recommendation:** That the Quarterly Budget Review Statement for the period ended 29 February, 2016 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**Meeting of Council**  
**Held at Coonabarabran Council Chambers**  
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**4/16/5 Resolved:**

That the Quarterly Budget Review Statement for the period ended 29 February, 2016 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

**Moved:** Clr Batten

**Seconded:** Clr Van Lubeck

**Carried**

**Item 7.3      Supplementary Report – Draft 2016/17 Budget, Long Term Financial Plan and Operational Plan**

**Recommendation:** That Council adopt the draft 2016/17 Annual Budget, rolling Long Term Financial Plan and Operational Plan in principle and together with the supporting documentation be placed on public exhibition and comment invited prior to the documents being further considered for formal adoption at Council's meeting on 20 June, 2016.

**4/16/6 Resolved:**

1. That Council adopt the draft 2016/17 Annual Budget, rolling Long Term Financial Plan and Operational Plan in principle and together with the supporting documentation be placed on public exhibition and comment invited prior to the documents being further considered for formal adoption at Council's meeting on 20 June, 2016.

2. Council place scenario 3 on public exhibition and invite comment prior to the documents being further considered for formal adoption at Council meeting on 20 June, 2016.

**Moved:** Clr Batten

**Seconded:** Clr Shinton

**Carried**

**Item 7.4      Organisational Restructure Report – Update – February, 2016**

**Recommendation:** That Council receive and note the General Manager's Report in respect of the progress in the Organisational Restructure process and endorse the action taken so far.

**4/16/7 Resolved:**

That Council receive and note the General Manager's Report in respect of the progress in the Organisational Restructure process and endorse the action taken so far.

**Moved:** Clr Greenaway

**Seconded:** Clr Shinton

**Carried**

**Item 7.5.1      Matters for Brief Mention or Information Only**

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**Recommendation:** That the above issues for brief mention or information only as detailed in the General Manager's report to the April 2016 meeting be received and noted and Council determine any other action required.

**4/16/8 Resolved:**

That the above issues for brief mention or information only as detailed in the General Manager's report to the April 2016 meeting be received and noted and Council determine any other action required.

**Moved:** Clr Van Lubeck  
**Seconded:** Clr Peart

**Carried**

**Item 7.5.2 Local Government Reform – Coonamble Shire**

**4/16/9 Resolved:**

That Coonamble Shire Council be advised that Castlereagh Macquarie County Council is operating in accordance with its constitution and at this stage has no desire to change.

**Moved:** Clr Batten  
**Seconded:** Clr Peart

**Carried**

**8. ACTING SENIOR WEEDS OFFICER'S REPORT**

**Item 8.1 Acting Senior Weeds Officer's Report**

**Recommendation:** That Council receive and note the Acting Senior Weeds Officer's Report.

**4/16/10 Resolved:**

That Council receive and note the Acting Senior Weeds Officer's report for February / March 2016 excluding paragraphs 1 – 6 of the report..

**Moved:** Clr Batten  
**Seconded:** Clr Peart

**Carried**

Clr Coe advised that the comments he made at the February 2016 meeting in relation to the 5-Ways were not directed at the Senior Weeds Officer or current employees of CMCC.



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**Item 8.2      Noxious Plant Reports**

**Recommendation:** That Council receive and note the Noxious Plant reports for Coonamble, Gilgandra, Walgett, Warren and Warrumbungles.

**4/16/11 Resolved:**

That Council receive and confirm Noxious Plant reports for Coonamble, Gilgandra, Walgett, Warren and Warrumbungles.

**Moved:**            Clr Peart

**Seconded:**      Clr Greenaway

**Carried**

**CONFIDENTIAL SESSION**

**1. Motion to move in to Confidential Session**

**4/16/12 Resolved:**

That at 12.25pm Council move into Confidential session and that the public be excluded from the meeting pursuant to Section 10A (2) (a) and (c) of the Local Government Act 1993 on the basis that the matters being considered are in relation to staff and/or commercial in confidence.

**Moved:**            Clr Van Lubeck

**Seconded:**      Clr Batten

**Carried**

**2. Property Inspections Report**

**Recommendation:** That the Property Inspections Report be received and noted as a whole

**4/16/13      Recommendation:**

That Council receive and note all confidential Property Inspections report matters as a whole.

**Moved:**            Clr Batten

**Seconded:**      Clr Greenaway

**Carried**

**3. Motion to move out of Confidential Session**

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**On 27<sup>th</sup> June 2016**

**4/16/14      Resolved:**

That at 12.40 pm Council move out of Confidential Session.

**Moved:**      Clr Van Lubeck

**Seconded:**      Clr Greenaway

**Carried**

**Adoption of Closed Section Reports**

**4/16/14      Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

- Property Inspections Report

**Moved:**      Clr Greenaway

**Seconded:**      Clr Schieb

**Carried**

**General Business**

1. Clr Schieb advised that during the recent Coonamble Field Day that his attention had been drawn to Tree pear in the Hollywood Lane and on the edge of the Pilliga Road near the Pilliga Forest.
2. Clr Peart suggested that Council write to the Central West and North West LLS requesting those organisations to provide a basis for the selection of the 6 most prominent weeds having regard to the size and diversity of the CMCC area.

**NEXT MEETING**

The next meeting is scheduled for Monday 20 June, 2016 at Coonabarabran.

**THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 12.55PM**

**To be confirmed as a true and accurate record at the Council Meeting to be held on Monday 20<sup>th</sup> June 2016**

**CHAIRMAN**

**GENERAL MANAGER**

# **General Manager's Report**

CASTLEREAGH MACQUARIE COUNTY COUNCIL  
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On 27<sup>th</sup> June 2016

**ITEM 7.1: RECONCILIATION CERTIFICATE 30 APRIL 2016**

Reconciled Ledger Accounts for 30 April 2016 are as follows:

**Balance of Ledger – 1-1110**

<b>Balance 31/03/16</b>	512,312.71
Plus Receipts	3,836.40
Less Payment	76,360.46
	<b><u>\$439,788.65</u></b>

**Balance of Bank Accounts**

Balance 30/04/2016 #273228001484	\$439,788.65
Less: Outstanding Cheques	
Chq# 6501 The Coffee House	11/04/16     \$155.50
Chq# 6503 Landmark – Gilgandra	26/04/16     \$1,562.00
Chq# 6504 LG Super	26/04/16     \$1,638.00
Chq# 6505 MLC Masterkey Super	26/04/16     \$343.90
	<b><u>\$436,089.25</u></b>

<b>Stores Balance 1-1410</b>	<b>30/04/16</b>	<b>\$24,860.40</b>
<b>Debtors Balance 1-1310</b>	<b>30/04/16</b>	<b>\$67,959.00</b>
<b>ELE Reserve Balance 1-1210</b>	<b>30/04/16</b>	<b>\$103,000.00</b>
<b>Plant Reserve 1-1220</b>	<b>30/04/16</b>	<b>\$9,000.00</b>

**Debtors:**

Sainsbury Automotive Dubbo	Invoice #812824	30/11/15	\$10,000.00
Local Land Services	Invoice #812825	18/12/15	\$27,500.00
	Invoice #812826	18/12/15	\$16,500.00
John Hurley	Invoice #8957	11/04/16	\$6,600.00
Warrumbungle Shire Council	Invoice #8958	19/04/16	\$594.00
David Thornton	Invoice #8959	19/04/16	\$1,848.00
Walgett Shire Council	Invoice #8960	26/04/16	\$4,917.00

**Recommendation:**

The Statement of Bank Balances as 30 April 2016 be received & adopted.

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**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**STORES INVENTORY REPORT**

**30 April 2016**

Item No:	Description	Unit Price	Ledger	Stock	Total Value
1032	Access	\$400.00 (5L)		5	\$2,000.00
2020	Graslan	\$160.00 (10kg)		4	\$640.00
2085	Grazon Extra	\$585.00 (20L)		29	\$16,965.00
2895	Round-Up Extra	\$159.80 (20L)		23	\$3,675.40
3225	Spray Dye	\$130.00 (5L)		2	\$260.00
3530	Uptake Oil	\$120.00 (20L)		7	\$840.00
3710	Genwet 1000	\$120.00 (20L)		4	\$480.00
<b><u>TOTAL VALUE</u></b>					<b>\$24,860.40</b>

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**ITEM 7.1: RECONCILIATION CERTIFICATE 31 MAY 2016**

Reconciled Ledger Accounts for 31 May 2016 are as follows:

**Balance of Ledger – 1-1110**

<b>Balance 30/04/16</b>	439,788.65
Plus Receipts	14,909.99
Less Payment	41,778.25
	<b><u>\$412,920.39</u></b>

**Balance of Bank Accounts**

Balance 31/05/2016 #273228001484	\$412,920.39
Less: Outstanding Cheques	
Chq# 6508 Landmark-Gilgandra	6/05/16 \$660.00
Chq# 6509 Telstra	6/05/16 \$609.47
Chq# 6511 MLC Masterkey	24/05/16 \$343.90
Chq# 6512 LG Super	24/05/16 \$1,638.00
Chq# 6513 Leonard's Store	24/05/16 \$185.00
Chq# 6514 Telstra	24/05/16 \$250.01
	<b><u>\$409,234.01</u></b>

<b>Stores Balance 1-1410</b>	<b>31/05/16</b>	<b>\$22,360.60</b>
<b>Debtors Balance 1-1310</b>	<b>31/05/16</b>	<b>\$44,390.00</b>
<b>ELE Reserve Balance 1-1210</b>	<b>31/05/16</b>	<b>\$103,000.00</b>
<b>Plant Reserve 1-1220</b>	<b>31/05/16</b>	<b>\$9,000.00</b>

**Debtors:**

Local Land Services	Invoice #812825	18/12/15	\$27,500.00
	Invoice #812826	18/12/15	\$16,500.00
Daniel Crocker	Invoice #8961	18/05/16	\$390.00

**Recommendation:**

The Statement of Bank Balances as 31 May 2016 be received & adopted.

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
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**Held at Coonabarabran Council Chambers**  
**On 27<sup>th</sup> June 2016**

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**STORES INVENTORY REPORT**

**31 May 2016**

Item No:	Description	Unit Price	Ledger	Stock	Total Value
1032	Access	\$400.00 (5L)		5	\$2,000.00
2020	Graslan	\$160.00 (10kg)		4	\$640.00
2085	Grazon Extra	\$585.00 (20L)		25	\$14,625.00
2895	Round-Up Extra	\$159.80 (20L)		22	\$3,515.60
3225	Spray Dye	\$130.00 (5L)		2	\$260.00
3530	Uptake Oil	\$120.00 (20L)		7	\$840.00
3710	Genwet 1000	\$120.00 (20L)		4	\$480.00
<b><u>TOTAL VALUE</u></b>					<b>\$22,360.60</b>

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On 27<sup>th</sup> June 2016

**ITEM 7.2: QUARTERLY BUDGET REVIEW STATEMENT – PERIOD ENDED 31 May, 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00/00

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**Summary:**

An analysis of Council's actual income and expenditure to 31 May, 2016 has now been completed and a revised budget result forecast for the year ending 30 June, 2016 has been prepared showing the anticipated result on present trends.

These results are summarised as follows:

	<b>Budgeted Surplus/(Loss) \$</b>	<b>Revised Budget Surplus/(Loss) \$</b>	<b>Forecast Budget Surplus / (Loss)\$</b>
Operating budget result	125,515	(51,357)	74,158
Capital Budget result	(75,800)	4,343	(71,457)

As a result of the review as at 31 May, 2016 additional expenses (net) \$5,564 have been identified.

**Background:**

Financial information made available to councillors should adequately disclose council's overall financial position and provide sufficient information to enable informed decision making and ensure that council remains on track to meet the objectives, targets and outcomes set out in its operational plan, adopted budget and delivery program.

The set of minimum requirements that assists each council in meeting its charter with regard to its finances and related responsibilities in respect of its operational plan, adopted budget and delivery program are collectively known as a Quarterly Budget Review Statement (QBRs) and are reported to council in accordance with the relevant legislation at the end of each quarter. The Local Government (General) Regulation 2005 - Regulation 203 made under the Local Government Act 1993 requires this report to be submitted to Council no later than 2 months after the end of the quarter.

The requirements include showing how Council is tracking against its original and revised annual budgets at the end of each quarter and provide explanations for major variances that result in recommendations for budget changes.

They also enable the Responsible Accounting Officer to indicate if council will be in a satisfactory financial position at the end of the financial year, given the changes to the original budgeted position.

**Current Position:**

The attached Quarterly Budget Review Statement (QBRs) has been prepared in this format for some time now. A budget functional item summary, as well as a second document which breaks down the actual budget line item income and expenditure for the year, details any variations from the original budget in respect of those various line items is also attached. It is proposed to go over these variations in detail at the meeting.

However in summary this is the fifth periodic report in respect of 2015/16, and variations to budget have become apparent, including an increase in private works income of 18,058 and an adjustment to grant income of \$22297. However, this additional revenue is offset by a decrease in plant income of \$19,612.



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The total variations reveal a reduced net operating budget surplus of \$74,158 which translates to an overall budget surplus for the year of \$2,701 after provision has been made for depreciation of \$7,475 and capital expenditure (net) of \$71,457.

This result is in line with the expectations voiced at the time of adopting the 2015/16 budget and operational plan at the June, 2015 meeting.

Two new Isuzu utilities were purchased in December, 2016 at a net cost of \$62,457. Only one vehicle was been traded (trade in value \$10,000) because of the breakdown of the Toyota Landcruiser and in the light of the condition of the second vehicle that was to be traded-in it has now been determined that the vehicle be kept as a standby vehicle.

Allowance has also been made for an increase WAP funding as the Orange City Council's Coordinator's contribution was deducted from the original grant.

This QBRS sets out the recommended changes to the total revised budget of (\$5,564) net. This are listed on a separate page along with reference to our key performance ratios and required declarations in respect of contractual arrangements, consultancies and legal expenses. However, after allowing for capital income/expenditure Council will operate at an estimated overall surplus in 2015/16 of \$2,701 after allowing for depreciation.

As previously requested, details of Council's fuel consumption and stores issued will be tabled at the meeting.

**Relevant Reference Documents/Policies:**

The Local Government (General) Regulation 2005  
Local Government Act 1993, as amended  
DLG Circular 10/32 – Quarterly Budget Review Statement

**Governance Issues:**

The recent announcement of the State Government's "Fit for the Future" initiatives should provide Council with a degree of certainty in which to plan for the immediate and short term future.

**Stakeholders:**

Castlereagh Macquarie County Council Constituent Councils – Shires of Warrumbungle, Coonamble, Gilgandra, Walgett and Warren.

**Financial Implications:**

It is proposed to discuss the matter what level of grant funds which may become available in 2016/17 in the confidential section of the meeting as already announced cuts will impact unfavourably on Council's bottom line making Council's longer term sustainability uncertain.

**Legal Issues:**

In the event of the County Council being wound-up, constituent councils would share in any surplus funds realised or be required to make good and shortfall.

**Alternative Solutions/Options:**

As previously advised, Council's financial position, both in immediate future and going forward needs to be monitored closely.

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**Conclusion:**

Council's current actions are aimed at rectifying the financial downturn that was compounded by significant operating losses over the last decade. To date, the measures have worked quite satisfactorily but because of cutbacks to WAP1520 funding the situation needs to be regularly monitored to identify what further corrective action will required in conjunction with the next budget.

<b>QUARTERLY BUDGET REVIEW STATEMENT – 31 MAY, 2016</b>
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**Recommendation:**

That the Quarterly Budget Review Statement the period ended 31 May, 2016 be received and noted, the recommended variations to the revised budget as detailed in the attached statement be adopted.

**Moved:**

**Seconded:**

**Attachments:**

**Attachment A** - QBRS – Signed Statement by Responsible Accounting Officer

**Attachment B** - Quarterly Budget Review Statement

**Attachment C**- Quarterly Budget Review Statement– Operating Budget Summary

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**Attachment A - Quarterly Budget Review Statement – Signed Statement by Responsible Accounting Officer**

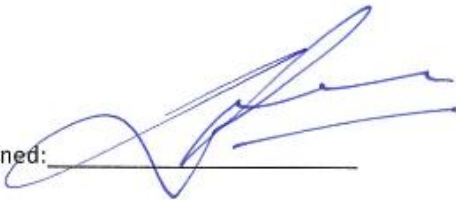
CASTLEREAGH MACQUARIE COUNTY COUNCIL  
Quarterly Budget Review Statement – 31 May, 2016.

Statement by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for the Castlereagh Macquarie County Council for the period ended 31 May, 2016 indicates that Council's projected financial position as at 30 June, 2016 will be satisfactory at year end having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

This statement is made on the proviso that any resolution passed at Council's meeting on 27 June, 2016 in respect budget amendments and associated issues to offset any loss in grant income are implemented within the timelines determined or as duly amended.

Signed: 

Date: 16 June, 2016

Don Ramsland - Responsible Accounting Officer – Castlereagh Macquarie County Council

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**Attachment B- Budget Review Statement – 31 May 2016**

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**Quarterly Budget Review Statement – 31 May, 2016.**

**Recommended Changes to Revised Budget**

<b>A. Revenue Income</b>	<b>\$</b>	<b>\$</b>
1. Adjustment of WAP grant income		(22,297)
2. Reduction in Plant Hire Income etc.		19,612
3. Additional Private Works Income		(18,058)
4. Reduction in insurance provision		1,540
5. Reduction in Workers Comp incentive		1,346
<b>Total – Revenue Income Adjustments</b>		<b>(\$17,857)</b>
<b>B. Revenue Expenditure</b>		
1. Additional Host meeting expenses	2,610	
2. Additional subscriptions	664	
3. Additional delegates expenses	2,138	
4. Additional expense -Protective Clothing	319	
5. Additional Staff Training costs	4,048	
6. Additional expense – Weeds Destruction (net)	4,254	
7. Additional Costs – Private Works Expenditure (offset)	7,342	
8. Additional Expense - Cost of Parts	640	
9. Additional Plant Running Expenses	1,406	
<b>Total –Revenue Expense Adjustments</b>		<b>\$23,421</b>
<b>Net Decrease in Operating Surplus</b>		<b>\$5,564</b>
<b>C. Capital Income Adjustments -</b>	<b>Nil</b>	
<b>D. Capital Expenditure Adjustments</b>	<b>Nil</b>	
<b>Total – Capital Adjustments</b>		<b>Nil</b>
<b>Net Decrease to Surplus</b>		<b>\$5,564</b>

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**Meeting of Council**  
**Held at Coonabarabran Council Chambers**  
**On 27<sup>th</sup> June 2016**

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**Quarterly Budget Review Statement – 31 May, 2016.**

**Budget Review - Key Performance Indicators Statement**

1. **Unrestricted Current Ratio – 1.54:1** (1 July, 2015)
2. **Debt Service Ratio – 0.07:1** (1 July, 2015)
3. **Building and Infrastructure Renewal Ratio** - as a 1 July, 2015 this ratio was 0.00% as Council had made no provision for assets renewals

**Budget Review - Contracts and Other Expense**

**Part A – Contracts Listing** - Council has not entered into any contracts.

**Part B – Consultancy and Legal Expenses**

<b><u>Expense</u></b>	<b><u>Expenditure YTD</u></b>	<b><u>Budgeted</u></b>
	<b>\$</b>	<b>Y/N</b>
Consultancies	Nil	No
Legal Fees	Nil	No

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**Meeting of Council**  
**Held at Coonabarabran Council Chambers**  
**On 27<sup>th</sup> June 2016**

**Attachment C- Quarterly Budget Review Statement 31 May 2016– Operating Budget Summary**

<b>CASTLEREAGH MACQUARIE COUNTY COUNCIL</b>													
<b>First draft Quarterly Budget Review Statement - 31 May, 2016</b>													
<b><u>Operating Budget Summary</u></b>													
	<b>Original Budget</b>	<b>cwd/fwd</b>	<b>Adopted Changes Todate</b>				<b>Revised Budget</b>	<b>YTD to 31/05/16</b>	<b>Remainder of Year</b>	<b>Projected for Year</b>	<b>Further Variations</b>	<b>Percentage Todate</b>	
			<b>1st Qtr</b>	<b>2nd Qtr</b>	<b>3rd Qtr</b>	<b>4th Qtr</b>	<b>Final</b>						
<b><u>OPERATING REVENUE</u></b>													
Total - Administration	928,027		47	(90,085)	(15,317)	757	0	823,429	840,126	2,714	842,840	19,411	100
Total - Destruction of Weeds	0		0	0	0	0	0	0	0	0	0	0	0
Total - Private Works	40,000			5,828	0	0	0	45,828	63,886	0	63,886	18,058	100
Total - Other Income	60,000		0	50,856	35,789	13,000	0	159,645	125,033	15,000	140,033	(19,612)	89
<b>Total Operating Revenue</b>	<b>1,028,027</b>		<b>47</b>	<b>(33,401)</b>	<b>20,472</b>	<b>13,757</b>	<b>0</b>	<b>1,028,902</b>	<b>1,029,045</b>	<b>17,714</b>	<b>1,046,759</b>	<b>17,857</b>	<b>98</b>
<b><u>OPERATING EXPENSES</u></b>													
sub total - administration	87,672			12678	3401	2444		106,195	61,606	47,863	109,469	3,274	56
sub total - insurance	51,284			-1032	0	0	0	50,252	48,986	1,266	50,252	0	97
sub total - governance	41,633		0	3000	775	0	0	45,408	38,079	9,467	47,546	2,138	80
sub total - employee expenses	131,948			4768	939	0	0	137,655	115,469	33,507	148,976	4,367	78
Total - Administration Expenses	312,537			19414	5115	9398	0	346,464	264,140	92,103	356,243	9,779	74
Total - Destruction of Weeds	403,000	0	0	-28145	0		0	374,855	316,257	62,852	379,109	4,254	83
Total - Private Works	24,000	0		8066	3521	520	0	36,107	39,766	4,323	44,089	7,982	90
Total - Other Expenses	162,975	0		20000	8779		0	191,754	79,767	113,393	193,160	1,406	41
<b>Total - Operating Expenses</b>	<b>902,512</b>	<b>0</b>		<b>19335</b>	<b>17415</b>	<b>9918</b>	<b>0</b>	<b>949,180</b>	<b>699,930</b>	<b>272,671</b>	<b>972,601</b>	<b>23,421</b>	<b>72</b>
<b>NET OPERATING SURPLUS (DEFICIT)</b>	<b>125,515</b>		<b>47</b>	<b>(52,736)</b>	<b>3,057</b>	<b>3,839</b>	<b>0</b>	<b>79,722</b>	<b>329,115</b>	<b>(254,957)</b>	<b>74,158</b>	<b>23,421</b>	
								79,722				(74,158)	
												(5,564)	

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**Meeting of Council**  
**Held at Coonabarabran Council Chambers**  
**On 27<sup>th</sup> June 2016**

CASTLEREAGH MACQUARIE COUNTY COUNCIL													
Quarterly Budget Review Statement - 31 May, 2016													
Capital Budget Summary													
	Original Budget	cfd/fwd	Adopted Changes Todate					Revised Budget	Year to 31/05/16	Remainder of Year	Projected for Year	Further Variations	Percentage Todate
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	final						
<b><u>CAPITAL INCOME</u></b>													
Total - Capital Income	15000	0		5,000	0	0	0	20000	10000	10000	20000	0	
<b><u>CAPITAL EXPENDITURE</u></b>													
Total - Capital Expenditure	90,800	0	0	0	1714	-1057	0	91,457	62,457	29,000	91,457		
NET CAPITAL SURPLUS (DEFICITS)	(75,800)	0		5,000	-1714	-1057	0	(73,571)	(52,457)	(19,000)	(71,457)	0	
<b><u>ESTIMATED TOTAL BUDGET RESULT - 31 May, 2016</u></b>													
Surplus/(Deficit) after Dep'n	49,715	0	47	(47,736)	1,343	2,782	0	8,265	276,658	(273,957)	2,701	2,701	
Add Dep'n Included in above	7,475		0					7,475	0	7,475	7,475		
Surplus(Deficit) before Dep'n	57,190	0	47	(47,736)	1,343	2,782	0	15,740	276,658	(266,482)	10,176	(5,564)	

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**Meeting of Council**  
**Held at Coonabarabran Council Chambers**  
**On 27<sup>th</sup> June 2016**

<b>CASTLEREAGH MACQUARIE COUNTY COUNCIL</b>													
<b>First Draft Quarterly Budget Review Statement - 31 May, 2016.</b>													
<b>Operating Budget</b>													
	Original Budget	c/fwd	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Final	Revised Budget	YTD to 31/05/16	Remainder of Year	Projected for Year	Further Variations	% to date
<b>OPERATING REVENUE</b>													
<b>Administration</b>													
DPI - MVWAC Grant	410,870			(92,339)	(22,297)			296,234	318,531		318,531	22,297	100
Weed Certificates	7,127							7,127	5,816	1,311	7,127	0	82
Constituent Council Cont	497,580				10			497,590	497,590		497,590	0	100
all councils addn cont								0		0	0	0	0
Interest on Investments	2,500				3,861	757		7,118	5,715	1,403	7,118	0	80
Property Insurance Rebate	2,610				657			3,267	3,267		3,267	0	100
Insurance Provision adjust	1,819			1,448				3,267	1,727		1,727	(1,540)	100
WHS Incentive Rebate	2,548				2,452			5,000	5,000		5,000	0	100
Workers Comp Incentive Payment	1,346							1,346			0	(1,346)	0
Motor vehicle Claims Exp Discount	1,627		47	806				2,480	2,480		2,480	0	100
Jury Duty								0		0	0	0	0
<b>Administration Total</b>	<b>928,027</b>		<b>47</b>	<b>(90,085)</b>	<b>(15,317)</b>	<b>757</b>		<b>823,429</b>	<b>840,126</b>	<b>2,714</b>	<b>842,840</b>	<b>19,411</b>	<b>100</b>
<b>Destruction of Weeds</b>													
Con't from Constituent Councils								0		0	0	0	0
Hudson Pear - Walgett								0			0	0	0
Mesquite Control - Grant								0		0	0	0	0
Parthenium Weed - Grant								0		0	0	0	0
Parkinsonia - Grant								0		0	0	0	0
<b>Destruction of Weeds Total</b>								<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Private Works</b>													
Bre Shire - Private Works								0		0	0	0	0
Coonamble - Private Works								0			0	0	0
Coonabarabran - Private Works				436				436	2,416		2,416	1,980	100
Warren - Private Works				1,527				1,527	3,207		3,207	1,680	100
Walgett - Private Works				3,175				3,175	14,545		14,545	11,370	100
Gilgandra - Private Works				690				690	3,718		3,718	3,028	
DLCW - 5 Ways								0		0	0	0	0
WLC (HP)								0			0	0	0
Walgett Shire - Hudson Pear	40,000							40,000	40,000	0	40,000	0	100
Western LLS (HP) S/R analysis								0				0	0
Western LLS (HP) Control Prgmes								0			0	0	0
NSW Trade and Invest - Hudson Pear								0			0	0	0
Sale of Parts etc								0		0	0	0	0
<b>Private Works -Total</b>	<b>40,000</b>			<b>5,828</b>				<b>45,828</b>	<b>63,886</b>	<b>0</b>	<b>63,886</b>	<b>18,058</b>	<b>100</b>
<b>Other Income</b>													
Plant Income	60,000			50,856	35,789	13,000		159,645	125,033	15,000	140,033	(19,612)	89
Const Council Advances								0		0	0	0	0
Profit on sale of plant								0		0	0	0	0
<b>Other Income -Total</b>	<b>60,000</b>			<b>50,856</b>	<b>35,789</b>	<b>13,000</b>	<b>0</b>	<b>159,645</b>	<b>125,033</b>	<b>15,000</b>	<b>140,033</b>	<b>(19,612)</b>	<b>89</b>
<b>Total Operating Revenue</b>	<b>1,028,027</b>		<b>47</b>	<b>(33,401)</b>	<b>20,472</b>	<b>13,757</b>	<b>0</b>	<b>1,028,902</b>	<b>1,029,045</b>	<b>17,714</b>	<b>1,046,759</b>	<b>17,857</b>	<b>98</b>



# CASTLEREAGH MACQUARIE COUNTY COUNCIL

## Meeting of Council

Held at Coonabarabran Council Chambers

On 27<sup>th</sup> June 2016

	Original Budget	Adopted Changes Todate						Revised Budget	YTD to 31/05/16	Remainder of Year	Projected for Year	Further Variations	% todate
	c/fwd	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Final							
<b>OPERATING EXPENSES</b>											1,046,759		
<b>Administration</b>													
<b>Salaries</b>													
General Manager's Salary	21,338							21,338	16,394	4,944	21,338	0	77
Administrative Assistance								0			0	0	0
Commission on auction sale								0			0	0	0
Office Assistant								0		0	0	0	0
admin support	25,750							25,750		25,750	25,750	0	0
MVWAC - Project Officer Costs	1,000		1,312	631	2,444			5,387	5,387		5,387	0	100
Orange CC- Weed Coord Cont	9,281		13,016					22,297	22,297	0	22,297		100
IPR Costs	300							300		300	300	0	0
Host - Meeting Expenses - MVWAC								0	2,610		2,610	2,610	100
Travelling	2,000		-2000					0			0	0	0
Audit Fees	7,210							7,210	300	6,910	7,210	0	4
Advertising	2,575							2,575	232	2,343	2,575	0	9
Printing & Stationary	2,060				940			3,000	1,519	1,481	3,000	0	51
Postage & Freight	1,030							1,030	147	883	1,030	0	14
Storage Rental			350	1830				2,180	1,680	500	2,180	0	77
Telephone	7,725							7,725	6,474	1,251	7,725	0	84
Bank Charges	567							567	463	104	567	0	82
Legal Expenses	500							500		500	500		0
<b>Sundry Expenses</b>								0					
computer maintenance	400							400		400	400	0	0
security services								0			0	0	0
office cleaning								0		0	0	0	0
sundry admin expenses	2,500							2,500	1,080	1,420	2,500	0	43
web site costs	1,500							1,500	423	1,077	1,500	0	28
Subscription - Shires Assoc	1,936							1,936	2,600		2,600	664	100
<b>sub total - administration</b>	<b>87,672</b>	<b>-</b>	<b>12678</b>	<b>3401</b>	<b>2444</b>	<b>0</b>	<b>0</b>	<b>106,195</b>	<b>61,606</b>	<b>47,863</b>	<b>109,469</b>	<b>3,274</b>	<b>56</b>

# CASTLEREAGH MACQUARIE COUNTY COUNCIL

## Meeting of Council

Held at Coonabarabran Council Chambers

On 27<sup>th</sup> June 2016

	Original Budget	Adopted Changes Todate						Revised Budget	YTD to 31/05/16	Remainder of Year	Projected for Year	Further Variations	% todate
		c/fwd	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Final						
<b>Administration - Insurances</b>													
Fidelity Gaurantee	1,288			105				1,393	1,393		1,393	0	100
Public Liability & Prof Indem	23,887			-139				23,748	23,748		23,748	0	100
PL & PI - Excess	-							0		0	0	0	0
Property Insurance	7,000			-1620				5,380	5,380		5,380	0	100
State Cover Capital Levy	1,266							1,266		1,266	1,266	0	0
Motor Vehicle Liability	6,500			722				7,222	7,222		7,222	0	100
Personal Accident	1,946			-57				1,889	1,889		1,889	0	100
Councillors' and Officers' Liability	9,397			-43				9,354	9,354		9,354	0	100
<b>sub total - insurance</b>	<b>51,284</b>		<b>0</b>	<b>-1032</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,252</b>	<b>48,986</b>	<b>1,266</b>	<b>50,252</b>	<b>0</b>	<b>97</b>
								0			50,252	0	
<b>Elected Members Activities</b>								0					
Chairperson's Allowance	8,000							8,000	4,166	3,834	8,000	0	52
Councillors' Meeting Fees	27,000							27,000	25,000	2,000	27,000	0	93
Councillors' Travelling	4,511							4,511	3,261	1,250	4,511	0	72
Councillors' Subsistence CMCC Mtgs				3000	775			3,775	4,252	1,661	5,913	2,138	72
Delegates' Expenses	2,122							2,122	1,400	722	2,122	0	66
"C" Division								0		0	0	0	0
Insurance Members Accident								0		0	0	0	0
<b>sub total - governance</b>	<b>41,633</b>			<b>3000</b>	<b>775</b>	<b>0</b>	<b>0</b>	<b>45,408</b>	<b>38,079</b>	<b>9,467</b>	<b>47,546</b>	<b>2,138</b>	<b>80</b>
								0		47,546	2,138		
<b>Employee Overhead Expenses</b>								0					
redundancy - termination pay				200				200	200		200	0	100
redundancy - annual leave								0			0	0	0
redundancy - long service leave								0			0	0	0
Provision for ELE								0		0	0	0	0
Annual Leave	26,114							26,114	18,525	7,589	26,114	0	71
Long Service Leave	12,736							12,736		12,736	12,736	0	0
Sick Leave	7,434							7,434	6,358	1,076	7,434	0	86
Compassionate Leave								0			0	0	0
Union Picnic Day					487			487	487		487	0	100
Public Holidays NEI	14,866							14,866	11,784	3,082	14,866	0	79
Jury Duty								0		0	0	0	0
Superannuation	43,198							43,198	37,548	5,650	43,198	0	87
Pre -Tax Contributions								0		0	0	0	0
Post Tax Contributions								0		0	0	0	0
Workers Compensation	16,500							16,500	15,293	1,207	16,500	0	93
Staff Misc								0		0	0	0	0
Protective Clothing	600					1395		1,995	2,314		2,314	319	100
Allowances Disability/Climatic	3,000							3,000	833	2,167	3,000	0	28
Staff Training	7,500			4568	452	5559		18,079	22,127		22,127	4,048	100
<b>sub total - employee expenses</b>	<b>131,948</b>	<b>0</b>	<b>-</b>	<b>4768</b>	<b>939</b>	<b>6954</b>	<b>0</b>	<b>144,609</b>	<b>115,469</b>	<b>33,507</b>	<b>148,976</b>	<b>4,367</b>	<b>78</b>
<b>Total - Administration Expenses</b>	<b>312,537</b>	<b>0</b>	<b>-</b>	<b>19414</b>	<b>5115</b>	<b>9398</b>	<b>0</b>	<b>346,464</b>	<b>264,140</b>	<b>92,103</b>	<b>356,243</b>	<b>9,779</b>	<b>74</b>
										356,243		(9,779)	

# CASTLEREAGH MACQUARIE COUNTY COUNCIL

## Meeting of Council

Held at Coonabarabran Council Chambers

On 27<sup>th</sup> June 2016

	Original Budget	c/fwd	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Final	Revised Budget	YTD to 31/05/16	Remainder of Year	Projected for Year	Further Variations	% todate
Destruction of Weeds													
Supervision of Weeds Officers	12,000							12,000	1,950	5,050	7,000	(5,000)	28
Property Inspections	80,000							80,000	30,396	39,604	70,000	(10,000)	43
Cost of Council Roads	70,000							70,000	70,165	10,000	80,165	10,165	88
DLCW - 5 Ways								0			0	0	0
WAP 1520 Grant Expenses	228,500			-30000				198,500	202,589	5,000	207,589	9,089	98
Contribs from Constituent Councils								0		0	0	0	0
Hudson Pear Walgett Shire								0		0	0	0	0
Mesquite Contol Program				1746				1,746	1,746		1,746	0	100
Parthenium Weed Control				109				109	109		109	0	100
Parkinsonia Weed Control								0		0	0	0	0
Promotions & Field Days	7,500							7,500	5,436	2,064	7,500	0	72
Pasture Trials								0		0	0	0	0
HP Taskforce Administration	5,000							5,000	3,866	1,134	5,000	0	77
Destruction of Weeds Total	403,000			-28145	0	0	0	374,855	316,257	62,852	379,109	4,254	83
											379,109	4,254	
Private Works													
Bre Shire - Private Works								0		0	0	0	
Coonabrabran - Cost of Private Works				463				463	756		756	293	100
Galgandra - Cost of Private Works				1147	761			1,908	3,556		3,556	1,648	100
Walgett - Cost of Private Works				3250	909			4,159	7,161		7,161	3,002	100
Warren - Cost of Private Works				3206				3,206	4,698		4,698	1,492	100
Sundry Private Works								0			0	0	0
WLC (HP) - 5 Ways								0	907	0	907	907	100
Western CMA (HP)								0		0	0	0	0
Western LLS (HP) S/R Analysis								0			0	0	0
Western LLS (HP) Control Pgmes								0			0	0	0
Walgett Shire - HP	24,000							24,000	19,677	4,323	24,000		82
Agency Expenses								0		0	0	0	0
Cost for the Sale of Parts etc					1851	520		2,371	3,011		3,011	640	100
Private Works -Total	24,000	0	0	8066	3521	520	0	36,107	39,766	4,323	44,089	7,982	90
										44,089		7,982	
Other Expenses													
Depot Expenses	7,500							7,500	6,582	918	7,500	0	88
Plant Expenses	48,000			20,000	8779			76,779	73,185	5,000	78,185	1,406	94
Depreciation	7,475							7,475		7,475	7,475	0	0
Refund - Const Cnl Advances	100,000							100,000		100,000	100,000	0	0
Other Expenses -Total	162,975	0	0	20000	8779	0	0	191,754	79,767	113,393	193,160	1,406	41
Total - Operating Expenses	902,512	0	-	19,335	17,415	9,918	-	949,180	699,930	272,671	972,601	23,421	72
											972,601	23,421	
NET OPERATING SURPLUS (DEFI	125,515	0	47	(52,736)	3,057	3,839	0	79,722	329,115	(254,957)	74,158	(5,564)	
											74,158		23,421
												(5,564)	

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**Meeting of Council**  
**Held at Coonabarabran Council Chambers**  
**On 27<sup>th</sup> June 2016**

	Original Budget	Adopted Changes Todate						Revised Budget	YTD to 31/05/16	Remainder of Year	Projected for Year	Further Variations	% todate
		c/fwd	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Final						

**Quarterly Budget Review Statement - 31 May, 2016**

<b>Capital Budget</b>													
	Original Budget	Adopted Changes Todate						Revised Budget	YTD to 31/05/16	Remainder of Year	Projected for Year	Further Variations	age todate
		c/fwd	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Final						
<b>Capital Income</b>													
Profit on Sale of Plant	15,000			5,000				20,000	10,000	10,000	20,000	0	
Provision - New Depot (Coonamble)								0		-	-	-	0
Sale of Surplus Equipment								0		-	-	-	0
Transfer from Plant Reserve								0		-	-	-	0
Transfer from ELE								0		-	-	-	0
<b>Capital Income - Total</b>	<b>15,000</b>		-	<b>5,000</b>	-	-	-	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	<b>20,000</b>	-	<b>50</b>
<b>Capital Expenditure</b>													
Office Equipment								0	-	-	-	-	0
Depot Facility - Coonamble	10,000							10,000		10,000	10,000		
New Vehicles - Nett	61,800				1,714	- 1,057		62,457	62,457		62,457	-	100
Small Plant, Tools, Radios	2,000							2,000	-	2,000	2,000	-	0
Transfer to ELE Reserve	5,000							5,000		5,000	5,000	-	0
Transfer to Plant Reserve	12,000							12,000	-	12,000	12,000	-	0
<b>Capital Expenditure - Total</b>	<b>90,800</b>				<b>1,714</b>	<b>- 1,057</b>		<b>91,457</b>	<b>62,457</b>	<b>29,000</b>	<b>91,457</b>	-	<b>68</b>
<b>Net Capital Surplus/(Deficit)</b>	<b>(75,800)</b>		-	<b>5,000</b>	- <b>1,714</b>	<b>- 1,057</b>	-	<b>(73,571)</b>	<b>- 52,457</b>	<b>- 19,000</b>	<b>- 71,457</b>	-	<b>73</b>

**Quarterly Budget Review as at 31 May, 2016 - Est. Summary for Year**

<b>Total Income</b>	<b>1,043,027</b>	-	<b>47</b>	- <b>28,401</b>	<b>20,472</b>	<b>13,757</b>	-	<b>1,048,902</b>	<b>1,039,045</b>	<b>27,714</b>	<b>1,066,759</b>	<b>17,857</b>	<b>97</b>
<b>Total Expenditure</b>	<b>993,312</b>	-	-	<b>19,335</b>	<b>17,415</b>	<b>8,861</b>	-	<b>1,040,637</b>	<b>762,387</b>	<b>301,671</b>	<b>1,064,058</b>	<b>23,421</b>	<b>72</b>
<b>Net Total Surplus/(Deficit)</b>	<b>49,715</b>	-	<b>47</b>	- <b>47,736</b>	<b>1,343</b>	<b>4,896</b>	-	<b>8,265</b>	<b>276,658</b>	<b>- 273,957</b>	<b>2,701</b>	- <b>5,564</b>	
										<b>2,701</b>			
										-			

**RESERVES - as at 31 May, 2016 - estimated balances as at 30 June, 2016**

<b>Retained Earning</b>	<b>49,715</b>	-	<b>47</b>	- <b>47,736</b>	<b>1,343</b>	<b>4,896</b>	-	<b>6,151</b>	<b>276,658</b>	<b>- 273,957</b>	<b>587</b>	- <b>5,564</b>	
<b>ELE Reserve</b>	<b>5,000</b>	<b>80000</b>			<b>18000</b>			<b>103,000</b>	<b>103,000</b>		<b>103,000</b>	-	<b>100</b>
<b>Plant Reserve</b>	<b>12,000</b>	<b>9000</b>						<b>21,000</b>	<b>9,000</b>	<b>12,000</b>	<b>21,000</b>	-	<b>43</b>

CASTLEREAGH MACQUARIE COUNTY COUNCIL  
Meeting of Council  
Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016

**ITEM 7.3: REPORT ON DRAFT OPERATIONAL PLAN AND BUDGET – 2016/17  
AND SUPPORTING DOCUMENTATION**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00/00

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**Summary:**

To consider Council's Draft 2016/17 Operational Plan and Budget and supporting documentation

**Background:**

Council's Operational Plan and Budget for 2016/17 was prepared pursuant to the provision of Section 404 of the LGA and circulated for Council's consideration at the April, 2016 meeting. However, both the Operating Plan and the Budget for 2016/17 should be reviewed in conjunction with the preparation of the other elements of Council's Resourcing Strategy which were also tabled at the meeting.

The 2016/2017 Operational Plan and Budget continues to be directly impacted by the remedial action determined by Council at its meeting on 6 March, 2014 to correct past budget over runs. However, need for this remedial action is drawing to a close and a fresh action plan will be prepared for consideration at the June, Council meeting.

Whilst the major preparations for the 2016/2017 Operational Plan and drafting the 2016/2017 Budget and revised ten year Long Term Financial Plan (spread sheets to be circulated) have been completed, these can't be finalised until action recommended with regards the Resourcing Strategies is now endorsed by Council.

The various documents prepared as part of the integrated planning and reporting legislation were placed on public exhibition for comment between 9 May, 2016 and 7 June, 2016. No submissions were received.

**Current:**

The draft Budget document for 2016/2017, sets out in detail the measures proposed to be undertaken in the next financial year and includes continuing provisions for cash backed reserves for employees leave entitlements (established this year – currently by an investment of \$103,000) and a plant reserve (currently \$9,000).

An option to vary the basis of future constituent council contributions is an issue that was discussed when considering the proposed contribution of from each council – an increase of 1.80% in line with State Government rate pegging legislation. However, in considering setting the basis for contributions, Council should be mindful of the responsibility of higher tiers of government to fund major weed incursions, particularly where these are spread over a number of adjoining shires.

As an example, in 2014/15 contracts were negotiated with Western Local Lands Services for funding of Hudson Pear control programme of \$150,000. The Strategic/Risk Analysis undertaken as part of that programme should now lead to further funds being made available to address the Hudson Pear problem on an ongoing basis including re-activation of the Hudson Pear Taskforce. The Budget needs to be considered in conjunction with the Long Term Financial Plan.

As advised at the April meeting, as required by legislation, three scenarios have been prepared and included in the LTFP. A copy of the recommended ("*planned*") scenario is also included with this report for the Councillors' information. It is proposed to go over this scenario again at the meeting noting the various minor changes made to update budget requirements.

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**Relevant Reference Documents/Policies:**

Council's 2016/17 Operational Plan and Budget

Long Term Financial Plan

**Governance Issues:**

The preparation of the Operational Plan and Budget is a requirement of Section 404 of the Local Government Act 1993.

**Stakeholders:**

CMCC and Constituent Councils

Local Land Services – North West and Central West

Rural communities across constituent council areas

**Financial Implications:**

The Operational Plan and Budget is the corner stone on which Council's future viability and sustainability is based. The Budget and ten year Long Term Financial Plan indicates that relying on a 6 man workforce using present trends the Budget will achieve an overall surplus in the next year and over a ten year life would also produce a surplus on current trends. The Long Term Financial Plan also provides in detail the assumptions made in relation to the various income and expenditure items included in the annual budget.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Dissolution of the County with weeds functions reverting to the control of constituent councils

Look at Joint Organisation concept.

**Conclusion:**

The various decisions to be taken in the consideration of the 2016/2017 Operational Plan and Budget should be considered as an extension to the ongoing remedial action already identified in Council's May, 2016 Quarterly Budget Review Statement outcomes. More detail in this regard will be available at the meeting

**OPERATIONAL PLAN AND BUDGET 2016/17**

**Recommendation:**

That Council, following public exhibition and no comments/submissions being received, adopt the draft 2016/2017 Operational Plan and Budget and the supporting documentation noting that there may be some legislative changes that will be automatically incorporated into such documentation.

**Moved:**

**Seconded:**

**Attachments:**

1. Draft Scenario 3
2. The Draft Operating Plan and Budget for 2016/17 and the Integrated Planning and Reporting Documentation will be emailed separately and hard copies provided.

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**Draft Scenario 3**

CASTLEREAGH MACQUARIE COUNTY COUNCIL																
Draft Scenario 3 "planned" Draft OPERATING BUDGET FOR 2016/17 AND TEN YEAR FINANCIAL PLAN as at 30 June, 2016																
			revised		Year 1		Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	
	actual	actual	estimate		estimate		estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate	
	2013/14	2014/15	2015/16		2016/17		2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/2026	
<b>INCOME</b>																
<b>Administration</b>																
DPI - MVWAC Grant	345,249	354,916	318,531		287,248		294,430	301,790	309,334	318,614	325,942	333,439	341,108	348,953	356,979	
Weed Certificates	6,810	6,967	7,127		7,291		7,458	7,630	7,806	7,985	8,169	8,357	8,549	8,745	8,947	
Constituent Council Contribs	475,000	485,925	497,590		506,547		518,197	530,116	542,308	558,578	571,425	584,568	598,013	611,767	625,838	
Interest on Investments	6,000	6,138	7,118		6,000		6,138	6,279	6,424	12,500	12,788	13,082	13,382	13,690	14,005	
Property Insurance Rebate	1,776	2,551	3,267		3,342		3,419	3,498	3,578	3,660	3,745	3,831	3,919	4,009	4,101	
Vehicle Insurance Adj	1,738	1,778	1,727		1,767		1,807	1,849	1,891	1,935	1,979	2,025	2,072	2,119	2,168	
WH&S Incentive Rebate	2,435	2,491	5,000		5,115		5,233	5,353	5,476	5,602	5,731	5,863	5,998	6,136	6,277	
Workers Comp Incentive payment		1,316			-		-	-	-	-	-	-	-	-	-	
MV Claim discount		1,590	2,480		2,537		2,595	2,655	2,716	2,779	2,843	2,908	2,975	3,043	3,113	
Jury Duty	453	463			-		-	-	-	-	-	-	-	-	-	
<b>Administration - Total</b>	<b>839,461</b>	<b>864,135</b>	<b>842,840</b>		<b>819,846</b>		<b>839,278</b>	<b>859,170</b>	<b>879,533</b>	<b>911,653</b>	<b>932,621</b>	<b>954,071</b>	<b>976,015</b>	<b>998,463</b>	<b>1,021,428</b>	
																-
<b>Destruction of Weeds</b>																
Con't from Constituent Councils	30,000	-	-				-	-	-	-	-	-	-	-	-	
Mesquite Control - Grant		-	-		-		-	-	-	-	-	-	-	-	-	
Parthenium Weed - Grant		-	-		-		-	-	-	-	-	-	-	-	-	
Parkinsonia - Grant		-	-		-		-	-	-	-	-	-	-	-	-	
<b>Destruction of Weeds - Total</b>	<b>30,000</b>	<b>-</b>	<b>-</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

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			revised		Year 1		Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	actual	actual	estimate		estimate		estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate
	2013/14	2014/15	2015/16		2016/17		2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/2026
<b>Destruction of Weeds</b>															-
Con't from Constituent Councils	30,000	-	-				-	-	-	-	-	-	-		-
Mesquite Control - Grant		-	-		-		-	-	-	-	-	-	-		-
Parthenium Weed - Grant		-	-		-		-	-	-	-	-	-	-		-
Parkinsonia - Grant		-	-		-		-	-	-	-	-	-	-		-
<b>Destruction of Weeds - Total</b>	<b>30,000</b>	-	-				-	-	-	-	-	-	-		-
															-
<b>Private Works</b>															-
Private Works Income		-													-
Bre Shire - Private Works	30,000														-
Coonamble Private Works		218													-
Warrumbungle Shire Private Works			2,416												
Warren Private Works		6,568	3,207												-
Walgett Shire Private Works			14,545												
Gilgandra Private Works		100	3,718												-
WLC (HP)	46,300	25,000													-
Walget Shire - HP		20,000	40,000												-
Western CMA (HP)	20,000														-
Western LLS (HP) S/R Analysis	30,000	15,000													-
Western LLS (HP) Control Pgmes	120,000	25,000													-
NW LLS - Hudson Pear Taskforce					10,000		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
DLWC - 5 ways	18,909	5,085													-
Agency Commissions	21,914														-
Sale of Parts etc															-
<b>Private Works - Total</b>	<b>287,123</b>	<b>96,971</b>	<b>63,886</b>		<b>10,000</b>		<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
															-
<b>Other Income</b>															-
Plant Income	151,245	136,121	140,033		156,000		159,588	163,259	167,013	170,855	174,784	178,804	182,917	187,124	191,428
Const Council Advances	250,000				-		-	-	-	-	-	-	-		-
<b>Other Income - Total</b>	<b>401,245</b>	<b>136,121</b>	<b>140,033</b>		<b>156,000</b>		<b>159,588</b>	<b>163,259</b>	<b>167,013</b>	<b>170,855</b>	<b>174,784</b>	<b>178,804</b>	<b>182,917</b>	<b>187,124</b>	<b>191,428</b>
<b>Revenue Income - Total</b>	<b>1,557,829</b>	<b>1,097,227</b>	<b>1,046,759</b>		<b>985,846</b>		<b>1,008,866</b>	<b>1,032,428</b>	<b>1,056,547</b>	<b>1,092,508</b>	<b>1,117,405</b>	<b>1,142,875</b>	<b>1,168,932</b>	<b>1,195,587</b>	<b>1,223,086</b>



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			revised		Year 1		Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
		actual	actual	estimate	estimate		estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate
		2013/14	2014/15	2015/16	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/2026

<b>EXPENDITURE</b>															-
<b>Administration Costs</b>															-
General Manager's Salary	20,016	20,667	21,338		22,032		22,748	23,487	24,250	25,038	25,852	26,692	27,560	28,456	29,110
Clerical Assistance	32,641	1,350	-												-
Commission on auction sale		14,887	-												-
Contract Administrative Support	-	25,000	25,750		26,523		27,318	28,138	28,982	29,851	30,747	31,669	32,619	33,598	34,371
MVWAC - Project Officer Costs	636	1,333	5,387		5,446		5,446	5,446	5,446	5,446	5,446	5,446	5,446	5,446	5,571
Orange CC - Weeds Coord cont	9,250	9,281	22,297		20,108		20,610	21,125	21,653	21,653	21,653	21,653	21,653	21,653	22,151
IPR Costs	275	275	300		309		318	328	338	348	358	369	380	391	400
Host - Meeting Expenses - MVW			2,610		2,500		2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Travelling	2,000	2,000			2,000		2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,046
Audit Fees	6,537	7,000	7,210		7,426		7,649	7,879	8,115	8,358	8,609	8,867	9,133	9,407	9,624
Advertising	2,000	2,500	2,575		2,652		2,732	2,814	2,898	2,985	3,075	3,167	3,262	3,360	3,437
Printing & Stationary	4,500	2,000	3,000		2,500		2,575	2,652	2,732	2,814	2,898	2,985	3,075	3,167	3,240
Postage & Freight	1,000	1,000	1,030		1,061		1,093	1,126	1,159	1,194	1,230	1,267	1,305	1,344	1,375
Storage Rental			2,180		1,000										
Telephone	10,000	7,500	7,725		7,957		8,195	8,441	8,695	8,955	9,224	9,501	9,786	10,079	10,311
Bank Charges	533	550	567		583		601	619	638	657	676	697	718	739	756
Legal Expenses	749	520	500		515		530	546	563	580	597	615	633	652	667
Sundry Expenses	-														-
computer	386	400	400		15,412		15,874	16,351	16,841	17,346	17,867	18,403	18,955	19,523	19,973
security services	1,000	913	-		-		-	-	-	-	-	-	-		-
office cleaning	5,000		-		-		-	-	-	-	-	-	-		-
sundry admin expenses	2,700	2,500	2,500		2,500		2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,558
web site costs	4,000	4,000	1,500		1,500		1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,535
Subscription - Shires Assoc	1,202	1,880	2,600		2,678		2,758	2,841	2,926	3,014	3,105	3,198	3,294	3,392	3,470
<b>Administration Costs - Total</b>	<b>104,425</b>	<b>105,556</b>	<b>109,469</b>		<b>124,702</b>		<b>126,948</b>	<b>130,292</b>	<b>133,735</b>	<b>136,740</b>	<b>139,837</b>	<b>143,029</b>	<b>146,318</b>	<b>149,709</b>	<b>153,152</b>

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			revised		Year 1		Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
		actual	actual	estimate	estimate		estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate
		2013/14	2014/15	2015/16	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/2026
<b>Insurance Costs</b>															-
Fidelity Gaurantee	879	1,250	1,393		1,435		1,478	1,522	1,568	1,615	1,663	1,713	1,765	1,818	1,859
Public Liability & Prof Indemnity	22,670	23,191	23,748		24,460		25,194	25,950	26,729	27,530	28,356	29,207	30,083	30,986	31,698
PL & PI - Excess	-	-	-		-										-
Property Insurance	10,733	10,420	5,380		5,541		5,708	5,879	6,055	6,237	6,424	6,617	6,815	7,020	7,181
State Cover Capital Levy	1,193	1,229	1,266		1,304		1,343	1,383	1,425	1,467	1,511	1,557	1,603	1,651	1,689
Personal Accident		1,889	1,889		1,946		2,004	2,064	2,126	2,190	2,256	2,323	2,393	2,465	2,521
Councillor's and Officers' Liability		9,125	9,354		9,635		9,924	10,221	10,528	10,844	11,169	11,504	11,849	12,205	12,486
Motor vehicle liability		11,440	7,222		7,439		7,662	7,892	8,128	8,372	8,623	8,882	9,149	9,423	9,640
<b>Insurance Costs - Total</b>	<b>35,475</b>	<b>58,544</b>	<b>50,252</b>		<b>51,759</b>		<b>53,312</b>	<b>54,911</b>	<b>56,559</b>	<b>58,255</b>	<b>60,003</b>	<b>61,803</b>	<b>63,657</b>	<b>65,567</b>	<b>67,075</b>
															-
<b>Governance Costs</b>															-
Chairperson's Allowance	5,346	5,469	8,000		8,144		8,331	8,523	8,719	8,919	9,125	9,335	9,549	9,769	9,994
Councillors' Meeting Fees	16,486	25,000	27,000		27,486		28,118	28,765	29,426	30,103	30,796	31,504	32,229	32,970	33,728
Councillors' Travelling	4,252	4,380	4,511		4,635		4,774	4,917	5,065	5,217	5,373	5,534	5,700	5,871	6,007
Councillors' Subsistence - CMCC Mtgs			5,913		6,076		6,243	6,414	6,591	6,772	6,958	7,150	7,346	7,548	7,756
Delegates Expenses	2,000	2,060	2,122		2,180		2,246	2,313	2,383	2,454	2,528	2,603	2,682	2,762	2,826
Insurance Members Accident	-														-
<b>Governance Costs - Total</b>	<b>28,084</b>	<b>36,909</b>	<b>47,546</b>		<b>48,521</b>		<b>49,712</b>	<b>50,933</b>	<b>52,184</b>	<b>53,466</b>	<b>54,779</b>	<b>56,126</b>	<b>57,506</b>	<b>58,920</b>	<b>60,276</b>

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<b>Employee Overheads</b>															-
Redundancy - Termination Pay	197,523	92,931	200												-
Redundancy - Annual Leave	14,090	24,827													-
Redundancy - Long Service Leave	38,387	97,476													-
Provision for ELE - retirement	-					50,000		35,000							-
Annual Leave	39,376	30,000	26,114	26,274	27,128	28,010	28,920	29,860	30,830	31,832	32,867	33,935	34,715		
Long Service Leave	8,273	13,100	12,736	11,542	11,917	12,304	12,704	13,117	13,543	13,984	14,438	14,907	15,250		
Sick Leave	52,565	43,000	7,434	9,696	10,011	10,337	10,673	11,020	11,378	11,748	12,129	12,524	12,812		
compassionate leave		242													-
Union Picnic Day			487												
Public Holidays NEI	14,057	16,500	14,866	12,928	13,349	13,782	14,230	14,693	15,170	15,663	16,173	16,698	17,082		
Jury Duty	945														-
Superannuation	80,000	50,553	43,198	44,408	45,851	47,341	48,880	50,469	52,109	53,802	55,551	57,356	58,675		
Workers Compensation	16,136	16,500	16,500	16,500	16,500	16,500	16,500	10,000	10,000	10,000	10,000	10,000	10,230		
Staff Misc	-														-
Protective Clothing	1,500	600	2,314	600	618	637	656	675	696	716	738	760	778		
Allowances Disability/Climatic	2,667	1,500	3,000	3,084	3,184	3,288	3,395	3,505	3,619	3,736	3,858	3,983	4,075		
Staff Training	2,500	6,000	22,127	6,000	6,180	6,365	6,556	6,753	6,956	7,164	7,379	7,379	7,549		
<b>Sub -Total - Employee Overhead</b>	<b>468,019</b>	<b>393,229</b>	<b>148,977</b>	<b>131,033</b>	<b>134,738</b>	<b>138,564</b>	<b>142,514</b>	<b>140,091</b>	<b>144,301</b>	<b>148,646</b>	<b>153,133</b>	<b>157,543</b>	<b>161,166</b>		
<b>Sub Total Administrative Overhead</b>	<b>636,003</b>	<b>594,237</b>	<b>356,243</b>	<b>356,015</b>	<b>364,711</b>	<b>374,700</b>	<b>384,991</b>	<b>388,552</b>	<b>398,920</b>	<b>409,604</b>	<b>420,614</b>	<b>431,739</b>	<b>441,669</b>		
On-cost Recovery															-
<b>Employee Overheads - Total</b>				<b>356,015</b>											-
															-
<b>Destruction of Weeds</b>															-
Supervision of Weeds Officers		-	7,000	7,196	7,430	7,671	7,921	8,178	8,444	8,718	9,002	9,294	9,508		
Property Inspections	50,000	80,000	70,000	78,000	80,535	83,152	85,855	88,645	91,526	94,501	97,572	100,743	103,060		
Other Costs - Council Roads	443,926	230,931	80,165	78,000	80,535	83,152	85,855	88,645	91,526	94,501	97,572	100,743	103,060		
WAP 1520 Grant expenses			207,589	200,000	206,000	212,180	218,545	225,102	231,855	238,810	245,975	253,354	259,181		
H P Taskforce Administration			5,000	6,300	6,476	6,658	6,844	7,036	7,233	7,435	7,644	7,858	8,078		
Hudson Pear Control	24,000	-		-	-	-	-	-	-	-	-	-	-		
Fruit Fly Control		-		-	-	-	-	-	-	-	-	-	-		
Mesquite Control Program	2,443	2,974	1,746												-
Parthenium Weed Control	-	-	109												-
Parkinsonia Weed Control	1,549	-		-	-	-	-	-	-	-	-	-	-		-
Promotions & Field Days	104	5,588	7,500	7,710	7,941	8,180	8,425	8,678	8,938	9,206	9,482	9,767	9,991		
Pasture Trials	-			-	-	-	-	-	-	-	-	-	-		-
<b>Destruction of Weeds - Total</b>	<b>522,022</b>	<b>319,493</b>	<b>379,109</b>	<b>377,206</b>	<b>388,918</b>	<b>400,993</b>	<b>413,445</b>	<b>426,284</b>	<b>439,522</b>	<b>453,172</b>	<b>467,246</b>	<b>481,759</b>	<b>492,839</b>		

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			revised		Year 1		Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
		actual	actual	estimate	estimate		estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate
		2013/14	2014/15	2015/16	2016/17		2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/2026
<b>Private Works</b>															-
Cost of Private Works			-	-	-		-	-	-	-	-	-	-		-
Bre Shire - Private Works	24,000				-				-	-	-	-	-	-	-
Sundry Private Works			6,886											-	-
Warrumbungle Shire - Cost of Private Works				756											
Gilgandra Shire - Cost of Private Works				3,556											
Walgett Shire - Cost of Private Works				7,161											
Warren Shire - Cost of Private Works				4,698											
Walgett Shire - HP				24,000										-	-
WLC (HP)	46,300	2,980			-		-	-	-	-	-	-	-	-	-
Western CMA (HP)	20,000				-		-	-	-	-	-	-	-	-	-
Western LLS (HP) S/R Analysis	30,000	15,000			-		-	-	-	-	-	-	-	-	-
Western LLS (HP) Control Pgmes	96,000	25,000			-		-	-	-	-	-	-	-	-	-
DLWC - 5 ways	4,627		907		1,000		1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,023
Agency Expenses	34,660	-			-		-	-	-	-	-	-	-	-	-
Cost for the Sale of Parts etc	-	-	3,011		1,500		1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,535
<b>Private Works -Total</b>	<b>255,587</b>	<b>49,866</b>	<b>44,089</b>		<b>2,500</b>		<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,558</b>
											5,000				-
<b>Other Expenses</b>															-
Depot Expenses	12,600	15,000	7,500		7,875		8,131	8,395	8,668	8,950	9,241	9,541	9,851	10,171	10,405
Plant Expenses	93,006	69,878	78,185		80,531		82,946	80,000	82,400	84,872	87,418	90,041	92,742	95,524	97,721
Depreciation	40,000	20,000	7,475		22,000		30,000	45,000	60,000	68,000	75,000	73,000	81,000	89,000	97,000
Refund - Const Council Advances		100,000	100,000		50,000		-	-		-	-	-	-		-
<b>Other Expenses -Total</b>	<b>145,606</b>	<b>204,878</b>	<b>193,160</b>		<b>160,406</b>		<b>121,077</b>	<b>133,395</b>	<b>151,068</b>	<b>161,822</b>	<b>171,659</b>	<b>172,582</b>	<b>183,593</b>	<b>194,695</b>	<b>199,173</b>
<b>Revenue Expenses - Total</b>	<b>1,559,218</b>	<b>1,168,474</b>	<b>972,601</b>		<b>896,126</b>		<b>877,206</b>	<b>911,589</b>	<b>952,004</b>	<b>979,158</b>	<b>1,012,600</b>	<b>1,037,857</b>	<b>1,073,953</b>	<b>1,110,693</b>	<b>1,136,239</b>
															-
<b>Net Operating Surplus/(Deficit)</b>	<b>- 1,389</b>	<b>- 71,247</b>	<b>74,158</b>		<b>89,720</b>		<b>131,660</b>	<b>120,839</b>	<b>104,543</b>	<b>113,350</b>	<b>104,805</b>	<b>105,018</b>	<b>94,978</b>	<b>84,894</b>	<b>86,847</b>

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DRAFT CAPITAL BUDGET FOR 2016/17 AND TEN YEAR FINANCIAL PLAN as at 20 March, 2016																-
		actual	actual	revised		Year 1		Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
		2013/14	2014/15	estimate		estimate		estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate	estimate
<b>Capital Income</b>																-
Profit on Sale of Assets (Plant)			162,000	20,000		15,000		25,000	30,000	35,000	20,000	20,600	15,000	15,450	15,914	16,280
Sale of Depot Facilities (Coonamble, Coon'bra)			325,000													-
profit on sale of surplus assets (Equipment)			17,320													-
Transfer from Plant Reserve																-
Transfer from ELE								50,000		30,000						-
<b>Capital Income - Total</b>	-	504,320	20,000	15,000		75,000	30,000	65,000	20,000	20,600	15,000	15,450	15,914	16,280		-
<b>Capital Expenditure</b>																-
Office Equipment	-	10,000				33,000		5,000			5,000			5,000		-
Provision for Depot facility - Coonamble				10,000		5,000										-
New Vehicles - Nett		60,000	62,457			53,000		93,000	95,790	98,664	53,000	54,590	40,000	41,200	42,436	43,412
Small Plant, Tools, Radios	-	5,000	2,000			2,000		2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,046
Transfer to ELE Reserve	-	80,000	5,000			5,000		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,115
Transfer to Plant Reserve	-	9,000	12,000			12,330		12,614	12,904	13,200	7,500	7,500	5,000	5,000	5,000	5,000
<b>Capital Expenditure - Total</b>	-	164,000	91,457	110,330		117,614	115,694	118,864	72,500	69,090	52,000	58,200	54,436	55,688		-
<b>Net Capital Surplus/(Deficit)</b>	-	340,320	- 71,457	- 95,330		- 42,614	- 85,694	- 53,864	- 52,500	- 48,490	- 37,000	- 42,750	- 38,523	- 39,409		-
<b>Estimated Budget Results for Ten Year Plan as at 30 June, 2016</b>																-
Total Income		1,557,829	1,601,547	1,066,759		1,000,846		1,083,866	1,062,428	1,121,547	1,112,508	1,138,005	1,157,875	1,184,382	1,211,501	1,239,365
Total Expenditure		1,559,218	1,332,474	1,064,058		1,006,456		994,819	1,027,282	1,070,868	1,051,658	1,081,690	1,089,857	1,132,153	1,165,129	1,191,927
<b>Net Total Surplus/(Deficit)</b>	-	1,389	269,073	2,701		5,610		89,047	35,146	50,678	60,850	56,315	68,018	52,228	46,372	47,438
Percentage of Income						0.56		8.22	3.31	4.52	5.47	4.95	5.87	4.41	3.83	3.83
check				2,701		5,610		89,047	35,146	50,678	60,850	56,315	68,018	52,228	46,372	47,438
<b>Estimated Budget Results for Ten Year Plan - Reserves as at 30 June, 2016</b>																-
Retained Earnings/Asset Reval Res		238,130	240,831			235,221		324,268	359,414	410,092	470,942	527,257	595,275	647,503	693,875	709,834
ELE Reserve		103,000	108,000			113,000		68,000	73,000	48,000	53,000	58,000	63,000	68,000	73,000	74,679
Plant Reserve		9,000	21,000			33,330		45,944	58,847	72,048	79,548	87,048	92,048	97,048	102,048	107,048

**ITEM 7.4: ORGANISATIONAL RESTRUCTURE REPORT – UPDATE – JUNE, 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

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**Summary:**

To consider a new plan for ongoing reform in order to sustain the organisational improvements made since March, 2014.

**Background:**

In March, 2014 Council adopted a twelve point plan as part of the proposed organisational restructure of the County Council.

With the close of the 2015/16 financial year all but two of those measures have been completed, the outstanding issues being the finalisation of the appointment of the Senior Weeds Officer and the repayment of the last \$10,000 instalments in respect of the advances made by our constituent Councils to fund the restructure.

It is now time to plan what issues need to be addressed in the year ahead.

**Current Position:**

As part of the Integrated Planning and Reporting legislation Council should be looking at the outcomes achieved from its Business Activity Statement and supporting legislation.

Of paramount importance is the need to be proactive in the local government reform process and, in particular preparing a submission in respect of the joint organisation concept.

It is also a requirement that all the elements of the IP&R supporting legislation be reviewed within twelve months of the September quadrennial elections and ensures they address the requirements of the Bio-Security Act 2015.

From 1 August, 2016 Council will have to have a new digital information system in place to meet the requirements of the new Biosecurity Information System (BIS) and be able to provide data for the new state wide database.

In addition to these things, Council will also have to:

- Review and update its WH&S policies and procedures
- Review its salary system, work practices and costing documentation
- Update all policies and procedures
- Review Councillors' remuneration
- Re-negotiate property leases with constituent councils where appropriate
- Prepare 2015/16 WAP 1520 return
- Conduct both WH&S and Award Consultative Committee meetings
- Provide the secretariat for the Hudson Pear Taskforce
- Run a series of weeds eradication programmes based on seasonal conditions
- Improve communication with state agencies and other stakeholders
- Prepare Quarterly Budget Review Statements
- Monitor insurance cover and ensure all risks are reasonably addressed

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- Provide regular feedback to constituent councils through the distribution of agendas and minutes
- Maintain an up to date website and records system
- There are many other issues that also need to be addressed on a needs basis as and when they arise.

Any Councillors' queries will be discussed at the meeting.

**Relevant Reference Documents:**

Council's Operational Plan and Budget for 2016/2017, November, 2016/17 QBRs statements and Long Term Financial Plan

**Business Activity Strategic Plan Link:**

The issues identified during the preparation of the 2016/2017 Operational Plan and Budget are linked back to Council's 2015/2019 Delivery Plan and Business Activity Strategy

**Delivery Plan Link:**

The issues identified during the preparation of the 2016/2017 Operational Plan and Budget are linked back to Council's 2015/2019 Delivery Plan and Business Activity Strategy

**Operational Plan/Budget Link:**

The issues identified in 2015/2019 Council's Delivery Plan and Business Activity Strategy are directly linked to the 2016/2017 Operational Plan and Budget provisions

**Stakeholders:**

Castlereagh Macquarie County Council  
Council Staff  
Constituent Councils

**Governance Issues:**

The aim of this report is to acquaint Councillors with the many and varied tasks that need to be addressed over the next twelve months

**Environmental Issues:**

Not applicable

**Financial Implications:**

Maintaining both Council's financial viability and ongoing sustainability into the future are essential elements. The bleak financial future Council was facing two years ago has been turned around to one where a ten year financial plan indicates an increasing level of available funds and at the same time see due provision to be made for future liabilities such as ELE.

**Legal Issues:**

Council will need to be mindful of any changes in local government legislation that may have serious impacts into the future.

**Alternatives/Options:**

Not to be aware of and plan for the future

**Conclusion:**

It is to Council's credit that it has been prepared to take the tough decisions to address its recent financial dilemma and turn the financial situation around. However, as well as routine operational

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requirements there are other issues outside Council's control including the functioning Local Land Services, the review of noxious weed management and more recently the NSW Office of Local Government's discussion paper in respect of Joint Organisations have now come into play. This report notes the success and progress made in relation to the restructure process commenced some two years ago.

<b>ORGANISATIONAL RESTRUCTURE REPORT – UPDATE – JUNE, 2016</b>
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**Recommendation:**

That Council receive and note the General Manager's report in respect of the ongoing progress of the organisational restructure process and endorse the action taken so far.

**Moved:**

**Seconded:**

**Attachments:**

Organisational Action Plan



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**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**ORGANISATIONAL ACTION PLAN**

**August**

Report on the outcomes achieved through the Integrated Planning and Reporting legislation Council from its Business Activity Strategy and supporting legislation.

Be proactive in the local government reform process by preparing a submission in respect of the joint organisation concept.

Finalise annual statements of account for 2015/16

Review Councillors' remuneration

Prepare 2015/16 WAP 1520 return

Prepare Quarterly Budget Review Statements

**October**

All the elements of the IP&R supporting legislation be reviewed within twelve months of the September quadrennial elections and ensure they address the requirements of the Bio-Security Act 2015.

Review and update its WH&S policies and procedures

Review its salary system, work practices and costing documentation

Update all policies and procedures

Prepare Quarterly Budget Review Statements

**December**

Re-negotiate property leases with constituent councils where appropriate

Conduct both WH&S and Award Consultative Committee meetings

Provide the secretariat for the Hudson pear Task Force

Run a series of weeds eradication programmes based on seasonal conditions

Improve communication with state agencies and other stakeholders

Prepare Quarterly Budget Review Statements

**February**

Monitor insurance cover and ensure all risks are reasonably addressed

Provide regular feedback to constituent councils through the distribution of agendas and minutes

Maintain an up to date website and records system

Prepare Quarterly Budget Review Statements

Research grant fund opportunities

**April**

Prepare Quarterly Budget Review Statements

Provide regular feedback to constituent councils through the distribution of agendas and minutes

Prepare Draft Budget for 2017/18 and supporting documentation

Advertise estimates

**June**

Prepare Draft Budget for 2017/18 and supporting documentation

Community consultation

Commence annual statement preparation

Review ELE reserves

**7.5: BIOSECURITY INFORMATION SYSTEM – CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**REPORTING SECTION:** Castlereagh Macquarie County Council  
**AUTHOR:** Ashleigh McCudden – Administration Officer  
**FILE NUMBER:** 09/47-03

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**Summary:**

This report is to inform Council of the outcome of the investigation into a new proposed Biosecurity Information System (BIS) which is a monthly requirement from the Department of Primary Industries recently introduced to comply with the new NSW Biosecurity Act 2015 and also to recommend that Council accept one of the preferred quotes outlined below and proceed with the new implementation of the new BIS.

**Background:**

Local Control Authorities (LCAs) play a key role in the collection of weed management information that can be used for planning at the regional, state and national scale. This requirement is recognised in the NSW Biosecurity Act and is a key deliverable of the NSW Weeds Action Program.

The DPI has been working closely with Local Government to finalise the capability to upload local weed information to the NSW Biosecurity Information System (BIS). To date the system has been tested with five LCAs across NSW. This data, coupled with information provided by other land managers is critical to support decision making about enforcement activities and prioritising future investment.

A key part of this process was the establishment of the NSW Weeds Metadata Standard which is an agreed standard for the collection of weed data across NSW. Data submitted using this standard will be captured in BIS and be used to prepare a variety of reports. These reports will ensure each stakeholder has access to coordinated mapping information for weed management undertaken in the regions and across the state.

Specifically, weed management data captured will be used to determine:

- Future NSW Weeds Action Program funding and resource allocation;
- Weed compliance standards across NSW; and
- Statutory plans for specific weeds under the Biosecurity Act.

The data specified in the NSW Weed Metadata Standard aligns to biosecurity activities such as inspections, compliance, extension and control activities. This provides managers with the ability to have a broad view of where we've been, what we've seen and what "we" (Government and landholders) are doing about weeds.

Currently Council does not have a current BIS solution and over previous years has been reported manually. The DPI requires all LCA's to provide weeds data by 5 August 2016.

**Current Position:**

Over recent months Council has approached three separate organisations to provide pricing for the supply and installation of software and hardware of the BIS System based on outright purchase and also advise if finance options were available.

Three (3) quotations were received and were assessed based on the following common criteria;

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- Price for Supply & Installation of the BIS and hardware
- Compliance with the specifications set out
- Yearly on costs and maintenance
- 5 Year Ownership
- Estimated timeframe to complete setup

Company Name	Supply & installation (ex GST)	Compliance	Yearly On costs and Maintenance (ex GST)	5 year Ownership (ex GST)	Timeframe (approx)
WeedMap Pro Summit	32,570.00	Yes	14,112.00	89,018.00	2 weeks
Tr@ceR	26,850.50	Yes	7,500.00	56,850.50	2 weeks
Konect	8,952.35	Yes	2,100.00	17,352.35	2 weeks

Based on this assessment and through further investigation each software demonstrates significant advantages and disadvantages in line with the establishment of the NSW Weeds Metadata Standard.

Questions/responses are made in respect of the following:

1. What hardware is required for each solution and is it included in the price?  
The preferred hardware costs for each of the systems listed above have been factored in to the estimated capital and ongoing maintenance costs. The hardware required for each system is outlined below:
  - WeedMap Pro Summit – Handheld Algiz 10X rugged tablet.
  - Tr@ceR – HP Elite Pad with rugged case
  - Konect App – compatible with any Android or IOS device. (Quotation based on Samsung Galaxy Tablets with smart pen and heavy duty rugged case to minimise costs.
2. How does each solution work in the field and is it automatically uploaded to our office.  
Each of the software solutions work off in-built GIS layers and GPS satellite and when switched on and synched by the field users the data automatically links and sends to an administrator's desktop.
3. Is it possible to upload from our records to the coordinated database?  
Data can be set so that individual data sets are only able to be accessible and sourced for reporting purposes by a system administrator to the Department of Primary Industries.
4. Does each solution provide a financial cost record and to what extent?  
WeedMap Pro Summit is the only software that has the capacity to include such function.

**Relevant Reference Documents/Policies:**

NSW Biosecurity Act 2015

Council Purchasing Policy

**Governance Issues:**

Council proposes to undertake a Request for Proposal process to ensure that competitive quotations are obtained and experience and ability to undertake the project are demonstrated.

**Environmental Issues:**

There are no identified environmental issues in relation to this matter.

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**Stakeholders:**

Warren Shire Council, Gilgandra Shire Council, Walgett Shire Council, Coonamble Shire Council, Warrumbungle Shire Council, staff and customers.

**Financial Implications:**

The estimated capital cost of the preferred system is \$33,000 and provision for this amount, plus annual maintenance of \$15,000 has been made in the draft 2016/17 budget.

**Alternative Solutions/Options:**

That Council not endorse the project.

**Conclusion:**

This report is to inform Council of the investigation into a new proposed BIS and recommends that provision be made in the 2016/2017 budget for one of the preferred quotes outlined in this report and proceed with the new implementation of the new BIS.

<b>BIOSECURITY INFORMATION SYSTEM – CASTLEREAGH MACQUARIE COUNTY COUNCIL</b>
<p><b>Recommendation:</b></p> <p>That provision be made in the 2016/2017 budget for the implementation of a new Biosecurity Information System (BIS) to comply with the NSW Biosecurity Act 2015.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p>

**Attachments:**

- Iconyx Quotation for WeedMap Pro Summit-Crest SX for Biosecurity and Weed Management -Kaiuma Capital Proposed Payment Schedule
- Tr@ceR Quotation dated 24<sup>th</sup> May, 2016
- Global GBM Quotation for Konect dated 31<sup>st</sup> May, 2016

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Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016



Mobile where IT counts

**Iconyx Pty Ltd**

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Australia

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**QUOTATION**

[www.iconyx.com](http://www.iconyx.com)

Email: [iterrett@rapidmap.com](mailto:iterrett@rapidmap.com)

**Quote To:**

Castlereagh-Macquarie County Council  
Ashleigh McCudden  
PO Box 664  
Walgett, NSW 2832

Ph: (02) 6828 1399

Email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

**Ship To:**

Castlereagh-Macquarie County Council  
Ashleigh McCudden  
PO Box 664  
Walgett, NSW 2832

**Quote #** RMGQ3297

**Date** 07/06/2016

**Sales Rep.** Lynnette Terrett

**Terms:** 14 Days

Dear Ashleigh,

Thank you for your call and request for quotation to clarify the project establishment and ongoing user subscriber costs associated with the WeedMap Pro Summit Biosecurity system.

As mentioned, this system will enable you to comply with the Biosecurity Act and the very complex NSW Biosecurity Metadata standards and reporting.

We are delighted to provide a special WeedMap Pro discount to the establishment fee and trust that this meets with your approval.

Qty	Description	Unit Price Ex GST	Ext. Price Ex GST
1	<p>WEEDMAP PRO SUMMIT BIOSECURITY SYSTEM ESTABLISHMENT (Once Only Discounted Fee)</p> <p>WeedMap Pro Summit Biosecurity System migration and upgrade to suit NSW Biosecurity Act 2015 and BIS reporting requirements</p> <p>Includes: up to 3 days configuration development and webservice establishment to Council property table.</p> <p>BIOSECURITY DATA MANAGEMENT CONFIGURATION INSTALLED CLIENT DEDICATED HOSTED INSTANCE Database of digital forms and notices, capture of linked photos &amp; maps for weeds &amp; biosecurity and property inspections; Mobile Mapping GIS support for point, linear and areas; GPS and PK Lat Long for precise location of weeds; Flexible workflow and work scheduling; Schedule management and alert emails; Supports multiple simultaneous mobile users; Audit trail on every data entry, retains treatment history. Increases productivity in the field and enforces data entry rules Customisable reporting and generates BIS reports to meet NSW Biosecurity Act requirements</p>	\$11,000.00	\$11,000.00
1	Administration Training	\$1,990.00	\$1,990.00
1	Expert Field Mapping User Training	\$1,990.00	\$1,990.00

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Qty	Description	Unit Price Ex GST	Ext. Price Ex GST
	<b>QUARTERLY USER SUBSCRIPTION FEES</b>		
	Includes ongoing supply of: Hosting, IaaS, PaaS, SaaS, Technical support and Software Maintenance		
	(Typical usage - number of users can be modified but not less than 2 users pcm)		
1	Administrator at \$196 pcm per user ex GST	\$588.00	\$588.00
	Also includes access to all the Expert Field User applications for desktop, laptop or tablet installation		
5	Quarterly billing model Expert Field Mapping User at \$196 pcm per user ex GST	\$588.00	\$2,940.00
	<b>SubTotal</b>		<b>\$18,508.00</b>
	<b>GST</b>		<b>\$1,850.80</b>
	<b>Total inc GST</b>		<b>\$20,358.80</b>

- \* E&OE Travel and Accommodation expenses are recoverable at cost only.
- \* A DropBox facility for CMCC will need to be set up by CMCC to facilitate photo image management
- \* Additional Consultancy services can be readily provided at daily rates as outlined.
- \* The minimum number of subscribed field users for this system is two (2)
- \* An extra day of device training would be recommended for any field staff who are not familiar with mobile computers, GPS or field based mapping techniques.

In this new system, we have included many enhancements in the release which are attributed to feedback from WeedMap clients. We are very proud of this new system and look forward to the opportunity to work closely with you and your team in order to meet and exceed the requirements of the new Biosecurity Act.

The user subscription fees now include all software maintenance and unlimited technical support, so there are no separate fees for these items anymore.

Training is important as the Biosecurity Metadata standards has meant that several new data entries need to be recorded on site, including the capture and management of GPS EXIF tagged photos. The digital forms provided in this WeedMap Pro Summit Biosecurity systems are compliant with the Metadata standards, and can also be enhanced to capture other data for your internal reporting needs.

Technical support is now unlimited, but only to those people who have been trained by the Iconyx Technical consultant in either Administration or Expert Field user classifications. Technical support is not the same as professional consulting services which may attract some service fees for time required to provide an enhancement or modification to your system.

Given the tight timeframe to comply, it would be best to book some training dates as soon as possible with the Iconyx team.

Professional GIS consultancy can also be provided to you as an hourly or daily rate, if required. A special discounted rate of \$1,200 ex GST per day or pro rata hours will provide you with personalised assistance you may need from time to time.

We have carefully considered your needs and trust that this meets with your approval. Should you have any questions, please do not hesitate to call us anytime.

Best Wishes,

Lynnette Terrett

*Thank you for this opportunity to provide a quotation. Should you require assistance, clarifications or further information, please do not hesitate to contact us, anytime!.*

Purchase Orders to be placed in writing. Prices Ex GST do not include GST. Prices Inc GST include GST at 10%. E&OE. GST (goods & services tax) is not applicable for export sales. Prices quoted in Australian Dollars are subject to import exchange variation. Your price has been calculated based on the current exchange rates. All goods paid to be paid in advance until credit application approved. Payment terms on approved credit are strictly 14 days from date of invoice. Our delivery fee quoted above applies to your first delivery, or each requested scheduled delivery only. A delivery fee for back orders will not be charged. This quote will remain valid for a period of 30 days from today. Delivery quoted commences from receipt of your order. Items quoted stock at the time of this quotation are subject to prior sales. Thank you for this opportunity to quote, should you require any further information, or assistance, please do not hesitate to contact us.

Iconyx Pty Ltd ABN 67 118 034 870

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7 June 2016

Ms. Ashleigh McCudden  
Castlereagh - Macquarie County Council  
Walgett  
NSW. 2832

Dear Ashleigh

Re: 4d Global Payment Package

Further to our additional discussions, please find below and updated outline of the payment options we would be pleased to put in place for you in relation to the acquisition of various 4D Global handheld units. As requested I have also outlined below the suggested facility type to use & additional options we can offer around this.

Tailored Quote & General Criteria

• Client	Castlereagh - Macquarie County Council
• Status	APPROVED
• Goods	Various IT (hardware, software & services)
Hardware	\$17,590
Software / Soft costs	\$14,980
• Total Equipment	\$32,570 + GST
• Term	3, 4 & 5 years
• Equipment Repayments	
	36 x \$1023.35
	48 x \$789.00
	60 x \$652.71
○ Service/ Maintenance	\$42,336 – 3 years
	\$52,128 – 4 years
	\$70,560 – 5 years
• Total Repayments inc	36 x \$2,199.35
On-going Costs	48 x \$1,965.00
	60 x \$1,828.71

*Subject to: - General credit criteria, formal approval from underwriter, all figures are ex. GST, GST being repaid in line with clients initial ATO return & correctly executed documentation from the client*

Additional Funding

Should you wish to increase the specifications of the hardware (i.e. say an extra \$1,000 per unit x 5 units) the cost would increase as per below: -

- a) 36 months = \$157 extra (i.e. \$3.14 per unit)
- b) 48 months = \$121 extra (i.e. \$2.42)
- c) 60 months = \$100 extra (i.e. \$2.00)

**On 27<sup>th</sup> June 2016**

ABN : 94237780143

Date	Quote #
24/05/2016	2015-35

Name / Address
Castlereagh Macquarie County Council

		Project
Description	Total	
EnviroMap Pest Solution Site Licence for County Council (covering 5 LGA's)	12,000.00T	
Labour - Training and installation and data (Landowner, Property and Postal Address's) conversion scripts to each Local Government Area	1,920.00T	
Yearly Maintenance Agreement per local government area.	7,500.00T	
Notes:		
Yearly maintenance agreement covers yearly upgrades to EnviroMap.		
	<b>Subtotal</b>	\$21,420.00
	<b>GST (10.0%)</b>	\$2,142.00
	<b>Total</b>	\$23,562.00

Phone #	E-mail	Web Site
0490337565	mark.daly@enviromap.net.au	www.enviromap.net.au



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2/143 Charlotte Street  
GPO Box 3202  
BRISBANE QLD 4001

Phone: 07 32100741  
Fax: 07 32100738  
harvey@globalgbm.com

31 May 2016

Ashleigh McCudden  
Castlereagh Macquarie County Council  
PO Box 664  
Walgett NSW 2832

**Quotation Q20160522 – konect weeds solution**

Item	Cost
Konect software licenses five field devices and one desktop manager (12 months subscription)	\$ 2,100.00
Project set-up and training Build data structures and collection forms consistent with the business processes of the Council that will enable compliance with the DPI Weeds Metadata Standard Provide training and assistance to the project coordinator 1.5 Days	\$ 2,025.00
Prepare off-line cached mapping data Five Councils @ \$550/Council	\$ 2,750.00
<b>TOTAL</b>	<b>\$ 6,875.00</b>

*This quotation is valid until 30 June 2016*

*Prices are Ex GST*

Please contact me if you require any additional information.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Harvey Ryan'.

Harvey Ryan  
Chief Operations Officer

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**ITEM 7.6: HUDSON PEAR TASKFORCE UPDATE**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00/00

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**Summary:**

To consider an update in relation to the Hudson Pear Taskforce.

**Background:**

The renewed interest and funding availability for the control of Hudson Pear in and around Lightning Ridge and the expanding incursion at the 5 Ways between Coonabarabran and Coonamble presented an ideal opportunity to re-activate the Hudson Pear Taskforce which had been in recess for a considerable period.

As part of the Strategic/Risk Analysis undertaken by Mr Ken Harrison, a series of meetings were held across the County area. At one of those meetings, the need for re-invigorating the Hudson Pear Taskforce was raised, along with the roles to be played in future by Local Land Services and Castlereagh Macquarie County Council.

It was agreed that CMCC would be ideally placed to facilitate the following through such a taskforce:

- Co-ordination and oversight of grant funds
- Community education and field days
- ChemCert training as required
- Green Army participation
- Establishing an independent chair person's role

The Strategic/Risk Analysis targeted these as well as various other outcomes in its recommendations. The CMCC has been proactive with the appointment of an independent chairperson to head up the proposed reactivated task force and the process which should be followed to achieve this outcome if it is appropriate.

In June 2014, Council resolved to re-establish the Hudson Pear Taskforce under an independent chairperson. Mr Geoff Wise was approached to see if he was interested in the role and he has subsequently confirmed his acceptance.

At the two meetings of the Taskforce held to date Mr Wise has demonstrated an ability to liaise confidently with the broad cross section of stakeholders involved and his experience in both the State Public Service and Local Government is no doubt a factor.

**Current Position:**

The minutes of the last meeting of the Taskforce held on 9 June, 2016 are attached to this report. Representatives of the "Green Army" whose current project is drawing to a close attended the Board's meeting to receive certificates of appreciation.

A further "Green Army" is now in the pipeline.

The working party formed to consider and implement where appropriate the recommendations made in the Strategic/Risk Analysis Report has now reviewed those recommendations, together with the 2009 Hudson Pear Management Plan. Both documents are currently being refined following a presentation to the June, 2016 meeting.

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At the same time a formal, mapping programme, tied into the new BIS requirements, is being developed to identify existing infestations and the agencies/organisations currently responsible for control measures

The next Taskforce meeting is planned for 20 October, 2016.

**Relevant Reference Documents:**

Hudson Pear Strategic/Risk Analysis Report and Terms of Reference  
2009 Hudson Pear Management Plan

**Business Activity Strategic Plan Link:**

Council's 2015/2019 Delivery Plan and Business Activity Strategy

**Delivery Plan Link:**

Council's 2015/2019 Delivery Plan and Business Activity Strategy

**Operational Plan/Budget Link:**

2015/2016 Operational Plan and Budget provisions

**Stakeholders:**

Castlereagh Macquarie County Council  
Constituent Councils  
Affected resident and ratepayers, primarily in Lightning Ridge  
LRMA and GGSMA  
DPI  
Local Land Services (North West, Western and Central West) and Green Army participants

**Governance Issues:**

The process and procedures set out in the Local Government (General) Regulation 2005 were followed in re-activating the Task Force.

**Environmental Issues:**

Attendance at recent meeting show that there is now ongoing and growing support for a programme of funding for the control of Hudson Pear infestations in and around Lightning Ridge. Ideally, the oversight of this process would be facilitated by the CMCC through the re-activated Hudson pear Task Force.

**Financial Implications:**

Council has been able to attract a grant of \$5,000 to provide funding for the establishment of an independent chairperson role and set up a supporting secretariat. Application is being made for a grant of \$10,000 in 2016/17 to continue this process.

**Legal Issues:**

The concept has been the subject of formal discussions with Local Land Service organisations as well as other independent organisations identified in the Strategic/Risk Analysis Report.

**Alternatives/Options:**

Do nothing

**Conclusion:**

That the minutes of the meeting of the Hudson Pear Taskforce held on 9 June, 2016 be received and noted and the General Manager's report endorsed.

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**HUDSON PEAR TASKFORCE – UPDATE - JUNE 2016**

**Recommendation:**

That the minutes of the meeting of the Hudson Pear Taskforce held on 9 June, 2016 be received and noted and the General Manager's report endorsed.

**Moved:**

**Seconded:**

**Attachments:**

Hudson Pear Taskforce meeting minutes of 9 June, 2016.

**HPTF COMMITTEE MINUTES**  
**9<sup>TH</sup> JUNE 2016**



**PRESENT**

Don Ramsland - CMCC  
 Geoff Wise - Independent Chair  
 Ian Woodcock – CMCC  
 Maxine O'Brien - LRMA  
 Lesley Baker – GGSMA  
 Lis Arundell - MVWAC  
 Clair Bergin – North West LLS  
 Andrew McConnachie – DPI Biosecurity  
 John Unwin - CMCC  
 Peter Dawson – North West LLS  
 Matthew Compton – Green Army  
 Douglas Tree – Green Army  
 Anthony Tree – Green Army  
 Raymond Blair – Green Army  
 Brett Farrow – Conservation Volunteers Australia

David Head – Cumborah Resident  
 Bernard Doggett – GGSMA  
 Matthew Davidson – Manager North West LLS  
 Kerinne Harvey – NSW DPI  
 Philip Blackmore – NSW DPI  
 Neil Warden – Local Farmer  
 Wayne Newton – NSW Farmers Association  
 Representative  
 Nick Deshon – Local Farmer  
 David Wurst – NPWS  
 Rebecca Chalker - NPWS  
 Ashleigh McCudden - CMCC

**APOLOGIES**

Royce Holtkamp – Horizon Ecological Consulting  
 Patrick Fletcher - GGSMA  
 Bryson Rees - MVWAC  
 Ken Flower – GM North West LLS  
 Erlina Compton – GM Western LLS  
 Andrew Mulligan – Acting GM Central West LLS

Peter Jones – Biosecurity Queensland  
 Michael Day – Biosecurity Queensland  
 Tanya Slack-Smith – Crown Lands West Region  
 Ken Harrison – DPI Regional Director  
 Rosemary Maddox – Cumborah Resident

*Geoff Wise chaired the meeting.*

**Hudson Pear Taskforce Minutes – 9 March, 2016**

**Resolved:**

The minutes of the Hudson Pear Taskforce meeting held at Lightning Ridge on Wednesday 9 March, 2016, having been circulated, be confirmed as a true and accurate record of that meeting.

**CARRIED BY CONSENSUS**

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Review Membership of HPTF:

The secretariat addressed that additional representatives from each of the organisations seemed to be present at the meeting and advised that there had been no response from the chair of the Local Land Services in each region with regards to funding allocations for continued Hudson Pear control.

Review Hudson Pear Management Plan

**Review Hudson Pear Management Plan**

**Resolved:**

That the secretariat write to the chair of the Local Land Services endorsing in principal the draft Local Strategic Weed Management Plan for Hudson Pear with amendments made today and recognising it as a fluent document.

**CARRIED BY CONSENSUS**

- The HPTF is to address the options of implementing a rapid response plan and a strategy for execution and control management for localised eradication.
- That the HPTF and key stakeholders identify key sites and outline actions to be taken in the critical control of Hudson Pear near water courses, high risk pathways and remote outbreaks.

Biological Control Update presented by Andrew McConnachie:

**Biological Control Update**

**Resolved:**

The Biological Control Research update be received and noted and committee encourage the work of Pete Jones, Andrew McConnachie and Michael Day.

**CARRIED BY CONSENSUS**

Future Funding Opportunities for Green Army

Matthew Davidson advised that the North West Local Land Services have submitted another application for round two of the Green Army Project.

Legislation Update presented by Lis Arundell

The North West Regional Weeds Committee are currently prioritising weeds to be included in the Regional Strategic Weed Management Plan. This document will form a critical role in the implementation of the incoming Biosecurity Act 2015.

**MVWAC Legislation Update**

**Resolved:**

That the HPTF Committee write to the Chair of the Regional Weeds Committee and put forward recommendation that Hudson Pear be included on the 'Priority List'.

**CARRIED BY CONSENSUS**

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General Discussion and Comment

1. It was suggested that Claire Bergin, John Unwin and members of the Community Group discuss and identify a new location at Cumborah for the fencing of a new plot for future Biological Control research.
2. Landholders who are exposed to the infestation of Hudson Pear on their property requested that the need for vermin control fencing should not be overlooked by the HPTF as a control measure for the spread of Hudson Pear.

Next Meeting – 20<sup>th</sup> October 2016

*Meeting closed at 12:45pm*

**ITEM 7.7: LOCAL GOVERNMENT REFORM PROCESS – IMPACT ON CMCC**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00/00

---

**Summary:**

To further consider impact of current Local Government reform process on the Castlereagh Macquarie County Council.

**Background:**

As previously advised, the Office of Local Government has announced the outcome of “Fit for the Future” Local Government reform measures in June, 2015. The impact of these measures on County Councils still remains unclear.

The General Manager has attended a number of Local Government Reform workshops in an endeavour to gain an understanding of Council’s future role as a local control authority. However, little information or comment has been made at the various sessions

**Current Position:**

Whilst at this stage it continues to appear that County Councils are to be exempt, the concept of a “rural council” appears to have been drastically altered to what was envisaged in the ILGRP’s original report.

The concept of a “joint organisation” is yet to be definitively explained, however a discussion paper “*Joint Organisations – Towards a new model for regional collaboration*” was released in early June, 2016 and Councils now have until Friday 15 July, 2016 to lodge a submission.

The issue of regional service delivery and county councils is raised on page 36 (see copy attached) of the discussion paper and the following comment made:

*“It is imperative that existing CCs and LWUs can continue to serve the needs of their communities. CCs may be able to be incorporated under the JO model of RDFs (regionally defined functions) or, alternatively continue in current form” – LGNSW*

The discussion paper identifies the following key questions:

1. *What role should JOs play in regional service delivery?*
2. *How could the service delivery functions provided by county councils link to the strategic planning and priority setting function of JOs?*

A degree of strategic thought needs to be applied to identify the best outcomes possible not only for the County Council itself but the constituent councils as well.

From discussions within Local Land Services circles, it is becoming clearer that those organisations are taking on a more and more strategic role and on the ground services will be undertaken either by local councils acting as Local Control Authorities (LCAs) under the revised Noxious Weeds Act provisions or by private contractors.

Council’s major source of funding is being administered through the Central West LLS even though the Walgett Shire falls within the North West LLS area. Funding cutbacks in the order of 30% have

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been made in respect of 2015/16 and 2016/17. It is believed that there may be more coming. Council needs to also rethink the current coordination role being undertaken by the Orange City Council for a commission of 7% of WAP funds (CMCC cost in 2016/17 is \$22,297) which is over and above the project officer role currently being performed by the MVWAC at a cost of \$5,387.

Council has advised both the NW and CW LLSs that it is prepared to provide contract spraying services for TSRs in our area to help make up funding shortfalls.

**Relevant Reference Documents:**

NSW Office of Local Government “Fit for the Future” documentation  
Joint Organisations – Towards a new model for regional collaboration- June 2016.

**Business Activity Strategic Plan Link:**

Council’s 2015/2019 Delivery Plan and Business Activity Strategy

**Delivery Plan Link:**

Council’s 2015/2019 Delivery Plan and Business Activity Strategy

**Operational Plan/Budget Link:**

2015/2016 Operational Plan and Budget provisions

**Stakeholders:**

Castlereagh Macquarie County Council  
Constituent Councils  
County Council residents  
Council staff  
NW and CW LLSs  
DPI

**Governance Issues:**

Council needs to consider whether or not to lodge a submission by 15 July, 2016 and what issues should be addressed in such a submission.

**Environmental Issues:**

Nothing identified at this stage.

**Financial Implications:**

From the documentation available it would appear that those Councils that were deemed to be “Fit for the Future” in June, 2015 will have the opportunity to take advantage of a number of initiatives including access to cheaper funds.

Similarly, councils that elect to merge will be eligible for “marriage” grants.

What specific opportunities will be available for County Councils are yet to be identified. Needless to say it is obviously going to be in CMCC’s best interests to be as financially viable and economically sustainable as possible going forward and to be able to demonstrate these outcomes quite clearly.

It seems that Joint Organisations will attract \$300,000 in seed funding from the State Government



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**Legal Issues:**

It would appear that changes to the Local Government Act and associated legislation will be effective from September, 2016, although there is no clear direction that all our constituent council will go to quadrennial elections on Saturday 10 September, 2016.

**Alternatives/Options:**

Doing nothing is no longer an option.

Maintaining and/or expanding the existing weeds authority as a joint authority

Consideration of an approach from Councils within OROC to form a joint organisation once the position with regards JOCs becomes clearer

**Conclusion:**

As advised previously, Council should not act hastily but rather gather all the facts before determining what action it should be taking.

**LOCAL GOVERNMENT REFORM PROCESS – IMPACT ON CMCC- PROPOSED JO MODEL**

**Recommendation:**

That Council receive and note the General Manager's Report and determine whether or not to lodge a submission on the joint organisation concept by 15 July, 2016 and what issues should be addressed in such a submission.

**Moved:**

**Seconded:**

**Attachments:**

Overview of proposed joint organisation model including reference to County Councils.



**How will Joint Organisations work?**

JOs will be strong enough to drive consistent regional planning and collaboration, but flexible enough to recognise and support the unique differences of each region.

They will transform the way that the State and local government collaborate, plan, set priorities and deliver important projects—such as jobs, education, transport and secure water supplies—to strengthen regional communities across council boundaries.

**A clear set of principles has guided the development of JOs so they:**

- 1 Feature a consistent core with flexible elements
- 2 Are run, owned by and accountable to member councils
- 3 Create minimal red tape, cost and risk
- 4 Protect council staff entitlements
- 5 Enable significant projects and initiatives—and associated funding and assets—to be managed regionally
- 6 Serve the best interest of regions and their communities.

## Overview of the proposed JO model

A summary of the proposed JO model is provided below. For a more detailed explanation, refer to the detailed [background paper](#)



### LEGAL ENTITY

- JOs will be proclaimed as bodies corporate in the Local Government Act



### FUNCTIONS

#### Core functions

- JO core functions will be embedded in legislation and include strategic planning and priority setting, intergovernmental collaboration, and regional leadership and advocacy
- All JOs will perform these core functions

#### Optional functions

- JO optional functions—such as service delivery and capacity building—will be enabled but not prescribed by legislation
- JOs can select which of these functions, if any, they will carry out



### MEMBERSHIP

- Mayors of member councils will sit on the JO Board for their term of office
- The JO Board will appoint its own Chair
- There will be equal voting rights between members and no casting vote for the Chair
- Additional councillors may be appointed to the JO Board, provided representation remains equal among councils
- General Managers of member councils will advise and contribute to the JO Board
- The NSW Government representative will be an associate (non-voting) member
- Other organisations—such as county councils and cross-border partners—may be associate (non-voting) members



### BOUNDARIES

- JO boundaries will be set by Proclamation. All councils in regional and rural NSW will be a voting member of one JO
- JO boundaries will be aligned with, or nest within, State Government Regional Plan boundaries
- JOs will demonstrate a strong community of interest between member councils
- JOs will be based around a regional centre, where possible, and big enough to form strong partnerships



### RESOURCING

#### Funding

- JOs will each receive \$300,000 seed funding from the NSW Government
- JOs will be able to apply for grants and generate income to help fund their ongoing operations

#### Staffing

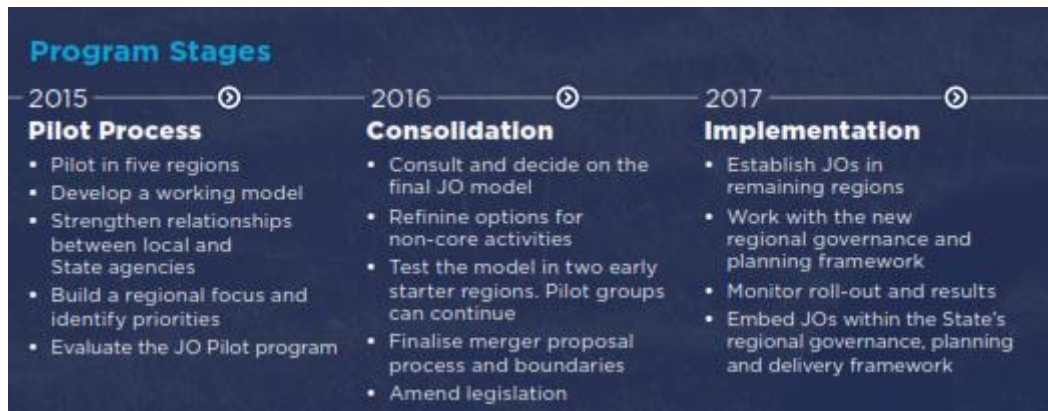
- JOs will employ an Executive Officer with appropriate skills under a flexible standard contract
- JOs will employ staff under the Local Government (State) Award



### SERVICE SHARING AND CAPACITY BUILDING

- Once the core JO model is established, JOs will be able to carry out optional functions such as shared service delivery through JO-formed corporations or other entities. This will be enabled after the core JO model is established
- JOs may choose to carry out optional functions directly or through member councils

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## Regional service delivery and county councils

### What did the Emerging Directions Paper say?

Regional organisations, including county councils, play an important service delivery role in regional, rural and remote communities across NSW and may have catchments and assets that cross JO boundaries. It is therefore important that there is a clear understanding of the current and future relationship between JOs, county councils and other regional service delivery bodies in relation to managing important issues such as water security, weeds and flooding.

The Emerging Directions Paper noted that the relationship between JOs and county councils would be explored in this JO Draft Model Paper.

### What was the feedback?

There were seven submissions to the Emerging Directions Paper commenting on the relationship between JOs and county councils. Some councils expressed support for county councils continuing in their current form. Others felt that county councils should become part of a JO, potentially as an associate member. One ROC suggested JOs could provide strategic direction for county councils.

### What is the proposed way forward?

The NSW Government plans to review the current regional service delivery models, including the relationship of JOs to county councils, as flagged in the Government's response to the Panel. This will help to determine the most appropriate means to undertake regional service delivery in the future.

Meanwhile, the current proposal is that existing county councils be associate (non-voting) members of JO Board/s relevant to their catchments, which may nest within a JO or cross JO boundaries. This recognises the valuable contribution county councils make to strategic discussions relevant to their scope of operation and their potential interest in more than one JO region. It also preserves the balance of equal voting rights of JO member councils.

"[It is] imperative that existing CCs and LWUs can continue to serve needs of their local communities. CCs may be able to be incorporated under the JO model of RDFs [regionally defined functions] or, alternatively, continue in current form."  
Local Government NSW

### What role should JOs play in regional service delivery?

#### Key questions

How could the service delivery functions provided by county councils link to the regional strategic planning and priority setting function of JOs?

**ITEM 7.8: MATTERS FOR BRIEF MENTION OR GENERALLY FOR INFORMATION ONLY**

<b>REPORTING SECTION:</b>	General Manager
<b>AUTHOR:</b>	Don Ramsland – General Manager
<b>FILE NUMBER:</b>	000/00/00/00

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**Summary:**

The following matters are listed for brief mention or information only.

**1. Drought Funding for Weeds:**

Previous advice to hand indicated that special federal government drought funding of \$25M was to be made available to address feral animal and weeds issues in twenty shires in western NSW and Queensland which had been affected by continuing drought. Four of these shires are in NSW (Bourke, Brewarrina, Walgett and Coonamble) and funds for these councils will be distributed through the NSW DPI.

The issue has been followed up through the Federal Member for Parkes, Mr Mark Coulton MP. Unfortunately no further action can be taken whilst the Government is in “caretaker” mode for the coming federal election on 2 July or the NSW State Budget is brought down late in June, 2016.

**2. New Website**

Council’s new website is now up and running and staff are now in training to be able to make any necessary changes in house. If time permits, the website will be demonstrated at the meeting and arrangements are in hand to have board members CVs, photos and contact numbers updated on the site.

**3. New Biosecurity Act – 2015**

It is not yet clear when the new Biosecurity Act will take effect. However, in the lead up to its introduction, all appropriate documentation is being amended where necessary once the new requirements are advised and will be submitted for endorsement/adoption at subsequent Council meeting.

**4. Coonamble Depot Facility**

When this matter was considered at the February, 2016 meeting it was resolved to approach Coonamble Shire to determine whether the shed formerly used by The CMCC in the Coonamble Depot might be available for use. Contact has been made with Council and advice to hand is that the shed is not available.

Accordingly action is now in train to draw up plans for a shed on the alternative site available adjacent to the Coonamble Airport, seek formal approval from Coonamble Shire to use the site, lodge a development application for consideration and obtain quotations for construction. Provided the quotations are within the approved budget, the construction could be completed early in the next financial year.

**5. Sale of Surplus Equipment**

An old quick spray unit located at Coonamble was offered for sale by Private Treaty on our website and subsequently sold for \$6,600 (incl.GST)

**6. Determination of Local Government Remuneration Tribunal**

Council is advised that the Local Government Remunerations Tribunal has awarded a 2.5% increase for Chairperson and Councillor Fees for the 2016/2017 financial year.

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

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**On 27<sup>th</sup> June 2016**

**7. Newspaper Advertisement – “Now is the time to spray your Boxthorn”**

Council has advertised in newspapers across the five Shires a notice to householders titled “Now is the time to spray your Boxthorn” to encourage the community to become heavily involved in this eradication programme and to provide advice to landholders on the best method of control.

Published in the Spectator, Gilgandra Weekly, Coonabarabran Times, Warren Weekly and Coonamble Times.

**MATTERS FOR BRIEF MENTION OR INFORMATION ONLY**

**Recommendation:**

That the above issues for brief mention or information only as detailed in the General Manager’s report to the June, 2016 meeting be received and noted and Council determine any other action required.

**Moved:**

**Seconded:**

**Attachments:**

Local Government NSW Weekly – Determination of Local Government Remuneration Tribunal Advertisement – Published in the Spectator – Walgett



**Industrial Relations**

**Item 15: Determination of Local Government Remuneration Tribunal**

Councils are advised that councillor and mayoral fees for the 2016/17 financial year will need to be adjusted following the Local Government Remuneration Tribunal's review of annual fees.

The Tribunal has awarded an annual fee increase of 2.5 per cent, with effect from 1 July 2016. Section 241 of the *Local Government Act 1993* (NSW) requires the Tribunal to determine each year the maximum and minimum amounts of annual fees payable during the following year to mayors and councillors. Sections 248 and 249 of the Act require councils to fix and pay an annual fee based on the Tribunal's determination.

Councils are to fix councillor and mayoral fees for the 2016/17 financial year based on the Tribunal's determination. The level of fees paid will depend on what category the council is in.

A council cannot fix a fee higher than the maximum amount determined by the Tribunal. If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

**Online information**  
<http://www.remtribunals.nsw.gov.au/ArticleDocuments/210/2016%20Annual%20Determination-LGRT.pdf.aspx>

**Contact**  
Industrial Officer, LGNSW  
Member Services Division  
02 9242 4142  
[member.services@lgnsw.org.au](mailto:member.services@lgnsw.org.au)

**Ref:** R93/0006-10 VS

**PUBLIC NOTICE TO THE  
HOUSEHOLDER**

**Castlereagh Macquarie County Council**

**NOW IS THE TIME TO SPRAY YOUR  
BOXTHORN**

Castlereagh Macquarie County Council will be conducting a district program to eradicate Boxthorn and other serious infestations of noxious weeds. The decision was made in an endeavour to reduce the contamination of our rural lands.

A key part of the programme is based on property owners spraying their Boxthorn with Castlereagh Macquarie County Council available to provide advice to landholders on the best method of control. The landholders could also engage CMCC to arrange contract spraying if essential. Council is now spraying land under its control in the Walgett Shire area. A number of landholders have already sprayed their land with outstanding results. River blocks will be a priority as will select properties where adjoining properties are classified as being “Boxthorn free.”

As African boxthorn has been declared as a Class 4 weed in NSW it poses a threat to agriculture, the environment or the community and has the ability to spread to other areas. CMCC would like to encourage the community to become heavily involved in this eradication programme as there is only a short window of opportunity to effectively spray this problem weed which has been spreading rapidly in recent years. Landowners seeking further information should contact the local Walgett CMCC Weeds Officer Bruce Timmins on 0428 462 060 for further information.

# **Section 2**

## **Senior Weeds Officer's Report**

**ITEM 8.1: Senior Weeds Officer's Report – April to May 2016**

Over the past two months we have attended a number of shows at Mendooran, Gilgandra, Coonamble, Walgett and Warren with the MVWAC Weeds Display Trailer. All shows seemed to be down in attendance to previous years except at Mendooran which I had not yet attended before. I was impressed with the amount of people and the quality of the show for the size of the town.

Five Weed Officers attended Weed Management and Identification training in Coonamble from the 17<sup>th</sup> – 19<sup>th</sup> May. The course covered units including Recognising Grasses, Identifying Grasses and Identifying Plants. State training services made funding available for PROFARM to deliver the courses, so we were pleased to take advantage of it.

I have attended three meetings of the CWRWC, which is trying at the moment to reduce the number of prominent weeds within the Central West Region and also make the list relevant to our area. Interestingly the list included plants such as Agapanthus. We were successful in reducing the list to 30 priority weeds.

I also attended one NWRWC at Moree and one CWWAC at Nyngan. There was discussion at both meetings around the weeds list and the new Biosecurity Act 2015 which at present seems to be quite confusing as far as weeds are concerned. From what I can see most effort is being spent on animals at the moment.

The season has changed as we move into the colder months with frosts arriving in the mornings. We will be conducting a letter box drop for the treatment of Boxthorn within the County area in the next week.

There will be meetings of the NWRWC and the Hudson Pear Taskforce held in Lightning Ridge in the second week of June.

This concludes the County Report for April – May 2016.

John Unwin

CASTLEREAGH MACQUARIE COUNTY COUNCIL  
Meeting of Council  
Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016

**ITEM 8.2 CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**COONAMBLE NOXIOUS PLANT REPORT**

**FROM: 25/03/2016**

**TO: 25/05/2016**

**Seasonal Conditions:** In the Coonamble Shire over the past two months we have seen some mild to cooler weather conditions with 100ml rain.

<b>Milestones</b>	<b>Activities Undertaken</b>	<b>Outcomes Achieved</b>
1. Control noxious weeds on private property.	1. Carry out property inspections.	1. Number of properties inspected: <u>4</u> 2. Area inspected: <u>29,950 hectares</u> 3. Area infested: <u>2,620 hectares</u> 4. Area treated: <u>610 hectares</u>
2. Control noxious weeds on council-controlled land	2. Treat roadsides	5. Area treated along roadsides: <u>2 hectares</u> 6. Number of locations inspected: <u>50</u> 7. Area inspected: <u>2,000 kms</u> 8. Area infested: <u>20 kms</u> 9. Area treated: <u>20 kms</u>
1. Bi-monthly Plant usage <b>Vehicle 1.</b> kms at start of months  <u>11,000 kms</u>	<b>Vehicle 1.</b> kms at end of months  <u>15,250 kms</u>	<b>Vehicle 1.</b> kms travelled for 2 months  <u>4,250 kms</u>



CASTLEREAGH MACQUARIE COUNTY COUNCIL  
Meeting of Council  
Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016

**ITEM 8.3 CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**GILGANDRA NOXIOUS PLANT REPORT**

**FROM: 26.03.2016**

**TO: 25.05.2016**

**Seasonal Conditions:** Warm to hot conditions early within the Shire with some good rainfall in May. Frosts starting to come towards the end of May.

<b>Milestones</b>	<b>Activities Undertaken</b>	<b>Outcomes Achieved</b>
2. Control noxious weeds on private property.	1. Carry out property inspections.	1. Number of properties inspected: <u>16</u> 2. Area inspected: <u>354 hectares</u> 3. Area infested: <u>36.1 hectares</u> 4. Area treated: <u>13.5 hectares</u>
3. Control noxious weeds on council-controlled land	2. Treat roadsides for	5. Area treated along roadsides: <u>4,395 kms</u> 6. Number of locations inspected: <u>21</u> 7. Area inspected: <u>1,953 kms</u> 8. Area infested: <u>4,395 kms</u> 9. Area treated: <u>4,395 kms</u>
10. Bi-monthly Plant usage <b>Vehicle 1.</b> kms at start of months <u>146,480 kms</u>  <b>Vehicle 2.</b> kms at start of months <u>103,846 kms</u>	<b>Vehicle 1.</b> kms at end of months <u>150,360 kms</u>  <b>Vehicle 2.</b> kms at end of months <u>106,909 kms</u>	<b>Vehicle 1.</b> kms travelled for 2 months <u>3,880 kms</u>  <b>Vehicle 2.</b> kms travelled for 2 months <u>3,063 kms</u>

CASTLEREAGH MACQUARIE COUNTY COUNCIL  
Meeting of Council  
Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016

**ITEM 8.4 CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**WALGETT NOXIOUS PLANT REPORT**

**FROM: April 2016**

**TO: May 2016**

**Seasonal Conditions:** Throughout April and May the weather conditions have been very dry and windy with maximum daytime temperatures reaching 30.4°.

<b>Milestones</b>	<b>Activities Undertaken</b>	<b>Outcomes Achieved</b>
1. Control noxious weeds on private property.	1. Carry out property inspections.	1. Number of properties inspected: <u>9</u> 2. Area inspected: <u>21,002 acres</u> 3. Area infested: <u>621 acres</u> 4. Area treated: <u>175 acres</u>
2. Control noxious weeds on council-controlled land	2. Treat roadsides for	5. Area treated along roadsides: <u>620 kms</u> 6. Number of locations inspected: <u>4</u> 7. Area inspected: <u>2,300 acres</u> 8. Area infested: <u>250 acres</u> 9. Area treated: <u>180 acres</u>
10. Bi-monthly Plant usage <b>Vehicle 1.</b> kms at start of months  <u>239,894 kms</u>	<b>Vehicle 1.</b> kms at end of months  <u>246,162 kms</u>	<b>Vehicle 1.</b> kms travelled for 2 months  <u>6,268 kms</u>

CASTLEREAGH MACQUARIE COUNTY COUNCIL  
Meeting of Council  
Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016

**ITEM 8.5 CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**WARREN NOXIOUS PLANT REPORT**

**FROM: February 2016**

**TO: March 2016**

**Seasonal Conditions:** Conditions for April and May in the Warren Shire have seen some good rain with 66mm recorded. It has been ideal conditions for Boxthorn to thrive with Mimosa bushes being discovered in parts of the Shire.

<b>Milestones</b>	<b>Activities Undertaken</b>	<b>Outcomes Achieved</b>
1. Control noxious weeds on private property.	1. Carry out property inspections.	1. Number of properties inspected: <u>16</u> 2. Area inspected: <u>66 hectares</u> 3. Area infested: <u>82 hectares</u> 4. Area treated: <u>65 hectares</u>
2. Control noxious weeds on council-controlled land Green Cestrum Mother of Millions Tree Pear Mesquite	2. Treat roadsides for Mimosa Bush Boxthorn Bathurst Burr Noogoora Burr Harrisia Cactus Tiger Pear Common Pear Blue Heliotrope	5. Area treated along roadsides: <u>1,467 kms</u> 6. Number of locations inspected: <u>12</u> 7. Area inspected: <u>3,995 kms</u> 8. Area infested: <u>1,500 kms</u> 9. Area treated: <u>1,367 kms</u>
9. Bi-monthly Plant usage <b>Vehicle 1.</b> kms at start of months  <u>123,420 kms</u>	<b>Vehicle 1.</b> Kms at end of months  <u>131,758 kms</u>	<b>Vehicle 1.</b> Kms travelled for 2 months  <u>8,338 kms</u>

CASTLEREAGH MACQUARIE COUNTY COUNCIL  
Meeting of Council  
Held at Coonabarabran Council Chambers  
On 27<sup>th</sup> June 2016

**ITEM 8.6 CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**WARRUMBUNGLE SHIRE NOXIOUS PLANT REPORT**

**FROM: April 2016**

**TO: May 2016**

**Seasonal Conditions** The Warrumbungle Shire saw a lot of rain early in the gauge with 347 points of rainfall. The surroundings appear to be pleasantly green with feed for the winter months.

<b>Milestones</b>	<b>Activities Undertaken</b>	<b>Outcomes Achieved</b>
3. Control noxious weeds on private property.	2. Carry out property inspections.	1. Number of properties inspected: <u>18</u> 2. Area inspected: <u>6,730 hectares</u> 3. Area infested: <u>300 hectares</u> 4. Area treated: <u>130 hectares</u>
4. Control noxious weeds on council-controlled land	2. Treat roadsides for	5. Area treated along roadsides: <u>267 kms</u> 6. Number of locations inspected: <u>N/A</u> 7. Area inspected: <u>1,028 kms</u> 8. Area infested: <u>267 kms</u> 9. Area treated: <u>267 kms</u>
5. Bi-monthly Plant usage  <b>Vehicle 1.</b> kms at start of months  <u>14,058 kms</u>	<b>Vehicle 1.</b> kms at end of months  <u>23,129 kms</u>	<b>Vehicle 1.</b> kms travelled for 2 months  <u>9,071 kms</u>