

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

### MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON MONDAY 10 OCTOBER 2016 COMMENCING AT 10:15AM

#### 1. Record of affirmation or oath:

Ray Lewis oath at 10:15am 10 Oct 2016  
Peter Shinton oath at 10:17am 10 Oct 2016  
Andrew Brewer oath at 10:19am 10 Oct 2016  
Ian Woodcock oath at 10:20am 10 Oct 2016  
Manuel Martinez oath at 10:21am 10 Oct 2016  
Michael Webb oath at 10:22am 10 Oct 2016  
Greg Peart oath at 10:23am 10 Oct 2016  
Doug Batten oath at 10:25am 10 Oct 2016

**PRESENT:** Clrs D. Batten (Chairman), M. Webb (Deputy Chairman), R. Lewis, P. Shinton, A. Brewer, I. Woodcock, M. Martinez and G. Peart.

**Staff Members:** D. Ramsland (General Manager), J. Unwin (Acting Chief Weeds Officer) and A. McCudden (Minute Secretary)

2. **WELCOME:** Don Ramsland welcomed all councillors and staff to the meeting and addressed key housekeeping items.

3. **APOLOGIES:** Clr M. Beach and B. Fisher

#### 10/16/1 Resolved:

That apologies from Clr M. Beach and B. Fisher be accepted and leave of absence be granted.

**Moved:** Clr Webb

**Seconded:** Clr Brewer

**Carried**

#### 4. ELECTION OF MEMBERS TO THE GOVERNING BODY

#### 10/16/2 Resolved:

That the General Manager's report with regards to the election of members to the Castlereagh Macquarie County Council for the period 2016/2020 be received and noted and the members elected congratulated on their appointment and letters of appreciation be forwarded to former members who were unsuccessful at the 2016 quadrennial elections.

**Moved:** Clr Shinton

**Seconded:** Clr Batten

**Carried**

**Election of Chairperson/Deputy Chairperson**

*The General Manager then assumed the Chair as Returning Officer to conduct the Chairperson Elections.*

**10/16/3 Resolved:**

That Council adopt the ordinary ballot method for the election of the Chairperson and Deputy Chairperson.

**Moved:** Clr Batten

**Seconded:** Clr Shinton

**Carried**

**Election of Chairperson for Ensuring One (1) Year**

*There being two nominations for the position of Chairperson, those of Clr D Batten and Clr P Shinton, the Returning Officer then conducted an election for the position by ordinary ballot. Following the counting of votes the Returning Officer declared the number of votes for Clr D Batten (6) and Clr P Shinton (2). Doug Batten was declared Chairperson for the ensuring term.*

**Election of Deputy Chairperson for Ensuring One (1) Year**

*There being only one nomination for the position of Deputy Chairperson, being Clr M Webb the Returning Officer declared Michael Webb as the Deputy Chairperson for the ensuring term.*

**10/16/4 Resolved:**

That any ballot papers used in conjunction with the annual elections now be destroyed.

**Moved:** Clr Woodcock

**Seconded:** Clr Brewer

**Carried**

*Clr Batten then assumed the Chair for the remainder of the meeting.*

**8. DECLARATIONS OF INTEREST- Nil**

**9. CONFIRMATION OF MINUTES**

**10/16/5 Resolved:**

That the minutes of the Castlereagh Macquarie County Council meeting held at Coonamble on Monday 22 August, 2016, having been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Shinton

**Seconded:** Clr Webb

**Carried**

**10. MATTERS ARISING FROM MINUTES – Nil**

**12. GENERAL MANAGER'S REPORT**

**Item 12.1 Review of Councillors Payment and Expenses Policy**

**Recommendation:**

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 252 of the Local Government Act.

2. Consider updating the various expenditure limits.

3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy, Code of Conduct, Code of Meeting Practice and Councillor Access to Information and Interaction with Council Staff Policy then be placed on public exhibition and public submissions invited for a period of 28 (twenty-eight) days.

**10/16/6 Resolved:**

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 252 of the Local Government Act.

2. Consider updating the various expenditure limits.

3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy, Code of Conduct, Code of Meeting Practice and Councillor Access to Information and Interaction with Council Staff Policy then be placed on public exhibition and public submissions invited for a period of 28 (twenty-eight) days.

**Moved:** Clr Peart

**Seconded:** Clr Martinez

**Carried**

**Item 12.2 Payment of Councillors 2016/2017**

**Recommendation:** That Council as a matter of policy resolve to adopt the minimum fees payable for “County Councils – Other” as set by the Local Government Remuneration Tribunal from time to time.

**10/16/7 Resolved:**

That Council as a matter of policy resolve to adopt the minimum fees payable for “County Councils – Other” as set by the Local Government Remuneration Tribunal from time to time.

**Moved:** Clr Webb

**Seconded:** Clr Woodcock

**Carried**

**Item 12.3      Review of Meeting Dates, Times and Order of Business**

**Recommendation:**

1. That the schedule of Ordinary Council Meetings for 2017 be outlined as follows:

- Monday 10th October, 2016 - Walgett
- Monday 12th December, 2016 - Gilgandra
- Monday 20th February, 2017 - Warren
- Monday 17th April, 2017 - Coonabarabran
- Monday 19th June, 2017 - Coonamble
- Monday 21st August, 2017 - Walgett
- Monday 16th October, 2017 - Gilgandra

2. That the order of Business and the Business Paper Format be outlined as follows:

1. Welcome
2. Apologies
3. Declaration of Interests
4. Confirmation of Minutes of Previous Meeting
5. Matters Arising from Minutes
6. Report from Chairman
7. Report of the General Manager
8. Reports of the Senior Weeds Officer
9. Confidential
10. Motion of Confidential Report
11. Questions for Next Meeting
12. Next Meeting Venue/Date
13. Close

**10/16/8 Resolved:**

1. That the schedule of Ordinary Council Meetings for 2017 be outlined as follows:

- Monday 10th October, 2016 - Walgett
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10. Motion of Confidential Report
11. Questions for Next Meeting
12. Next Meeting Venue/Date
13. Close

**Moved:** Clr Woodcock

**Seconded:** Clr Brewer

**Carried**

### **Item 12.4 Reconciliation Certificate 31 August & 30 September 2016.**

**Recommendation:** That the Statement of Bank Balances as at 31 August and 30 September, 2016 be received and noted.

#### **10/16/9 Resolved:**

That the Bank Reconciliations as at 31 August and 30 September, 2016 be received and noted.

**Moved:** Clr Martinez

**Seconded:** Clr Lewis

**Carried**

### **Item 12.5 Quarterly Budget Review Statement – Period Ended 30 September, 2016**

**Recommendation:** That the Quarterly Budget Review Statement for the period ended 30 September, 2016 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

#### **10/16/10 Resolved:**

That the Quarterly Budget Review Statement for the period ended 30 September, 2016 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

**Moved:** Clr Woodcock

**Seconded:** Clr Peart

**Carried**

### **Item 12.6. Organisational Review Update – October 2016**

**Recommendation:** That Council receive and note the General Manager's report in respect of the progress being made in respect of the new Organisational Action Plan and endorse the action taken so far.

#### **10/16/11 Resolved:**

That Council receive and note the General Manager's report in respect of the progress being made in respect of the new Organisational Action Plan and endorse the action taken so far.

**Moved:** Clr Webb  
**Seconded:** Clr Shinton

**Carried**

**Item 12.7 Matters for Brief Mention or Generally for Information Only**

**Recommendation:** That the above issues for brief mention or information only as detailed in the General Manager's report to the October, 2016 meeting be received and noted and Council determine any other action required.

**10/16/12 Resolved:**

That the above issues for brief mention or information only as detailed in the General Manager's report to the October, 2016 meeting be received and noted and Council determine any other action required.

**Moved:** Clr Webb  
**Seconded:** Clr Woodcock

**Carried**

**13. ACTING SENIOR WEEDS OFFICER'S REPORT**

**Item 13.1 Acting Senior Weeds Officer's Report**

**Recommendation:** That Council receive and note the Acting Senior Weeds Officer's Report.

**10/16/13 Resolved:**

That Council receive and note the Acting Senior Weeds Officer's report for August / September 2016.

**Moved:** Clr Webb  
**Seconded:** Clr Woodcock

**Carried**

**Item 13.2 Noxious Plant Reports**

**Recommendation:** That Council receive and note the Noxious Plant reports for Coonamble, Gilgandra, Walgett, Warren and Warrumbungles.

**10/16/14 Resolved:**

That Council receive and confirm Noxious Plant reports for Coonamble, Gilgandra, Walgett, Warren and Warrumbungles.

**Moved:** Clr Webb  
**Seconded:** Clr Shinton

**Carried**

**CONFIDENTIAL SESSION**

**1. Motion to move in to Confidential Session**

**10/16/15 Resolved:**

That at 11.41am Council move into Confidential session and that the public be excluded from the meeting pursuant to Section 10A (2) (a) and (c) of the Local Government Act 1993 on the basis that the matters being considered are in relation to staff and/or commercial in confidence.

**Moved:** Clr Peart  
**Seconded:** Clr Martinez

**Carried**

**2. Property Inspections Report**

**Recommendation:** That the Property Inspections Report be received and noted as a whole

**10/16/16 Resolved:**

That Council receive and note all confidential Property Inspections report matters as a whole.

**Moved:** Clr Peart  
**Seconded:** Clr Webb

**Carried**

**3. Motion to move out of Confidential Session**

**10/16/17 Resolved:**

That at 11.45am Council move out of Confidential Session.

**Moved:** Clr Webb  
**Seconded:** Clr Lewis

**Carried**

**Adoption of Closed Section Reports**

**10/16/18 Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

- Property Inspections Report

**Moved:** Clr Webb  
**Seconded:** Clr Peart

**Carried**

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### **GENERAL BUSINESS**

1. That Council arrange with Cllr Brewer the opportunity to view a drone demonstration in regards to the spraying of noxious weeds in our local government area.

#### **10/16/19 Resolved:**

That Council write to the Local Member for Barwon Kevin Humphries outlining Councils concern of the lack of leadership and direction put forward by the Department Primary Industries and Local Land Services regarding the new Biosecurity Information System 2015 (BIS).

**Moved:** Cllr Lewis

**Seconded:** Cllr Peart

**Carried**

### **NEXT MEETING**

The next meeting is scheduled for Monday 12 December, 2016 at Gilgandra.

**THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 12:00PM**

**To be confirmed as a true and accurate record at the Council Meeting to be held on Monday 12<sup>th</sup> December 2016.**

**CHAIRMAN**

**GENERAL MANAGER**