

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE WARRUMBUNGLA SHIRE COUNCIL CHAMBERS ON MONDAY 25 JUNE 2018 COMMENCING AT 10:00AM

PRESENT: Clrs D. Batten (Chairman), P. Shinton, B. Fisher, M. Webb, I. Woodcock, M. Martinez and G. Peart.

ABSENT: Clrs R. Lewis and M. Beach

Staff Members: D. Ramsland (General Manager) and A. Fletcher (Senior Weeds Officer)

1. **WELCOME:** Clr Batten welcomed all councillors and staff to the meeting.
2. **APOLOGIES:** Clr A. Brewer

06/18/1 Resolved:

That apologies from A. Brewer be accepted and leave of absence be granted.

Moved: Clr Webb
Seconded: Clr Fisher

Carried

3. **DECLARATIONS OF INTEREST- Nil**
4. **CONFIRMATION OF MINUTES**

06/18/2 Resolved:

That the minutes of the Castlereagh Macquarie County Council meeting held at Warren on Monday 19 March, 2018, having been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Clr Shinton
Seconded: Clr Webb

Carried

5. **MATTERS ARISING FROM MINUTES – Nil**
6. **CHAIRMAN'S REPORT**

The retirement of Mr. Ramsland as General Manager of Walgett Shire Council effective from 2 August, 2018 has necessitated the formalisation of his employment as the part time General Manager of the Castlereagh Macquarie County Council. In accordance with the resolution of the County's last meeting, Clr. Webb and I have entered into negotiations with Mr. Ramsland and subject

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to the Council's agreeance propose to enter into a standard Local Government General Manager's contract with him for a period of twelve months from 2 August, 2018 to 1 August, 2018. The basis of the contract will centre upon a total remuneration of \$25,000 plus superannuation and incidentals such as reimbursement for the use of his own vehicle, telecommunications and IT requirements.

At this time it is assumed that Walgett Shire Council will continue to provide administrative support at a cost of \$35,000 pa. If the delegates feel it appropriate, perhaps this arrangement also needs to be formalised by way of an MOU.

Presented for discussion and possible resolution of the Board.

It should be noted that these arrangements could, at best, be described as interim and that it is a challenge before the Board to come to a sustainable long term arrangement over the next 12 months.

06/18/3 Resolved:

That Council

1. Enter into a standard Local Government General Manager's contract with him for a period of twelve months from 2 August, 2018 to 1 August, 2018 at a total remuneration of \$25,000 plus superannuation and incidentals such as reimbursement for the use of his own vehicle, telecommunications and IT requirements.

2. Walgett Shire Council continue to provide administrative support at a cost of \$35,000 pa.

3. The Chairman be delegated authority to sign the contract if required

Moved: Clr Woodcock

Seconded: Clr Peart

Carried

Item 7.1 Reconciliation Certificates 31 January, 2018, 28 February, 2018, 31 March, 2018, 30 April, 2018 and 31 May, 2018

Recommendation: That the Statement of Bank Balances as at 31 January, 2018 28 February, 2018, 31 March, 2018, 30 April, 2018 and 31 May, 2018 be received and noted.

06/18/4 Resolved:

That the Bank Reconciliations as at 31 January, 2018 28 February, 2018, 31 March, 2018, 30 April, 2018 and 31 May, 2018 be received and noted.

Moved: Clr Shinton

Seconded: Clr Woodcock

Carried

Item 7.2 Quarterly Budget Review Statement – Period Ended 31 May, 2018

Recommendation: That the Quarterly Budget Review Statement for the period ended 31 May, 2018 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

06/18/5 Resolved:

That the Quarterly Budget Review Statement for the period ended 31 May, 2018 be received and noted and the recommended variations to the revised budget as detailed in the attached statement be adopted.

Moved: Clr Woodcock

Seconded: Clr Martinez

Carried

Item 7.3. Review - Organisational Action Plan – June, 2018

Recommendation: That Council receive and note the General Manager’s report in respect of the progress being made in respect of the revised Organisational Action Plan and endorse the action taken so far.

06/18/6 Resolved:

That Council receive and note the General Manager’s report in respect of the progress being made in respect of the revised Organisational Action Plan and endorse the action taken so far.

Moved: Clr Shinton

Seconded: Clr Webb

Carried

Item 7.4 Operating Plan and Budget - 2018/2019 and IP&R Documents

Recommendation: That Council, following public exhibition and no comments/submissions being received, adopt the draft 2018/19 Operational Plan and Budget, and the supporting Integrated Planning and Reporting Documentation, noting that there may be some legislative changes to be made that will be automatically incorporated into such documentation.

06/18/7 Resolved:

That Council, following public exhibition and no comments/submissions being received, adopt the draft 2018/19 Operational Plan and Budget, and the supporting Integrated Planning and Reporting Documentation, noting that there may be some legislative changes to be made that will be automatically incorporated into such documentation.

Moved: Clr Webb

Seconded: Clr Woodcock

Carried

Item 7.5 Payment of Councillors – 2018/19

Recommendation: That Council adopt the minimum fees payable as set by the Local Government Remuneration Tribunal from time to time for “County Councils-Other”

06/18/8 Resolved:

That Council, as a matter of policy, resolve to adopt the minimum fees payable for “County Councils – Other” as set by the Local Government Remuneration Tribunal from time to time and that the fees for 2018/19 be set at \$3,820 for the Chairman and \$1780 for a member.

**Moved: Clr Fisher
Seconded: Clr Shinton**

Carried

Item 7.6. Matters for Brief Mention or Generally for Information Only

Recommendation: That the five issues for brief mention or information only as detailed in the General Manager’s report to the June, 2018 meeting be received and noted.

06/18/9 Resolved:

That the five issues for brief mention or information only as detailed in the General Manager’s report to the February, 2018 meeting be received and noted.

**Moved: Clr Fisher
Seconded: Clr Martinez**

Carried

The meeting adjourned for morning tea at 10.55 am and resumed at 11.10 am

8. SENIOR WEEDS OFFICER’S REPORT

Item 8.1. Senior Weeds Officer’s Report

Recommendation: That Council receive and note the Senior Weeds Officer’s Report.

06/18/10 Resolved:

That Council receive and note the Senior Weeds Officer’s report for May, 2018.

**Moved: Clr Webb
Seconded: Clr Woodcock**

Carried

No Weeds Officers' reports were available because of technical difficulties with new reporting tablets.

8.2 Access to GIS Data

6/18/11 Recommendation:

That the General Manager write to the General Managers of the constituent councils to arrange access through their GIS Officers to enable the Senior Weeds Officer to update each council's data information base

Moved: Clr Woodcock

Seconded: Clr Peart

Carried

8.3 Access to State Rail, National Parks and Crown Lands

6/18/12 Recommendation:

That the General Manager write to State Rail, National Parks and Crown Lands to allow weeds officers to gain regular access for inspection purposes and report the outcome to the next meeting

Moved: Clr Fisher

Seconded: Clr Webb

Carried

GENERAL BUSINESS

1. Council seek information in relation to the emerging issue of the transportation of hay and the need for loads to be covered and trucks to be cleared off immediately following delivery. This particularly applies to hay from outside NSW and the weeds threat which could be encountered as a result.
2. Council investigate the auditing/monitoring requirements for recording visiting vehicles

MEETING

The next meeting is now scheduled for Monday 19 September, 2018 at Lightning Ridge.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 11.43 pm

To be confirmed as a true and accurate record at the Council Meeting to be held on Monday 18 June, 2018.

CHAIRMAN

GENERAL MANAGER

DRAFT