

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

### MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT GILGANDRA SHIRE COUNCIL CHAMBERS ON MONDAY 16 MARCH 2020 AT 10.00AM

**PRESENT:** Clrs D. Batten (Chairman), R. Lewis, G. Peart, P. Shinton, P.Cullen, B.Fisher and I.Woodcock,

**ABSENT:** Clr Mark Beach, Manual Martinez, Clr Andrew Brewer

**Staff Members:** M. Urquhart (Acting General Manager), A. Fletcher (Senior Weeds Officer), P Jacobs (Minute Secretary).

1. **WELCOME:** Clr Batten welcomed all councillors and staff to the meeting.
2. **APOLOGIES:** Clrs M.Beach and A.Brewer

03/20/1      **Resolved:**

That apologies from Clrs M.Beach, M Martinez and A.Brewer be accepted and leave of absence be granted.

Moved:      Clr Lewis  
Seconded:   Clr Cullen

Carried

#### 3. DECLARATIONS OF INTEREST- Nil

#### 4. CONFIRMATION OF MINUTES

03/20/2      **Resolved:**

That the minutes of the meeting of Castlereagh Macquarie County Council, held at Lightning Ridge Bowling Club on Monday 2 December 2019, having been circulated, be confirmed as a true and accurate record of that meeting.

Moved:      Clr Shinton  
Seconded:   Clr Peart

Carried

## **5. GENERAL MANAGER'S REPORT**

### **Item 5.1 Cash and Investment Report as at 31<sup>st</sup> December, 31<sup>st</sup> January 2020 and 29<sup>th</sup> February 2020**

**Recommendation:** That the Cash and Investment Report as at 31<sup>st</sup> December, 31<sup>st</sup> January 2020 and 29<sup>th</sup> February 2020 to be received and noted.  
Confirmation that the Working Capital is \$594K was received and noted.

**03/20/3 Resolved:**

**That the Cash and Investment Report as at 31<sup>st</sup> December, 31<sup>st</sup> January 2020 and 29<sup>th</sup> February 2020 to be received and noted. Confirmation that the Working Capital is \$594K was received and noted.**

**Moved: Clr Woodcock  
Seconded: Clr Peart**

**Carried**

### **Item 5.2 Circulars received from the NSW Office of Local Government**

**Recommendation:** That the information contained in the following Departmental circulars 19-29, 2019-20, 19-31 and 20-02 from the Local Government Division Department of Premier and Cabinet be received and noted.

**03/20/4 Resolved:**

**That the information contained in the Departmental circulars circulars 19-29, 2019-20, 19-31 and 20-02 from the Local Government Division Department of Premier and Cabinet be received and noted.**

**Moved: Clr Cullen  
Seconded: Clr Fisher**

**Carried**

Councillor Peart left the Chambers at 10.05am.

Councillor Peart returned to the Chamber at 10.06am.

### **Item 5.3      Organisational Action Plan Review**

**Recommendation:** That the Council receive and note the CMCC report by the General Manager 16<sup>th</sup> March 2020.

**03/20/5      Resolved:**

**That the General Manager will not need to present an Operational Report at future meetings**

**Moved:      Cllr Peart**

**Seconded:   Cllr Lewis**

**Carried**

### **Item 5.4      Quarterly Budget Review**

**Recommendation:** That Council adopt the attached Quarterly Budget Review Statement for the 31<sup>st</sup> December 2019 as tabled.

**03/20/6      Resolved:**

- a)      The Council adopt the Acting General Manager's Report for the 31<sup>st</sup> December 2019.**
- b)      That the General Manager distribute the Quarterly Budget Review working document to Councillors after the meeting.**

**Moved:      Cllr Woodcock**

**Seconded:   Cllr Shinton**

**Carried**

## **6. REPORT OF THE SENIOR BIOSECURITY OFFICER**

### **Item 6.1. Senior Biosecurity Officer's Report**

Items Reported Include:-

1. Hudson Pear Bio-Control , Sticky Nightshade and Harrisia
2. Storage of records at Walgett Shire Depot – Records to be reviewed and Shredded. This can be done at Gilgandra Shire
3. Staffing - David Ryan started 16<sup>th</sup> March. A full compliment of staff has been achieved.
4. Coolah Depot (Demountable) could be moved to Lightning Ridge – General Manager to do a report on the feasibility of moving or selling at next meeting.
5. Confirm if Demountable is in the Asset Register.
6. Review of Asset Register for all Properties
7. Coonamble Depot – Old Funeral Parlour has been sold and the new owner (Chemical Holding) is offering a Long Term Lease with very cheap reasonable rent.
8. Lightning Ridge Hudson Pear Facility – Employment of a Sub-Contractor for 3 days per week- Salary range from \$60K per year for a 3 year period. This needs to be reviewed as CMCC will deliver the tasks and Invoice DPI.

**Recommendation:** That Council receive and note the Senior Biosecurity Officer's Report, specifically a presentation by Andrea Fletcher,

**03/20/8 Resolved:**

**That Council receive and note the Biosecurity Officer's Report.**

**Moved: Clr Fisher**

**Seconded: Clr Peart**

**Carried**

## **7. MOVE INTO CLOSED SESSION**

### **MOVE INTO CLOSED SESSION**

**Time: 11.05am**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Fisher**

**Seconded: Clr Cullen**

**Carried**

## 8. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

### ITEM 8.1 CHAIRMANS REPORT

This information should be classified as CONFIDENTIAL under section 10A (2)(a) of the local Government Act 1993.

### CMCC CHAIRMAN'S REPORT - *NIL*

#### RECOMMENDATION

03/20/8 Resolved:

1. That delegates endorse the actions of the Chair and deputy Chair in the Temporary appointment of Mr Urquhart as Part Time General Manager for a period of six months.

Moved: Cllr Lewis

Seconded: Cllr Shinton

Carried

## 9. RETURN TO OPEN SESSION

#### Return to open session

Time: .....

Time: 11.15am

Recommendation:

That Council return to open session.

Moved: Cllr Fisher

Seconded: Cllr Peart

## 10. ADOPTION OF CLOSED SESSION REPORTS

#### Adoption of closed session reports

03/20/9 Resolved:

That Council adopt the recommendations of the Closed Committee Reports.

1. That delegates endorse the actions of the Chair and Deputy Chair in the temporary appointment of Mr Urquhart as the Part time General Manager for the period of six months.

Moved: Cllr Woodcock

Seconded: Cllr Shinton

Carried

**11. QUESTIONS FOR THE NEXT MEETING**

**12. CONFIRM DATE OF NEXT MEETING – Monday 15 June, 2020 at Coonamble Shire Council.**

**THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 11.35am**

To be confirmed as true and accurate record at the Council Meeting to be held on Monday 27<sup>th</sup> April 2020

**CHAIRMAN                      DATE**

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**GENERAL MANAGER      DATE**

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