

**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

Meeting of Council

Held at Lightning Ridge

on Wednesday 19<sup>th</sup> September, 2018

# **CASTLEREAGH MACQUARIE COUNTY COUNCIL**



## **BUSINESS PAPER**

**For the Ordinary Meeting of Council  
to be held at Lightning Ridge Bowling Club  
on Wednesday 19 September, 2018  
commencing at 9.30 am**

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(PO Box 664)**

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**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

Meeting of Council  
Held at Lightning Ridge  
on Wednesday 19<sup>th</sup> September, 2018

Walgett NSW 2832

cmcc@walgett.nsw.gov.au

**AGENDA - ORDINARY COUNCIL MEETING**

**Wednesday 19 September, 2018**

- 1. WELCOME**
- 2. APOLOGIES**
- 3. DECLARATION OF INTERESTS**
- 4. CONFIRMATION OF MINUTES for Meeting held Monday 25 June, 2018**
- 5. MATTERS ARISING FROM MINUTES**
- 6. REPORT FROM CHAIRMAN**

**7. REPORT OF THE GENERAL MANAGER**

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Item 7.7	CMCC – Work, Health and Safety (WH&S) for 2018/19.....	Page 44
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**8. REPORT OF THE SENIOR WEEDS OFFICER**

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**9. CONFIDENTIAL**

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**10. QUESTIONS FOR NEXT MEETING**

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- 11. CONFIRM DATE OF NEXT MEETING – Monday 19 November, 2018 at Coonamble**
- 12. CLOSE OF MEETING**

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**CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES**

**CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES**

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE WARRUMBUNGLE SHIRE COUNCIL CHAMBERS ON MONDAY 25 JUNE 2018 COMMENCING AT 10:00AM**

**PRESENT:** Ctrs D. Batten (Chairman), P. Shinton, B. Fisher, M. Webb, I. Woodcock, M. Martinez and G. Peart.

**ABSENT:** Ctrs R. Lewis and M. Beach

**Staff Members:** D. Ramsland (General Manager) and A. Fletcher (Senior Weeds Officer)

1. **WELCOME:** Ctr Batten welcomed all councillors and staff to the meeting.
2. **APOLOGIES:** Ctr A. Brewer

**06/18/1 Resolved:**

That apologies from A. Brewer be accepted and leave of absence be granted.

Moved: Ctr Webb  
Seconded: Ctr Fisher

**Carried**

3. **DECLARATIONS OF INTEREST- Nil**

4. **CONFIRMATION OF MINUTES**

**06/18/2 Resolved:**

That the minutes of the Castlereagh Macquarie County Council meeting held at Warren on Monday 19 March, 2018, having been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Ctr Shinton  
Seconded: Ctr Webb

**Carried**

5. **MATTERS ARISING FROM MINUTES – Nil**

6. **CHAIRMAN'S REPORT**

The retirement of Mr. Ramsland as General Manager of Walgett Shire Council effective from 2 August, 2018 has necessitated the formalisation of his employment as the part time General Manager of the Castlereagh Macquarie County Council. In accordance with the resolution of the County's last meeting, Ctr. Webb and I have entered into negotiations with Mr. Ramsland and subject

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## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

to the Council's agreeance propose to enter into a standard Local Government General Manager's contract with him for a period of twelve months from 2 August, 2018 to 1 August, 2019. The basis of the contract will centre upon a total remuneration of \$25,000 plus superannuation and incidentals such as reimbursement for the use of his own vehicle, telecommunications and IT requirements.

At this time it is assumed that Walgett Shire Council will continue to provide administrative support at a cost of \$35,000 pa. If the delegates feel it appropriate, perhaps this arrangement also needs to be formalised by way of an MOU.

Presented for discussion and possible resolution of the Board.

It should be noted that these arrangements could, at best, be described as interim and that it is a challenge before the Board to come to a sustainable long term arrangement over the next 12 months.

### 06/18/3 Resolved:

#### That Council

1. Enter into a standard Local Government General Manager's contract with him for a period of twelve months from 2 August, 2018 to 1 August, 2019 at a total remuneration of \$25,000 plus superannuation and incidentals such as reimbursement for the use of his own vehicle, telecommunications and IT requirements.
2. Walgett Shire Council continue to provide administrative support at a cost of \$35,000 pa.
3. The Chairman be delegated authority to sign the contract if required

Moved: Clr Woodcock  
Seconded: Clr Peart

Carried

### Item 7.1 Reconciliation Certificates 31 January, 2018, 28 February, 2018, 31 March, 2018, 30 April, 2018 and 31 May, 2018

**Recommendation:** That the Statement of Bank Balances as at 31 January, 2018 28 February, 2018, 31 March, 2018, 30 April, 2018 and 31 May, 2018 be received and noted.

### 06/18/4 Resolved:

That the Bank Reconciliations as at 31 January, 2018 28 February, 2018, 31 March, 2018, 30 April, 2018 and 31 May, 2018 be received and noted.

Moved: Clr Shinton  
Seconded: Clr Woodcock

Carried

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**CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES**

**Item 7.2 Quarterly Budget Review Statement – Period Ended 31 May, 2018**

**Recommendation:** That the Quarterly Budget Review Statement for the period ended 31 May, 2018 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

**06/18/5 Resolved:**

That the Quarterly Budget Review Statement for the period ended 31 May, 2018 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

Moved: Clr Woodcock  
Seconded: Clr Martinez

**Carried**

**Item 7.3. Review - Organisational Action Plan – June, 2018**

**Recommendation:** That Council receive and note the General Manager's report in respect of the progress being made in respect of the revised Organisational Action Plan and endorse the action taken so far.

**06/18/6 Resolved:**

That Council receive and note the General Manager's report in respect of the progress being made in respect of the revised Organisational Action Plan and endorse the action taken so far.

Moved: Clr Shinton  
Seconded: Clr Webb

**Carried**

**Item 7.4 Operating Plan and Budget - 2018/2019 and IP&R Documents**

**Recommendation:** That Council, following public exhibition and no comments/submissions being received, adopt the draft 2018/19 Operational Plan and Budget, and the supporting Integrated Planning and Reporting Documentation, noting that there may be some legislative changes to be made that will be automatically incorporated into such documentation.

**06/18/7 Resolved:**

That Council, following public exhibition and no comments/submissions being received, adopt the draft 2018/19 Operational Plan and Budget, and the supporting Integrated Planning and Reporting Documentation, noting that there may be some legislative changes to be made that will be automatically incorporated into such documentation.

Moved: Clr Webb  
Seconded: Clr Woodcock

**Carried**

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**Item 7.5 Payment of Councillors – 2018/19**

**Recommendation:** That Council adopt the minimum fees payable as set by the Local Government Remuneration Tribunal from time to time for “County Councils-Other”

**06/18/8 Resolved:**

That Council, as a matter of policy, resolve to adopt the minimum fees payable for “County Councils – Other” as set by the Local Government Remuneration Tribunal from time to time and that the fees for 2018/19 be set at \$3,820 for the Chairman and \$1780 for a member.

Moved: Clr Fisher  
Seconded: Clr Shinton

**Carried**

**Item 7.6. Matters for Brief Mention or Generally for Information Only**

Recommendation: That the five issues for brief mention or information only as detailed in the General Manager's report to the June, 2018 meeting be received and noted.

**06/18/9 Resolved:**

That the five issues for brief mention or information only as detailed in the General Manager's report to the February, 2018 meeting be received and noted.

Moved: Clr Fisher  
Seconded: Clr Martinez

**Carried**

The meeting adjourned for morning tea at 10.55 am and resumed at 11.10 am

**8. SENIOR WEEDS OFFICER'S REPORT**

**Item 8.1. Senior Weeds Officer's Report**

**Recommendation:** That Council receive and note the Senior Weeds Officer's Report.

**06/18/10 Resolved:**

That Council receive and note the Senior Weeds Officer's report for May, 2018.

Moved: Clr Webb  
Seconded: Clr Woodcock

**Carried**

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No Weeds Officers' reports were available because of technical difficulties with new reporting tablets.

**8.2 Access to GIS Data**

**6/18/11 Recommendation:**

That the General Manager write to the General Managers of the constituent councils to arrange access through their GIS Officers to enable the Senior Weeds Officer to update each council's data information base

Moved: Clr Woodcock  
Seconded: Clr Peart

**Carried**

**8.3 Access to State Rail, National Parks and Crown Lands**

**6/18/12 Recommendation:**

That the General Manager write to State Rail, National Parks and Crown Lands to allow weeds officers to gain regular access for inspection purposes and report the outcome to the next meeting

Moved: Clr Fisher  
Seconded: Clr Webb

**Carried**

**GENERAL BUSINESS**

1. Council seek information in relation to the emerging issue of the transportation of hay and the need for loads to be covered and trucks to be cleared off immediately following delivery. This particularly applies to hay from outside NSW and the weeds threat which could be encountered as a result.
2. Council investigate the auditing/monitoring requirements for recording visiting vehicles

**MEETING**

The next meeting is now scheduled for Monday 19 September, 2018 at Lightning Ridge.

**THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 11.43 pm**

**To be confirmed as a true and accurate record at the Council Meeting to be held on Monday 19 September, 2018.**

**CHAIRMAN**

**GENERAL MANAGER**



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# **General Manager's Report**

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**ITEM 7.1 RECONCILIATION CERTIFICATE 30 June 2018**

Reconciled Ledger Accounts for 30 June 2018 are as follows:

**Balance of Ledger – 1-1110**

<b>Balance 31/5/2018</b>	\$588,033.95
Plus Receipts	\$141,463.98
Less Payment	\$40,657.84
	<b><u>\$484,537.04</u></b>

**Balance of Bank Accounts**

Balance 30/6/2018	<b>\$484,537.04</b>
Less: Outstanding Cheques	
Nil	\$0.00
	<b><u>\$484,537.04</u></b>

<b>ELE Reserve Balance</b>	<b>1-1210</b>	<b>30/6/2018</b>	<b>\$107,819.22</b>
<b>Plant Reserve</b>	<b>1-1220</b>	<b>30/6/2018</b>	<b>\$9,000.00</b>
<b>Debtors Balance</b>	<b>1-1310</b>	<b>30/6/2018</b>	<b>\$14,497.49</b>
<b>Stores Balance</b>	<b>1-1410</b>	<b>30/6/2018</b>	<b>\$32,184.40</b>

**Debtors:**

M.R Wilson	Inv 8971	23/1/18	134.75
Karen Foran	Inv 9016	5/2/18	178.99
NSW DPI	Inv 9022	30/5/18	4,816.00
NSW Trade & Investment	Inv 9025	1/6/18	1,900.00
Walgett Shire Council	Inv 9028	20/6/18	1,361.25
Coonabarabran Jockey Club	Inv 9029	20/6/18	2,436.50
RMS Narrabri	Inv 9034	20/6/18	3,410.00
Commonwealth Bank	CrCdPay	May 18	260.00

<b>Total</b>	<b>\$14,497.49</b>
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**Recommendation:**

The Statement of Bank Balances as at 30 June 2018 be received & adopted.

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**ITEM 7.1 RECONCILIATION CERTIFICATE 31 July 2018**

Reconciled Ledger Accounts for 31 July 2018 are as follows:

**Balance of Ledger – 1-1110**

<b>Balance 30/6/2018</b>	<b>\$484,537.04</b>
Plus Receipts	\$25,981.09
Less Payment	\$111,296.42
	<b><u>\$399,221.71</u></b>

**Balance of Bank Accounts**

Balance 31/7/2018	<b>\$399,221.71</b>
Less: Outstanding Cheques	
Nil	\$0.00
	<b><u>\$399,221.71</u></b>

<b>ELE Reserve Balance</b>	<b>1-1210</b>	<b>30/6/2018</b>	<b>\$107,819.22</b>
<b>Plant Reserve</b>	<b>1-1220</b>	<b>30/6/2018</b>	<b>\$9,000.00</b>
<b>Debtors Balance</b>	<b>1-1310</b>	<b>30/6/2018</b>	<b>\$5,748.99</b>
<b>Stores Balance</b>	<b>1-1410</b>	<b>30/6/2018</b>	<b>\$32,184.40</b>

**Debtors:**

Karen Foran	Inv 9016	5/2/18	178.99
NSW Trade & Investment	Inv 9025	1/6/18	1,900.00
RMS Narrabri	Inv 9034	20/6/18	3,410.00
Commonwealth Bank	CrCdPay	May 18	260.00

<b>Total</b>	<b>\$5,748.99</b>
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**Recommendation:**

The Statement of Bank Balances as at 31 July 2018 be received & adopted.

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**ITEM 7.1 RECONCILIATION CERTIFICATE 31 August 2018**

Reconciled Ledger Accounts for 31 August 2018 are as follows:

**Balance of Ledger – 1-1110**

<b>Balance 31/7/2018</b>	<b>\$399,221.71</b>
Plus Receipts	\$2,342.44
Less Payment	\$63,778.52
	<b><u>\$337,785.63</u></b>

**Balance of Bank Accounts**

<b>Balance 31/8/2018</b>	<b>\$337,785.63</b>
Less: Outstanding Cheques	
Nil	\$0.00
	<b><u>\$337,785.63</u></b>

<b>ELE Reserve Balance</b>	<b>1-1210</b>	<b>30/6/2018</b>	<b>\$107,819.22</b>
<b>Plant Reserve</b>	<b>1-1220</b>	<b>30/6/2018</b>	<b>\$9,000.00</b>
<b>Debtors Balance</b>	<b>1-1310</b>	<b>30/6/2018</b>	<b>\$3,848.99</b>
<b>Stores Balance</b>	<b>1-1410</b>	<b>30/6/2018</b>	<b>\$32,184.40</b>

**Debtors:**

Karen Foran	Inv 9016	5/2/18	178.99
RMS Narrabri	Inv 9034	20/6/18	3,410.00
Commonwealth Bank	CrCdPay	May 18	260.00

<b>Total</b>	<b>\$3,848.99</b>
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**Recommendation:**

The Statement of Bank Balances as at 31 August 2018 be received & adopted.

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**ITEM 7.2 QUARTERLY BUDGET REVIEW STATEMENT – PERIOD ENDED 29 June, 2018**

**Summary:**

AS previously advised, a computer glitch in the adopt budget for 2017/18 resulted in an amount of \$55,000 not adding into the overall totals for 2017/18. As a result, the forecast operating surplus for the year had to be reduced from the planned \$82, 797 to a revised figure of 27,797 which is shown below.

An analysis of Council's actual income and expenditure to 29 June, 2018 has now been completed and a revised budget result forecast for the year ending 30 June, 2018 has been prepared showing the anticipated result on present trends.

These results are now summarised as follows:

	Revised 1.7.17 Budgeted Surplus/(Loss) \$	Revised Budget Surplus/(Loss) \$	Forecast Budget Surplus / (Loss)\$
Operating budget result	27,797	266,372	294,169
Capital Budget result	(59,513)	4,513	(55,000)

As a result of the review as at 29 June, 2018 operating income savings of \$ 266,372 (net) have been identified for the year. In addition, capital income/expenditure savings of \$4513 (net) have also been identified. This has resulted in a combined operational/capital surplus of \$239,169 outcome for the year, subject to any final audit determinations.

**Background:**

Financial information made available to councillors should adequately disclose council's overall financial position and provide sufficient information to enable informed decision making and ensure that council remains on track to meet the objectives, targets and outcomes set out in its operational plan, adopted budget and delivery program.

**Current Position:**

The attached Quarterly Budget Review Statement (QBRs) has been prepared in a format which breaks down the actual budget line item of income and expenditure for the year and details any variations from the original budget in respect of those various line items as well. It is proposed to go over these variations in detail at the meeting.

The unexpectedly large surplus for the year can be put down in the main to reductions in expenditure in the following areas:

1.	Savings from WAP Weed Co-ordinator/Project Officer Costs -	25,974
2.	Reduced Biosecurity System Costs	6,535
3.	Savings in Elected Member Costs	19,557
4.	Reduction in Annual/Long Service Leave taken	23,076
5.	Reduced Superannuation Contributions	16,845
6.	Workers Compensation Premium Savings	3,259
7.	Reduced expenses of Property/High Risk Pathway Inspections	74,282
8.	Contract Spraying deferred because of seasonal conditions	40,000
	Total:	\$209,528

However, there were additional costs incurred in respect of plant maintenance - \$19,918 and Private Works - \$65,168 and sick leave - \$12,579. Conservative estimating has shown benefits across the board in all areas.

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The QBRS sets out the recommended changes as detailed throughout the main worksheet and summarised on a separate page along with reference to our key performance ratios and required declarations in respect of contractual arrangements, consultancies and legal expenses.

In summary, this is the final periodic report in respect of 2017/18, and a number of variations to budget have become apparent, including a decrease in operating income of \$12850 (net) which offsets decreases in operating expenditure (net) of \$260,925.

The total variations reveal a net operating budget surplus of \$294,169 which translates to an overall budget surplus for the year of \$ 239,169 after provision has been made for capital expenditure \$55,000 (net). Depreciation of \$30,545 was provided for in this figure.

The capital expenditure included provision for the replacement of one vehicle at a cost of \$39,124 and the purchase of two new Quik Spray tanks at a total cost of \$25,050 as the old units were subject to major splitting.

The North West LLS WAP funding allocation was confirmed at \$106,256 with the Central West LLS element of WAP funding being \$188,174.

As indicated in the attached spreadsheet, income from private works amounted to \$130,044 for the year, although some \$35,000 will have to be carried forward to 2018/19 for projects incomplete at the end of the year.

The sound result opens the way for Council to put several initiatives in place including fast tracking plant replacement, introduction of WH&S monitoring and further staff training. Council also needs to be aware of the need to maintain effective on-cost recovery controls.

### **Relevant Reference Documents/Policies:**

The Local Government (General) Regulation 2005  
Local Government Act 1993, as amended  
DLG Circular 10/32 – Quarterly Budget Review Statement

### **Governance Issues:**

Council still has no certainty with regards local government reform and WAP1520 LLS initiatives that would provide Council with a degree of certainty in which to plan for the immediate and short-term future.

### **Stakeholders:**

Castlereagh Macquarie County Council Constituent Councils – Shires of Warrumbungle, Coonamble, Gilgandra, Walgett and Warren.

### **Financial Implications:**

It is proposed to discuss the matter what level of grant funds which may become available in 2018/19 in the confidential section of the meeting as any cuts in Council's WAP1520 grant will impact unfavourably on Council's bottom line making Council's longer term sustainability, viability and affordability uncertain.



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**Legal Issues:**

In the event of the County Council being wound-up, constituent councils would share in any surplus funds realised or be required to make good and shortfall.

**Alternative Solutions/Options:**

As previously advised, Council's financial position, both in immediate future and going forward needs to be monitored closely.

**Conclusion:**

Council's actions have been aimed at rectifying the financial downturn that was compounded by significant operating losses over the last decade. To date, the measures have worked quite satisfactorily but because of ongoing cutbacks to WAP1520 funding the situation needs to be regularly monitored to identify what further corrective action will required in conjunction with the next budget.

**Quarterly Budget Review Statement – 29 June, 2018**

**Recommendation:**

That the Quarterly Budget Review Statement the period ended 29 June, 2018 be received and noted, the recommended variations to the revised budget as detailed in the attached worksheet/statement be adopted.

**Moved:**

**Seconded:**

**Attachments:**

QBRS documentation for period ended 29 June, 2018.

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**CASTLEREAGH MACQUARIE COUNTY COUNCIL**  
**Quarterly Budget Review Statement – 30 June, 2018.**

**Statement by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for the Castlereagh Macquarie County Council for the period ended 30 June, 2018 indicates that Council's projected financial position as at 30 June, 2018 will be satisfactory at year end having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

This statement is made on the proviso that any resolution passed at Council's meeting on 19 September, 2018 in respect budget amendments and associated issues to offset any loss in grant income are implemented within the timelines determined or as duly amended.

Signed: \_\_\_\_\_

Date: 10 September, 2018

Don Ramsland - Responsible Accounting Officer – Castlereagh Macquarie County Council

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**Quarterly Budget Review Statement – 30 June, 2018.**

**Recommended Changes to Revised Budget**

<b>A. Revenue Income (net)</b>	<b>\$</b>	<b>\$</b>
1. Reduced Administration income	(4,640)	
2. Additional Private Works Income	18,600	
3. Reduce Plant Hire Income	(26,810)	
<b>Total – Revenue Income Adjustments (net)</b>		<b>\$12,850</b>

**Revenue Expenditure (net)**

1. Savings in Administration	46,551
2. Savings in Insurance Costs	2,941
3. Savings in Governance Costs	19,557
4. Savings in Employment Overheads	89,025
5. Savings in Weeds Operations	129,049
6. Increased Private Works Costs	(11,362)
7. Increased Operating Expenses	(14,836)

**Total Revenue Expense Adjustments (net)** **\$260,925**

**Net Increase in Operating Surplus** **\$248,075**

**B. Capital Income Adjustments (net) -**

Decrease – Sale of Depot Facilities	(3,000)
Decrease – Sale of Surplus Equipment	(10,000)
Decrease in transfer from ELE Reserve	(55,000)
	<b>(\$68,000)</b>

**C. Capital Expenditure Adjustments (net)**

Saving – Office Equipment	3,000
Saving – Small Plant etc.	2,000
Decrease in transfer to ELE Reserve	9,399
Decrease in transfer to Plant Reserve	12,614
	<b>\$27,013</b>
<b>Total – Capital Adjustments (Net)</b>	<b>(\$40,987)</b>

**Net increase in Surplus** **\$207,088**

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**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

**Quarterly Budget Review Statement – 30 June, 2018.**

**Budget Review - Key Performance Indicators Statement**

1. **Unrestricted Current Ratio – 7.73:1** (1 July, 2018 est.)
2. **Debt Service Ratio – Nil:1** (1 July, 2017 est.)
3. **Building and Infrastructure Renewal Ratio** - as a 1 July, 2017 this ratio was 0.00% as Council had made no provision for assets renewals
4. **Cash Expense Cover Ratio – 9.13 months** (1 July, 2018 est.)
- 5.

**Budget Review - Contracts and Other Expenses**

**Part A – Contracts Listing** - Council has not entered into any contracts.

**Part B – Consultancy and Legal Expenses**

<b><u>Expense</u></b>	<b><u>Expenditure YTD</u></b>	<b><u>Budgeted</u></b>
	<b>\$</b>	<b>Y/N</b>
Consultancies	Nil	No
Legal Fees	Nil	No

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## CASTLEREAGH MACQUARIE COUNTY COUNCIL

### Draft Quarterly Budget Review Statement - 29 June 2018.

#### Operating Budget

	Original Budget	efwd	1st Qtr Oct	2nd Qtr Feb	3rd Qtr May	Adopted Changes To Date	4th Qtr	Final	Revised Budget	YTD to 29/06/18	Remainder of Year	Projected for Year	Further Variations	Percentage to date
<b>OPERATING REVENUE</b>														
<b>Administration</b>														
DP1 - MVWAC Grant	291,557				(291,557)				0			0	0	0
NW LLS - WAP Grant					106,256				106,256	106,256		106,256	0	0
CW LLS - WAP Grant					188,174				188,174	188,174		188,174	0	0
Weed Certificates	5,000								5,000	4,018		4,018	(982)	100
Constituent Council Cont	514,145								514,145	514,145		514,145	0	100
all councils addn cost	-								0			0	0	0
Interest on Investments	5,000								5,000	6,730		6,730	1,730	100
Property Insurance Rebate	3,000								3,000	192		192	(2,808)	100
Insurance Provision adjust	1,500								1,500				(1,500)	0
WHS Incentive Rebate	5,000								5,000	5,000		5,000	0	100
Workers Comp Incentive Payment	515						317		832	832		832	0	100
Motor vehicle Claims Exp Discount	2,580								2,580	1,500		1,500	(1,080)	100
Jury Duty	-								0			0	0	0
<b>Administration Total</b>	<b>828,297</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,190</b>				<b>831,487</b>	<b>826,847</b>	<b>0</b>	<b>826,847</b>	<b>(4,640)</b>	<b>100</b>
<b>Destruction of Weeds</b>														
Con't from Constituent Councils									0	0		0	0	0
Hudson Pear - Walgett									0	0		0	0	0
Mesquite Control - Grant									0	0		0	0	0
Parthenium Weed - Grant									0	0		0	0	0
Parkinsonia - Grant									0	0		0	0	0
Destruction of Weeds Total									0	0		0	0	0
<b>Private Works</b>														
Bre Shire - Private Works									0	0		0	0	0
Coonamble - Private Works									0			0	0	0
Coonabarabran - Private Works				7,453	309				7,762	9,977		9,977	2,215	100
Walgett Shire - Private Works		6,095		21,981					28,076	40,576		40,576	12,500	100
Warren - Private Works									0	3,100		3,100	3,100	100
Gilgandra - Private Works				2,822	(852)				1,970	5,287		5,287	3,317	100
DLCW - 5 Ways									0			0	0	0
Dept I & I - NSW LLS									0	10,000		10,000	10,000	100

Meeting of Council  
Held at Lightning Ridge  
on Wednesday 19<sup>th</sup> September, 2018

[illegible]

# CASTLEREAGH MACQUARIE COUNTY COUNCIL

Meeting of Council  
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Computer Biosecurity System	10,691			10,691	4,156		4,156	(6,535)	100
security services				0		0	0	0	0
office cleaning				0		0	0	0	0
sundry admin expenses	2,500			2,500	2,114		2,114	(386)	100
web site costs	1,500			1,500	44		44	(1,456)	100
Subscription - Shires Assoc	2,758			2,758	1,905		1,905	(853)	100
<b>sub total - administration</b>	<b>132,122</b>	<b>-</b>	<b>5011</b>	<b>140,606</b>	<b>94,055</b>	<b>0</b>	<b>94,055</b>	<b>(46,551)</b>	<b>100</b>
				140,606					
<b>Administration - Insurances</b>									
Fidelity Guarantee	1,435			1,435	1,393		1,393	(42)	100
Public Liability & Prof Indem	24,900			24,900	24,175		24,175	(725)	100
Accumulated Sick		830		830	830		830	0	100
Property Insurance	4,975			4,975	4,445		4,445	(530)	100
State Cover Capital Levy	1,343			1,343			0	(1,343)	0
Motor Vehicle Liability	7,553	-	43	7,510	7,510		7,510	0	100
Personal/Members' Accident	1,946			1,946	1,931		1,931	(15)	100
Councillors' and Officers' Liability	9,808			9,808	9,522		9,522	(286)	100
<b>sub total - insurance</b>	<b>51,960</b>	<b>0</b>	<b>787</b>	<b>52,747</b>	<b>49,806</b>	<b>0</b>	<b>49,806</b>	<b>(2,941)</b>	<b>100</b>
				52,747					
<b>Elected Members Activities</b>									
Chairperson's Allowance	3,686			3,686	1,820		1,820	(1,866)	100
Councillors' Meeting Fees	20,455			20,455	12,049		12,049	(8,406)	100
Councillors' Travelling	4,774			4,774	117		117	(4,657)	100
Councillors' Subsistence	4,624			4,624	2,241		2,241	(2,383)	100
Delegates' Expenses	2,245			2,245			0	(2,245)	0
CMCC Meeting Expenses				0			0	0	0
<b>sub total - governance</b>	<b>35,784</b>			<b>35,784</b>	<b>16,227</b>	<b>0</b>	<b>16,227</b>	<b>(19,557)</b>	<b>100</b>
<b>Employee Overhead Expenses</b>									
redundancy - termination pay									
ELE - Accrued annual leave					3,438		3,438	3,438	
ELE - Accrued long service leave					(46,487)		(46,487)	(46,487)	
Provision for ELE - retirement	55,000			55,000	48,643		48,643	(6,357)	100
Annual Leave	30,745			30,745	19,425		19,425	(11,320)	100
Long Service Leave	9,399			9,399	4,000		4,000	(5,399)	100
Sick Leave	10,000			12,828	12,579		12,579	(249)	100
Compassionate Leave		762	2828	762	762		762	0	100
Union Picnic Day			512	512	512		512	0	100
Public Holidays NEI	13,061			13,061	10,868		10,868	(2,193)	100
Jury Duty				0			0	0	0



**CASTLEREAGH MACQUARIE COUNTY COUNCIL**

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Superannuation	45,851		45,851	29,006	29,006	(16,845)	100
Pre-Tax Contributions			0	0	0	0	0
Post Tax Contributions			0	0	0	0	0
Workers Compensation	10,500		10,500	7,241	7,241	(3,259)	100
Staff Mise			0	0	0	0	0
Protective Clothing	1,053		1,350	1,541	1,541	191	100
Allowances Disability/Climate	1,549		1,549	1,004	1,004	(545)	100
Staff Training	12,500		20,603	20,603	20,603	0	100
<b>sub total - employee expenses</b>	<b>189,658</b>	<b>762</b>	<b>202,160</b>	<b>113,135</b>	<b>113,135</b>	<b>(89,025)</b>	<b>100</b>
<b>Total - Administration Expenses</b>	<b>409,524</b>	<b>1,549</b>	<b>431,297</b>	<b>273,223</b>	<b>273,223</b>	<b>(158,074)</b>	<b>100</b>
			431,297				
<b>Destruction of Weeds</b>							
Supervision of Weeds Officers	7,376	91	0	75,439	0	0	0
Property Inspections	79,950		79,950	75,439	75,439	(4,511)	100
Other Costs - Council Roads	88,150		88,150	71,639	71,639	(16,511)	100
WAP1520 Grant Expenses	205,000		205,000	151,740	151,740	(53,260)	100
HP TaskForce Administration	5,000		5,000	4,302	4,302	(698)	100
Casual/Contract Spraying	40,000		40,000	0	0	(40,000)	0
Hudson Pear Walgett Shire			0	0	0	0	0
Mesquite Control Program			562	977	977	415	100
Parthenium Weed Control			1,025	2,361	2,361	1,336	100
Parkinsonia Weed Control		18000	22,636	6,054	6,054	(16,582)	100
Promotions & Field Days	8,000		8,216	8,978	8,978	762	100
Pasture Trials			0	0	0	0	0
<b>Destruction of Weeds Total</b>	<b>433,476</b>	<b>18091</b>	<b>450,539</b>	<b>321,490</b>	<b>321,490</b>	<b>(129,049)</b>	<b>100</b>
			450,539				
<b>Private Works</b>							
Bre Shire - Private Works			0	0	0	0	0
Warren - Private Works			60	185	185	125	100
Walgett - Private Works		3344	18,962	44,024	44,024	25,062	
Coonabarabran - Private Works		12551	1,533	1,533	1,533	0	
Coonamble - Private Works		2890	750	750	750	0	
Gilgandra - Private Works		1467	3,138	5,180	5,180	2,042	
WLC (HP) - 5 Ways		1915	7,488		0	(7,488)	0
DPI HP PRMF Project/VSS	13,000		7,091		0	(7,091)	0
DPI HP PRMF Project R 7623 LR	10,000		5,455	5,497	5,497	42	
DPI HP PRMF Project R 7623 CBH	5,000		5,000	3,750	3,750	(1,250)	
DPI HP PRMF Fire Trails				407	407	407	
Western LLS (HP) S/R Analysis			0	0	0	0	0
Western LLS (HP) Control Pgmcs			0	0	0	0	0
Walgett Shire - HP			0	0	0	0	0

# CASTLEREAGH MACQUARIE COUNTY COUNCIL

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DLWC - 5 Ways	1,000			1,000	513		513	(487)	100
Cost for the Sale of Parts etc	1,500			3,329	3,329		3,329	0	100
<b>Private Works -Total</b>	<b>30,500</b>	<b>320</b>	<b>1509</b>	<b>53,806</b>	<b>65,168</b>	<b>0</b>	<b>65,168</b>	<b>11,362</b>	<b>100</b>
		<b>3664</b>	<b>20332</b>	<b>53,806</b>					
<b>Other Expenses</b>									
Depot Expenses	10,000			10,000	4,373		4,373	(5,627)	100
Plant Expenses	45,000		7103	52,103	72,021		72,021	19,918	100
Depreciation	30,000			30,000	30,545		30,545	545	100
Refund - Const Cnl Advances				0			0	0	0
<b>Other Expenses -Total</b>	<b>85,000</b>		<b>7103</b>	<b>92,103</b>	<b>106,939</b>	<b>0</b>	<b>106,939</b>	<b>14,836</b>	<b>100</b>
<b>Total - Operating Expenses</b>	<b>958,500</b>	<b>23,304</b>	<b>32,540</b>	<b>1,027,745</b>	<b>766,820</b>	<b>0</b>	<b>766,820</b>	<b>(260,925)</b>	<b>100</b>
				<b>1,027,745</b>					
<b>NET OPERATING SURPLUS (DEFICIT)</b>	<b>27,797</b>	<b>791</b>	<b>2,443</b>	<b>46,094</b>	<b>294,169</b>	<b>0</b>	<b>294,169</b>	<b>248,075</b>	
				<b>46,094</b>					

# CASTLEREAGH MACQUARIE COUNTY COUNCIL

Meeting of Council  
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## Quarterly Budget Review Statement - 29 June, 2018

	Original Budget	Adopted Changes To Date er/rd	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Final	Revised Budget	YTD to 29/06/18	Remainder of Year	Projected for Year	Further Variations	Percentage to date
<b>Capital Income</b>													
Profit on Sale of Plant	20,000				(20,000)			0			0	0	0
Sale of Depot Facilities (Coomamble, Coon'bram)				3,000				3,000			0	(3,000)	0
Sale of Surplus Equipment				10,000				10,000			0	(10,000)	0
Transfer from Plant Reserve					11,174			11,174	11,174		11,174	0	100
Transfer from ELE	62,500	-	7,500					55,000			0	(55,000)	0
<b>Capital Income - Total</b>	<b>82,500</b>	<b>-</b>	<b>7,500</b>	<b>13,000</b>	<b>8,826</b>			<b>79,174</b>	<b>11,174</b>	<b>0</b>	<b>11,174</b>	<b>(68,000)</b>	<b>100</b>
<b>Capital Expenditure</b>													
Office Equipment	5,000							5,000	2,000		2,000	(3,000)	100
Depot Facility - Coomamble								0		0	0	0	0
New Vehicles - Net	113,000	-	60,000		11,174			64,174	64,174		64,174	0	100
Small Plant, Tools, Radios	2,000							2,000			0	(2,000)	0
Transfer to ELE Reserve	9,399							9,399			0	(9,399)	0
Transfer to Plant Reserve	12,614	-						12,614			0	(12,614)	0
<b>Capital Expenditure - Total</b>	<b>142,013</b>	<b>-</b>	<b>60,000</b>	<b>-</b>	<b>11,174</b>			<b>93,187</b>	<b>66,174</b>	<b>-</b>	<b>66,174</b>	<b>(27,013)</b>	<b>100</b>
<b>Net Capital Surplus/(Deficit)</b>	<b>(59,513)</b>	<b>-</b>	<b>52,500</b>	<b>13,000</b>	<b>20,000</b>			<b>(14,013)</b>	<b>55,000</b>	<b>-</b>	<b>55,000</b>	<b>(40,987)</b>	<b>100</b>

## Quarterly Budget Review as at 29 June, 2018 - Est. Summary for Year

<b>Total Income</b>	1,068,797		16,595	47,983	19,638			1,153,013	1,072,163		1,072,163	(80,850)	100
<b>Total Expenditure</b>	1,100,513	-	36,696	32,540	24,575			1,120,912	832,994	0	832,994	(287,938)	100
<b>Net Total Surplus/(Deficit) after Depn</b>	(31,716)		53,291	15,443	4,937			32,081	239,169	0	239,169	207,088	
<b>Allowance for Deprecn</b>	30,000					545		30,545	30,545	-	30,545		
<b>Total Surplus/(Deficit) before Depn</b>	(1,716)		53,291	15,443	4,937	545		62,626	269,714	-	269,714	207,088	
<b>Retained Earning</b>	338,000							400,626			607,714	207,088	0
<b>ELE Reserve</b>	103,000							103,000	4,819		107,819		
<b>Plant Reserve</b>	9,000							9,000			9,000		0

# CASTLEREAGH MACQUARIE COUNTY COUNCIL

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## CASTLEREAGH MACQUARIE COUNTY COUNCIL

### Statement of Cash Flows as at 30 June 2018

	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Estimate 2019
<b>Cash Flows from Operating Activities</b>						
<u>Receipts</u>						
User Fees and Charges	10	15	29	38	61	
Investment and Interest Revenue	5	6	6	6	7	
Grants and Contributions	1013	940	823	878	867	
Bonds, Deposits and Retention amounts	-	-				
Other	201	132	120	101	99	
<u>Payments</u>						
Employee Benefits and Oncosts	-1037	-900	-626	-591	-591	
Materials and Contracts	-89	-78	-26	-27	-32	
Other	-221	-198	-226	-220	-168	
<b>Net Cash provided/used in Operating Activities</b>	<b>-118</b>	<b>-83</b>	<b>100</b>	<b>185</b>	<b>243</b>	
<b>Cash Flows from Investing Activities</b>						
<u>Receipts</u>						
Sale of Infrastructure, Property, Plant and Equipment	2	414	16	5	11	
<u>Payments</u>						
Purchase of Infrastructure, Property, Plant and Equipment	-	9	-69	-64	-66	
Investments	-	-				
<b>Net Cash provided/used in Investing Activities</b>	<b>2</b>	<b>423</b>	<b>-53</b>	<b>-59</b>	<b>-55</b>	
<b>Cash Flows from Financing Activities</b>						
<u>Receipts</u>						
Proceeds from Borrowings and Advances	250	-	0	-	0	
Transfer from Plant Reserve						
<u>Payments</u>						
Repayment of Borrowings and Advances	-	-100	-100	-50	0	
<b>Net Cash Flow provided/used in Financing Activities</b>	<b>250</b>	<b>-100</b>	<b>-100</b>	<b>-50</b>	<b>0</b>	
Net Increase/(Decrease) in Cash and Cash Equivalents	134	240	-53	76	188	
add Cash and Cash Equivalents - beginning of year	17	151	391	338	414	
<b>Cash and Cash Equivalents - end of year</b>	<b>151</b>	<b>391</b>	<b>338</b>	<b>414</b>	<b>602</b>	
Investments on hand - end of year	-	-				
<b>Total Cash, Cash Equivalents and Investments</b>	<b>151</b>	<b>391</b>	<b>338</b>	<b>414</b>	<b>602</b>	