

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 17 AUGUST 2020 AT 10:10AM.**

**PRESENT:** Cllrs D. Batten (Chairman), M. Beach, M. Martinez, I. Woodcock, P. Cullen, B. Fisher, P. Shinton and R. Lewis.

**Note: Cllr Martinez, Cllr Shinton and Cllr Lewis attended the meeting via Microsoft Teams/Teleconference.**

**ABSENT:** Cllrs A. Brewer and G. Peart

**STAFF MEMBERS:** M. Urquhart (Acting General Manager), A. Fletcher (Senior Biosecurity Officer), C. Molloy (Biosecurity Officer) and A. Carraro (Minute Secretary).

**WELCOME:** Meeting was opened at 10.10am and Cllr Batten welcomed all councillors and staff to the meeting.

**08/20/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Councillors Brewer and Peart are accepted and a leave of absence granted.

**Moved:** Fisher

**Seconded:** Beach

**Carried**

**DECLARATIONS OF INTEREST- Nil**

**08/20/2 Minutes of Ordinary Council Meeting – 15<sup>th</sup> June 2020**

**Resolved:**

That the minutes of the ordinary Council meeting held 15<sup>th</sup> June 2020, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Fisher

**Seconded:** Woodcock

**Carried**

**08/20/3 Cash and Investment Reports – 30<sup>th</sup> June and 31<sup>st</sup> July 2020**

**Resolved:**

That the investment report for 30<sup>th</sup> June and 31<sup>st</sup> July 2020 be received and noted.

**Moved:** Fisher  
**Seconded:** Cullen

**Carried**

#### **08/20/4 Quarterly Budget Review Statement – 30 June 2020**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> June 2020 as tabled, noting the transfer to and from reserves for 2019/2020.

**Moved:** Fisher  
**Seconded:** Woodcock

**Carried**

#### **08/20/5 New & Revised Policies**

**Resolved:**

- That the report be received.
- Council adopts the revised Purchase Card, Related Parties, Financial Management/Control and Work Health & Safety policies.

**Moved:** Woodcock  
**Seconded:** Fisher

**Carried**

#### **08/20/6 Councillor Fees, Local Government Remuneration Tribunal**

**Resolved:**

That the Councillor fees be set at the minimum level set by the Local Government Remuneration Tribunal for a County Council;

- a) The Councillor fee for 2020/2021 be \$1820.00
- b) The Chairperson fee for 2020/2021 be set at \$3920.00

**Moved:** Fisher  
**Seconded:** Cullen

**Carried**

#### **08/20/7 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars 20-22 to 20-30 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Fisher

**Seconded:** Cullen

**Carried**

#### **08/20/8 Senior Biosecurity Officer's Report**

**Resolved:**

That Council receive and note the Senior Biosecurity Officer's August 2020 report.

**Moved:** Beach

**Seconded:** Woodcock

**Carried**

#### **08/20/9 Move into Closed Session**

**Time:** 10:40am

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(a) Personnel matters concerning particular individuals (other than Councillors)

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Martinez

**Seconded:** Shinton

**Carried**

#### **08/20/10 CMCC General Manager's Appointment – Confidential Report**

**Resolved:**

That the board endorse the appointment of Mr Urquhart for a period of three years six months and that the Chairman be authorised to execute and seal the Standard Contract of Employment.

Cr. Doug Batten

**Moved:** Martinez

**Seconded:** Cullen

**Carried**

**Carried**

#### **08/20/11 Return to Open Session**

**Resolved:**

That Council return to open session.

**Moved:** Fisher

**Seconded:** Beach

**Carried**

**08/20/12 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Woodcock

**Seconded:** Cullen

**Carried**

**Close of Meeting**

The meeting closed at 10.50am.

To be confirmed at the next meeting of Council to be held on Monday 16<sup>th</sup> November 2020.



Chairman



General Manager