

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

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MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT THE WARREN SHIRE COUNCIL CHAMBERS ON MONDAY 23 SEPTEMBER 2019 COMMENCING AT 10:00AM

PRESENT: Clrs D. Batten (Chairman), M. Beach, A. Brewer, R. Lewis, M. Martinez, G. Peart, P. Shinton and I. Woodcock

ABSENT: Nil

Staff Members: D. Ramsland (General Manager), G. Ingham (General Manager), A. Fletcher (Senior Weeds Officer), A. Carraro (Minute Secretary).

1. WELCOME: Clr Batten welcomed all councillors and staff to the meeting.

2. APOLOGIES: Clrs B. Fisher and P. Cullen

09/19/1 Resolved:

That apologies from Clrs B. Fisher and P. Cullen be accepted and leave of absence be granted.

Moved: Clr Shinton

Seconded: Clr Lewis

Carried

3. DECLARATIONS OF INTEREST- Nil

4. CONFIRMATION OF MINUTES

09/19/2 Resolved:

That the minutes of the meeting of Castlereagh Macquarie County Council, held at Warren Shire Council Chambers on Monday 24th June 2019, having been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Clr Woodcock

Seconded: Clr Peart

Carried

5. MATTERS ARISING FROM MINUTES – Nil

6. CHAIRMAN'S REPORT – Nil

Item 6.1 Reconciliation Certificates 30 June, 31 July, 31 August 2019

Recommendation: That the Bank Reconciliations as at 30 June, 31 July, 31 August 2019 be received and noted.

09/19/3 Resolved:

That the Bank Reconciliations as at 30 June, 31 July, 31 August 2019 be received and noted.

Moved: Clr Shinton

Seconded: Clr Woodcock

Carried

Item 6.2 Quarterly Budget Review Statement – Period Ended 30 June, 2019

Recommendation: 1.That the Quarterly Budget Review Statement for the period ended 30 June, 2019 be received and noted, and the recommended variations to the revised budget as detailed in the attached statement be adopted.

09/19/4 Resolved:

1.That the Quarterly Budget Review Statement for the period ended 30 June, 2019 be received and noted, and the recommended variations to the revised budget as detailed in the attached statement be adopted.

Moved: Clr Woodcock

Seconded: Clr Martinez

Carried

Item 6.3 Annual Financial Statements 2018/2019

Recommendation: 1. The Draft Annual Financial Reports for 2018/2019 be referred to Council's Auditor 2. The Chairperson, another Councillor, the General Manager and Finance Officer be authorised to sign the necessary Financial Statements 3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics 4. Council delegate to the General Manager the authority to set the date at which the Auditors report and the Financial Statements be presented to the public, additionally be reviewed /adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.

09/19/5 Resolved:

- 1 The Draft Annual Financial Reports for 2018/2019 be referred to Council's Auditor.
- 2 The Chairperson, another Councillor, the General Manager and Finance Officer be authorised to sign the necessary Financial Statements.
- 3 On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.
- 4 Council delegate to the General Manager the authority to set the date at which the Auditors report and the Financial Statements be presented to the public, additionally be reviewed /adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.

Moved: Clr Martinez

Seconded: Clr Peart

Carried

Item 6.4 Organisational Action Plan Review – August 2019

Recommendation: That Council receive and note the General Manager's report in respect of the progress being made in respect of the revised Organisational Action Plan and endorse the action taken so far.

09/19/6 Resolved:

That Council receive and note the General Manager's report in respect of the progress being made in respect of the revised Organisational Action Plan and endorse the action taken so far.
Noting future variations will be subject to reports by the General Manager.

Moved: Clr Peart

Seconded: Clr Martinez

Carried

Item 6.5 Review of Councils Insurances 2019/2020

Recommendation: That the action taken to review and renew the Council's insurance policies for 2019/2020 be endorsed and appropriate adjustment made to Council's budget where required.

09/19/7 Resolved:

That the action taken to review Council's insurance policies for 2019/2020 be endorsed and appropriate adjustment made to Council's budget where required.

Moved: Clr Woodcock

Seconded: Clr Shinton

Carried

Item 6.6 Circulars received from the NSW Office of Local Government

Recommendation: That the information contained in the following Departmental circulars 19-19 from the Local Government Division Department of Premier and Cabinet be received and noted.

09/19/8 Resolved:

That the information contained in the Departmental circulars 19-19 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Brewer

Seconded: Clr Lewis

Carried

Item 6.7 Webcasting of Council Meetings

Recommendation: That Council receive and note the General Managers report and that the Council endorse the recording and webcasting of Castlereagh Macquarie County Council Ordinary meetings from December 2019.

09/19/9 Resolved:

That Council receive and note the General Managers report and that the Council endorse the recording and webcasting of Castlereagh Macquarie County Council Ordinary meetings from December 2019.

Moved: Clr Shinton

Seconded: Clr Brewer

Carried

Item 6.8. Closedown of outdoor staff over festive season 2019/2020

Recommendation: 1. Council operations will close for a period of two weeks commencing 20 December 2019 until 5 January 2020 inclusive, 2. Staff will be required to take either Annual Leave or accumulative time in lieu during this closedown period, 3. The closedown period will be published in local media outlets.

09/19/10 Resolved:

1. Council operations will close for a period of two weeks commencing 20 December 2019 until 5 January 2020 inclusive.
2. Staff will be required to take either Annual Leave or accumulative time in lieu during this closedown period.
3. The closedown period will be published in local media outlets.

Moved: Clr Woodcock

Seconded: Clr Shinton

Carried

Item 6.9 Ordinary Council Meetings- time, dates and venues for 2020

Recommendation: That Council endorse the below times, dates and venues for the 2020 Ordinary Council Meetings.

16 March- Gilgandra- Council Chambers- 10.00am

15 June- Coonamble- Council Chambers- 10.00am

17 August- Warren- Council Chambers- 10.00am

16 November- Coonabarabran- Council Chambers- 10.00am

09/19/11 Resolved:

That Council endorse the below times, dates and venues for the 2020 Ordinary Council Meetings.

16 March- Gilgandra- Council Chambers- 10.00am

15 June- Coonamble- Council Chambers- 10.00am

17 August- Warren- Council Chambers- 10.00am

16 November- Coonabarabran- Council Chambers- 10.00am

Moved: Clr Lewis

Seconded: Clr Peart

Carried

Item 6.10 Items for brief mention or information only

Recommendation: That the issues for brief mention or information only as detailed in the General Manager's report to the September 2019 meeting be received and noted, and Council determine what further action, if any, should be taken in respect of the matters listed.

1. The next meeting should be held at Lightning Ridge and a site visit to be made to the Hudson Pear Bio-Control facility.
2. A subsequent report on CMCC depots to be submitted to the next meeting on 2nd December.

09/19/12 Resolved:

That the issues for brief mention or information only as detailed in the General Manager's report to the September 2019 meeting be received and noted, and Council determine what action, if any, should be taken in respect of the matters listed.

- 1 The next meeting should be held at Lightning Ridge and site visit to be made to the Hudson Pear Bio-Control facility.
- 2 A subsequent report on CMCC depots to be submitted to the next meeting on 2nd December.

Moved: Clr Lewis

Seconded: Clr Brewer

Carried

7. REPORT OF THE SENIOR BIOSECURITY OFFICER

Item 7.1. Senior Biosecurity Officer's Report

Recommendation: That Council receive and note the Senior Biosecurity Officer's Report, specifically a presentation by Andrea Fletcher on Sticky Nightshade, and a report of Hudson pear being identified in Port Stephens.

09/19/13 Resolved:

That Council receive and note the Senior Biosecurity Officer's Report.

Moved: Clr Shinton

Seconded: Clr Brewer

Carried

Item 7.2. Biosecurity Officer's Reports

Recommendation: That Council receive and note the Biosecurity Officers' Reports for the period 1 June to 31 August 2019.

09/19/14 Resolved:

That Council receive and note the Biosecurity Officers' Reports for the period 1 June to 31 August 2019.

That a working party made up of the Chairman, Deputy Chairman and SBO report to the December Council meeting on what actions are being address on the ground, and the results we are seeing as a County.

Moved: Clr Martinez

Seconded: Clr Lewis

Carried

8. CLOSED SESSION

Item 8.1. Motion to move into closed session

09/19/15 Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- a) Personel matters concerning particular individuals (other than Councillors)
- c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- d) That the matter and information is commercial information on a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Clr Lewis

Seconded: Clr Martinez

Carried

9. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

Item 9.1. Chairman's Report

Recommendation: That the Chairs report be noted and the actions taken therein be ratified.

09/19/16 Resolved:

That the Chairs report be noted and the actions taken therein be ratified.

Moved: Clr Batten

Seconded: Clr Peart

Carried

10. RETURN TO OPEN SESSION

Item 10.1. Return to open session

09/19/17 Resolved:

That the Council return to open session.

Moved: Clr Woodcock

Seconded: Clr Martinez

Carried

11. ADOPTION OF CLOSED SESSION REPORTS

Item 11.1. Adoption of Closed Session Reports

09/19/18 Resolved:

That Council adopt the recommendations of the Confidential Committee Recommendations.

- Reduction of Council Delegates from 10-5
- That the Board confirms its intention to retain one delegate from each Constituent Council for the structure of its Board.

Moved: Clr Shinton

Seconded: Clr Woodcock

Carried

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MEETING

The next meeting is scheduled for Monday 2nd December 2019, at Lightning Ridge.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 11.53 am

To be confirmed as a true and accurate record at the next Council Meeting.

CHAIRMAN

GENERAL MANAGER