



AGENDA FOR ORDINARY COUNCIL MEETING

Monday, 2nd December 2019

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Castlereagh Macquarie County Council will be held at the **Lightning Ridge Bowling Club** on **2nd December 2019** commencing at **10:00am** to discuss the items listed in the Agenda.

Greg Ingham
GENERAL MANAGER

AGENDA - ORDINARY COUNCIL MEETING

- 1. OPENING OF MEETING/WELCOME**
- 2. LEAVE OF ABSENCE**
- 3. DECLARATION OF INTERESTS**
- 4. CONFIRMATION OF MINUTES/MATTERS ARISING**
- 5. REPORT FROM CHAIRMAN**

6. REPORT OF THE GENERAL MANAGER

- Item 6.1 Reconciliation Certificates – 30 September, 31 October 2019..... page 14-17
- Item 6.2 Circulars received from the NSW Office of Local Government.....page 18-20
- Item 6.3 CMCC Depots.....page 21-26
- Item 6.4 Hudson Pear Bio-control Facility.....page 27-29
- Item 6.5 Matters for Brief Mention or Information Onlypage 30-32

7. REPORT OF THE SENIOR BIOSECURITY OFFICER

- Item 7.1 Senior Biosecurity Officers Report.....page 33-38

- 8. MOVE INTO CLOSED SESSION**
- 9. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING**
- 10. RETURN TO OPEN SESSION**
- 11. ADOPTION OF CLOSED SESSION REPORTS**
- 12. QUESTIONS FOR NEXT MEETING**
- 13. CONFIRM DATE OF NEXT MEETING –Monday 16 March 2020 at Gil.Shire Council**
- 14. CLOSE OF MEETING**

1. OPENING OF MEETING/WELCOME

Time: _____ am

2. LEAVE OF ABSENCE

Leave of Absence
<p>Recommendation:</p> <p>That the leave of absence received from _____ are accepted and a leave of absence granted.</p> <p>Moved:</p> <p>Seconded:</p>

3. DECLARATION OF INTERESTS

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

[illegible]

4. CONFIRMATION OF MINUTES/MATTERS ARISING

4.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 23 SEPTEMBER 2019

Minutes of Ordinary Council Meeting – 23 September 2019
<p>Recommendation:</p> <p>That the minutes of the ordinary Council meeting held 23 September 2019, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p>Moved: Seconded:</p>

Attachments:

Meeting Minutes – 23 September, 2019 – Warrumbungle Shire Council Chambers

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY
COUNCIL HELD AT THE WARREN SHIRE COUNCIL CHAMBERS ON
MONDAY 23 SEPTEMBER 2019 COMMENCING AT 10:00AM**

PRESENT: Clrs D. Batten (Chairman), M. Beach, A. Brewer, R. Lewis, M. Martinez, G. Peart, P. Shinton and I. Woodcock

ABSENT: Nil

Staff Members: D. Ramsland (General Manager), G. Ingham (General Manager), A. Fletcher (Senior Weeds Officer), A. Carraro (Minute Secretary).

1. **WELCOME:** Clr Batten welcomed all councillors and staff to the meeting.
2. **APOLOGIES:** Clrs B. Fisher and P. Cullen

09/19/1 Resolved:

That apologies from Clrs B. Fisher and P. Cullen be accepted and leave of absence be granted.

Moved: Clr Shinton

Seconded: Clr Lewis

Carried

3. DECLARATIONS OF INTEREST- Nil

4. CONFIRMATION OF MINUTES

09/19/2 Resolved:

That the minutes of the meeting of Castlereagh Macquarie County Council, held at Warren Shire Council Chambers on Monday 24th June 2019, having been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Clr Woodcock

Seconded: Clr Peart

Carried

5. MATTERS ARISING FROM MINUTES – Nil

6. CHAIRMANS REPORT – Nil

Item 6.1 Reconciliation Certificates 30 June, 31 July, 31 August 2019

Recommendation: That the Bank Reconciliations as at 30 June, 31 July, 31 August 2019 be received and noted.

09/19/3 Resolved:

That the Bank Reconciliations as at 30 June, 31 July, 31 August 2019 be received and noted.

Moved: Cllr Shinton
Seconded: Cllr Woodcock

Carried

Item 6.2 Quarterly Budget Review Statement – Period Ended 30 June, 2019

Recommendation: 1. That the Quarterly Budget Review Statement for the period ended 30 June, 2019 be received and noted, and the recommended variations to the revised budget as detailed in the attached statement be adopted.

09/19/4 Resolved:

1. That the Quarterly Budget Review Statement for the period ended 30 June, 2019 be received and noted, and the recommended variations to the revised budget as detailed in the attached statement be adopted.

Moved: Cllr Woodcock
Seconded: Cllr Martinez

Carried

Item 6.3 Annual Financial Statements 2018/2019

Recommendation: 1. The Draft Annual Financial Reports for 2018/2019 be referred to Council's Auditor 2. The Chairperson, another Councillor, the General Manager and Finance Officer be authorised to sign the necessary Financial Statements 3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics 4. Council delegate to the General Manager the authority to set the date at which the Auditors report and the Financial Statements be presented to the public, additionally be reviewed /adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.

09/19/5 Resolved:

- 1 The Draft Annual Financial Reports for 2018/2019 be referred to Council's Auditor.
- 2 The Chairperson, another Councillor, the General Manager and Finance Officer be authorised to sign the necessary Financial Statements.
- 3 On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.
- 4 Council delegate to the General Manager the authority to set the date at which the Auditors report and the Financial Statements be presented to the public, additionally be reviewed /adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.

Moved: Clr Martinez

Seconded: Clr Peart

Carried

Item 6.4 Organisational Action Plan Review – August 2019

Recommendation: That Council receive and note the General Manager's report in respect of the progress being made in respect of the revised Organisational Action Plan and endorse the action taken so far.

09/19/6 Resolved:

That Council receive and note the General Manager's report in respect of the progress being made in respect of the revised Organisational Action Plan and endorse the action taken so far.
Noting future variations will be subject to reports by the General Manager.

Moved: Clr Peart

Seconded: Clr Martinez

Carried

Item 6.5 Review of Councils Insurances 2019/2020

Recommendation: That the action taken to review and renew the Council's insurance policies for 2019/2020 be endorsed and appropriate adjustment made to Council's budget where required.

09/19/7 Resolved:

That the action taken to review Council's insurance policies for 2019/2020 be endorsed and appropriate adjustment made to Council's budget where required.

Moved: Clr Woodcock

Seconded: Clr Shinton

Carried

Item 6.6 Circulars received from the NSW Office of Local Government

Recommendation: That the information contained in the following Departmental circulars 19-19 from the Local Government Division Department of Premier and Cabinet be received and noted.

09/19/8 Resolved:

That the information contained in the Departmental circulars 19-19 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Brewer

Seconded: Clr Lewis

Carried

Item 6.7 Webcasting of Council Meetings

Recommendation: That Council receive and note the General Managers report and that the Council endorse the recording and webcasting of Castlereagh Macquarie County Council Ordinary meetings from December 2019.

09/19/9 Resolved:

That Council receive and note the General Managers report and that the Council endorse the recording and webcasting of Castlereagh Macquarie County Council Ordinary meetings from December 2019.

Moved: Clr Shinton

Seconded: Clr Brewer

Carried

Item 6.8. Closedown of outdoor staff over festive season 2019/2020

Recommendation: 1. Council operations will close for a period of two weeks commencing 20 December 2019 until 5 January 2020 inclusive, 2. Staff will be required to take either Annual Leave or accumulative time in lieu during this closedown period, 3. The closedown period will be published in local media outlets.

09/19/10 Resolved:

1. Council operations will close for a period of two weeks commencing 20 December 2019 until 5 January 2020 inclusive.
2. Staff will be required to take either Annual Leave or accumulative time in lieu during this closedown period.
3. The closedown period will be published in local media outlets.

Moved: Clr Woodcock

Seconded: Clr ~~Shinton~~

Carried

Item 6.9 Ordinary Council Meetings- time, dates and venues for 2020

Recommendation: That Council endorse the below times, dates and venues for the 2020 Ordinary Council Meetings.

16 March- Gilgandra- Council Chambers- 10.00am

15 June- Coonamble- Council Chambers- 10.00am

17 August- Warren- Council Chambers- 10.00am

16 November- Coonabarabran- Council Chambers- 10.00am

09/19/11 Resolved:

That Council endorse the below times, dates and venues for the 2020 Ordinary Council Meetings.

16 March- Gilgandra- Council Chambers- 10.00am

15 June- Coonamble- Council Chambers- 10.00am

17 August- Warren- Council Chambers- 10.00am

16 November- Coonabarabran- Council Chambers- 10.00am

Moved: Clr Lewis

Seconded: Clr Peart

Carried

Item 6.10 Items for brief mention or information only

Recommendation: That the issues for brief mention or information only as detailed in the General Manager's report to the September 2019 meeting be received and noted, and Council determine what further action, if any, should be taken in respect of the matters listed.

1. The next meeting should be held at Lightning Ridge and a site visit to be made to the Hudson Pear Bio-Control facility.
2. A subsequent report on CMCC depots to be submitted to the next meeting on 2nd December.

09/19/12 Resolved:

That the issues for brief mention or information only as detailed in the General Manager's report to the September 2019 meeting be received and noted, and Council determine what action, if any, should be taken in respect of the matters listed.

- 1 The next meeting should be held at Lightning Ridge and site visit to be made to the Hudson Pear Bio-Control facility.
- 2 A subsequent report on CMCC depots to be submitted to the next meeting on 2nd December.

Moved: Clr Lewis
Seconded: Clr Brewer

Carried

7. REPORT OF THE SENIOR BIOSECURITY OFFICER

Item 7.1. Senior Biosecurity Officer's Report

Recommendation: That Council receive and note the Senior Biosecurity Officer's Report, specifically a presentation by Andrea Fletcher on Sticky Nightshade, and a report of Hudson pear being identified in Port Stephens.

09/19/13 Resolved:

That Council receive and note the Senior Biosecurity Officer's Report.

Moved: Clr Shinton
Seconded: Clr Brewer

Carried

Item 7.2. Biosecurity Officer's Reports

Recommendation: That Council receive and note the Biosecurity Officers' Reports for the period 1 June to 31 August 2019.

09/19/14 Resolved:

That Council receive and note the Biosecurity Officers' Reports for the period 1 June to 31 August 2019.

That a working party made up of the Chairman, Deputy Chairman and SBO report to the December Council meeting on what actions are being address on the ground, and the results we are seeing as a County.

Moved: Cllr Martinez

Seconded: Cllr Lewis

Carried

8. CLOSED SESSION

Item 8.1. Motion to move into closed session

09/19/15 Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

a) Personel matters concerning particular individuals (other than Councillors)

c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

d) That the matter and information is commercial information on a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Cllr Lewis

Seconded: Cllr Martinez

Carried

9. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

Item 9.1. Chairman's Report

Recommendation: That the Chairs report be noted and the actions taken therein be ratified.

09/19/16	Resolved:
That the Chairs report be noted and the actions taken therein be ratified.	
Moved:	Clr Batten
Seconded:	Clr Peart
Carried	

10. RETURN TO OPEN SESSION

Item 10.1. Return to open session

09/19/17	Resolved:
That the Council return to open session.	
Moved:	Clr Woodcock
Seconded:	Clr Martinez
Carried	

11. ADOPTION OF CLOSED SESSION REPORTS

Item 11.1. Adoption of Closed Session Reports

09/19/18	Resolved:
That Council adopt the recommendations of the Confidential Committee Recommendations.	
- Reduction of Council Delegates from 10-5	
- That the Board confirms its intention to retain one delegate from each Constituent Council for the structure of its Board.	
Moved:	Clr <u>Shinton</u>
Seconded:	Clr Woodcock
Carried	

MEETING

The next meeting is scheduled for Monday 2nd December 2019, at Lightning Ridge.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 11.53 am

To be confirmed as a true and accurate record at the next Council Meeting.

CHAIRMAN

GENERAL MANAGER

5. CHAIRMANS REPORT- nil

6. GENERAL MANAGERS REPORTS-

ITEM 6.1 RECONCILIATION CERTIFICATES – 30 SEPTEMBER, 31 OCTOBER 2019

RECONCILIATION CERTIFICATE – 30 September 2019

Reconciled Ledger Accounts for 30 September 2019 are as follows:

Balance of Ledger – 1-1110

Balance 31/08/19	801,340.95
Plus Receipts	8,240.09
Less Payment	139,368.68
	<u>\$670,212.36</u>

Balance of Bank Accounts

Balance 30/09/2019 #273228001484	\$670,212.36
Less: Outstanding Cheques	Nil
	<u>\$670,212.36</u>

ELE Reserve Balance	1-1210	31/09/2019	\$111,876.61
Plant Reserve	1-1220	31/09/2019	\$9,000.00
Debtors Balance	1-1310	31/09/2019	\$310.50
Stores Balance	1-1410	31/09/2019	\$34,266.09

Coonabarabran Show Trust	Inv 9065	6/05/2019	2,700.50
Donald Ramsland	Inv 9071	19/08/2019	110.00

Total **\$2,810.50**

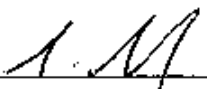
INVESTMENTS REGISTER

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
PART472250081929	30/10/2018	111,876.61	CBA	2.30	18 months	30/04/2020	
Details	Employee Leave Entitlement (ELE) Reserve						

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
PART472250081929	30/10/2018	9,000	CBA	2.30	18 months	30/04/2020	
Details	Plant Reserve						

Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 (2) of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005, The Ministerial Investment Order of 12 January, 2016 and Council's Investment and Procedures Policy, 2019.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at (date)

Signed:  Date: 22/11/2019.
 Greg Ingham
 General Manager/Responsible Accounting Officer

Reconciliation Certificate – 30 September 2019

Recommendation:

That the Statement of Bank Balances and Investments as at 30 September 2019 be received & adopted.

Moved:

Seconded:

RECONCILIATION CERTIFICATE – 31 October 2019

Reconciled Ledger Accounts for 31 October 2019 are as follows:

Balance of Ledger – 1-1110

Balance 31/09/19	670,212.36
Plus Receipts	226.18
Less Payment	196,987.51
	<u>\$473,451.03</u>

Balance of Bank Accounts

Balance 31/10/2019 Acc # 273228001484	\$473,451.03
Less: Outstanding Cheques	Nil
	<u>\$473,451.03</u>

ELE Reserve Balance	1-1210	31/10/2019	\$111,876.61
Plant Reserve	1-1220	31/10/2019	\$9,000.00
Debtors Balance	1-1310	31/10/2019	\$3460.50
Stores Balance	1-1410	31/10/2019	\$34,136.09

Coonabarabran Show Trust	Inv 9065	6/05/2019	2,700.50
Donald Ramsland	Inv 9071	19/08/2019	110.00

Total			\$2,810.50
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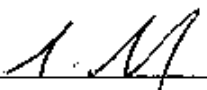
INVESTMENTS REGISTER

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
PART472250081929	30/10/2018	111,876.61	CBA	2.30	18 months	30/04/2020	
Details	Employee Leave Entitlement (ELE) Reserve						

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
PART472250081929	30/10/2018	9,000	CBA	2.30	18 months	30/04/2020	
Details	Plant Reserve						

Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 (2) of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005, The Ministerial Investment Order of 12 January, 2016 and Council's Investment and Procedures Policy, 2019.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at (date)

Signed:  Date: 22/11/2019.
 Greg Ingham
 General Manager/Responsible Accounting Officer

Reconciliation Certificate – 31 October 2019

Recommendation:

That the Statement of Bank Balances and Investments as at 31 October 2019 be received & adopted.

Moved:

Seconded:

ITEM 6.2 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

REPORTING SECTION: General Manager
AUTHOR: Greg Ingham - General Manager
FILE NUMBER:

Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

5 November 2019

- 19-28 Annual Report and Annual Performance Statement Checklists

Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Stakeholders:

Councillors and Castlereagh Macquarie County Council staff

Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

Conclusion:

Council will need to comply with the various requirements set out in the circulars.

Circulars Received From the NSW Office of Local Government
<p>Recommendation:</p> <p>That the information contained in the following Departmental circulars 19-28 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p>Moved: Seconded:</p>

Attachments:

Circular & Framework Flowchart

Office of
Local Government

Circular to Councils

Circular Details	Circular No 19-28 / 05 November 2019 / A863384
Previous Circular	18-28
Who should read this	Councillors / General Managers / All council staff / Specific business areas / Joint Organisations / Executive Officers
Contact	Performance Team / (02) 44284100
Action required	Council and Joint Organisation to Implement

Annual Report and Annual Performance Statement Checklists

What's new or changing

- The annual report checklist for councils has been updated to include the reporting requirement on councillor professional development training.
- An annual performance statement checklist has been drafted for joint organisations.

What this will mean for your council and joint organisation

- Councils can use the annual report checklist and joint organisations can use the annual performance statement checklist to ensure that all the information required under the *Local Government Act 1993* (the Act), the *Local Government (General) Regulation 2005* and other relevant legislation and guidelines is in their annual report and annual performance statement.

Key points

- Under the Act, councils must prepare an annual report and joint organisations an annual performance statement within five months after the end of the year.
- Councils and joint organisations must upload a copy of the annual report to their website and provide a copy to the Minister for Local Government and such other persons and bodies as regulations apply. Councils and joint organisations can notify the Minister by providing a URL link to the Office of Local Government (OLG) (olg@olg.nsw.gov.au).
- Councils should ensure they report performance against targets, outcomes, efficiency and cost effectiveness over time.
- Joint organisations should ensure they report as to their progress in implementing its strategies and plans for delivering its strategic regional priorities.
- While joint organisations are not required to produce an annual performance statement for the first year of operations, they may elect to do so.

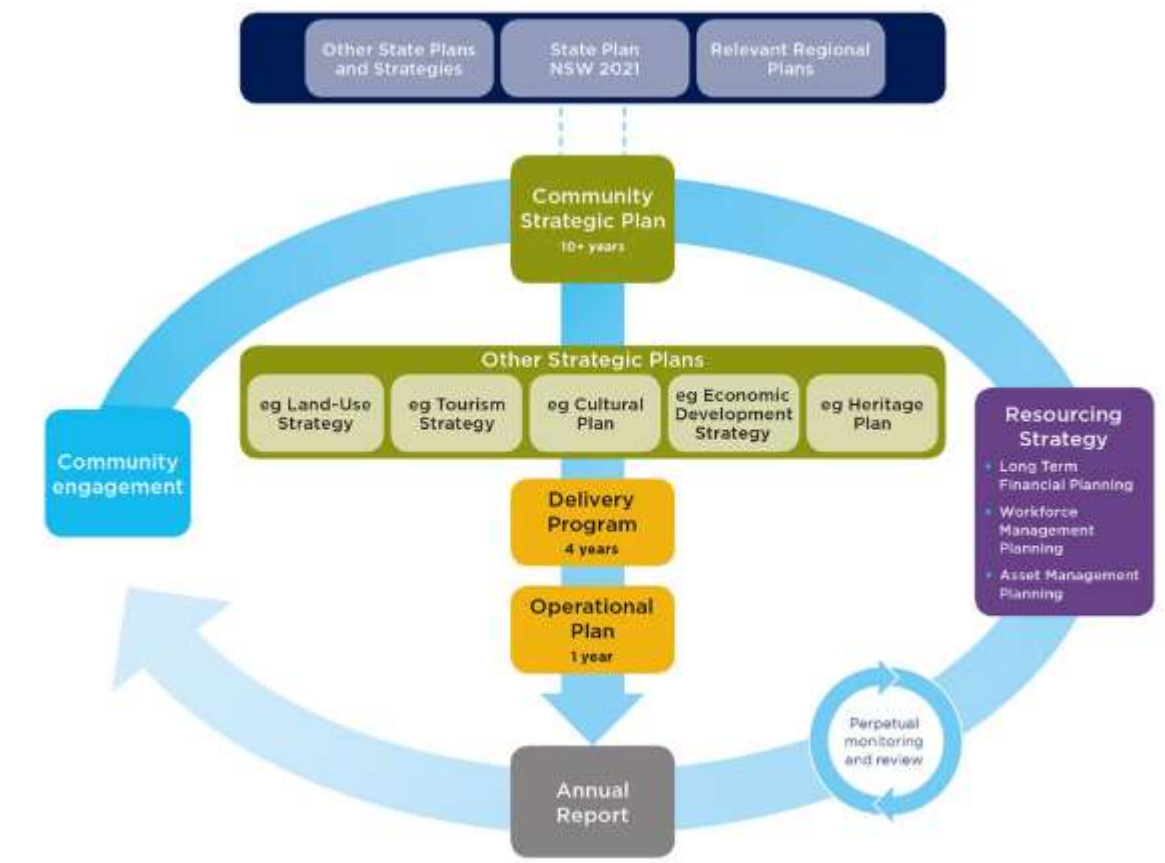
Where to go for further information

- The annual report and annual performance statement checklists are available on OLG's website at www.olg.nsw.gov.au/councils/integrated-planning-and-reporting/framework/reporting.

Tim Hurst
Deputy Secretary
Local Government, Planning and Policy

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INTEGRATED PLANNING AND REPORTING FRAMEWORK



ITEM 6.3 CMCC WORK DEPOT REPORT

REPORTING SECTION: General Manager
AUTHOR: Greg Ingham- General Manager
FILE NUMBER:

Summary:

The purpose of this report is to present Council with information. It recommends the current status of the Castlereagh Macquarie County Council (CMCC) work depots with actions going forward.

Background:

Issues have been raised historically with certain aspects of the five CMCC depots located at Walgett, Gilgandra, Coonamble, Coonabarabran and Warren. The new GM gave a commitment to undertake an assessment of the current depots from a risk perspective. Special consideration has been given to WHS and Environmental matters.

Consideration has also been given in answer to the question - Is the facility fit for purpose meeting the current and future needs of CMCC? A major consideration in regard to the question is the fact that today Weeds Officers are far more mobile and have greater access to technology that when these depots were first established. A weeds officer can now work from a vehicle with a portable laptop/tablet device.

Current Position:

Walgett Depot



Legal Description – Lot 11 DP 851116

Land owner - Walgett Shire Council

Located at the end of Vaughan Place which is an extension of Howards Way in Walgett.

There is reticulated water and power to the site.

The site is adjacent to the Walgett airport and a residential area. Double roller door shed 11.5m by 7m. Constructed on concrete slab with steel portal frame. Corrugated iron wall/roof. Timber wall and roof battens.

The two roller doors are supported by timber door jambs. Termite damage has occurred to the roller door jambs and the wall battens between them. This damage is historical, there were no termites observed at the time of inspection. It appears the termite damage may have been caused by missing flashing which allowed termite access.

Attempts have been made to stabilize the LHS roller door which are not ideal and present a safety risk. This door is not able to be operated.

There is no toilet or shower on site.

In discussions with the Senior Weeds Officer and the Walgett Weeds Officer the facility gets very limited use. It has been used to store small quantity of chemicals (unbunded), a disused quadbike (to be replaced) and some signs.

It is recommended that this facility is closed due to termite damage, significant repair costs and the fact that it is under-utilized. The power has subsequently been disconnected. The Walgett Shire Works depot in Walgett can provide for the limited use and space required by CMCC and this is the recommended way forward.

The CMCC shed and the perimeter security fence will be locked with 'no unauthorized access' signage installed.

Warren Depot



Legal Description - Lot 10 DP 746672

Land owner – Warren Shire Council

Located at Arthur Butler Drive, Warren

There is reticulated water and power to site.

The depot is suitably located within an industrial area and adjacent to the airport. Double roller door shed constructed on concrete base with steel portals. Steel iron roof and wall.

The shed is in reasonable condition. Internally a chemical storage area is suitably bunded.

There is no toilet or shower on site.

Externally a wash down facility is not suitable for the disposal of chemicals (wash down of containers), as there is no means to dispose or remove the liquid waste. Disposal to natural ground is not an option for environmental reasons. Alternative options to wash out chemical containers are being investigated.

The shed has an external water tank (see photo) which is not connected to the roof. This will be rectified to allow for the collection of rainwater. Also an external shower will be installed.

The site is well fenced and secure.

Gilgandra Depot



Legal Description – Lot 24 DP 551049

Land owner – Gilgandra Shire Council

Located on Chelmsford Avenue, Gilgandra

There is reticulated water and power to site

The depot is suitably located in a semi-rural/industrial environment. Double roller door construction steel portal construction on a concrete slab 10m by 12m. Steel roofing and cladding. Shed is in good condition.

Chemical storage internally on pallets, not bunded.

There is an internal toilet and shower on site.

Externally a wash down facility on concrete base. Sewer manhole cover at rear of shed requires replacement.

The site is well fenced and secure.

Coonabarabran Depot



Legal Description – Lot 600 DP 820778

Land owner – Warrumbungle Shire Council

Located at Gardner Street, Coonabarabran

There is reticulated water and power to the site.

The depot is appropriately located within an industrial area. Double roller door steel portal construction on concrete base 9m by 11m. Steel roofing and cladding. Shed is in excellent condition.

Chemical storage internally on pallets, not bunded.

There is an internal shower and toilet on site.

External wash down area. The site is well fenced and secure.

Coonamble Depot



CMCC rents two 2.5m by 5m storage sheds at Hoopers Drive, Coonamble from a private storage company for \$50 a week. As can be seen from the photos one of the storage sheds is mostly full with old CMCC records. The other is used for chemical storage and an 'office'. This is not a fit for purpose arrangement both from a WHS perspective and functionality.

It is recommended that:

- The records are evaluated and destroyed if appropriate. Advice will be sought on this.
- CMCC looks at other options for the Coonamble Weeds Officer operations.

Environmental issues:

Warren depot wash down facility, chemical wash to natural ground. This activity will be discontinued for alternative option.

Stakeholders:

Castlereagh Macquarie County Council

Weeds Officers

Financial Implications:

Any significant expenditure matters identified will be brought to Councils attention and these would need be budgeted for accordingly. Minor matters will be accommodated within the existing operational budget.

Alternative Solutions:

As mentioned in this report other options for identified risks will be investigated. One already in place – Walgett facility.

CMCC Works Depot report
Recommendation: That the Council receive and note the CMCC Depot report by the GM, December 2019. Moved: Seconded:

ITEM 6.4 HUDSON PEAR BIO-CONTROL FACILITY

REPORTING SECTION: General Manager
AUTHOR: Greg Ingham – General Manager
FILE NUMBER:

Summary:

The purpose of this report is to present Council with information. It outlines the current status of the Hudson Pear Bio-Control facility in Lightning Ridge with actions going forward.

Hudson Pear Bio-control Facility

Background:

(See 23rd September 2019 report)

Current Position:

At the time of writing the superstructure has been completed. The attached photos are of various stages during construction, councillors have been kept informed of construction progress. CMCC councillors are visiting the site after today's Council meeting (2nd December).

It is estimated with only electrical works outstanding, that the project will come in under the \$200,000 budget allocation including sundries such as shelving and bins. The volunteer spray group has been engaged to stock the facility and this work will be undertaken late November early December. Other work still to be done include a fence to separate this facility from the Works depot yard and water tank(s) connected to poly tunnel guttering to collect rainwater.

Discussion has been had in regards to a commemorative plaque to be installed on site recognizing the life of Don McKenzie long serving Weeds Officer who passed away in October. Don was an expert in pest cactus species in particular and served on the Hudson Pear Taskforce until his retirement.

An official opening of the biocontrol facility at Lightning Ridge is planned for late January early February 2020, at a date to be confirmed, with relevant Ministers being invited. The facility will be fully operational by the opening.

Stakeholders:

Castlereagh Macquarie County Council
NSW Local Land services
NSW DPI
Office for Environment and Heritage
Landcare
Weed Taskforces
Land owners/managers

Governance Issues:

Transparency and accountability in project delivery.

Environmental Issues:

Positive outcome for the environment. The bio control facility represents biosecurity leading practice and is one of only three such facilities in NSW.

Financial Implications:

\$200,000 project funded through the Department of Primary Industries. Project should come in under budget. There are ongoing costs to operate the facility that are funded through DPI \$90,000 per year for three years (\$270,000).

Recommendation:

That Council receive and note the General Managers report on the Lightning Ridge bio control facility.



Hudson Pear Bio-Control facility report

Recommendation:

That the Council receive and note the Hudson Pear Bio-Control facility report by the GM, December 2019.

Moved:

Seconded:

ITEM 6.5 ITEMS FOR BRIEF MENTION OR INFORMATION ONLY

REPORTING SECTION: General Manager
AUTHOR: Greg Ingham – General Manager
FILE NUMBER:

Summary:

The following matters are listed for brief mention or information only.

1. CMCC Depots

It has come to the GM's attention that there are several maintenance/improvement required issues at the CMCC depots that need to be addressed. The Senior Weeds Officer and the GM have inspected these facilities with the respective Weeds Officers. A report is included elsewhere on this agenda.

2. CMCC website

Recently there has been some issues with the CMCC website. Work is underway to rectify these issues and interim 'holding page' has been installed whilst the rectification occurs. We are looking to upgrade the website to make it more user friendly.

The website will be updated with legislation changes. Council needs to consider a Facebook page for information sharing.

3. Code of Conduct training

The Office of Local Government issued a new set of guidelines under Section 440 and 23A of the Local Government Act and Regulations earlier this year. The new Code of Conduct, which now includes new Pecuniary Interest provisions, has implications for Councils and Councillors.

Walgett Shire Councillors undertook training on the new Code of Conduct for elected members in February 2019. If any Castlereagh Macquarie County Councillors have not undertaken training on the new Code, they need to do so to meet the requirements of the Local Government Act.

Training would cover:

- Reasons and purpose of the Code
- The legislative framework
- Key principles and issues
- Pecuniary and Non Pecuniary Interest
- 'real life' case studies

The GM will be seeking confirmation of training and dates of previous Councillor training in regards to the Code of Conduct at the meeting. If the training is prior to December 2018 it will need to be undertaken again for the new Code.

4. Weeds in fodder

The current extended drought conditions have resulted in a significant amount of grain and hay being transported into our regions from other areas and States for the purpose of feeding stock. Therefore there are risks of weed species outbreaks (new and previous) in our region.

Farmers have a role to play to monitor areas where fodder has been used for new incursions and likewise the Weeds officers on areas of public land, especially road corridors.

NSW Local Land services have released a booklet and information on their website titled Weeds in hay and grain that provides excellent information on the identification, monitoring and control of fodder transferred weeds. It also lists possible weeds of concern that have been known to spread through the transport and application of fodder.

The region is likely to see an outbreak of weeds after the next good rains. Rapid response funding to control or eradicate new outbreaks will likely have to be sought if/when incursions occur in the north/central west region.

5. CMCC Mapping:

Following the issue of an ineffectual mapping system (out dated data) being raised at the 23rd September Council meeting, investigations have been undertaken to determine a long term solution to the current mapping issues that meets CMCC's mapping and data management requirements.

If Walgett Shire Council can hold the property ownership information for the other Shires, as it already does for Walgett Shire, then the database management and property updating can be done centrally from Walgett. Previously however some member councils have raised concerns in regard to property information, privacy and security thereof.

There are two areas that require property information;

- Weed Officer tablets
- The webserver used to generate correspondence, notice letters

To progress we need to determine or confirm what each Council is willing to do with their data.

Can Iconyx (the current CMCC data specialist) have a copy of the ownership data which they will then format and push out to Weeds Officer tablets and the webserver?

Can Iconyx only have access to the data directly on WSC systems (remote files that are securely stored in Walgett as per our current property data?)

Can Walgett Shire staff (GIS Officer) and CMCC Admin Officer have access to the data for the purposes of issuing notices?

Depending on the level of member council cooperation and commitment we can accommodate them accordingly.

Option 1 – All data goes to Iconyx (current CMCC mapping and data capture specialists)

Option 2 – All data comes to Walgett, the GIS Officer formats the data and distributes to Weeds Officer tablets. Iconyx remotely connects to webserver to update with data stored at Walgett. Iconyx cannot access the data directly, they only administer the IT systems.

Option 3 – Walgett to maintain ownership register and only provide owner ID Number to Iconyx for deployment with the register only accessible at Walgett.

Both options 2 and 3 are onerous and inefficient to a degree. Iconyx are a reputable company that already provides the same service at Walgett. Their track record is sound.

It should also be noted that WSC GIS Officer is not paid by CMCC.

Whatever the 'mix', it is likely the mapping can be accommodated if any of the above three options are adopted.

6. Central West Regional Weeds Committee update

Presentation by Cllr Peter Shinton

7. Reminder of shutdown

Council operations will close for a period of 2 weeks commencing 20 December 2019 until 5 January 2020 inclusive.

8. Reminder of meeting dates for 2020

16 March	Gilgandra Council Chambers 10am
15 June	Coonamble Council Chambers 10am
17 August	Warren Council Chambers 10am
16 November	Coonabarabran Council Chambers 10am.

Matters for Brief Mention or Information Only

Recommendation:

That the above issues for brief mention or information only as detailed in the General Manager's report to the December, 2019 meeting be received and noted and Council determine what further action, if any, should be taken in respect of the matters listed.

Moved:

Seconded:

7. REPORT OF THE SENIOR BIOSECURITY OFFICER

ITEM 7.1 SENIOR BIOSECURITY OFFICERS REPORT

REPORTING SECTION: Andrea Fletcher
AUTHOR: Andrea Fletcher- Senior Biosecurity Officer
FILE NUMBER:

As you would have heard by now Don Mackenzie passed away on the 2nd October, 2019 at Taree.

At the recent Macquarie Valley Weeds and North West Regional Weeds Committee Meetings members were informed of the sad passing of Don with a minutes silence held out of respect. Members were also informed of the proposal to name the Lightning Ridge Biocontrol rearing facility in his honour. It was felt that the name should be short and succinct along with a brief description of Don's commitment to weed management, education and training of weeds officers and collaboration with research organisations and government agencies. Potential names have been discussed with suggestions from NWRWC, MVWC, Weed officers, NSW LLS and NSW DPI with the following agreed The "Don Mackenzie Biocontrol Facility".

Saturday 7th December the Hudson Pear Volunteer Spray Group will be joining both Mat Savage and I to fill 1000 x 50 LT tubs of Hudson Pear cladodes to stock the tunnel. All board members, family and friends are welcome.😊

Quick quiz – approximately how many Hudson Pear cladodes are on a 52cm plant???

Expected opening date for the Lightning Ridge Bio Facility, 5th February 2020. This date is yet to be confirmed however pending minister. I will ensure all members are informed. During the first week of February, workshops will be held conducting education and awareness for collecting and releasing *Dactylopius tomentosus* (*cylindropuntia cochineal*).

*February 4 - Lightning Ridge workshop

*February 7 - Cumborah Workshop

*February 8 – Grawin workshop

In conjunction with North West Land Care and North West Local Land Services we have recently completed U tube videos demonstrating Hudson pear spraying techniques, collecting cladodes and releasing infected cladodes. I will keep members update on release of videos.



Sticky Nightshade (*Solanum sisymbriifolium*) – Gilgandra Shire. Biosecurity Weeds Officer Kevin Watling has been closely monitoring the infestation site each fortnight and finding new growth at each inspection.



Sticky Nightshade is an emerging threat to landowners in the Central Tablelands Local Land Services region. The core infestation is in the Panuara district in the upper reaches of the Belubula River and appears to be spreading with records of new incursions recorded in the Cabonne, Cowra, Blayney, Orange and Bathurst council areas and now Gilgandra and Warrumbungle Shires. The infestation in the Warrumbungle Shire is on a property near Tambar Springs and backs onto 969 HA Tinkrameanah National Park. An update of this infestation will be given at the CMCC board meeting 2nd December.

John Miller, Biosecurity officer Warren Shire has raised much concern regarding Tiger Pear along the Bogan River. I will be raising this at the Central West Regional Committee meeting.

Maderia Vine (also known as Lambs Tail) *Anredera cordifolia*. The bio known as Jewel beetle I released last year was unsuccessful due to fire bugs on the Baradine Road, Coonabarabran. With the warm weather back I am releasing another batch. Madeira vine is an invasive, vigorous climber and produces thousands of aerial tubers along its stems. It is a serious environmental weed that can degrade intact native forests and river ways

completely, altering the environment it dominates. It is native to South America and a weed of National Significance.



Central West Hudson Pear Taskforce meeting will be held November 28. We will be conducting a site visit at Quanda 5 Ways before meeting at the Coonamble Bowling Club. With funding received from DPI and LLS, Castlereagh Macquarie County Council has conducted 4 scheduled spray works on private properties and roadsides. Carl Molloy, Bio Security Office from Coonamble also conducts regular inspections. This leaves the core infestation on Crown Land which is contracted to another spray group.

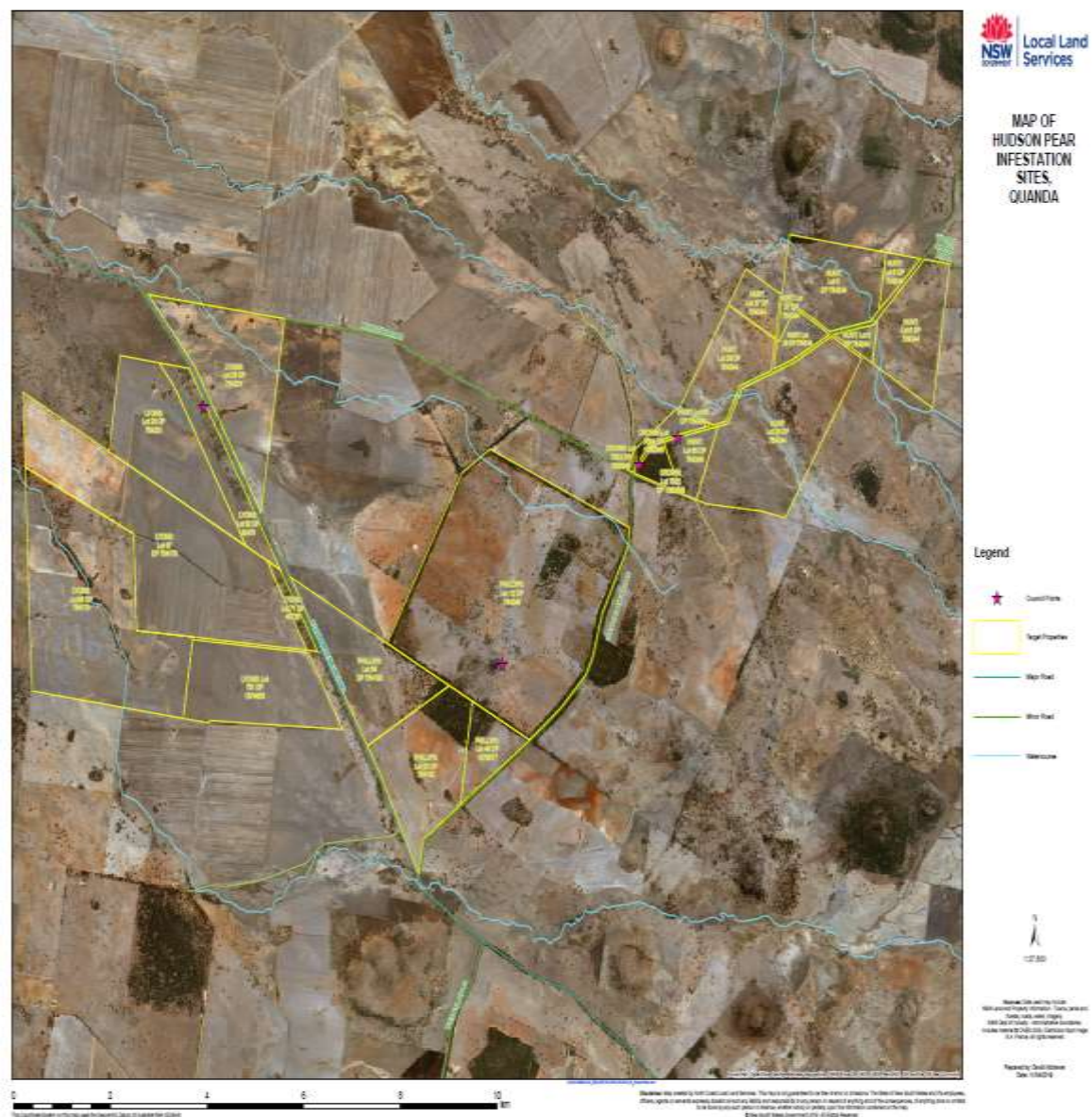
Following up from our previous CMCC board meeting held in Coonabarabran, Cllr Lewis raised a concern from Cll Anne-Louise Capel regarding Blackberry in the Warrumbungle Shire. I had a lengthy conversation with Ms Capel and inspected 3 the sites of her concern. These sites have been inspected twice previously manually due to ongoing mapping issues. Any manual inspections will not receive a biosecurity inspection notice or be notified to DPI. With that said our General Manager Greg has been making this action a priority and given much support. Thankyou.

Only in Oz National Geographic came to Lightning Ridge July 2018 to film "Killer Cactus". This will be aired on the National Geographic channel episode 6 – Isolation Nation, Killer Cactus Tuesday 17th December.

After meeting is closed I look forward to accompanying members to the Lighting Ridge rearing facility than to a bio release site at Lorne Station. The release on this site 3rd May 2018.

Thankyou for your time, I wish you all a safe, Happy Christmas and a WET New Year 2020.





Senior Biosecurity Officers Report

Recommendation:

That Council receive and note the Senior Biosecurity Officers December 2019 report.

Moved:

Seconded