

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL
HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 16 NOVEMBER 2020
AT 10:20AM.**

PRESENT: Clrs P. Shinton, M. Martinez, P. Cullen, B. Fisher, R. Lewis and A. Brewer.

ABSENT: Clrs D. Batten, I. Woodcock, G. Peart and M. Beach.

STAFF MEMBERS: M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer), C. Molloy (Biosecurity Officer) and A. Carraro (Minute Secretary).

WELCOME: Meeting was opened at 10.20am and Clr Shinton welcomed all councillors and staff to the meeting.

11/20/1 Leave of Absence

Resolved:

That the leave of absence received from Councillors Batten, Woodcock, Peart and Beach are accepted and a leave of absence granted.

Moved: Clr Fisher

Seconded: Clr Lewis

Carried

Election of Chairperson/Deputy Chairperson

The General Manager then assumed the Chair as Returning Officer to conduct the Chairperson Elections.

11/20/2 Method of Voting – Election of Chairperson and Deputy Chairperson

Resolved:

That the voting for the election of Chairperson and Deputy Chairperson be by open voting method.

Moved: Clr Fisher

Seconded: Clr Cullen

Carried

11/20/3 Election of Chairperson for Ensuring One (1) Year

Resolved:

There being only one nomination for the position of Chairperson, being Clr P Shinton the Returning Officer declared Clr Peter Shinton as elected as the Chairperson for the ensuring term.

Moved: Clr Martinez Seconded: Clr Fisher	Carried
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11/20/4 Election of Deputy Chairperson for Ensuring One (1) Year	
Resolved: There being only one nomination for the position of Deputy Chairperson, being Clr R Lewis the Returning Officer declared Clr Ray Lewis as elected as the Chairperson for the ensuring term.	
Moved: Clr Martinez Seconded: Clr Fisher	Carried

Clr Shinton then assumed the Chair for the remainder of the meeting.

DECLARATIONS OF INTEREST- Nil

11/20/5 Minutes of Ordinary Council Meeting – 17th August 2020	
Resolved: That the minutes of the ordinary Council meeting held 17 th August 2020, having been circulated be confirmed as a true and accurate record of that meeting.	
Moved: Clr Fisher Seconded: Clr Martinez	Carried

11/20/6 Cash and Investment Reports – 31st August, 30th September and 31st October 2020	
Resolved: That the investment report for 31 st August, 30 th September and 31 st October 2020 be received and noted.	
Moved: Clr Lewis Seconded: Clr Fisher	Carried

11/20/7 Circulars Received From the NSW Office of Local Government	
Resolved: That the information contained in the following Departmental circulars 20-31 to 20-37 from the Local Government Division Department of Premier and Cabinet be received and noted.	
Moved: Clr Martinez	

Seconded: Clr Lewis

Carried

11/20/8 Payment of Expenses & Provision of Facilities to Councillors Policy

Resolved:

- (a) That the General Managers Report be received.
- (b) Council adopt the "Payment of Expenses & Provision of Facilities to Councillors" policy as tabled.
- (c) The policy be placed on public exhibition for a period of 28 days and public submissions be invited.

Moved: Clr Martinez

Seconded: Clr Lewis

Carried

11/20/9 Quarterly Budget Review Statement – 30 September 2020

Resolved:

That Council adopt the attached Quarterly Budget Review Statement for 30th September 2020 as tabled.

Moved: Clr Martinez

Seconded: Clr Fisher

Carried

11/20/10 Annual Financial Statements 2019/2020

Resolved:

1. The Draft Annual Financial Reports for 2019/2020 be referred to Council's Auditor.
2. The Chairperson, Deputy Chairperson, General Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and it's requirements.

Moved: Clr Fisher

Seconded: Clr Lewis

Carried

11/20/11 Adoption of Model Code of Conduct for Local Councils in NSW & Procedures (2020)

Resolved:

The Council receives and adopts the *Model Code of Conduct for Local Councils in NSW and Procedures*.

Moved: Cllr Martinez
Seconded: Cllr Lewis

Carried

11/20/12 First Quarter Operational Plan for 2020/2021

Resolved:

Council accept the progress made on the 2019/2020 Operational Plan as at 30th September 2020.

Moved: Cllr Cullen
Seconded: Cllr Fisher

Carried

11/20/13 Pecuniary Interests Returns 2019/2020

Resolved:

That the General Managers report be received and noted.

Moved: Cllr Fisher
Seconded: Cllr Cullen

Carried

11/20/14 Delegation of Authority by Council – General Manager

Resolved:

That Council confirm the delegations to Michael Urquhart as General Manager of all powers and duties necessary to carry out the functions of office under Section 335 of the Local Government Act 1993 and any other Act of Parliament or any rule, regulation, ordinance or by-law under or pursuant to any such Act but subject to Section 377 of the Local Government Act.

Moved: Cllr Martinez
Seconded: Cllr Fisher

Carried

11/20/15 Closedown of Outdoor Staff over Festive Season 2020/2021

Resolved:

1. Council operations will close for a period of 2 weeks from Monday 21st December 2020 to Friday 1st January 2021 inclusive.
2. Staff will be required to take either annual leave or accumulated time-off-in-lieu during this closedown period.

3. The closedown period will be published in local media outlets.

Moved: Cllr Martinez

Seconded: Cllr Fisher

Carried

11/20/16 Senior Biosecurity Officer's Report

Resolved:

That Council receive and note the Senior Biosecurity Officer's November 2020 report.

Moved: Cllr Fisher

Seconded: Cllr Brewer

Carried

11/20/17 General Managers Contract

Resolved:

That Council authorise the Council seal to be affixed to the General Managers contract commencing 17 August 2020 for three-and-a-half years.

Moved: Cllr Lewis

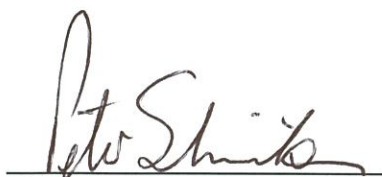
Seconded: Cllr Martinez

Carried

Close of Meeting

The meeting closed at 11.15am.

To be confirmed at the next meeting of Council to be held on Monday 8th February 2021.



Chairman



General Manager