



AGENDA FOR ORDINARY COUNCIL MEETING

Monday 28th June 2021

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Council Meeting of Castlereagh Macquarie County Council will be held at the Coonamble Shire Council Chambers on **28th June 2021** commencing at **10.00am** to discuss the items listed in the Agenda.

Michael Urquhart
GENERAL MANAGER

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1. OPENING OF MEETING

Time: _____am

2. LEAVE OF ABSENCE

Leave of Absence
<p>Recommendation:</p> <p>That the leave of absence received from _____are accepted and a leave of absence granted.</p> <p>Moved:</p> <p>Seconded:</p>

3. DECLARATION OF INTERESTS

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

Councillor	Item No.	Pecuniary/ Non-Pecuniary	Reason

4. CONFIRMATION OF MINUTES/MATTERS ARISING

4.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26th April 2021

Minutes of Ordinary Council Meeting – 26 th April 2021
<p>Recommendation:</p> <p>That the minutes of the ordinary Council meeting held 26th April 2021, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Meeting Minutes – 26th April 2021.

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL
HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 26th APRIL 2021 AT
10:05AM.**

PRESENT: Cllrs P. Shinton, M. Martinez, P. Cullen, B. Fisher, R. Lewis, G. Peart, I. Woodcock, D. Batten, and Andrew Brewer.

ABSENT: Cllr M. Beach.

STAFF MEMBERS: M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer), and A. Carraro (Minute Secretary) and R Wilson (Administrative Services Officer).

WELCOME: Meeting was opened at 10.05am and Cllr Shinton welcomed all councillors and staff to the meeting.

04/21/1 Leave of Absence

Resolved:

That the leave of absence received from Councillor Mark Beach are accepted and a leave of absence granted.

Moved: Cllr Peart

Seconded: Cllr Fisher

Carried

DECLARATIONS OF INTEREST- Nil

04/21/2 Minutes of Ordinary Council Meeting – 04th March 2021

Resolved:

That the minutes of the ordinary Council meeting held 04th March 2021, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Cllr Lewis

Seconded: Cllr Brewer

Carried

04/21/3 Cash and Investment Reports – 28th February 2021, 31st March 2021

Resolved:

That the investment report for 28th February 2021, 31st March 2021 be received and noted.

Moved: Clr Fisher

Seconded: Clr Lewis

Carried

04/21/4 Circulars Received From the NSW Office of Local Government

Resolved:

That the information contained in the following Departmental circulars 21-01 to 21-02 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Lewis

Seconded: Clr Peart

Carried

10:10am Clr P Cullen arrived at the meeting

04/21/5 Quarterly Budget Review Statement – 31st March 2021

Resolved:

That Council adopt the attached Quarterly Budget Review Statement for 31st March 2021 as tabled.

Moved: Clr Batten

Seconded: Clr Lewis

Carried

04/21/6 Third Quarter Operational Plan for 2020/2021

Resolved:

Council accept the progress made on the 2020/2021 Operational Plan as at 31st March 2021.

Moved: Clr Peart

Seconded: Clr Lewis

Carried

04/21/7 Adoption 2021/2022 Operational Plan & Long Term Financial Plan Including Fees and Charges

Resolved:

That Council after having considered any submissions received by the 12th April 2021:

1. Adopts the 2021/2022 Operational Plan Budget and Long Term Ten (10) Year Financial Plan.
2. Adopts Fees and Charges for 2021/2022 as listed in the Schedule of Fees and Charges with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.

Moved: Cllr Batten
Seconded: Cllr Peart

Carried

04/21/8 Important Dates for Councillors – Upcoming Meetings and Events

Resolved:

That Council receive and note the list of coming meetings and events.

Moved: Cllr Martinez
Seconded: Cllr Woodcock

Carried

04/21/9 Senior Biosecurity Officer's Report

Resolved:

That Council receive and note the Senior Biosecurity Officer's April 2021 report

Moved: Cllr Batten
Seconded: Cllr Cullen

Carried

Close of Meeting

The meeting closed at 10.55am.

To be confirmed at the next meeting of Council to be held on Monday 28th June 2021.

Chairman

General Manager

5. REPORT OF THE GENERAL MANAGER

ITEM 5.1 CASH AND INVESTMENT REPORTS FOR 30TH APRIL AND 31ST MAY 2021

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 30th April and 31st May 2021.

Background:

The investment portfolio consists of bank accounts and fixed rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 30th April and 31st May 2021 are compliant with the Relevant Reference Documents and Policies listed later in this report.

Current Position:

Council at 31st May 2021 held a total of \$870,876.61 in on-call and interest bearing deposits with financial institutions within Australia. All investments are held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

30th April 2021

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date
PART472250081929 ELE Reserve	07/11/2020	61,381.61	CBA	0.45	6 months	07/05/2021
PART 472250081929 Plant	07/11/2020	22,227.00	CBA	0.45	6 months	07/05/2021
PART472250081929 Building Reserve	07/11/2020	20,000.00	CBA	0.45	6 months	07/05/2021
PART 472250081929 Investment Reserve	07/11/2020	17,268.00	CBA	0.45	6 months	07/05/2021
General Fund Bank Account Balance	30/04/2021	1,392,803.84	CBA			N/A
TOTAL		\$1,513,680.45				

31st May 2021

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date
PART472250081929 ELE Reserve	07/05/2021	61,381.61	CBA	0.35	12 months	07/05/2022
PART 472250081929 Plant	07/05/2021	22,227.00	CBA	0.35	12 months	07/05/2022
PART472250081929 Building Reserve	07/05/2021	20,000.00	CBA	0.35	12 months	07/05/2022
PART 472250081929 Investment Reserve	07/05/2021	17,268.00	CBA	0.35	12 months	07/05/2022
PART B38192704.3 Fixed Term Deposit	28/04/2021	\$250,000.00	CBA	0.16	3 months	30/07/2021
PART B38192704.3 Fixed Term Deposit	28/04/2021	\$250,000.00	CBA	0.24	6 months	29/10/2021
PART B38192704.3 Fixed Term Deposit	28/04/2021	\$250,000.00	CBA	0.27	11 months	31/01/2022
General Fund Bank Account Balance	31/05/2021	\$411,968.04	CBA			N/A
TOTAL		\$1,282,844.65				

Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993

Local Government (General) Regulation 2005

Ministerial Investment Order 5th January 2016

Investment Policy (Revised and adopted in June 2019)

Governance issues:

Nil

Environmental issues:

Nil

Financial Implications:

As per report

Alternative Solutions/Options:

Nil

Stakeholders:

Castlereagh Macquarie County Council

Constituent Councils

Residents of Constituent Councils

Financial Institutions

Conclusion:

As at 31st May 2021, Council's available cash and invested funds totalled \$1,282,844.65

Cash and Investment Reports – 30th April and 31st May 2021**Recommendation:**

That the investment report for 30th April and 31st May 2021 be received and noted.

Moved:**Seconded:****Attachments:**

Nil

ITEM 5.2 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

Background:

The General Manager has listed the following circulars issued by the Office of Local Government:

- 21-03 Additional functionality and improvements to NSW Companion Animals Register and Pet Registry
- 21-04 Information about Rating 2021-22
- 21-05 Cat Management requirements for Council
- 21-06 2021-22 Determination of the Local Government Remuneration Tribunal
- 21-07 Commencement of Local Government Act 2021
- 21-08 Consultation on draft Model Social Media and Councillor and Staff Interaction Policies and on the development of a Model Media Policy
- 21-09 Crown Lands – Plans of Management – Funding Extension
- 21-10 Guidelines for Designated Rehoming Organisations under Section 88B of the *Companion Animals Act 1998*
- 21-11 Preparation of non-residential rolls
- 21-12 “Electoral Matter” and use of council resources prior to local government elections
- Review of General Manager and Senior Staff Remuneration

Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Stakeholders:

Councillors
Castlereagh Macquarie County Council staff

Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

Conclusion:

Council will need to comply with the various requirements set out in the circulars.

Circulars Received From the NSW Office of Local Government
Recommendation: That the information contained in the following Departmental circulars 21-03 to 21- 13 from the Local Government Division Department of Premier and Cabinet be received and noted. Moved: Seconded:

Attachments:

Circulars



Circular Details	21-03 / 8 April 2021 / A765663
Previous Circular	
Who should read this	Companion Animals Teams / Ranger Services
Contact	Program Delivery Team / (02) 4428 4100 or 1300 134 460 / pets@olg.nsw.gov.au
Action required	Information

Additional functionality and improvements to the NSW Companion Animals Register and Pet Registry

What's new or changing

- A second round of improvements and additional functionality for the NSW Companion Animals Register (CAR) will be released on 12 April 2021.
- OLG has sought clarification on a number of regulatory issues that arose from the introduction of the desexing date requirement in the Companion Animals Register (CAR) following the start of annual permits on 1 July 2020

What this will mean for your council

- From 12 April 2021, councils will have the ability in the CAR to charge a late fee for lifetime registration payments made more than 28 days after the animal turns six months old.
- Further clarification is now available regarding the operation of annual permits as well as various implementation issues that councils have raised since the introduction of annual permits and the date of desexing requirement in the CAR.

Key points

Late Fees for lifetime registration payments

- Councils will now have the option to apply a late fee to lifetime registration payments that are made more than 28 days after a companion animal turns six months old.
- Late fees cannot be applied to the registration of animals sold by a pound or approved rehoming organisation, animals from interstate or certain categories of dogs (as outlined below).
- Those councils that have already been collecting late fees will need to apply those late fees in the CAR via the correct registration function.

Additional CAR Functionality

- Since 1 July 2020, the date of desexing is a required field in the CAR. This desexing date now appears on all relevant screens and certificates. In addition to this, the desexing document type will auto populate in the registration screen if this has already been recorded previously.
- If an animal has been flagged by a vet as temporarily not recommended for desexing, the date this exemption to the desexing requirement expires is now displayed on all relevant screens and certificates.

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- The pound/shelter function is now also available within the registration function.
- Two new search functions are available that enable users to search for recognised breeders and approved rehoming organisations. Previously this information was limited to the NSW Pet Registry.
- Council managers (level 3 access) now have the ability to remove a notice of intention.
- Where relevant, these changes are reflected in the NSW Pet Registry.

Clarification of annual permit implementation issues

- Since the introduction of annual permits on 1 July 2020, councils have sought guidance on several implementation issues, which are now clarified as follows:

Pensioners

- Eligible pensioners whose pet cat or dog is desexed at the time of registration are not required to pay for an annual permit (cat) or the additional registration fee (dog) even if they had the animal desexed after the relevant desexing age.
- Accordingly, the requirement to enter a desexing date will no longer apply for pensioners in the CAR in order to process an eligible pensioner registration. However, councils are recommended to still enter this date, where it is known. Staff will be able to apply the pensioner discount even when a pensioner's pet is desexed after the relevant desexing age.
- When processing a registration for an eligible pensioner whose pet has been recommended by a vet to not undergo desexing (either temporarily or permanently), select the new "not desexed (not recommended - pensioner)" category. This will allow the eligible pensioner to claim the discounted registration.

Exemptions from the additional registration fee and late fee for certain dogs:

- Interstate Animals
 - If the animal is desexed but was desexed interstate after the relevant desexing age for NSW, then the owner is not liable for the additional fee / annual permit when they register the animal in NSW because they were not subject to NSW legislation at the time.
 - An animal can now be marked by a vet / authorised identifier / council officer as having come from interstate. If marked as such then relevant messaging will appear in the CAR when it comes to processing lifetime registration.
- New owners of the following categories of dogs are not required to pay the additional registration fee (as long as the dog is desexed at the time of registration by the new owner) because they did not own the animal until after the relevant desexing age had been reached and therefore were unable to comply with the desexing requirement. Often these dogs are not desexed by six months of age.
 - Ex-service of state dogs (police and correctional dogs)
 - Ex-racing greyhounds rehomed outside the racing industry
 - Ex-working dogs
 - Ex-assistance animals
 - Ex-breeding dogs kept by recognised breeders.

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Cats desexed prior to 1 July 2020

If a cat was desexed prior to 1 July 2020 then an annual permit is not required, even if the desexing procedure took place after the cat turned four months old.

Animals sold by pounds/shelters/approved rehoming organisations

To encourage the adoption of pet cats and dogs, the annual permit fee (cats) or the additional registration fee (dogs) does not apply if the new owner purchases the animal from a pound/shelter/approved rehoming organisation. A late fee also cannot be applied.

Where to go for further information

- Refer to the below information in the PDF version of this circular.



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Circular Details	21-04 / 16 April 2021 / A758690
Previous Circular	20-19 – Information about Ratings 2020-21
Who should read this	Councillors / General Managers / Council staff
Contact	Performance Team (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Information about Rating 2021-22

What's new or changing

- The maximum boarding house tariffs for 2021-22 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2021-22 has been determined.
- The section 603 certificate fee for 2021-22 has been determined.
- The statutory limit on the maximum amount of minimum interest rates for 2021-22 has been determined for commencement on 1 July 2021.

What this will mean for your council

Councils should incorporate these determinations into their 2021-22 rating structures and Operational Plan Statement of Revenue Policies.

Key points

Boarding House Tariffs

In accordance with section 516 of the *Local Government Act 1993* (Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:

- Where **full board and lodging** is provided:
\$401 per week for single accommodation; or
\$663 per week for a family or shared accommodation
- Where **less than full board or lodging** is provided:
\$270 per week for single accommodation; or
\$446 per week for family or shared accommodation

Maximum Interest Rate on Overdue Rates and Charges

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2021 to 30 June 2022 (inclusive) will be **6.0% per annum**.

The methodology used to calculate the interest rate is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent. The cash rate used for the purposes of the maximum interest rate for local government is based on the cash rate as at 2 December 2020.

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Notice giving effect to these decisions has been published in the NSW Government Gazette.

Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2021-22 is determined to be \$85. This is unchanged from the 2020-21 fee.

This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service. Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 certificate.

Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the *Local Government (General) Regulation 2005* will be amended on 1 July 2021 by the *Local Government (General) Amendment (Minimum Rates) Regulation 2020* so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate to be \$565 for 2021-22.

The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at \$2.

Where to go for further information

The NSW Legislation website at www.legislation.nsw.gov.au.



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Circular Details	21-05 / 23 April 2021 / A719010
Previous Circular	N/A
Who should read this	Companion Animals Compliance and Enforcement Officers / Pound Services Staff
Contact	Program Delivery Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to Implement

Cat management requirements for councils

What's new or changing

- Councils are reminded of their cat management responsibilities and of available companion animal and responsible pet ownership resources.

What this will mean for your council

- Councils should review their companion animals' management practices, particularly their cat management functions, to ensure they are meeting their legislative responsibilities and are performing their required functions under the *Companion Animals Act 1998* (CA Act) and the *Guideline on the Exercise of Functions under the Companion Animals Act*.

Key points

- Councils are reminded of certain requirements under the *Companion Animals Act 1998* (CA Act) in relation to the management of cats, including:
 - cats may be lawfully seized in specific circumstances and, where that is the case, the cat must be delivered to its owner, a council pound or other approved premises,
 - it is implicit from the CA Act that a council must have a pound in order for it to properly discharge the functions which the CA Act confers on it,
 - a council must accept a cat that was lawfully seized by a member of the public under the CA Act and must accept cats from approved premises in the circumstances set out in section 63A of the CA Act, and
 - Section 6A(1)(a) of the CA Act confers certain general duties on councils, including to promote awareness within its area of the requirements of the CA Act with respect to the ownership of companion animals.
- Before exercising any of its functions, a council must also take into consideration the *Guidelines on the Exercise of Functions under the Companion Animals Act* issued by the Office of Local Government. Section 6.5 of these guidelines state:
 - the provisions of section 64A of the CA Act apply to surrendered animals, and
 - council pounds should not refuse to accept surrendered animals, which are those that have come into the possession of a council pound, but have not been seized under the Act, and may include animals that have been

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given up to the pound by their owners, or lost or injured animals that have been 'rescued' by the public.

- Councils receive significant ongoing revenue from the Companion Animals Fund (Fund) to undertake companion animals' functions, drawing on local registration fees for this purpose. Any money paid to a council from the Fund can only be used by the council for the management and control of companion animals in its area.
- Councils who fail to appropriately manage cats in their area can greatly contribute to local cat management issues and place an unreasonable burden on their community, neighbouring councils, rescue groups and local veterinarians.
 - Councils are also encouraged to work collaboratively with their communities and take advantage of available resources and opportunities to promote responsible pet ownership to address specific cat issues and any community concerns in their area. This could include:
 - the comprehensive package of 'Good Neighbour' resources released by the Cat Protection Society of NSW, with the support of the NSW Government, councils and other stakeholders. The material aims to support pet owners to understand the importance of confining cats to their property and provides practical advice and support. This material and some short videos are available in several different languages,
 - subsidised microchipping and desexing days in partnership with animal welfare organisations and local veterinarians,
 - shared resources with other councils to improve efficiencies and take up opportunities to improve legislative compliance or targeted education campaigns, and
 - identify and apply for grants for specific projects from sources such as the NSW Environmental Trust.

Where to go for further information

- The *Companion Animals Act 1998* is available on the NSW Governments legislation website at www.legislation.nsw.gov.au.
- The *Guideline on the Exercise of Functions under the Companion Animals Act* is available on OLG's website at www.olg.nsw.gov.au.
- Good Neighbour resources, including in several community languages, are available from the Cat Protection Society of NSW on 02 9519 7201 or at <https://catprotection.org.au>.



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Circular Details	21-06 / 12 May 2021 / A768995
Previous Circular	20-23 2020/2021 <i>Determination of the Local Government Remuneration Tribunal</i>
Who should read this	Councillors / General Managers
Contact	Council Governance / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Councils to Implement

2021/22 Determination of the Local Government Remuneration Tribunal

What's new or changing

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2% to mayoral and councillor fees for the 2021-22 financial year, with effect from 1 July 2021.
- The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every 3 years under section 239 of the *Local Government Act 1993* (the Act). The Tribunal last undertook a significant review of the categories as part of its 2020 review and will next review these categories in 2023.
- The Tribunal found that the allocation of councils into the current categories continued to be appropriate having regard to the 2020 review, the current category model and criteria and the evidence put forward in the submissions received.

What this will mean for your council

- Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2021 based on the Tribunal's determination for the 2021-22 financial year.

Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

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Where to go for further information

- The Tribunal's report and determination is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.



Luke Walton
A/Deputy Secretary
Local Government, Planning and Policy

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Circular Details	21-07 / 27 May 2021 / A767595
Previous Circular	20-42
Who should read this	Councillors / General Managers / Finance & Rating Staff / Corporate Governance & Legal Staff
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to implement

Commencement of *Local Government Amendment Act 2021*

What's new or changing

- The *Local Government Amendment Act 2021* (Amendment Act) was passed by the NSW Parliament on 13 May 2021 and has come into effect, although some reforms will commence by proclamation, as indicated below.
- This Amendment Act includes reforms to ensure a fairer and more flexible rating system for councils and ratepayers, councillor superannuation and minor changes that relate to council elections and the terms of office of chairs of county councils and joint organisations.

What this will mean for your council

- Councillors, general managers and staff should familiarise themselves with the key reforms in the Amendment Act, with a particular focus on those changes that came into effect on commencement, as outlined below.
- Councils created by merger in 2016 that have yet to harmonise their rating structures have more flexible options for their rating structures, including the option to harmonise rates gradually over up to eight years. See key points for merged councils below.

Key points

- The Government remains committed to strengthening the performance and sustainability of local government, including councils created by merger in 2016. The Amendment Act delivers key reforms to achieve these outcomes.
- Rating reforms will ensure councils have a stable and reliable revenue base, provide greater flexibility for councils and ratepayers, enabling a fairer distribution of the rating burden. This implements key elements of the Government's response to the Independent Pricing and Regulatory Tribunal's (IPART's) review of the local government rating system.
- The Amendment Act will be subject to a Statutory Review within 2 years.

Key points for merged councils

- Importantly, the Act now provides greater flexibility for those councils formed in 2016 as they prepare to harmonise rates from 1 July 2021. These councils can choose, in consultation with their communities:
 - to harmonise their rating structures gradually over up to eight years - councils that take up this option must apply no more than 50% of the total increase in rates for each rating category over the period, in any year;

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- to set separate rates for different residential land within a contiguous urban area, like Greater Sydney and the Central Coast; and
- to set separate rates for farming land based on geographic location.
- It is a matter for each merged council to determine whether or not to take up one or more of these options as they develop a rating structure for their area.
- The Amendment Act also provides a process for councils constituted within the last 10 years to submit a business case with supporting reasons to the Minister for a de-amalgamation of an area. Further information on this process will be provided separately.

Key points about rating changes for all NSW councils

- Changes to improve flexibility for residential and farmland rates can also be used by all NSW councils.
 - Councils are able to set different residential rates within a contiguous urban area and can choose to set different rates for farmland based on geographic location. These provisions commence on assent.
 - Councils will be able to set business rates based on whether the land is predominantly used for industrial activities. This will commence by proclamation.
 - A new rating category for environmental land will be created for land where meaningful development is constrained by geography or regulation that imposes significant restrictions on use, such as conservation agreements. This provision will commence by proclamation, once regulations are made.
 - The Act now clearly allows for multiple rate pegs to be set, if required, as part of limiting councils' general income each year. This will enable the Government to deliver on its commitment to align councils' general income to population growth in future to help relieve pressure in growing communities. This provision commences on assent. IPART will recommend a proposed rate peg methodology to the Minister.
 - To reduce red tape, the Act will allow councils to levy a new kind of special rate for infrastructure jointly funded with other government entities. These special rates are not limited to funding council functions and resulting income does not form part of councils' general income under the rate peg. This provision will commence by proclamation, once regulations are made.
 - The Act also allows for regulations to be made to specify circumstances under which the rating exemption for land subject to a conservation agreement may be removed. This will not commence until regulations are made following consultation with key stakeholders to ensure incentives for land conservation remain in place.
 - The Act will provide any councils that provide water and sewerage services and levy special rates for that purpose with discretion about whether to exempt certain properties from those rates.
 - Limits will be placed on ratepayers eligible to postpone rates due to a change in the permitted use of their land. This will still allow owner occupiers who would face hardship to apply to council for a postponement of the portion of their rates that have increased due to rezoning.

Key points about other changes

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- Councils will have the option to make superannuation contribution payments for councillors from 1 July 2022 equivalent in amount to superannuation guarantee payments. The decision to make superannuation contribution payments must be made by resolution at an open meeting.
- Minor amendments have been made to allow the time for the receipt of postal votes to be prescribed by regulation and to allow greater flexibility for the NSW Electoral Commission and other electoral service providers in the administration of countbacks to fill vacancies.
- The term of office of chairpersons of county councils has been extended to two years, aligning it with the terms of office of mayors elected by councillors and chairpersons of joint organisations. Technical amendments have also been made to clarify that the terms of chairpersons of county councils and joint organisations expires on the election day of their member councils.
- Further rating reforms that do not rely on the Amendment Act will be implemented by making changes to regulations and releasing new guidance later this year.
- In part, this includes aligning rating income growth with population growth to help councils provide for growing communities within the rate pegging system while still protecting residents from sudden and excessive rate rises.
- To give effect to this commitment, the Minister has asked IPART to recommend a proposed rate peg methodology that allows the general income of councils to be varied each year in a way that accounts for population growth.
- IPART has been asked to ensure that councils with lower population growth are not disadvantaged, to undertake public consultation and to provide a final report by September.
- There is no change to the requirement for councils to pay an annual Emergency Services Levy (ESL) contribution from within councils' general income.

Where to go for further information

- The Local Government Amendment Act 2021 is available at <https://www.legislation.nsw.gov.au>.
- The Government's response to IPART's review of the local government rating system is available at www.olg.nsw.gov.au/wp-content/uploads/2020/06/IPART-Rating-Review-Government-Response.pdf
- IPART's final report on the local government rating system is available at www.ipart.nsw.gov.au/Home/Industries/Local-Government/Reviews/Local-Government-Rating-System/Local-Government-Rating-System



Luke Walton
Acting Deputy Secretary
Local Government and Planning Policy



Circular Details	21-08 / 28 May 2021 / A730741
Previous Circular	19-13 The development of template social media and councillor/staff interaction policies – initial consultation
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Response to OLG

12-08

What's new or changing

- The Office of Local Government (OLG) has issued consultation drafts of a *Model Social Media Policy* and *Model Councillor and Staff Interaction Policy*.
- OLG is seeking the views of councils and other stakeholders on the consultation drafts prior to finalising the model policies.
- The model policies have been developed using a "best of breed" approach to existing council policies and reflect what OLG sees as best practice in the sector.
- OLG is also developing a *Model Media Policy* and is seeking input by councils on their existing media policies.
- The model policies will not be mandatory, and councils will be free to choose whether to use them or to adapt them for their own purposes. If adopted, the policies will operate to supplement the provisions of councils' adopted codes of conduct.

What this will mean for your council

- OLG is inviting submissions from councils and other stakeholders on the consultation drafts of the *Model Social Media Policy* and *Model Councillor Staff Interaction Policy*.
- OLG is also seeking the following from councils to assist in the development of the *Model Media Policy*,
 - copies of or links to councils' media policies; and
 - suggestions on what issues and behaviours should be addressed in the *Model Media Policy*.

Key points

- The draft *Model Social Media* and *Councillor and Staff Interaction Policies* are available on OLG's website at www.olg.nsw.gov.au.
- Information gathered on councils' media policies will be used to develop a draft *Model Media Policy*. OLG will consult further with the sector on a draft of the *Model Media Policy* when it is developed.
- Submissions may be made by email to olg@olg.nsw.gov.au
- Submissions should be labelled either "*Model Social Media Policy*", "*Model Councillor and Staff Interaction Policy*", or "*Model Media Policy*" and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before **Friday 23 July 2021**.

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Where to go for further information

- For further information, contact OLG's Council Governance Team on (02) 4428 4100.



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Circular Details	21-09 / 7 June 2021 / A767121
Previous Circular	18-15-Commencement of the Crown Land Management Act 2016
Who should read this	Councillors / General Managers / Crown Land Management staff
Contact	Policy Team / 02 4428 4100 / councilcrownland@olg.nsw.gov.au
Action required	Information

Crown Lands – Plans of Management – Funding extension

What's new or changing

- On 4 June 2021, an amendment to the Crown Land Management Regulation 2018 was made to provide councils with more time to complete Plans of Management (PoMs) for council-managed Crown reserves.
- This allowance has been made through the *Crown Land Management Amendment (Plan of Management) Regulation 2021* (CLM Regulation 2021) and will enable greater flexibility for councils developing Plans of Management.
- Given this, the Office of Local Government (OLG) will extend funding agreements to allow allocated grants to be used for this purpose for a further two years, up until 1 July 2023.
- This extension to the Funding Period is permitted under section 4 of that Agreement.

What this will mean for your council

- The CLM Regulation 2021 provides an exemption for councils from the requirement to adopt PoMs by 1 July 2021.
- Councils that received grants under OLG Funding Agreements will be able to utilise the funding for a further two years, up until 1 July 2023 for the purpose of developing new PoMs.
- Your council will receive a letter from OLG confirming this extension.

Key points

- These changes also allow councils to prioritise resources to prepare PoMs for Crown reserves that are high value, high profile, have multiple uses, and where community engagement is expected.
- Where the nature and use of the land is to be changed, council must have a Plan of Management in place under the *Local Government Act 1993* (LG Act) to authorise these changes.
- All council Crown Land managers must continue to manage the dedicated or reserved Crown land as if it were community land under the LG Act and assign the land to one or more categories of community land referred to in section 36 of the LG Act as soon as practicable. Please visit the [Council Crown Land Manager](#) webpage for information on this process.
- Councils must continue to manage Crown land in-line with the gazetted reserve purpose(s).

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- Clause 70 of the CLM Regulations allows councils to grant or renew certain leases and licences over the land until the first Plan of Management is adopted. Refer to the pre-POM leases and licences fact sheet for more information.
- The Regulation Amendment will not affect Crown land where a council has already adopted Plans of Management.

Where to go for further information

- The *Crown Land Management Amendment (Plan of Management) Regulation 2021* is available on the NSW Government's legislation website at www.legislation.nsw.gov.au
- Enquiries about the management of Crown reserves under the LG Act should be directed to OLG's Policy Team on 02 4428 4100 or email councilcrownland@olg.nsw.gov.au
- Enquiries about the broader Crown land reforms should be directed to Crown Lands on 1300 886 235 or email to council.clm@crownland.nsw.gov.au.



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Circular Details	21-10 / 9 June 2021 / A640098
Previous Circular	18-26
Who should read this	General Managers / Rangers / Pounds
Contact	Program Delivery Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Guidelines for Designated Rehoming Organisations under Section 88B of the *Companion Animals Act 1998*

What's new or changing

- The Office of Local Government (OLG) has issued new *Guidelines for Designated Rehoming Organisations*.
- They replace the former "*Guidelines for Approval to be an Organisation Exempt from Companion Animal Registration under clause 16(d) of the Companion Animals Regulation 2008*".
- The new guidelines contain detailed information about:
 - the role and responsibilities of designated rehoming organisations including their record keeping and annual reporting obligations;
 - the process for applying for designation as a rehoming organisation under section 88B of the *Companion Animals Act 1998* (the Act).
- The Guidelines are likely to be impacted by future functionality changes to the NSW Pet Registry therefore iterative versions of the document will be released as required in the future.

What this will mean for your council

- Councils are encouraged to acquaint themselves with the new Guidelines, particularly in regard to the application process, which involves council input, and the registration and permit related concessions.
- Councils should refer to the list of designated rehoming organisations on OLG's website before releasing a companion animal to such an organisation where a registration fee exemption is sought.
- Only those organisations on the list are entitled to concessions in regard to the registration and permit requirements of the legislation.

Key points

- The Act was amended and the *Companion Animals Regulation 2018* (the Regulation) replaced the *Companion Animals Regulation 2008* (the former Regulation).
- These changes repealed the regime under clause 16(d) of the former Regulation whereby certain organisations that rescue and rehome companion animals were granted an approval which enabled them to have custody of those animals while unregistered.
- They created a new regime under section 88B of the Act whereby such organisations may now seek designation as rehoming organisations, thereby entitling them to receive both similar and additional benefits and concessions.

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- Section 5(1) of the Act defines “*rehoming organisation*” for the purposes of the Act and the Regulation as including councils, the operators of council pounds, the NSW Animal Welfare League, the NSW Cat Protection Society, the RSPCA and organisations designated as such under section 88B of the Act.
- The new guidelines only apply to organisations designated under section 88B of the Act as rehoming organisations.
- The guidelines also contain new annual report and record keeping templates which will enable OLG to more accurately monitor and report on the activities of designated rehoming organisations.

Where to go for further information

- The *Guidelines for Designated Rehoming Organisations* and a list of approved rehoming organisations is available on OLG’s website at www.olg.nsw.gov.au/public/dogs-cats/information-for-professionals/information-for-animal-rescue-organisations/
- The new form of application for designation as a rehoming organisation may also be found at the above webpage.



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Circular Details	21-11 / 10 June 2021 / A755941
Previous Circular	17-13 – <i>Preparation of non-residential rolls</i>
Who should read this	General Managers / All council staff involved in councils' preparations for the September 2021 elections
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Preparation of non-residential rolls

What's new or changing

- The *Local Government Act 1993* (the Act) requires council general managers to prepare and confirm the rolls of non-resident owners, occupiers and ratepaying lessees of rateable land in the council's area (the non-residential rolls).
- The non-residential rolls are to include the names of the persons who:
 - have applied, **at any time**, for the inclusion of their name in any such roll; and
 - on the closing date (40 days prior to the election) are, in the opinion of the general manager, qualified for inclusion in that roll.

What this will mean for your council

- The Act provides that all non-resident owners, occupiers and ratepaying lessees of rateable land in an area are eligible to vote in local government elections.
- In preparing the non-residential rolls, the general manager must:
 - include the names of all persons who have previously applied for enrolment; and
 - check that those persons continue to be eligible to be enrolled.
- Forty days prior to election day, councils' general managers are required to finalise the non-residential rolls:
 - for elections administered by a provider other than the NSW Electoral Commissioner, the general manager is to confirm the non-residential rolls; and
 - for elections administered by the Electoral Commissioner, the Commissioner is to confirm the roll after being certified by the general manager.

Key points

- Councils need to ensure that everyone eligible to vote at the upcoming local government elections has the opportunity to do so.
- Councils should include relevant information, including eligibility criteria and the process for making a claim for inclusion on the non-residential rolls on their websites.
- Customer services staff must be made aware of this issue in order to assist any person wishing to make a claim for inclusion on the rolls.

Where to go for further information

- For further information, contact the Office's Council Governance Team on 4428 4100.

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Circular Details	21-12 / 11 June 2021 / A755939
Previous Circular	17-12 – “Electoral matter” and use of council resources prior to local government elections
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

“Electoral matter” and use of council resources prior to local government elections

What’s new or changing

- Council officials must not use council resources, property (including intellectual property), and facilities for the purposes of assisting their election campaign or the election campaign of others unless the use is lawfully authorised and proper payment is made where appropriate.
- In the 40 days preceding the election, councils need to consider whether their publications could amount to an “electoral matter”.

What this will mean for your council

- Council officials must use council resources lawfully, ethically, effectively and carefully keeping in mind the council’s code of conduct and other policies such as the policy on the payment of expenses and the provision of facilities to mayors and councillors.
- “Electoral matter” is defined under clause 356A of the *Local Government (General) Regulation 2005*, and broadly includes any matter that is intended or likely to affect voting in an election. The name, photograph and likeness of a candidate fall within the definition of “electoral matter”.
- Council publications that promote the achievements of the council may also potentially fall within the definition of “electoral matter”.

Key points

- Under the *Model Code of Conduct for Local Councils in NSW*, the following **must not** be used for the purpose of assisting anyone’s election campaign:
 - council resources, property or facilities (unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility); and
 - council letterhead, council crests and other information that could give the appearance it is official council material.
- Breaches of a council’s code of conduct may result in disciplinary action.
- Councils and council officials should be mindful of the need to maintain community confidence in the integrity of the performance of the council’s functions and activities in the lead-up to elections. Councils should be mindful of how the community may perceive any of their activities or actions during this time.

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Where to go for further information

- For further clarification on “electoral matter”, refer to “Frequently Asked Questions” attached to the Circular.
- For further information, contact the Office’s Council Governance Team on 4428 4100.



Luke Walton
Acting Deputy Secretary
Local Government, Planning and Policy



Circular Details	21-13 / 21 June 2021 / A772309
Previous Circular	N/A
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team / (02) 4428 4100/ olg@olg.nsw.gov.au
Action required	Response to OLG

Review of general manager and senior staff remuneration

What's new or changing

- The Minister for Local Government has announced a review of general manager and senior staff remuneration.
- A consultation paper has been issued to seek the views of the local government sector, other stakeholders and the broader community. The consultation paper is available on the Office of Local Government's (OLG) website at [here](#).

What this will mean for your council

- Submissions on the consultation paper may be made by email to olg@olg.nsw.gov.au.
- Submissions should be labelled 'Review of General Manager and Senior Staff Remuneration' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before 9 August 2021.

Key points

- Currently, councils are free to determine the remuneration they pay to their general managers and senior staff based on a range of considerations including the skills and experience applicants bring to the role, the size and operational complexity of the council, market conditions and industry benchmarks.
- Councils are required to publicly report on the remuneration they pay to their general managers and senior staff in their annual reports.
- The consultation paper examines how executive remuneration is set in other jurisdictions and at other levels of government. It considers a range of options from maintaining the status quo through to introducing greater regulation of the remuneration councils may pay to their general managers and senior staff.

Where to go for further information

- For further information please contact the Council Governance team on (02) 4428 4100.

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ITEM 5.3 REVISED INVESTMENT POLICY

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

Council must review its Investment Policy each year in accordance with the provisions of its policy.

Background:

Each year Council must review its Investment policy. The writer has examined the policy to ensure it meets current legislation and the Office of Local Government guidelines and now submits a revised policy for Council's consideration.

Current Position:

The revised Investment Policy was last adopted in 2020. The policy makes provision to maximise the rate of return on invested funds in terms of Institutional balances.

Governance issues:

Ministers Order July 2008

Local Government Act 1993

Local Government Act 1193 – Investment Order dated 132th January 2011

Local Government (General) Regulation 2005

Trustee Act 1925 (NSW)

Australian Accounting Standards issued by the Australian Accounting Standards Board

Environmental issues:

N/A

Stakeholders:

Castlereagh Macquarie County Council

Financial institutions

Constituent Councils

County Council LGA Ratepayers

Financial Implications:

Council investments are made in accordance with the Investment policy.

Alternative Solutions/Options:

N/A

Conclusion:

There General Manager is recommending the revised Investment Policy be adopted.

Revised Investment Policy
Recommendation: 1. .That the report be received. 2. Council adopts the Revised Investment Policy as presented. Moved: Seconded:

Attachments:

Investment Policy



Investment Policy and Procedures

Adoption Date: 24 June, 2020
Review Date: 28 June, 2021
Responsible Officer: General Manager

POLICY STATEMENT

This policy provides the framework in which council funds are to be invested. Council has developed this policy to ensure it or its representatives exercise the care, diligence and skill that a prudent person would exercise in investing council funds.

OBJECTIVES:

- To provide a framework for the investing of surplus Council funds at the most favourable rate of interest available whilst having due regard of risk and security for investments ensuring its liquidity requirements are being met.
- Whilst exercising the power to invest, consideration must be given to the preservation of capital, liquidity and the return on investment.
- Preservation of capital is the principal objective of the investment portfolio. Investments are to be placed in a manner that seeks to ensure the security and safeguarding of the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.
- Investments should be allocated to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements as and when they fall due, without incurring the risk of significant costs due to the unanticipated sale of investments.
- Investments are expected to achieve a market average rate of return in line with Council's risk management guidelines.

Council Policy Reference

Investment Policy and Procedures – June 2020

Related CMCC Policies

Financial Management Policy and Procedures

Purchasing Policy

Fraud Control Policy

Relevant Reference Documents/Policies:

Draft Investment Policy and Procedures – June, 2020

Statutory Requirements

Trustee Act 1925 (NSW)

Australian Accounting Standards issued by the Australian Accounting Standards Board

Government References

Local Government Act (1993) – Sections 12, 413 and 625

Local Government Act (1993) – Revised Ministerial Investment Order - 12 January, 2011

Local Government (General) Regulation 2005 – Clause 212

NSW OLG Investment Policy Guidelines – May, 2010

Local Government Code of Accounting Practice and Financial Reporting – Update 27 – 29 March, 2019.

NSW OLG Circulars relating to Investments 06/70, 08/48, 09/20,

Investment Guidelines

1. Authority for Investment

All investments are to be made in accordance with:

- Local Government Act 1993 – Section 625, Section 413 and Section 12
- Local Government Act 1993 – Revised Ministerial Investment Order dated 5th January 2016
- Local Government (General) Regulation 2005 – Clause 212
- Australian Accounting Standards issued by the Australian Accounting Standards Board
- Trustee Act 1925 (NSW) – Section 14

2. Delegation of Authority

The General Manager has the authority to invest surplus funds and may delegate this function to the Administrative Officer. All investments must be signed by two (2) signatories. The following officers have the authority to sign investments:

- General Manager
- Administrative Officer

3. Ministerial Order

The Minister for Local Government issued a revised order pursuant to Section 625 of the Local Government Act 1993 dated 5 January, 2016.

4. Prudent Person Standard

Council investments will be managed with the care, diligence and skill that a prudent person would exercise. As Trustees of public monies, Officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with the spirit of this investment policy and not for speculative purposes.

5. Ethics and Conflicts of Interest

Council Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires Officers to disclose any conflict of interest to the General Manager.

Independent advisors are also required to declare that they have no actual or perceived conflicts of interest.

6. Forms of Investment

All forms of investment for the purposes of Section 625 (2) of the local Government Act 1993 are by Order of the Minister notifying forms of investment. A copy of the Investment Order is attached as "Annexure A".

7. Legislative Obligations

All investments are to be made exercising care, diligence and skill that a prudent person of business would exercise in managing the affairs of another person. Investments that are high risk, speculative or hazardous in nature are to be avoided.

8. Legislative Requirements

All investments are to be made in accordance with the provisions of the Local Government Act 1993, with particular regard to the following:

- The purpose of the investment
- The desirability of diversifying council investments
- The nature of and risk associated with council investments
- The desirability of maintaining the real value of the capital and income of the investment
- The risk of capital or income loss or depreciation
- The potential for capital appreciation
- The likely income return and the timing of income return
- The length of the term of the proposed investment
- The Period for which the investment is likely to be required
- The probable duration of the investment
- The liquidity and marketability of a proposed investment during, and on the determination of, the term of the investment
- The aggregate value of the assets of the council
- The effect of the proposed investment in relation to any tax liability
- The likelihood of inflation affecting the value of the proposed investment
- The costs (including commission, fees and charges) of making a proposed investment
- The results of any review of existing council investments
- Such other matters as appropriate

9. Prohibited Investments

In accordance with the Ministerial Investment Order, this investment policy prohibits but is not limited to any investment carried out for speculative purposes including:

- Derivative based investments
- Principal only investments or securities that provide potentially NIL or negative cash flow and
- Stand-alone securities issues that have underlying options, forward contracts and swaps of any kind.

10. Operational Requirements

- The working account balance of Council is to be kept at a level no greater than is required to meet Council's immediate working operational requirements except where the rate of return is comparable to the rate of return of other investments
- The Administrative Officer will notify the General Manager that excess funds exist in the working account or that an existing investment is due for maturity and funds are not required to meet Council's immediate working operational requirements
- The General Manager will authorise the Administrative Officer to investigate investment options

11. Quotations

- Three (3) quotations will be obtained from authorised institutions before making an investment
- The Code of Accounting Practice and Financial Reporting requires that Council maintains a separate record of these quotations
- All quotations are to be attached to the investment authorisation to be signed by the authorised signatories and filed in the Financial Investment Voucher Folder

12. Risk Management Guidelines

Investments are to comply with the following criteria:

- Preservation of capital – the requirement for preventing losses in an investment portfolio's total value (considering the time value of money)
- Institutional Diversification
 - Not less than three (3) quotations shall be obtained from authorised institutions when an investment is made
 - Individual investments shall not exceed \$500,000
 - All term deposit investments are to be made with authorised deposits taking institutions covered under the Australian Government Guarantee
- Maturity Risk
 - The investment portfolio shall be invested within the following constraints:

OVERALL PORTFOLIO MATURITY		
Portfolio % < 1 Year	Minimum - 40%	Maximum – 100%
Portfolio % > 1 Year, < 3 Years	Minimum – 0%	Maximum – 60%
Portfolio % > 3 Years, < 5 Years	Minimum – 0%	Maximum - \$40%
Portfolio % > 5 Years	Minimum – 0%	Maximum – 10%

13. Market/Credit Risk

Consideration shall be given to the risk that the fair value or the future cash flows of an investment will fluctuate due to changes in market prices, or the risk of failure to repay principal or pay interest of an investment.

14. Liquidity Risk

- Investment maturity shall correspond with cash flow requirements
- Access to a minimum \$100,000 or 5% of the investment portfolio is available within seven (7) days

15. Investment Register

The Code of Accounting Practice requires Council to maintain a separate record of money it has invested under Section 625 (2) of the Local Government Act 1993. The record must specify:

- Date the investment is made
- The amount of money invested
- Particulars of the security or form the money is invested
- Name of the institution
- Due date and term of the investment
- If available, the rate of interest to be paid
- The amount of money that the Council has earned, in respect to the money invested
- The investment number consisting of three digits/financial year (e.g. 123/19)
- When being rolled over, the investment being closed should refer to the new investment number. When the new investment is being made the investment number of the closed investment should be recorded

An Investment Register is held by Council both in hard copy and electronically. The Investment Register held in hard copy contains all information as above and any documentation relating to the investment and is maintained by the Administration Officer. An electronic copy of all investment information is to be filed in Council's records under Financial Management – Investments.

16. Financial Investment Voucher Folder

- The Financial Investments Voucher Folder is maintained and updated by the Administration Officer with all correspondence both inward and outward relating to the investment
- Each Investment will be allocated a section labelled with the investment number
- The section within the folder will contain all correspondence, confirmation of the term deposit/investment, coupon payment advices etc.
- All correspondence must be filed in Council's records under Financial Management – Investments

17. Maturity

Once an investment has matured the following may occur:

- Rollover the investment – if it is determined that the investment will be rolled over (taking into account Part 8 of this procedure), then the investment will be rolled over and issued with a new investment number. The interest paid and the new investment number will be recorded in the investment register under the number of

the investment being rolled over. The new investment number will refer to the previous investment number.

- Redeem the investment - Interest paid, principal repaid will be recorded in the investments register.

18. Reports on Council Investments

The Responsible Accounting Officer (RAO) must provide Council with a written report detailing all money that Council has invested. The report must be made up to the last day of the month immediately preceding the meeting. The Information must be presented in accordance with Section 625 (2) of the Local Government Act 1993 and must be presented at each ordinary meeting of Council under the provisions of Clause 212 of the Local Government (General) Regulation 2005. This report must include a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and Council's investment policy.

19. Independent Investment Advisors

- Any investment advisor or investment dealer acting on behalf of Council must be licenced with the Australian Securities and Investment Commission
- These third parties are expected to exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of another person
- This procedure is to be presented to all third parties to ensure that they are delivering appropriately and complying with Council's requirements, including the Ministerial Investment Order
- The RAO should obtain written confirmation from independent financial advisors that they do not have any actual or potential conflicts of interest in relation to the investment they are recommending or reviewing including that they are not receiving any commissions or other benefits in relation to the investments they bare recommending or reviewing
- Product manufacturers/distributors should be excluded from being appointed investment advisors to Council.

20. Withdrawal of Investments

- In the event that a credit rating of a security, company or body issuing the security falls below the minimum requirement, as set out in the Minister's Order, Council must make all necessary arrangements to withdraw the deposit as soon as possible
- In the case of existing securities excluded by a recently revised Investment Order, they are to be grandfathered. These investments become ultra vires under the new Investment Order and can continue to be held to maturity, redeemed or sold. Before disposing of these investments Council will seek independent financial advice by an independent investment advisor or dealer licenced by the Australian Securities and Investment Commission ASIC) (www.asic.gov.au).

21. Annual Review

Investment performance will be reviewed monthly and the outcomes will be reported to Council. The investment policy and procedures will be reviewed annually, or immediately following the release of any OLG Guidelines or Circulars aimed at assisting Councils in developing investment policy or procedures.

APPENDIX “A” – INVESTMENTS REGISTER

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
Details							

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
Details							

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
Details							

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
Details							

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date	Interest \$
Details							

ITEM 5.4 ORGANISATIONAL ACTION PLAN REVIEW – JUNE 2021

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

To review the Organisational Action Plan.

Background:

In March, 2014 Council adopted a twelve point plan as part of the proposed organisational restructure of the County Council.

Current Position:

It was also a requirement that all the elements of the IP&R supporting legislation be reviewed within twelve months of the September, 2016 quadrennial elections and ensure they address the requirements of the Biosecurity Act 2015.

At its meeting on 27 June, 2016 Council adopted a thirty-point Organisational Action Plan for 2016/17 and this was updated and progressively implemented during both 2016/17, 2017/18 and 2018/19.

At its August 2020 meeting it was agreed the progress report be discontinued as Council's financial position and administration compliance had improved, however I would like to provide an update prior to commencement of a new financial year.

Relevant Reference Documents:

Council's Operational Plan and Budget for 2020/2021, December, 2020/2021 QBRS statements and Long Term Financial Plan

Stakeholders:

Castlereagh Macquarie County Council
Council Staff
Constituent Councils
Local residents and landholders

Governance Issues:

The aim of this report is to acquaint Councillors with the progress being made in respect of the many and varied tasks that need to be addressed over each twelve month period. As necessary, over the next twelve months, additional items may be added to the action plan.

Environmental Issues:

Not applicable

Financial Implications:

Maintaining both Council's financial viability and ongoing sustainability into the future are essential elements. The bleak financial future Council was facing six years ago has been turned around to one where a ten year financial plan indicates an increasing level of available funds and at the same time sees due provision being made for future liabilities such as ELE and Plant Replacement, and increased working capital.

Legal Issues:

Council will need to be mindful of any changes in local government legislation that may have serious impacts into the future.

Alternatives/Options:

Not to be aware of ongoing issues or plan for the future

Conclusion:

This report notes the success and progress made in relation to the revised Organisational Action Plan which has now been updated for the current year.

Organisational Action Plan – June 2021
Recommendation: That Council receive and note the General Manager's report in respect of the progress being made in respect of the revised Organisational Action Plan June 2021 and endorse the action taken so far. Moved: Seconded:

Attachments:

Updated Organisational Action Plan



CASTLEREAGH MACQUARIE COUNTY COUNCIL

ORGANISATIONAL ACTION PLAN – 2020/2021

First quarter September 2020

1. Finalisation of 2019/2020 Audit requirements with Auditor General's Office and new Sydney based contract auditors. Completed
2. Review and update its WH&S policies and procedures - ongoing
3. Update Local Control Plans – Priority Weeds - ongoing
4. Prepare 2019/20 WAP 1520 returns - Completed
5. Prepare Quarterly Budget Review Statements - Ongoing
6. Review its salary system, work practices and costing documentation – On-going

Second quarter December 2020

7. Report on the outcomes achieved through the Integrated Planning and Reporting legislation to Council from its Business Activity Strategy and supporting legislation. On-going
8. Update all policies and procedures – On-going
9. Prepare Quarterly Budget Review Statements. Completed
10. 15 Auditor's presentation to December, meeting and annual statements tabled for adoption. Completed
11. Re-negotiate property leases with Constituent Council's where appropriate. Under review.
12. Conduct both WH&S and Award Consultative Committee meetings. On-going.
13. Provide the support for secretariat for the Hudson pear Taskforce if required. CMCC to provide services.
14. Run a series of weeds eradication programmes based on seasonal conditions. On-going.
15. Improve communication with state agencies and other stakeholders - Ongoing
16. Review Council Staffing Structure. Complete.
17. Prepare annual report for 2019/2020. Complete.
18. Discuss Business/Disaster Recovery Plan (AG) with new auditors. On-going.
19. Discuss IT Security Policy (AG) with new auditors. On-going.

Third quarter March 2021

20. Provide regular feedback to Constituent Council's through the distribution of agendas and minutes. On-going.
21. Maintain an up to date website and records system. On-going.
22. Prepare Quarterly Budget Review Statements. Complete
23. Research grant funding opportunities. On-going.
24. All the elements of the IP&R supporting legislation be reviewed as required to ensure they address the current requirements. Complete.
25. Prepare Draft Budget for 2021/2022 and supporting documentation. Complete
26. Advertise draft estimates. Complete

Fourth quarter June 2021

27. Update Draft Budget for 2021/2022 and supporting documentation. Adopted.
28. Community consultation (No submissions)
29. Review and negotiate Council's Insurances for 2020/2021 – Complete.
30. Commence annual statement preparation. Interim audit complete June 2021.
31. Review ELE and Plant reserves. August 2021.
32. Review Councillors' remuneration for 2021/2022 – Complete, June 2021 report to Council.
33. Finalisation of 2020/21 Audit requirements with Auditor General's Office and contract auditors. On-going.

34. Contractual arrangements in respect of Hudson pear bio-agent breeding facilities at Lightning Ridge. Complete.
35. Transfer to reserves in 2020/2021 for ongoing projects. August 2021 report to Council.

ITEM 5.5 MEMBER FEES, LOCAL GOVERNMENT REMUNERATION TRIBUNAL

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

This report sets out the Local Government Remuneration Tribunals range of fees for Councillors/Members and Mayor/Chairperson within each category for 2021/2022. The County Council section includes Castlereagh Macquarie County Council.

Background:

The Remuneration Tribunal in accordance with section 239 and 241 of the Local Government Act 1993 each year makes its determination for the annual fees payable to Chairperson's and Members of County Council's. Under sections 248 (4) and 249 (4) of the Act a Council that does not fix its fees must pay the appropriate minimum fee determined by the Remuneration Tribunal.

Current Position:

The tribunal has increased the fees for the forthcoming year by 2% in the minimum and maximum fees applicable to each category.

The table below sets out the new fee structure applicable for 2021/2022 and Council must now formally adopt fees within the range as shown. The Chairperson fee is paid in addition to the Member fee.

Category "County Councils" Fees	Category Minimum	Category Maximum
Chairperson	4,000	11,280
Member	1,860	6,180

Castlereagh Macquarie County Council has traditionally set the fees at a minimum for both Chairperson and Member.

Relevant Reference Documents/Policies:

Local Government Act 1993

Local Government Tribunal Annual Report and Determination 23rd April 2021.

Governance issues:

Council is obliged to adopt a Chairperson and Member fee for the forthcoming financial year in accordance with the provisions as set out in the Local Government Act 1993.

Environmental issues:

Nil

Stakeholders:

Castlereagh County Council

Castlereagh County Council Members'

Financial Implications:

The 2021/2022 budget has made provision for the Member fees of \$18,200 (\$400 adjustment required at September QBR) and a Chairperson fee of \$4,000 pa (Adjustment of \$80 required at September QBR).

Alternative Solutions/Options:

Council may adopt an alternate fee.

Conclusion:

The report recommends that Council adopt the minimum fee for Members and Chairperson for 2021/2022.

Member Fees, Local Government Remuneration Tribunal
<p>Recommendation:</p> <p>That the Member fees be set at the minimum level set by the Local Government Remuneration Tribunal for a County Council category;</p> <ol style="list-style-type: none">1. The Member fee for 2021/2022 be fixed at \$1,860.002. The Chairperson fee for 2021/2022 be fixed at \$4,000.00 <p>Moved:</p> <p>Seconded:</p>

Attachments:

Nil

ITEM 5.6 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

A list of upcoming meetings and events is provided for Councillors information.

Discussion (including issues and background):

This report provides Councillors with an overview of upcoming meetings and events that Castlereagh Macquarie County Council staff are involved in.

Current Position:

Councillors are requested to raise any queries prior to the meetings listed.

Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

Important Dates For Councillors - Upcoming Meetings & Events
<p>Recommendation:</p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Calendar of events July and August 2021.

IMPORTANT DATES - Upcoming Meetings and Events

DATE	MEETING/FUNCTION	LOCATION	NOTES
7 July 2021	Operational Weeds Meeting	Dubbo	Senior Biosecurity Officer
29 – 31 July 2021	Lightning Ridge Opal Festival	Lightning Ridge	Trade Stand
1 August 2021	Bulldust to Bitumen Festival	Walgett	Trade Stand
4 & 5 August 2021	North West Regional and Weeds Meetings	Armidale	Senior Biosecurity Officer
10 August 2021	Macquarie Valley Weeds Meeting	Narromine	Senior Biosecurity Officer
17 August 2021	Ag Quip	Gunnedah	Senior Biosecurity Officer
22 August 2021	NSW Weeds Conference	Albury	Senior Biosecurity Officer
1 September 2021	Parthenium Taskforce	Moree	Senior Biosecurity Officer
29 September 2021	Weeds Operational Meeting	TBA	Senior Biosecurity Officer
12 October 2021	Central West Hudson Pear Taskforce Meeting	Coonamble	Senior Biosecurity Officer
26 October 2021	North West Hudson Pear Taskforce Meeting	Lightning Ridge	Senior Biosecurity Officer
15 December 2021	Weeds Operational Action Plan Meeting	Dubbo	Senior Biosecurity Officer

ITEM 5.7 MONTHLY CHAIRMAN'S REPORT

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

This report provides the County Council with information regarding the activities of the Chairman for the past two (2) months.

Background:

- 26th April 2021 Council meeting held in Coonamble
- 7th May Meeting with John Clements regarding the Hudson Pear Taskforce.
- 18th May 2021 I attended the Hudson Pear Taskforce meetings at Quanda and Coonamble
- 10th June phone meeting with John Clements regarding Roy Butlers visit to Quanda

Monthly Chairman's Report
<p>Recommendation:</p> <p>That the Chairman's report for June 2021 be received and noted</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Nil

ITEM 5.8 QUARTERLY BIOSECURITY REPORT

REPORTING SECTION: Biosecurity Control Works
AUTHOR: Andrea Fletcher

Summary:

The attached report is provides an update of biosecurity matters in the County Council area.

Background:

Council has an obligation in accordance with the Biosecurity Act 2015 to prevent, eliminate, minimise and manage biosecurity risks in the County Council local government area.

Current Position:

Castlereagh Macquarie County Council provides funding to resource its obligation in accordance with the Biosecurity Act 2015, and the adopted Delivery Program and Operational Plan set out the activities, objectives and performance measures necessary for compliance.

Governance issues:

Biosecurity Act 2015

Local Government Act 1993

Environmental issues:

Any environmental issues are detailed in the attached update.

Stakeholders:

Castlereagh Macquarie County Council

Constituent Councils

County Council LGA Ratepayers

Financial Implications:

Control and compliance operational expenditure matters are funded from the annual operational budget.

Alternative Solutions/Options:

There are no alternate options.

Conclusion:

The Senior Biosecurity Officer

Quarterly Biosecurity Report
<p>Recommendation:</p> <p>That the report be received and noted</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Senior Biosecurity Officer Information on control activities.

Senior Biosecurity Officer Information on Control Activities

Castlereagh Macquarie County Council have recently attended local agricultural shows in Gilgandra, Walgett and Warren. This is a great opportunity to display weeds awareness, talk to community members and landowners. We will continue our efforts to attend these shows. The next show we will be attending is the Lightning Ridge Opal Festival in July. This year the North West Cacti Coordinator will be joining our weeds stand.



Hudson Pear display

New Incursions:

14th May 2021 – Santa Rita , OPUNTIA SPECIES (Violet Prickly Pear) Local Cactus Nursery. An undertaking was placed on the nursery owner and the plant has been destroyed.



**Order of Seized Thing to be Forfeited
NSW Biosecurity Act 2015
FOR COMPLETION BY THE SECRETARY OR THE
SECRETARY'S DELEGATE**

I have delegated authority of the Secretary under section 379 of the *Biosecurity Act 2015* (the Act). In accordance with section 110 of the Act, I declare the seized thing to be forfeited to the Secretary.

Owner of thing

Residential or business address

Suburb

State

Postcode

Phone

Email

DETAILS OF SEIZED THING

Description of thing seized under section 102 of the Act:

Date of seizure:

Place of seizure:

I make this order for the following reason:

In accordance with s110(2) and s110(3), I am satisfied that:

- (a) the continued retention of the thing in custody is not justified, **and**
- (b) the thing cannot be returned to its owner because:
 - it is not lawful for the owner of the seized thing to have possession of the thing [s110(3)(a)],
 - or**
 - an authorised officer certified in writing that the authorised officer is unable to return the seized thing to its owner [s110(3)(b)].

Note, in accordance with section 111 of the Act the forfeited thing may be dealt with in any way the Secretary considers appropriate, including (but not limited to) selling the thing, disposing of the thing, or destroying the thing. Note any specific instructions below (optional):

<i>(This section is optional. Include further details of the manner the thing is dealt with)</i>	
<i>Delegate of the Secretary</i>	<i>Signature</i>
<i>Role</i>	<i>Date</i>
<i>Agency</i>	

This information is collected by the collecting agency identified in this form in relation to its functions under the *Biosecurity Act 2015*. This agency/s and Regional NSW may use and disclose this information as reasonably necessary for the purpose of performing bio

**Notice of Intention to Declare Seized Thing to be Forfeited
NSW Biosecurity Act 2015
FOR COMPLETION BY THE SECRETARY OR THE
SECRETARY'S DELEGATE**

I have delegated authority of the Secretary under section 379 of the *Biosecurity Act 2015* (the Act). In accordance with section 110 of the Act, I give notice of the intention to forfeit the seized thing to the Secretary:

Owner of thing

Residential or business address

Suburb

State

Postcode

Phone

Email

DETAILS OF SEIZED THING

Description and condition of thing seized under section 102 of the Act:

Date of seizure:

Place of seizure:

I give this Notice of intention to declare a seized thing to be forfeited to the Secretary for the following reason:

In accordance with s110(2) and s110(3), I am satisfied that:

- (c) the continued retention of the thing in custody is not justified, **and**
- (d) the thing cannot be returned to its owner because:

- it is not lawful for the owner of the seized thing to have possession of the thing [s110(3)(a)],
- or**
- an authorised officer certified in writing that the authorised officer is unable to return the seized thing to its owner [s110(3)(b)].

COURT ORDER FOR RETURN OF THE SEIZED THING

You may be able to apply for a court order for the return of the seized thing. Please consult with your legal advisor for further advice.

Section 110 of the Act states the Notice of intention to declare a seized thing to be forfeited to the Secretary gives the owner of the thing an opportunity to seek a court order for the return of the thing.

The deadline for seeking a court order for the return of the thing is 21 days from the date that this notice is published on the Department's website and served on the apparent owner. If court proceedings are not commenced within **21 days of the date on this Notice**, an Order to declare the seized thing to be forfeited to the Secretary will be made.

The court to which an application may be made is:

- (a) the Local Court, if the estimated value of the thing does not exceed \$100,000, or
- (b) the Land and Environment Court, if the estimated value of the thing exceeds \$100,000.

Please contact <insert Department officer's name> on <insert phone number and email address> during business hours if you would like to discuss any aspect of this Notice.

Delegate of the Secretary

Signature

Role

Date

Agency

This information is collected by the collecting agency identified in this form in relation to its functions under the *Biosecurity Act 2015*. This agency/s and Regional NSW may use and disclose this information as reasonably necessary for the purpose of performing biosecurity risk functions under, or reasonably contemplated by, the *Biosecurity Act 2015*

Certification of Inability to Return Seized Thing

NSW Biosecurity Act 2015

I am an authorised officer under the *Biosecurity Act 2015* (the Act). In accordance with section 108 of the Act, I hereby certify the inability to return the seized thing to its owner:

Owner of thing

Residential or business address

Suburb

State

Postcode

Phone

Email

☐ Owner cannot be identified

Description and condition of seized thing in accordance with section 106 of the Act:

Date of seizure:

Place of seizure:

The seized thing is unable to be returned to the owner in accordance with section 108 of the Act for the following reasons:

I cannot return the seized things to its owner because it is unlawful for the owner to have possession of the thing, and the continued retention of the thing in custody is not justified [107(1)]; or
I cannot find the owner of the thing after making any inquiries it is reasonable to make in the circumstances [s108(1)(a)]; or
I cannot, for any other reason, return the thing to its owner after making any efforts to do so that are reasonable to make in the circumstances [s108(1)(b)]

Authorised Officer's Name

Signature

Role

Date

Agency

This information is collected by the collecting agency identified in this form in relation to its functions under the *Biosecurity Act 2015*. This agency/s and Regional NSW may use and disclose this information as reasonably necessary for the purpose of performing biosecurity risk functions under, or reasonably contemplated by, the *Biosecurity Act 2015*.

Guide to certification of inability to return seized thing

Information about the certification of inability to return seized thing

Section 102 provides powers for authorised officers to seize biosecurity matter or other thing if the authorised officer has reasonable grounds for believing:

- that seizure is necessary to prevent, eliminate or minimise a biosecurity risk, or
- it is connected with an offence against the Act or the regulations.

Certification of inability to return seized thing

In accordance with section 108 of the Act, an authorised officer may certify in writing that a seized thing cannot be returned to its owner if the authorised officer cannot find the owner or the thing cannot be returned to its owner, for any other reason, after making reasonable inquiries or reasonable efforts to do so.

Certification of inability to return seized thing can be used for section 107(3), whereby the authorised officer are unable to return the seized thing to its owner because it is unlawful for the owner to have possession of the thing, and the continued retention of the thing in custody is not justified.

Forfeiture of seized thing

The Secretary may by order in accordance with section 110 of the Act, declare the seized things to be forfeited to the Secretary. The Secretary may make such an order only if the Secretary is satisfied the continued retention of the thing in custody is not justified and the thing cannot be returned to its owner.

The Secretary must give at least 21 days' notice (to the owner or responsible person and on the Department's website) of the intention to declare a seized thing forfeited. The authorised officer is not required to serve the notice on the owner or responsible person if the authorised officer has already certified in writing that they are unable find the owner of the thing after making any inquiries it is reasonable to make in the circumstances. However, the Secretary must still give notice on the Department's website.

The intention of giving provides the owner of the thing an opportunity to seek a court order for the return of the seized thing.

Destruction of seized thing

The Secretary may, by order in writing, declare any seized thing to be forfeited to the Secretary under section 110(1). The Secretary may then, under section 111, authorise its destruction, sale or disposal. If the seized things has not been forfeited the Secretary, at least one clear day's notice of intention to destroy the thing must be given to the owner or person in charge of the thing.

Penalty for not complying with a requirement made by an authorised officer

The maximum penalty is:

- in the case of an individual - \$220,000 and, in the case of a continuing offence, a further penalty of \$55,000 for each day of the offence continues, or
- in the case of a corporation - \$440,000 and, in the case of a continuing offence, a further penalty of \$110,000 for each day of the offence continues.

The maximum penalty for an offence that is committed negligently is:

- in the case of an individual - \$1,100,000 and, in the case of a continuing offence, a further penalty of \$137,500 for each day of the offence, or
- in the case of a corporation - \$2,200,000 and, in the case of a continuing offence, a further penalty of \$275,000 for each day the offence continues.

Right of appeal

A person may appeal, under section 109, to the Local Court or Land and Environment Court for the delivery of the seized thing to the person. A court order, on application by a person requiring delivery of a seized thing back to the person but only if the court is satisfied the person is the owner and it is lawful for the person to have the thing in their possession and the continued retention of the thing by the authorised officer can not be justified

Contact

For all biosecurity matters please contact NSW Department of Primary Industries on 1800 680 244 or

Parkinsonia

The past 4 years we have been inspecting and treating Parkinsonia on the Barwon, Namoi and Narran Rivers. This invasive plant from Queensland is classed as a Weed of National Significance in NSW.

We have recently found a large infestation along the Barwon River approximately 50 km from Collarenebri. This particular property had an infestation 15 years ago. The recent rainfall has been suitable conditions for the seed banks to germinate.

We are anticipating conducting aerial inspections along the entire river system. Starting from Mungindi to Collarenebri. Collarenebri to Walgett, Walgett to Brewarrina border onto Angledool than the Narran Lakes, which is 264 square kilometres.

This will be a collaborative approach with both Moree and Brewarrina Shires, which I am currently liaising with our North West Regional Coordinator and the Western Regional Coordinator.

9th June 2021 – Parthenium Weed

Warrumbungle Shire. 1 mature plant in full seed, approximately 50 km from Mullaley on the Black Stump Way.



Mat Savage and David Ryan treating Parkinsonia

Parkinsonia (*Parkinsonia aculeata*)

If you see this plant call your local council weeds officer or the NSW DPI Biosecurity Helpline 1800 680 244.

Also known as: Jerusalem thorn, Parkinsonia is a spiny shrub or small tree with yellow flowers. It forms dense, impenetrable thickets especially around watercourses, streams and water bodies.

This plant is a Weed of National Significance. This plant must not be sold anywhere in NSW

Parkinsonia forms dense, spiny thickets that restrict access to land and waterways. It also:

- makes mustering difficult
- reduces water flows and lowers the water table
- reduces livestock access to water
- reduces land values
- reduces pasture productivity
- outcompetes native plants

- reduces food and habitat for native animals
- causes erosion
- provides shelter for feral animals, especially pigs

What does it look like?

Parkinsonia is a single or multi-stemmed shrub or small tree up to 8 m tall. The leaves are made up of a flat green leaf stalk up to 30 cm long and 2–3 mm wide. Along the stalk are 10–40 pairs of small leaflets that are:

- green
- 4-10mm long
- Oblong
- Easily detached

Spines are:

- 5-15mm long
- Sharp and curved backwards
- At the leaf nodes

Flowers are:

- 5-15mm long
- Sharp and curved backwards
- At the leaf nodes

Seed Pods are:

- 5-15mm long
- Sharp and curved backwards
- At the leaf nodes

Seeds are:

- 8-10mm long
- Olive to brown
- Oblong with a hard, thick coat

Stems are:

- Green smooth and slender
- Slightly zigzag shaped and drooping
- Straw coloured at the base of old trees

Similar looking plants

There are several similar looking prickly bushes. The main difference is that Parkinsonia is the only species that has a flattened leaf stalk. The other species all have fern-like leaves with larger leaflets. Similar plants include:

- Prickly acacia (*Vachellia nilotica*) which has ball-shaped golden yellow flowers.
- Mesquites (*Prosopis spp.*) which have cylindrical greenish-cream flowers, up to 8 cm long.
- Mimosa bush (*Vachellia farnesiana*) which has ball-shaped, golden yellow or orange flowers.
- Karroo thorn (*Vachellia karroo*) which has much larger spines, up to 25 cm long.

Where is it found?

There have been isolated infestations in and around Broken Hill, Walgett, Bourke and the far north-western corner of NSW. In 2020 it was found near Brewarrina and these plants are under an eradication program. Parkinsonia could invade most of western NSW particularly along riverine areas. It could also invade the northern and central coastal areas.

In the late 1800s, it was brought to Australia as a shade and ornamental tree. It has naturalised throughout most of northern Australia.

Parkinsonia is native to the Americas and the Caribbean. It is a weed in Africa, the Mediterranean, south-western Asia, India and the Pacific Islands.

Control

If you suspect you have found Parkinsonia contact your local council weeds officer. They will assist with identification, removal and eradication.

A range of control options are available for Parkinsonia. A suitable control program should be tailored to suit the landscape and size of the infestation. Successful weed control requires follow up after the initial efforts. This means looking for and killing regrowth or new seedlings. Using a combination of control methods is usually more successful.

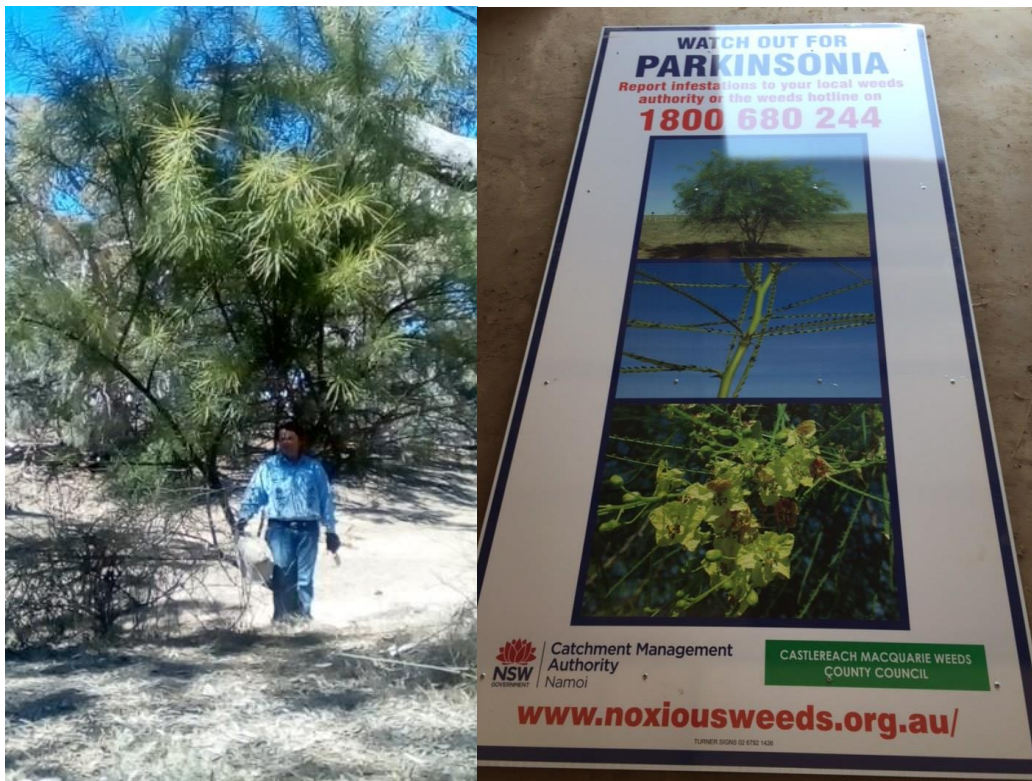
To tackle Parkinsonia:

are:

- prioritise infestations on watercourses, especially in upper catchments
- kill mature plants to stop seed production
- use a control method suitable for the landscape and size of the infestation
- look for and control flushes of seedlings after warm, wet conditions
- keep checking for new seedlings for several years because the seeds can lie dormant in the soil.



Parkinsonia thorns and flower



Parkinsonia & landowner, Parkinsonia roadside awareness sign

CMCC Biosecurity Officers has recently been accredited with Working Safely Around Aircraft and Side by Side accreditation.



Last month Castlereagh Macquarie County Council hosted the Macquarie Valley Weeds Committee in Lightning ridge. 46 attended the meeting, which is the highest number Chair of MVW, Roger Smith has ever recorded.

During the week, the committee had a tour of the Don Mackenzie Biocontrol Facility, The Black Hand Opal Tour, The Cactus nursery and 2 field sites of Hudson Pear Biocontrol in Cumborah and Grawin.



Hudson pear biocontrol agent available at Lightning Ridge mass-rearing Facility

Do you have Hudson pear on your property or mining claim? Come and get your cochineal! The new biocontrol mass-rearing facility at Lightning Ridge is fully stocked with the Hudson pear cochineal and they are ready to be released.

Your friendly weeds officers, Mat Savage and Dave Ryan, will be only too happy to help you access your plastic tub for collecting clean Hudson pear segments. Then all you have to do is swap your tub of clean segments for a tub of cochineal-infected segments. Mat and Dave will guide you through the process of how to release the cochineal and record the release information. The biocontrol agent for Hudson pear (*Cylindropuntia pallida*), a cochineal bug (*Dactylopius tomentosus* 'californica var. parkeri' lineage) is one of six lineages which are being used to manage the eight invasive *Cylindropuntia* spp. in Australia.

Through collaboration between Department of Primary Industries' Senior Research Scientist Andrew McConnachie, Walgett Shire Council Weed Officers Mat Savage and Andrea Fletcher, North West Local Land Service Regional Weed Officer Pete Dawson and Northern Slopes Landcare NW Cacti Control Coordinator Jo Skewes, a program has been created that delivers an effective on-ground weed management approach. This is just another tool in the toolbox to help control the core infestations of Hudson pear.

Resources have also been developed to help guide the community to correctly identify the invasive Hudson pear, create awareness around how to travel through the area without spreading it, and how to integrate the various control tools (chemical, biocontrol and manual removal) on their mining claim or property. Check out the Northern Slopes Landcare website for more details.

To find out more about getting your hands on the biocontrol agent for Hudson pear, contact Walgett Shire Weed Officer Mat Savage on 0427 253 463 or more on the resources available contact NW Cacti Control Coordinator Jo Skewes on 0402 014 769.

'Releasing the Hounds on Hudson pear - a Community Biological Control Management Program', is funded through the NSW Governments Office for Environment and Heritage and the Department of Regional NSW. The research arm of the program is supported by AgriFutures Australia (Rural Industries Research and Development Corporation), through funding from the Australian Government Department of Agriculture, as part of its Rural R&D for Profit program.

Boosting baby Beetle numbers for Blue Heliotrope Biocontrol

Hundreds of blue heliotrope leaf feeding beetles have been collected in a project by Central West Local Land Services and local councils which is aimed at building beetle numbers to help tackle the problem weed.

Central West Local Land Services Regional Weeds Coordinator Jodie Lawler and Mixed Farming Officer Callen Thompson are working with Castlereagh Macquarie County Council Senior Weeds Officer Andrea Fletcher on the project which is funded by the NSW Government Weeds Action Program.

The beetles will initially be housed in custom-made cages in the Warrumbungle area to closely monitor them and build up numbers before being transferred to selected sites across the Central West region, Mrs Lawler said.

"We have built eight cages for the beetles which will act as nursery sites to try and build up their numbers," Mrs Lawler said.

"Once the numbers have increased we will look to distribute beetles to councils to house in appropriate areas."

Providing technical advice for the project Mr Thompson said that given the beetles were collected from field conditions he hoped they would have a greater likelihood of surviving than those raised in laboratories.

"NSW Department of Primary Industries and CSIRO have previously released blue heliotrope leaf beetles but unfortunately they did not persist in our region," Mr Thompson said.

"We hope to introduce them in suitable parts of the region which can then be used as nurseries. "We know the beetles tend to like moist areas with soft soil often near creek beds where there is blue heliotrope thriving as they feed on the leaves and flowers.

"Obviously the sites will need to be protected from livestock, so we are looking at different sites including travelling stock reserves as well as private and council managed land." Given the project was in early days the team did not need landholders to volunteer to house beetles just yet.

"We understand there will likely be a lot of interest in this project however there are still a number of unknowns in how successful it will be and what sort of numbers can be generated.

"We hope the project will give us a better understanding of the behaviours of the beetles and conditions it can live in.

"Landholders are advised to continue using existing controls for blue heliotrope management on their properties as this biocontrol is in the very early stages."

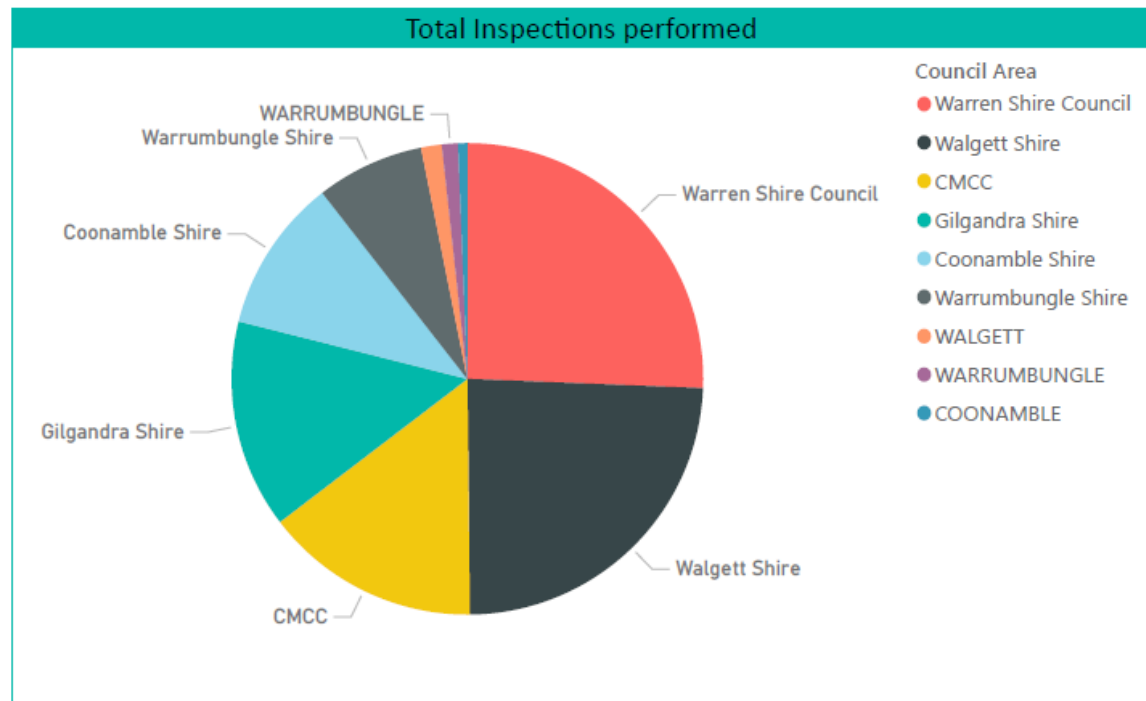


Blue Heliotrope Beetles



CMCC Report April 2021 - May 2021

Total Inspections performed	
Council Area	Total Inspections
CMCC	94
COONAMBLE	4
Coonamble Shire	67
Gilgandra Shire	91
WALGETT	9
Walgett Shire	154
Warren Shire Council	163
Total	636



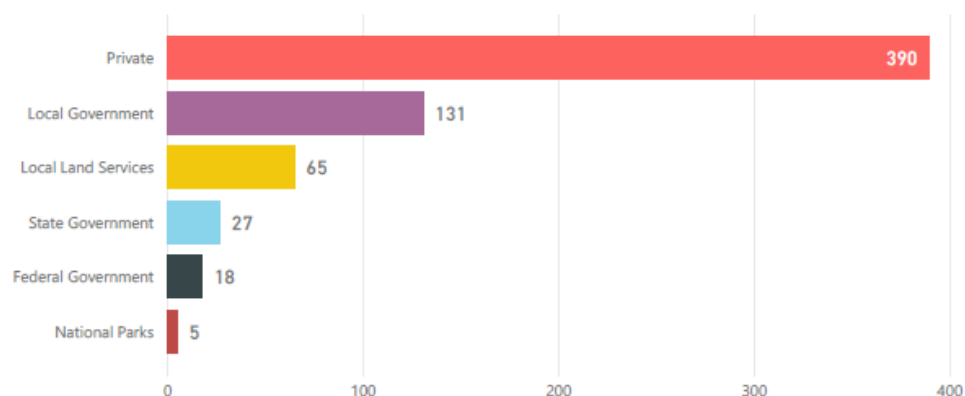


CMCC Report April 2021 - May 2021

Total Inspections per Land Tenure in each Council Area

Council Area	Land Tenure	Count of Inspections
CMCC	Federal Government	4
CMCC	Local Government	66
CMCC	Local Land Services	9
CMCC	National Parks	1
CMCC	Private	3
CMCC	State Government	11
COONAMBLE	Local Government	2
COONAMBLE	State Government	2
Coonamble Shire	Local Government	6
Coonamble Shire	Local Land Services	4
Coonamble Shire	National Parks	1
Coonamble Shire	Private	55
Coonamble Shire	State Government	1
Gilgandra Shire	Local Government	13
Gilgandra Shire	Local Land Services	7
Gilgandra Shire	Private	67
Gilgandra Shire	State Government	4
WALGETT	Federal Government	2
WALGETT	Local Government	7
Walgett Shire	Federal Government	6
Walgett Shire	Local Government	9
Walgett Shire	Local Land Services	20
Walgett Shire	National Parks	2
Total		636

Total Inspections per Land Tenure



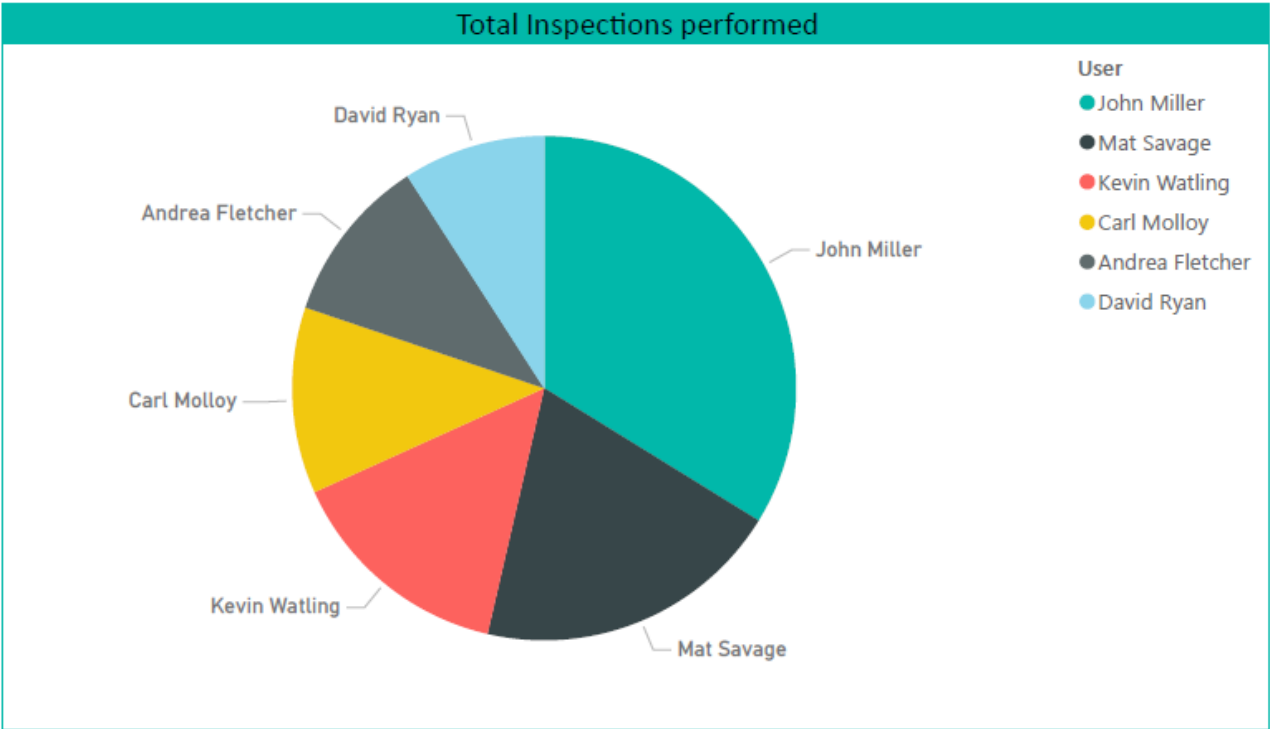
Total Inspections per Land Tenure

Land Tenure	Count of Inspections
Federal Government	18
Local Government	131
Local Land Services	65
National Parks	5
Private	390
State Government	27
Total	636



CMCC Report April 2021 - May 2021

Total Inspections performed	
User	Total Inspections
Andrea Fletcher	68
Carl Molloy	76
David Ryan	58
John Miller	215
Kevin Watling	93
Mat Savage	126
Total	636





CMCC Report April 2021 - May 2021

Andy's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectare)
Andrea Fletcher	Inspections of council owned land	Local Government	1	3.88	
Andrea Fletcher	Inspections of land owned / managed by State bodies	Federal Government	6	11.50	
Andrea Fletcher	Inspections of land owned / managed by State bodies	State Government	7	3,273.96	15.4
Andrea Fletcher	National Parks/Nature Reserves	National Parks	1	49,655.03	
Andrea Fletcher	Private Property Inspections	Local Government	3	0.42	
Andrea Fletcher	Private Property Inspections	Private	29	2,076.61	16.4
Andrea Fletcher	Roadside Inspection(s)	Local Government	14	395.21	
Andrea Fletcher	Roadside Inspections High Risk Inspections	Local Government	5	500.00	15.4
Andrea Fletcher	Roadside Inspections High Risk Inspections	State Government	2	190.00	5.4
Total			68	56,106.60	53.4



CMCC Report April 2021 - May 2021

Carl's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Carl Molloy	ARTC Rail Corridor Inspections	State Government	1		
Carl Molloy	Inspections of council owned land	Local Government	3	5.31	
Carl Molloy	Inspections of council owned land	Private	1	1.39	
Carl Molloy	Inspections of nurseries, pet shops and sale yards	Local Government	1	2.29	
Carl Molloy	LLS TSR Reserves	Local Land Services	4	1,572.39	8.00
Carl Molloy	Private Property High Risk Re-Inspections	Local Government	1	28.66	15.00
Carl Molloy	Private Property Inspections	Private	53	3,411.22	50.10
Carl Molloy	Roadside Inspection(s)	Local Government	1		
Carl Molloy	Roadside Inspection(s)	State Government	1		
Carl Molloy	Roadside Inspections High Risk Inspections	Local Government	10	0.00	1.50
Total			76	5,021.27	74.60



CMCC Report April 2021 - May 2021

David's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
David Ryan	Other Council lands	Local Government	6	299.94	2.40
David Ryan	Private Property Inspections	Private	46	24,697.73	
David Ryan	Roadside Inspections High Risk Inspections	Federal Government	4	375.00	0.40
David Ryan	Roadside Inspections High Risk Inspections	Local Government	6	35.00	0.30
Total			62	25,407.68	3.10

CMCC Report April 2021 - May 2021

John's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
John Miller	-----##-----Private Property Sites-----##-----	Private	1	0.60	
John Miller	ARTC	Local Government	1	65.30	30.00
John Miller	ARTC	Private	6	743.26	68.00
John Miller	ARTC Rail Corridor Inspections	Private	1	5.72	30.00
John Miller	High risk TSRs	Local Land Services	2	113.40	7.00
John Miller	High risk water courses	Private	1	40.88	2.00
John Miller	Inspection of TSRs	Local Land Services	12	4,016.11	298.00
John Miller	Inspections of council owned land	Local Government	8	285.48	215.00
John Miller	Inspections of rail corridors	Private	2	35.00	25.00
John Miller	LLS TSR Reserves	Local Land Services	11	1,128.70	115.00
John Miller	Local Land Services Reserves	Local Land Services	1	30.00	1.00
John Miller	National Parks/Nature Reserves	National Parks	2	413.46	160.00
John Miller	Other Private Properties	Local Land Services	1	348.57	
John Miller	Other Private Properties	Private	9	838.37	100.00
John Miller	Other_1	Local Land Services	1	24.65	4.00
John Miller	Other_1	Private	5	1,090.79	
John Miller	Private Property High Risk Re-Inspections	Private	1	51.57	30.00
John Miller	Private Property Inspections	Local Government	2	42.99	19.00
John Miller	Private Property Inspections	Private	88	12,408.60	201.00
John Miller	Re-inspections	Local Government	2	84.37	15.00
John Miller	Re-inspections	Private	8	898.94	171.00
John Miller	Roadside Inspection(s)	Local Government	33	1,667.18	877.00
John Miller	Roadside Inspection(s)	Local Land Services	6	27.00	57.00
Total			215	26,017.35	3,100.10

CMCC Report April 2021 - May 2021

Kevin's Inspection Stats

User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Kevin Watling	-----##-----Private Property Sites-----##-----	Local Land Services	1	2.89	0.20
Kevin Watling	-----##-----Private Property Sites-----##-----	Private	1	62.44	
Kevin Watling	High Risk Council owned land	Local Government	1	41.56	0.00
Kevin Watling	High Risk Crown Lands	State Government	1	12.75	1.00
Kevin Watling	High Risk Pathways Inspection	Local Government	1	6.06	6.00
Kevin Watling	High Risk Pathways Inspection	State Government	2	0.00	5.00
Kevin Watling	Inspections of council owned land	Local Government	1	7.04	
Kevin Watling	Inspections of land owned / managed by State bodies	State Government	1		0.50
Kevin Watling	Inspections of nurseries, pet shops and sale yards	Private	1	0.14	0.10
Kevin Watling	LLS TSR Reserves	Local Land Services	1	13.75	
Kevin Watling	Local Land Services Reserves	Local Land Services	3	154.80	0.70
Kevin Watling	Other Council lands	Local Government	1	41.52	0.50
Kevin Watling	Private Property Inspections	Local Land Services	2	657.28	
Kevin Watling	Private Property Inspections	Private	63	10,281.14	14.15
Kevin Watling	Private Property Inspections	State Government	1		4.00
Kevin Watling	Recreational Area Inspections & Parks & Gardens, Sport fields	Private	1	372.84	
Kevin Watling	Recreational Area Inspections & Parks & Gardens, Sport fields	State Government	1	2.73	
Kevin Watling	Recreational Areas	Local Government	1	4.51	0.00
Kevin Watling	Roadside Inspections High Risk Inspections	Local Government	9	398.86	9.20
Kevin Watling	Roadside Inspections High Risk Inspections	Private	1	0.00	1.00
Kevin Watling	Roadside Inspections High Risk Inspections	State Government	1		
Total			95	12,060.31	42.35

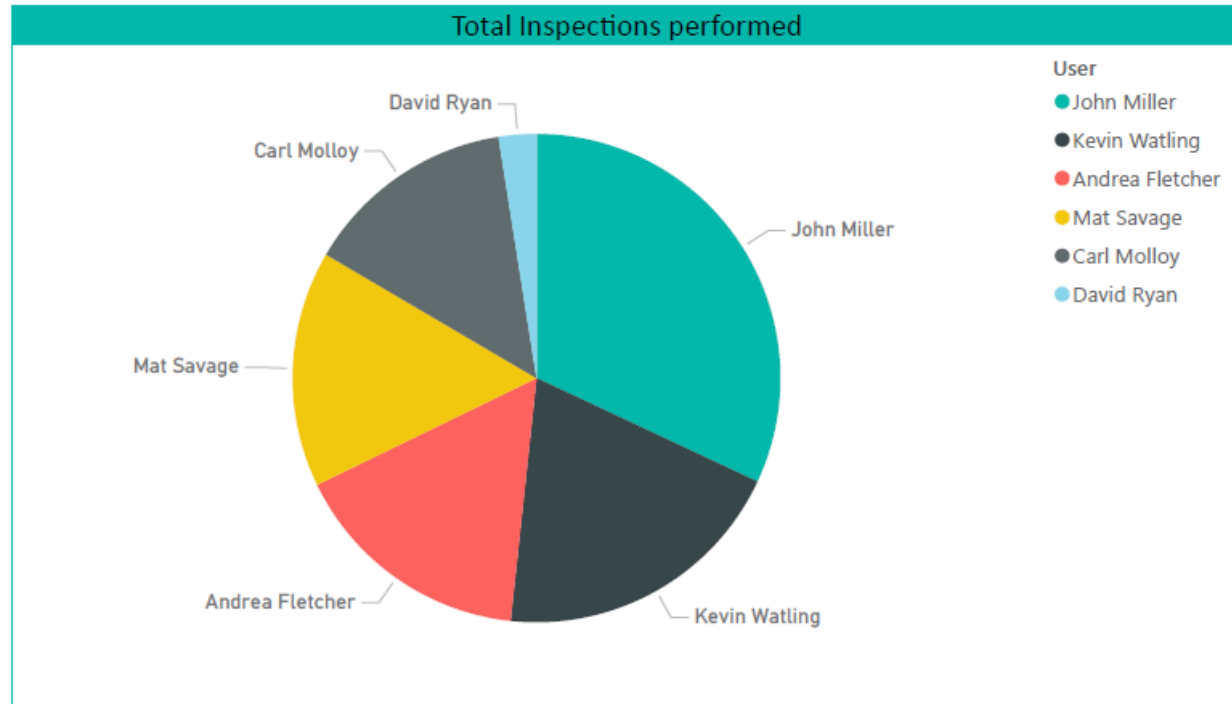
CMCC Report April 2021 - May 2021

Mat's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Mat Savage	Department Of Lands	Federal Government	1	247.15	
Mat Savage	Department Of Lands	Local Government	1	547.71	100.00
Mat Savage	Department Of Lands	State Government	2	134.91	134.00
Mat Savage	Grain Handling Sites	Private	1	27.81	
Mat Savage	High risk TSRs	Local Land Services	4	799.00	
Mat Savage	High risk TSRs	Private	1	516.45	
Mat Savage	High risk water courses	Local Government	1	5.00	
Mat Savage	High risk water courses	Private	1		
Mat Savage	High risk water courses	State Government	2		
Mat Savage	Inspections of nurseries, pet shops and sale yards	Local Government	1	3.91	
Mat Savage	Inspections of nurseries, pet shops and sale yards	Private	1	0.76	
Mat Savage	Inspections of rail corridors	Federal Government	1		
Mat Savage	Inspections of rail corridors	State Government	1		
Mat Savage	LLS TSR Reserves	Local Land Services	16	1,110.88	
Mat Savage	National Parks/Nature Reserves	National Parks	2	1,035.80	
Mat Savage	Other Council lands	Local Government	1	4.25	
Mat Savage	Other Council lands	Private	6	120.13	5.00
Mat Savage	Other Council lands	State Government	1	0.20	0.20
Mat Savage	Private Property High Risk Area	Private	4	1,682.95	
Mat Savage	Private Property High Risk Re-Inspections	Local Government	1	607.06	0.10
Mat Savage	Private Property High Risk Re-Inspections	Private	1	0.92	0.10
Mat Savage	Private Property Inspections	Federal Government	5	1,278.79	
Mat Savage	Private Property Inspections	Private	54	37,256.62	335.20
Mat Savage	Roadside Inspection(s)	Local Government	4		
Mat Savage	Roadside Inspections High Risk Inspections	Federal Government	3		0.20
Mat Savage	Roadside Inspections High Risk Inspections	Local Government	18		50.30
Mat Savage	Roadside Inspections High Risk Inspections	Local Land Services	1		
Mat Savage	Roadside Inspections High Risk Inspections	State Government	2		1.10
Mat Savage	Waterways High Risk Pathways	Private	1	4,394.63	2.00
Total			138	49,774.92	628.20



CMCC Report April 2021 - May 2021

Total Inspections performed	
User	Total Inspections
Andrea Fletcher	71
Carl Molloy	62
David Ryan	11
John Miller	141
Kevin Watling	87
Mat Savage	69
Total	441



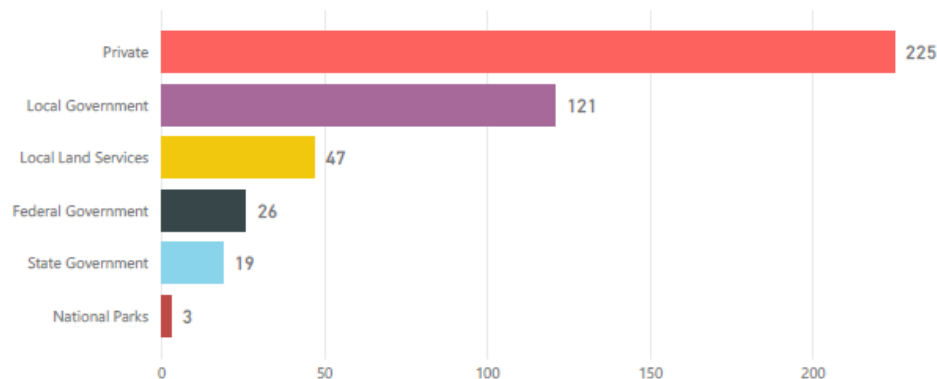


CMCC Report April 2021 - May 2021

Total Inspections per Land Tenure in each Council Area

Council Area	Land Tenure	Count of Inspections
CMCC	Federal Government	5
CMCC	Local Government	48
CMCC	Local Land Services	8
CMCC	National Parks	1
CMCC	Private	3
CMCC	State Government	6
COONAMBLE	Local Government	2
COONAMBLE	State Government	4
Coonamble Shire	Local Government	2
Coonamble Shire	Local Land Services	8
Coonamble Shire	National Parks	1
Coonamble Shire	Private	52
Gilgandra Shire	Local Government	15
Gilgandra Shire	Local Land Services	3
Gilgandra Shire	Private	64
Gilgandra Shire	State Government	3
WALGETT	Federal Government	11
WALGETT	Local Government	25
Walgett Shire	Local Government	7
Walgett Shire	Private	9
Walgett Shire	State Government	2
WARREN	Federal Government	4
Warren Shire Council	Local Government	12
Total		441

Total Inspections per Land Tenure



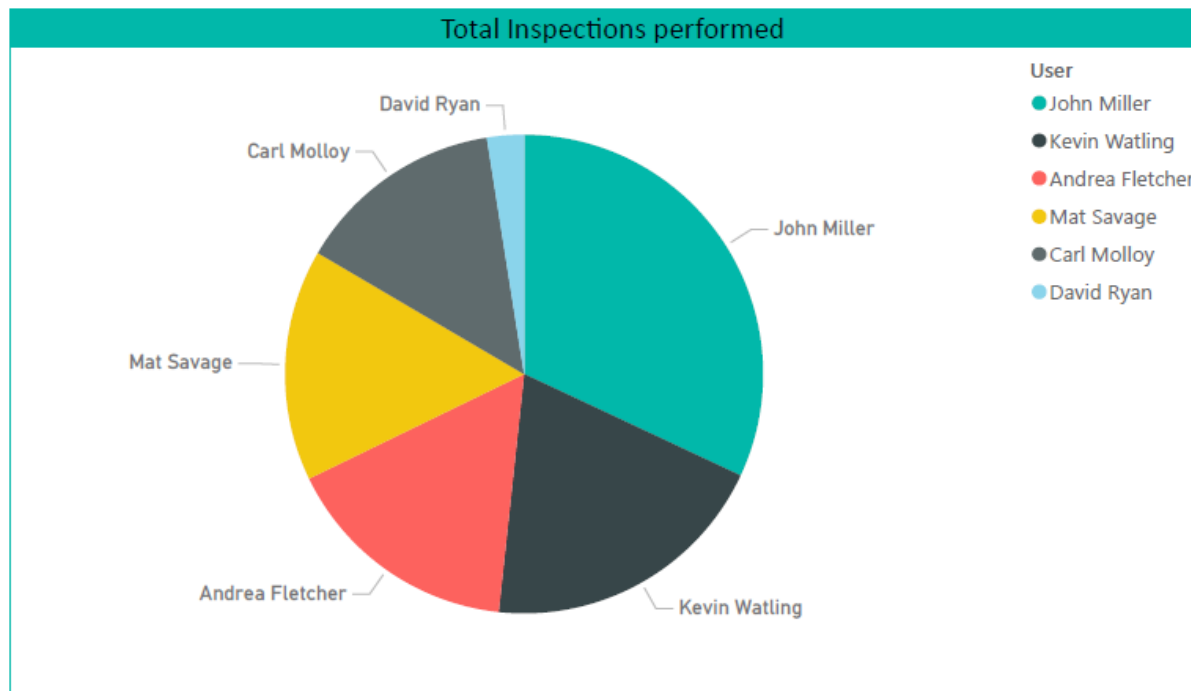
Total Inspections per Land Tenure

Land Tenure	Count of Inspections
Federal Government	26
Local Government	121
Local Land Services	47
National Parks	3
Private	225
State Government	19
Total	441



CMCC Report April 2021 - May 2021

Total Inspections performed	
User	Total Inspections
Andrea Fletcher	71
Carl Molloy	62
David Ryan	11
John Miller	141
Kevin Watling	87
Mat Savage	69
Total	441





CMCC Report April 2021 - May 2021

Andy's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Andrea Fletcher	Inspections of council owned land	Local Government	1	3.88	0.00
Andrea Fletcher	Inspections of land owned / managed by State bodies	Federal Government	6	11.50	0.00
Andrea Fletcher	Inspections of land owned / managed by State bodies	State Government	4	386.08	15.00
Andrea Fletcher	National Parks/Nature Reserves	National Parks	1	49,655.03	0.00
Andrea Fletcher	Private Property Inspections	Private	41	4,337.86	1.00
Andrea Fletcher	Roadside Inspection(s)	Local Government	12	505.21	0.00
Andrea Fletcher	Roadside Inspections High Risk Inspections	Local Government	5	500.00	15.00
Andrea Fletcher	Roadside Inspections High Risk Inspections	State Government	1	90.00	5.00
Total			71	55,489.56	38.00



CMCC Report April 2021 - May 2021

Carl's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Carl Molloy	LLS TSR Reserves	Local Land Services	8	1,769.68	8.00
Carl Molloy	Private Property High Risk Re-Inspections	Local Government	1	28.66	15.00
Carl Molloy	Private Property Inspections	Private	48	6,520.59	50.10
Carl Molloy	Roadside Inspections High Risk Inspections	Local Government	5	0.00	1.50
Total			62	8,318.94	74.60



CMCC Report April 2021 - May 2021

David's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
David Ryan	Other Council lands	Local Government	4	10.22	0.40
David Ryan	Roadside Inspections High Risk Inspections	Federal Government	5	375.00	0.40
David Ryan	Roadside Inspections High Risk Inspections	Local Government	3	35.00	0.30
Total			12	420.22	1.10

CMCC Report April 2021 - May 2021

John's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
John Miller	ARTC	Local Government	1	65.30	30.00
John Miller	ARTC	Private	4	401.14	68.00
John Miller	ARTC Rail Corridor Inspections	Private	1	5.72	30.00
John Miller	High risk TSRs	Local Land Services	2	113.40	7.00
John Miller	High risk water courses	Private	1	40.88	2.00
John Miller	Inspection of TSRs	Local Land Services	16	5,035.60	306.00
John Miller	Inspections of council owned land	Local Government	5	204.64	215.00
John Miller	Inspections of rail corridors	Private	3	40.00	30.00
John Miller	LLS TSR Reserves	Local Land Services	10	1,037.61	75.00
John Miller	Local Land Services Reserves	Local Land Services	1	30.00	1.00
John Miller	National Parks/Nature Reserves	National Parks	2	413.46	160.00
John Miller	Other_1	Local Land Services	1	24.65	4.00
John Miller	Private Property High Risk Re-Inspections	Private	1	51.57	30.00
John Miller	Private Property Inspections	Local Government	2	42.99	19.00
John Miller	Private Property Inspections	Private	39	4,792.24	121.00
John Miller	Re-inspections	Local Government	2	84.37	15.00
John Miller	Re-inspections	Private	10	1,245.14	187.00
John Miller	Roadside Inspection(s)	Local Government	26	1,297.18	877.00
John Miller	Roadside Inspection(s)	Local Land Services	6	27.00	57.00
John Miller	Roadside Inspection(s)	Private	4	195.86	380.00
John Miller	Roadside Inspection(s)	State Government	3	435.00	435.00
John Miller	Roadside Inspections High Risk Inspections	Local Government	1	536.85	0.10
Total			141	16,120.58	3,049.10

CMCC Report April 2021 - May 2021

Kevin's Inspection Stats

User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Kevin Watling	-----##----Private Property Sites-----##-----	Local Land Services	1	2.89	0.20
Kevin Watling	High Risk Council owned land	Local Government	1	41.56	0.00
Kevin Watling	High Risk Crown Lands	State Government	1	12.75	1.00
Kevin Watling	High Risk Pathways Inspection	Local Government	1	6.06	6.00
Kevin Watling	High Risk Pathways Inspection	State Government	2	0.00	5.00
Kevin Watling	Inspections of land owned / managed by State bodies	State Government	3		0.50
Kevin Watling	Inspections of nurseries, pet shops and sale yards	Private	1	0.14	0.10
Kevin Watling	Local Land Services Reserves	Local Land Services	2	88.17	0.70
Kevin Watling	Other Council lands	Local Government	1	41.52	0.50
Kevin Watling	Private Property Inspections	Local Government	3	0.28	
Kevin Watling	Private Property Inspections	Private	61	5,289.74	14.15
Kevin Watling	Private Property Inspections	State Government	1		4.00
Kevin Watling	Recreational Areas	Local Government	1	4.51	0.00
Kevin Watling	Roadside Inspections High Risk Inspections	Local Government	9	398.86	9.20
Kevin Watling	Roadside Inspections High Risk Inspections	Private	1	0.00	1.00
Total			89	5,886.49	42.35

CMCC Report April 2021 - May 2021

Mat's Inspection Stats

User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Mat Savage	Department Of Lands	Local Government	1	547.71	100.00
Mat Savage	Department Of Lands	State Government	1	134.71	134.00
Mat Savage	Other Council lands	Local Government	2	19.44	
Mat Savage	Other Council lands	Private	1	0.16	5.00
Mat Savage	Other Council lands	State Government	1	0.20	0.20
Mat Savage	Private Property High Risk Re-Inspections	Local Government	1	607.06	0.10
Mat Savage	Private Property High Risk Re-Inspections	Private	1	0.92	0.10
Mat Savage	Private Property Inspections	Private	7	13,600.36	335.20
Mat Savage	Roadside Inspection(s)	Federal Government	2		
Mat Savage	Roadside Inspection(s)	Local Government	8		
Mat Savage	Roadside Inspections High Risk Inspections	Federal Government	14		0.20
Mat Savage	Roadside Inspections High Risk Inspections	Local Government	27		50.30
Mat Savage	Roadside Inspections High Risk Inspections	State Government	4		2.20
Mat Savage	Waterways High Risk Pathways	Private	1	4,394.63	2.00
Total			71	19,305.19	629.30

6. QUESTIONS FOR NEXT MEETING

7. CONFIRM DATE OF NEXT MEETING

Date:

8. CLOSE OF MEETING

Time: