



Castlereagh Macquarie County Council

ANNUAL REPORT

2020/2021

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Chairperson:

Clr Peter Shinton

General Manager:

Mr Michael Urquhart

Email:

cmcc@walgett.nsw.gov.au

Website:

www.cmcc.nsw.gov.au

A MESSAGE FROM THE CHAIRPERSON



The past year has been a challenge, as it has been for all organisations dealing with the Covid 19 pandemic and remaining relevant.

The County Council has run meetings with some Councillors attending remotely and had to contend with a season that has produced large infestations of our usual weeds but also a new weed for our region, Sticky Florestina.

Our team of a part time General Manager, Administration Officer, Senior Biosecurity Officer and five Biosecurity Weeds Officers combined with ten interested Councillors leads to a lean and

effective organization.

The breaking of the drought has led to the expected detection of Parthenium weed which has germinated in areas where hay brought in from Queensland was fed to cattle and sheep; this is currently being eradicated.

The exceptional pasture growth since the drought broke has also led to problems with the natural dispersion of our biological control cochineal insects on the Hudson Pear outbreaks around the Fiveways in Coonamble Shire, however the cochineal breeding programme is continuing in our mass rearing facility located in Lightning Ridge which was officially opened during the year.

Shrewd budgeting during the year has also led to being able to direct a large investment of nearly \$80,000 for the control of St John's Wort, Blue Heliotrope and African Boxthorn along roadsides in the eastern part of Warrumbungle Shire in partnership with neighbouring properties.

Thank you again to our management team, our biosecurity weeds officers and committee for a successful year.

Peter Shinton
Deputy Chairman

OUR VISION AND MISSION STATEMENT

Vision

The prevention, elimination, minimisation and management of the biosecurity risk posed or likely to be posed by weeds within the County District so that it does not become a significant factor limiting:

- agricultural productivity and
- the quality of the rural environment and
- the economic viability of rural communities within the County District.

Mission

Castlereagh Macquarie County Council's mission is to ensure all private and public landholders manage their holdings in such a way as to reach and maintain a sustainably low level of weed biosecurity risk.

This mission is to be shared by all those agencies striving to reduce biosecurity risks across the country, throughout the regions and locally with the constituent councils, landholders and the whole of the community living and residing within the County District.

To provide effective integrated weed management systems utilizing the latest technology to all constituent council areas fairly and equitably in accordance with the Biosecurity Act, 2015.

REASON FOR OUR ANNUAL REPORT

Our Annual Report is one of the key points of accountability between Council and our community. It is not a report that is submitted to the Office of Local Government or the State Government; rather it is a report to inform and update our community.

This report focuses on Council's implementation of the CMCC Delivery Programme 2017/2018 – 2020/2021 and Operational Programme 2020/2021. The CMCC Financial Statements for 2020/2021 and Audit Report are included in this report at **Attachment B – Financial Statements**.

This report also includes some information that is prescribed by the Local Government (General) Regulation 2005. This information has been included in the Regulation because we believe that it is important for the community members to obtain knowledge about it – to help them gain a better understanding of how the Council has been performing both as a business entity and a community leader.

Below is the additional legislative basis for the development of our Annual Report:

LOCAL GOVERNMENT ACT 1993

The following is a summary of the requirements of Section 428 of the Act:

- Council must prepare an annual report within five months after the end of a financial year. The report will outline the Council's achievements in implementing its Delivery Program and the effectiveness of the principle activities undertaken in achieving the objectives at which those principle activities are directed.
- The annual report must contain Council's audited financial statements and notes and any information required by the Regulation or the Guidelines.
- A copy of the report must be posted on Council's website (www.cmcc.nsw.gov.au) and provided to the Minister and such other persons and bodies as the regulations may require.

LOCAL GOVERNMENT (GENERAL) REGULATION 2005

Clause 217 of the Regulation requires the following information to be included in the annual report:

- Details (including the purpose) of overseas visits during the year by Councillors and staff
- Details of Chairman and Councillor fees, expenses and facilities
- Details of contracts awarded by the Council
- Amounts incurred in relation to legal proceedings
- Works carried out on private lands and financial assistance
- Details of external bodies, companies and partnerships

-
- A statement of the activities undertaken by the council during that year to implement its equal employment opportunity management plan
 - Details of the General Manager's total remuneration
 - Details of the total remuneration of all senior staff members employed during the year

WHO WE ARE

The Castlereagh Macquarie County Council is comprised of two distinct parts: the governing body and the administration.

Elected Council

As a County Council under the LGA 1993, CMCC is required to have a governing body made up of elected representatives of its Constituent Councils. Part 5 of the Local Government Act 1993 (*see note 1) outlines the formation and operation of County Councils. The application of LGA 1993 to CMCC is outlined in Section 400, LGA 1993.

Ten councillors including a Chairperson and Deputy Chairperson make up the governing body of Castlereagh Macquarie County Council. Each Constituent Council is represented by two councillors who are elected as representatives for a four year term.

Under the *Local Government Act 1993*, Councillors have a responsibility to:

- Participate in the determination of the budget
- Play a key role in the creation and review of Council policies, objectives and criteria relating to the regulatory functions, and
- Review Council's performance and the delivery of services management plans and revenue policies.

A councillor represents residents and ratepayers, provides leadership and guidance to the community, and facilitates communication between the community and Council. Council formerly would meet bi-monthly (even months) on the third Monday of each month commencing at 10:00am. However at the June 2017 meeting Council resolved to continue to meet in June and August and meet in November rather than both October and December and also meet in March.

Administrative Support

Administrative support is provided on an annual contract basis by Walgett Shire Council and an Administrative Officer employed by Walgett Shire Council is located within the Walgett Shire Council Offices at Walgett. The Administrative Officer performs a range of clerical and accounting functions as required by the General Manager.

The General Manager, who is also the General Manager of Walgett Shire Council, leads the administrative arm of Castlereagh Macquarie County Council and is responsible for the efficient and effective operation of the business and ensuring that the decisions of Council are implemented.

The General Manager reports to the fully elected Council.

Location

Castlereagh Macquarie County Council is a single purpose Council which is responsible for the fulfillment of its Constituent Councils obligations under the NSW Biosecurity Act 2015.

The County Councils governance is in accordance with the Local Government Act 1993 (LGA

1993) with the County Council being first proclaimed in 1947.

The present area of operation of CMCC is the local government areas of Coonamble, Gilgandra, Warren, Walgett and Warrumbungle. These Councils are located in the Orana Region of Western New South Wales.

**Note 1: Part 5, Local Government Act 1993 contained in Appendix A*

Core Business Activities

The core role of the County Council is the prevention, elimination, minimisation and management of the biosecurity risk posed or likely to be posed by weeds on both private and council controlled lands.

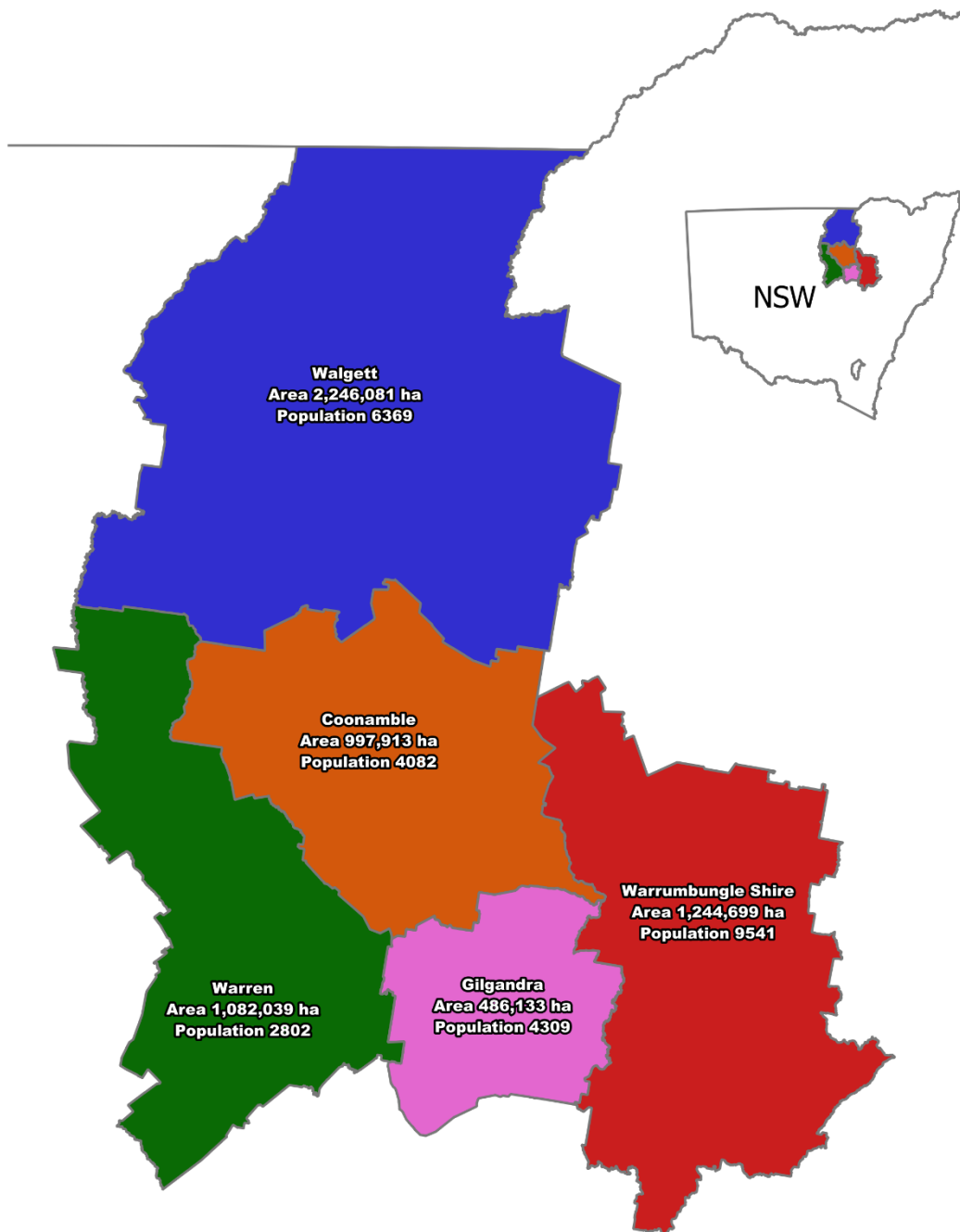
The diverse range of climatic conditions within the region exposes it to a large range of invasive plants which have the potential of establishing themselves within the region.

In NSW all plants are regulated with a general biosecurity duty to prevent, eliminate or minimise any biosecurity risk they may pose. Any person who deals with any plant, who knows (or ought to know) of any biosecurity risk, has a duty to ensure the risk is prevented, eliminated or minimized.

Government Grants

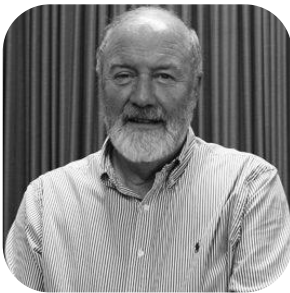
Council receives very limited Federal Government Grant Funding. However approximately one half of Council's income is sourced from State Government Grants which are administered jointly by the North West and Central West Local Land Services. Various other grants are accessed through NSW Department of Primary Industries and other government agencies.

OUR AREA OF OPERATION



Castlereagh Macquarie County Council's area of operation comprises an area of approximately 6,056,865 hectares with a population of around 27,000 people. The region has a diverse topographical range, from the Warrumbungle Range to the semi-arid regions of Lightning Ridge and contains an extensive area of National Parks and Nature Reserves.

OUR COUNCILLORS



Chairperson
Peter Shinton
Warrumbungles



Deputy Chairperson
Ray Lewis
Warrumbungles



Councillor
Greg Peart
Gilgandra



Councillor
Doug Batten
Gilgandra



Councillor
Manuel Martinez
Walgett



Councillor
Ian Woodcock
Walgett



Councillor
Pat Cullen
Coonamble



Councillor
Bill Fisher
Coonamble



Councillor
Mark Beach
Warren



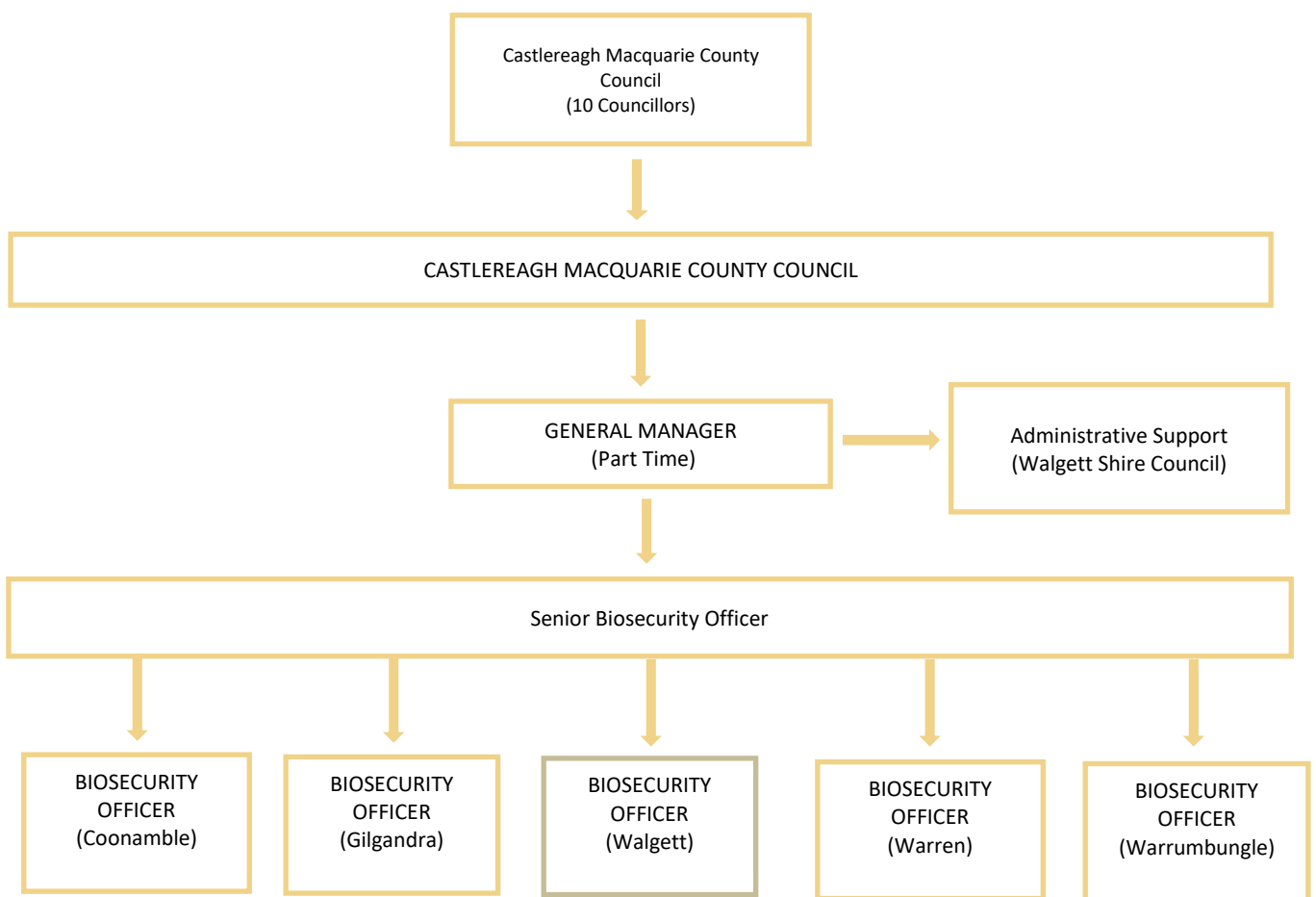
Councillor
Andrew Brewer
Warren

OUR ORGANISATIONAL STRUCTURE

The current staff structure of the Council consists of a part time General Manager, a Senior Biosecurity Officer, Five District Biosecurity Officers with administrative support provided on a contract basis by Walgett Shire Council.

The Council's current structure is outlined in the following table. Council resolved that its governance and organisational structure be reduced to six permanent staff through natural attrition in 2013-2014.

Current Organisational Structure



General Manager:

This position is part time and currently held by the General Manager of Walgett Shire Council Michael Urquhart. The General Manager is responsible for the management of CMCC in accordance with the **LGA 1993**.

Senior Biosecurity Officer:

This position is a full time position with the Senior Biosecurity Officer being responsible for the day to day management of CMCC and supervision of District Biosecurity Officers. The position is based at our Coonabarabran Depot.

Biosecurity Officers:

These positions are on a full time/casual/contract basis with duties including but not limited to property inspections for the presence of invasive plants on private lands and Council controlled lands, raising community awareness through public awareness programs in their designated Shires.

COUNTY COUNCIL'S ROLE IN WEED CONTROL

The County Council is constituted under the Local Government Act 1993 and is specified as a Local Control Authority under the NSW Biosecurity Act 2015. It is a special (single) purpose authority formed to carry out the following functions, in relation to the land for which it is the local control authority.

- the prevention, elimination, minimisation and management of the biosecurity risk posed or likely to be posed by weeds,
- to develop, implement, co-ordinate and review weed control programs,
- to inspect land in connection with its weed control functions,
- to keep records about the exercise of the local control authority's functions under this Act,
- to report to the Secretary about the exercise of the local control authority's functions under this Act.

INTEGRATED PLANNING AND REPORTING SUMMARY

Business Activity Strategic Plan

Council's Business Activity Strategic Plan (Plan) identifies Council's interpretation of its community's main priorities and aspirations for the future, addressing strategies for achieving the objectives in relation to invasive weeds management and control across our constituent council areas. This enables Council to improve agricultural sustainability, primary industry productivity and to deliver broad environmental outcomes for the County area for over the next ten years.

Council, as a small single purpose organization, has been mindful of its resource capacity and continues to act prudently to deliver the outcomes identified in its Plan.

The Plan is the foundation for the Annual Operational Plan and Budget, Four Year Delivery Programme and Resourcing Strategy comprising the Ten Year Financial Plan, Workforce Strategy and Asset Management Plan.

Four Year Delivery Programme

The Four Year Delivery Programme is a living, breathing document through which Council addresses the dynamic nature of invasive weed species and its constantly evolving approach to weed management and control.

It is Council's aim to continue to improve the services it provides to the Constituent Council communities through the strategic objectives and principle activities identified in the Programme in a range of ways including effective governance, strategic planning, environmental management and economic sustainability.

Annual Operational Plan and Budget

The Annual Operational Plan and Budget provides the framework for Council's day to day operations and the ability to have funding available for them.

Key aspects include the undertaking of activities in relation to the Weeds Action Plan, private property inspections and routine administrative functions and staff supervision.

STATUTORY REPORTING INFORMATION

The following information is provided in order to comply with NSW legislation and associated regulatory requirements that a Council's annual report will address certain prescribed matters.

A. Performance of Principal Activities:

For the purposes of section 428 (1) of the Local Government Act (1993), and clause 397J of the Local Government Regulations (2005) Council's annual performance statement setting out achievements in implementing the delivery program and effectiveness of principal activities for the 2019/20 reporting period are outlined. Please refer to **Attachment A**.

B. Audited Financial Reports

For the purposes of section 428 (4) (a) of the Local Government Act (1993), Council's financial position as at 30th June 2020 for the financial year 2019/20 is attached and includes the Audit Reports prepared by the NSW Auditor General. Please refer to **Attachment B**.

C. State of the Environment

For the purposes of section 428A of the Local Government Act (1993), Council does not have a State of the Environment Report as such a report is produced by the constituent councils in connection with their respective community strategic plans. Please refer to the relevant Local Council Website for such reports.

D. Miscellaneous Item - Members Fees, Expenses & Facilities

For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a) & (a1) of the Local Government Regulations (2005) Council's position in relation to the payment of fees and expenses or provision of facilities for the 2019/20 reporting period are set out below. Please refer to **www.cmcc.nsw.gov.au** for Council's Policy.

- a. There were no overseas visits undertaken during the year by Councillors, Council staff or any other persons representing the Council (including no visits sponsored by other organisations).
- b. The total cost during the year of the payment of the expenses of, and the provision of facilities to, Councillors in relation to their civic functions (as paid by the council, reimbursed to the Councillor or reconciled with the Councillor) was **\$51,070.67**.
- c. The detailed breakdown for prescribed elements of the total cost is as follows:
 - i. The payment of meeting fees to Council Members as required under section 248 of the Local Government Act was **\$40,439.09**.
 - ii. The payment of meeting fees to the Council Chairman as required under section 249 of the Local Government Act was **\$8,010.00**.
 - iii. The payment of meeting attendance travel expenses to Council Members and the Council Chairman as per section 252 of the Local Government Act was **\$2,621.58**
 - iv. The provision during the year of dedicated office equipment allocated to Councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in Councillor's homes (including equipment and line rental costs and internet access costs but not including call costs) was **NIL**.

- v. Telephone calls made by Councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in a Councillors home was **NIL**.
- vi. The attendance of Councillors at conferences and seminars was **NIL**.
- vii. The training of Councillors and the provision of skill development for Councillors was **NIL**.
- viii. Interstate visits undertaken during the year by Councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of pocket travelling expenses was **NIL**.
- ix. Overseas visits undertaken during the year by Councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of pocket travelling expenses was **NIL**.
- x. The expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a Councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW prepared by the Director-General from time to time was **NIL**.
- xi. Expenses involved in the provision of care for a child of, or an immediate family member of, a Councillor, to allow the Councillor to undertake his or her civic functions was **NIL**.

E. Miscellaneous Item – AWARDING OF CONTRACTS

For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a2) of the Local Government Regulations (2005) Council did not award any contracts for work of value greater than \$250,000 for the 2020/21 reporting period.

F. Miscellaneous Item – LEGAL PROCEEDINGS For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a3) of the Local Government Regulations (2005) Council was not involved in any legal proceedings being taken by or against the Council.

G. Miscellaneous Item – PRIVATE WORKS - For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a4) of the Local Government Regulations (2005) Council's position in relation to undertaking private works for the 2020/21 reporting period is as follows: Council undertook various private works in relation to weed control on both public and private land during the year, on a cost-plus basis paid by the relevant agency/property owner. Council sets out the applicable rates and charges for private works in Council's fees and charges schedules. These rates are generally similar to the rates of contractors, as Council does not wish to unfairly compete with private enterprise. Council has not made any resolutions pursuant to Section 67 2(b), accordingly no public works have been subsidised by Council.

H. Miscellaneous Item – CONTRIBUTIONS TO OTHERS For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a5) of the Local Government Regulations (2005) Council did not make any contributions under section 356 of the Local Government Act to financially assist others during the 2020/21 reporting period.

I. Miscellaneous Item – CONTRIBUTIONS TO OTHERS For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a6) of the Local Government Regulations (2005) Council did not delegate to any external body the power to exercise functions on behalf of the Council during the 2020/21 reporting period.

J. Miscellaneous Item – CONTROL OF OTHER ENTITIES - For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a7) of the Local Government Regulations (2005) Council did not hold a controlling interest in any corporations, partnerships, trusts, joint ventures, syndicates or other bodies during the 2020/21 reporting period.

K. Miscellaneous Item – PARTICIPATING IN OTHER ENTITIES For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a8) of the Local Government Regulations (2005) Council participated in other corporations, partnerships, trusts, joint ventures, syndicates or other bodies during the 2020/21 reporting period as follows:

- Macquarie Valley Weeds Committee
- Local Government NSW (LGNSW)
- Hudson pear Taskforce
- North West and Central West Local Land Services Regional Weeds Advisory Committees

L. Miscellaneous Item – EQUAL OPPORTUNITY EMPLOYMENT - For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (a9) of the Local Government Regulations (2005) Council undertook limited activities, consistent with its small size, to implement its equal employment opportunity management plan during the 2020/21 reporting period as follows:

- Recruited to vacant positions through an open public process.

M. Miscellaneous Item – GENERAL MANAGER REMUNERATION - For the purposes of section 428 (4) (b) of the Local Government Act (1993), and clause 217 (1) (b) & (c) of the Local Government Regulations (2005) Council provided total remuneration to the Part-time General Manager of **\$56,940.00** during the 2020/21 reporting period. This remuneration included salary, and any non-cash benefits and associated taxes as applicable. Council's organisation structure provides for the employment of the General Manager as the only Senior Staff position. The part-time General Manager was engaged under the Office of Local Government Standard Contract of Employment.

N. Miscellaneous Item – Rates & Charges For the purposes of clause 132 of the Local Government Regulations (2005) Council did not write-off any rates or charges during the 2020/21 reporting period.

O. GOVERNMENT INFORMATION - For the purposes of section 125 (1) of the Government Information (Public Access) Act (2009) and Clause 7 Schedule 2 of the Government Information (Public Access) Regulation (2018) the following report is provided about Government Information Public Access activity for the 2020/21 reporting year. *Council did not receive any requests for the release of information under the Government Information (Public Access) Act 2009 (GIPA) during the 2020-2021 reporting period.*

P. DISCLOSURE OF PUBLIC INTERESTS For the purposes of section 31 of the Public Interests Disclosure Act (1994), the following report is provided about public interests disclosed by Councillors and / or designated persons. *The six monthly and annual reports were provided to the*

NSW Ombudsman in accordance with the Public Interest Disclosures Act (1994). There were no public interest disclosures either made or received during the reporting period 2020-2021.

Q. COMPLIANCE WITH CODE OF CONDUCT - For the purposes of the reporting requirements under the model Code of Conduct the following report is provided regarding complaints about noncompliance with the Council code of conduct. *Council adopted a Code of Conduct and Procedures in June 2019 based on the Division of Local Government's then new Model Code of Conduct. There were no Code of Conduct complaints made about Councillors or the General Manager during the reporting period 2020-2021.*

R. PRIVACY & PERSONAL INFORMATION For the purposes of the reporting requirements relating to complaints about non-compliance with the privacy laws. *There were no complaints or other requirement for review of the conduct of Council under Part 5 of the Privacy & Personal Protection Act (1998) during the reporting period 2020-2021.*

WEEDS ACTION PROGRAM 2020 - 2025

The NSW Weeds Action Program 2020-2025 (WAP2025) follows, and builds on, the successful implementation of the NSW Weeds Action Program 2015-2020.

It is a NSW Government initiative to reduce the impact of weeds and is guided by the NSW Biosecurity Strategy 2013-2021 (the Biosecurity Strategy) and the NSW Invasive Species Plan 2018-2021 (the ISP).

During the 2013-14 review of weed management in NSW, the Natural Resources Commission investigated several issues of community concern resulting in eight key recommendations. The Government response to the review was endorsed by Cabinet in September 2014. Implementation of the recommendations has required changes to the then existing regional delivery models.

The key recommendation relevant to WAP2025 was:

Recommendation 3: Ensure consistent and coordinated regional planning and local delivery:

3B - Replace the existing 14 regional weed advisory committees with 11 statutory regional weed committees comprising LCAs, public and private landholders, and community members as subcommittees to LLS, and aligned with LLS borders

3C - Provide a legislative basis for tasking the regional weed committees with developing regional plans and priorities for weeds and surveillance.

The NSW Government has been committed to implementing this recommendation and identified WAP2025 as a key driver to deliver these changes. The establishment of the new committees has been a high priority as they assist regional planning requirements under the NSW Biosecurity Act. CMCC crosses two LLS regions – North West and Central West. To reduce administrative duplication, the county was originally a partner only in the Central West WAP2025 project with Orange City Council as the lead agency for the CW WAP 2025 project, coordinated by the Macquarie Valley Weeds Committee. This has now changed and Council receives separate funding allocations from both the North West and Central West LLSs in respect of the constituent councils in their respective regions.

The WAP 15/20 targets the highest risk weeds, including:

- Through inspections and monitoring the prevention of new weeds becoming established,
- Through monitoring and control eliminating or preventing the spread of new weeds,
- Through targeted control programmes the protection of significant natural assets (endangered ecological communities, wetlands and major waterways),
- By targeting the weeds workforce and community improving capacity through awareness and education.

The county, along with all WAP partners and additional stakeholders with interests in weed management, is also working with the newly established Regional Weed Committees for both the North West and Central West regions. Both committees have now produced new Regional Strategic Weed Management Plans for each of their regions and these are detailed in this report.

EDUCATION AND COMMUNITY AWARENESS

Castlereagh Macquarie County Council has continued an active role in education and awareness which can be challenging as each of our five local government areas has different species and new incursions. We believe our range of diversity for weeds in our areas make us even more valued as Local Control Authorities. We also engage with requested enquiries to other councils, North West and Central West regarding weed identifications and bio types.

On a daily basis staff also offer education and awareness verbally and upon property inspections distribute the New South Wales Weed Control Handbook, North West & Central West Regional Strategic Weed Management Plan and the North West & Central West Glove box weed booklet.

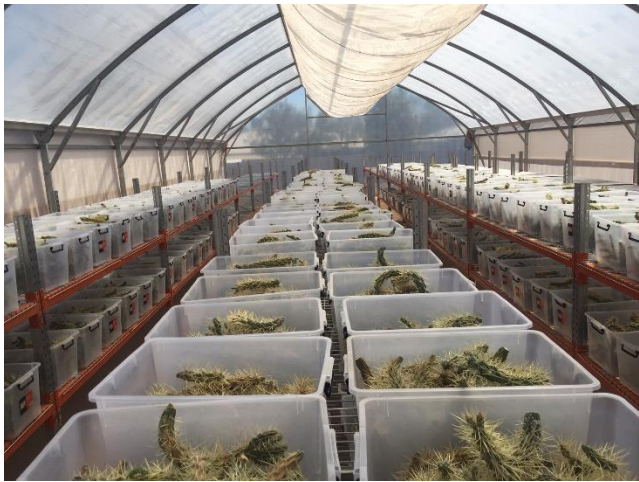
The environmental conditions during drought saw trucks carting hay into our North West and Central West Shires from all over the country. There is a very good chance that some of the hay brought in has weeds in it. Castlereagh Macquarie County Council Biosecurity Officers spoke to Landowners and distributed Weeds in Hay and Grain booklets. After receiving rain we encouraged Landowners to monitor areas where fodder had been used on their properties and to identify and control any weed incursions quickly. Parthenium Weed look out has been a high priority as small infestations have been found on roadsides and location for the delivery of the hay is unknown. We also encourage landowners, managers and community members to report Parthenium or any unknown weed. The sooner the weed is reported and identified the sooner we can manage the infestation.

During the COVID-19 lockdown we continued with weed education and awareness through;

- Local newspaper advertising and media alerts: The advertising was campaigned to alert incoming weeds through hay followed with media from each officer focusing on weed relevance within their shire and advocating a local contact.
- Radio & Television



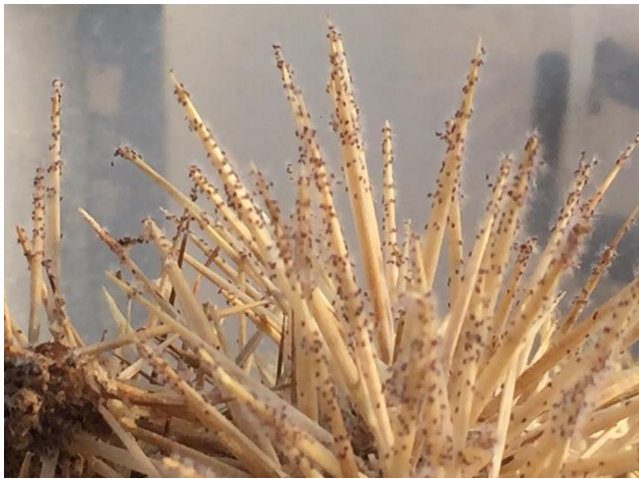
Private properties with a high density infestations of Hudson Pear have been managing their properties by spraying a buffer zone around their boundaries to minimize spread to neighboring land. With this compliance Castlereagh Macquarie County Council either provided the land owner with Hudson Pear Biocontrol or released on their behalf to in the core infestations of the buffer zones. Results from these releases have shown extremely successful results in the landscape. Monitoring these Areas we have noticed the Hudson Pear biocontrol has spread on its own over a large scale in the landscape. The biocontrol has reduced spraying dramatically and we are seeing a native grasses grow up through the Hudson Pear plants that have been destroyed from the biocontrol.



Hudson Pear Collection



Biosecurity Officers at the Hudson Pear Mass Rearing Facility



Bio Control on Hudson Pear



Bio Control on Hudson Pear



Hudson Pear display used for education and awareness purposes at local agricultural shows.

ATTACHMENTS

Attachment A – Review of Functional Objectives – Outcomes for 2020/2021

Attachment B – Council’s Financial Statements and Auditor General’s Report

Attachment A – Review of Functional Objectives – Outcomes for 2020-21

Note: In the following tables the column headed “BA & SO” provides in order, a reference to the Main Business Activity Priorities number and the Strategic Objective number from the Business Activity Strategic Plan.

1. Provide information to Council to allow decisions at Council Meetings					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Ensure Business Paper is ready for distribution.	2.3	GM	At least 7 days, working days prior to the Council Meeting.	Satisfactory completion of task in accordance with target level.	Electronic business paper June 2021 issued with five (5) days notice. Recommendations provided.
Provide recommendations to Council when possible.	2.3	GM	Include in business paper for Council’s consideration.		

2. Respond to Councillor inquiries related to the administration function					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Provide information to Councillors within Council’s policy guidelines	2.3	GM	On day requested where possible, or within 5 working days (unless request requires detailed investigation).	Satisfactory completion of task in accordance with target level.	Complying
Provide written information as requested	2.3	GM	Within 5 working days (unless request requires detailed investigation)		Complying

3. Update Council policy register					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Update new or amended administration policies in Council's policy register.	2.3	GM	Within 14 days of adoption or amendment	Satisfactory completion of task in accordance with target level.	Complying
Review Council administration policies.	2.3	GM	Within 2 months of expiry of policy or every 2 years		Review underway

4. Provide information to public in a timely and effective manner					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Ensure Council business papers are made available in hard copy at Council's office.	2.1	GM	At least 3 working days before the Council meeting.	Satisfactory completion of task in accordance with target level.	Complying
Ensure other public information is made available at Council's office.	2.1	GM	As soon as practicable after it becomes public information.		Complying
Ensure business papers are provided to constituent councils.	2.1	GM	Post to General Managers at the same time as Councillors' business papers.		To commence 2021/2022
Ensure minutes, business papers and other information is posted to Council's website.	2.1	GM	As soon as practicable.		Completed

5. Ensure all statutory requirements are completed and financial returns and plans are completed and lodged by the due date					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Quarterly Budget Review Statements and Delivery Programme Review to Council.	2.2	GM	August, October, February and April Meetings.	Satisfactory completion of task in accordance with target level.	Complying
Audited Financial Statements to Division of Local Government.	2.2	GM	By the end of November.		Underway
Financial Data collection return.	2.2	GM	By date specified by Division of Local Government.		Underway
Notice of meeting at which audited reports are to be presented.	2.2	GM	Prior to December meeting.		Special meeting to be scheduled
Audited Financial Reports presented to public	2.2	GM	December meeting.		Special meeting to be scheduled
Draft Operational Plan and Budget on public exhibition.	2.2	GM	Following April meeting.		In new year
Operational Plan and Budget to be adopted	2.2	GM	June meeting	In new year	

6. Ensure all other statutory returns are completed and lodged by the due date					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Pecuniary Interest Returns.	2.2	GM	30 September annually.	Satisfactory completion of task in accordance with target level.	Complying
Council's Annual Report prepared and lodged with Division of Local Government	2.2	GM	30 November annually.		In progress
	2.2	GM			In progress

Other returns as required by Division of Local Government, Department of Primary Industries, or others			No later than return date specified		
7. Implementation of Council decisions					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Implement Council decisions following Council meeting	2.2	GM	Within 10 working days of Council Meeting For prosecutions, within 2 months of Council resolution	Satisfactory completion of task in accordance with target level.	Complying Nil prosecutions

8. Continue to ensure the provision of finance to Council from available sources					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Liaise with constituent councils regarding the level of Council contributions and the apportionment of contributions.	2.4	GM	Continuously.	Satisfactory completion of task in accordance with target level.	Advised
Letter to Constituent Councils concerning Council's proposed Delivery Plan and Budget estimates for the forthcoming financial year, and the contribution sought from constituent councils.	2.4	GM	30 April.		Copies of budget sent to Constituents
Application to Department of Primary Industries for grants under NSW Weeds Action Programme as necessary.	2.4	GM	As required under Weeds Action Programme 1520.		Completed
	2.4	GM			Completed

Provide grant returns to Department of Primary Industries. Pursue opportunities for securing grant funds from other available sources.	2.4 & 1.4	GM	As required under Weeds Action Programme 1520 As required		Application submitted
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9. Continue current financial management direction and review Business Activity Strategic Plan and Delivery Programme					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Review Business Activity Strategic Plan.	2.1 & 2.4	GM	Continuously	Satisfactory completion of task in accordance with target level.	In progress
Review Delivery Programme.	2.1 & 2.4	GM	Continuously		In progress
Provide adequate funds for employee leave entitlements.	2.3	GM	Maintain reserve of at least 50% of Long Service Leave liability		Provision 20-21 budget

10. Provide financial information and advice to Council					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Provide financial advice as required.	2.2 & 2.3	GM	At Council meetings	Satisfactory completion of task in accordance with target level.	Complying
Provide quarterly update on financial trends relating to Council's expenditure.	2.2 & 2.3	GM	At Council Meeting following end of quarter		Complying

11. Ensure that Council's Operational Plan and Budget is considered in order to allow adoption by 30 June each year					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020

Draft Plan to be presented to Council.	2.2	GM	April Meeting.	Satisfactory completion of task in accordance with target level.	Complying
Draft Plan adopted to allow 28 day public exhibition.	2.2	GM	April Meeting.		Complying
Draft Plan to be adopted following consideration of any submissions received.	2.2	GM	June Meeting.		Complying

12. Promote the Council's interests through participation with relevant organisations

Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Participate in Macquarie Valley Weeds Advisory Committee activities through attendance at meetings and supply of information as required to assist the lobbying of State and Federal Governments.	1.1	GM	Attend meetings and provide information as requested.	Satisfactory completion of task in accordance with target level.	No meetings

13. Provide active support for LGNSW

Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Provide information as requested by LGNSW to assist it to lobby governments.	3.1	GM	Information to be provided by the date requested.	Satisfactory completion of task in accordance with target level.	Complying
Utilise the services of LGNSW to further Council's interests	3.1	GM	As and when required by Council.		Complying

14. Actively pursue politicians to further Council's interests

Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Invite politicians to attend Council meetings.	3.1	GM	Politicians to be invited to Council meetings as required.	Satisfactory completion of task in accordance with target level.	Complying
Meet with State and Federal Politicians to promote the interests of Council.	3.1	GM	As required		Complying

15. Minimise the risks associated with all functions of Council

Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Identify new risks associated with Council's functions.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.	Complying
Analyse and prioritise all risks identified.	2.3	GM	Within 3 months after identification.		
Minise exposure through rectification of risks.	2.3	GM	Within budget constraints.		
Update policy on the use of contractors.	2.3	GM	Ongoing.		
Review risk management policy.	2.3	GM	Ongoing.		
Update Risk Assessment re spraying from back of vehicles and consult WorkCover on proposal.	2.3	GM	When resources allow.		

16. Ensure Council staff are aware of their rights and responsibilities in relation to WH&S , risk management and EEO

Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Provide training to staff on relevant legislation.	2.3	GM	Ongoing as identified.	Satisfactory completion of task in accordance with target level.	Complying

Provide training on EEO to staff.	2.3	GM	Ongoing as required.		No training to date
Provide staff with training on risk management.	2.3	GM	Ongoing as required.		Training held in Coonamble August 2020
Review and update staff training programme.	2.3	GM	Annually.		Complying
Review EEO Management Plan.	2.3	GM	As required		In new year

17. Maintain and update Council's records management system					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Monitor record keeping procedures to ensure that they provide the best method of maintaining an accurate record of Council's activities.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.	Complying
Review record keeping procedures with a view to updating and computerizing.	2.3	GM	Ongoing.		Complying

18. Implement system of information technology capable of providing information that is relevant and timely					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Monitor reporting system ability to provide information requirements.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.	Complying
	2.3	GM	Ongoing.		Complying

Monitor technology improvements and assess future requirements.	2.3	GM	As required.		Lap tops updated regularly
Update Council's computer system, both hardware and software, to ensure that it enhances management and record keeping (as resources allow). Review Council's website and implement systems for expanding content and keeping content up to date.	2.1 & 3.2	GM	Ongoing.		Review underway

19. Compile accurate data on the condition of current Council assets

Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Maintain assets register for all assets over \$5,000.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.	Complying
Monitor the condition of those assets	2.3	GM	Ongoing.		Complying
Identify maintenance requirements for those assets.	2.3	GM	Ongoing.		Complying Maintenance as required
Cost maintenance requirements and incorporate into annual budget.	2.3	GM	As identified.		Complying

20. Introduce a system for electronic mapping of invasive weed infestations and the automation of Weeds Officers' reports

Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
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Monitor the introduction of electronic mapping of invasive weed infestations and the automation of Weeds Officers' reporting procedures.	1.3 & 2.3	GM SWO	In conjunction with year 1 WAP 2020 2025.	Satisfactory completion of task in accordance with target level.	Complying
Expand the introduction of electronic mapping of invasive weeds infestation and the automation of Weeds Officers' Reporting Procedures to the whole of Council's Area of Operations.	1.3 & 2.3	GM SWO	In conjunction with year 1 WAP 2020 / 2025.		Continuing
Continue the training of staff in the use of the system in order to ensure it's most efficient and effective use.	1.3 &2.3	GM SWO	Ongoing.		Complying Training as necessary

21. Compile data on Council's current vehicle and plant fleet – condition and usage					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Analyse Council's current vehicle and plant fleet and its activities and assess future vehicle and plant needs.	2.3	GM	Ongoing	Satisfactory completion of task in accordance with target level.	Complying

22. Ensure access to competitively priced chemicals for weeds control programmes					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Ensure access to competitively priced chemicals for weeds control programmes.	1.2	GM	As required	Satisfactory completion of task in accordance with target level.	Complying

23. Actively pursue the control of invasive weeds along roadsides in Council's area					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Inspect roadsides prior to control works to ensure that control programmes are efficient and effective.	1.3	SWO	At least one week prior to spraying.	Satisfactory completion of task in accordance with target level.	Complying
Carryout necessary control works in line with Council's Budget allocations.	1.3	SWO	As seasonal conditions / and available funding permit.		Works continuing
Respond to reports of invasive weeds on roadsides.	1.3	SWO	Carry out inspection within 7 days of notification.		All reports responded to
Carry out control works in accordance with Council's policy	1.3	SWO	As required		Complying

and budget allocations.					
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24. Actively pursue the control of invasive weeds on private lands					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Inspection of private lands to assist landowners to fulfill their legal responsibilities in relation to invasive weeds.	1.2 & 3.2	SWO	At least 250 inspections per quarter.	Satisfactory completion of task in accordance with target level.	Complying
Provide information to landowners on invasive weeds control	1.2 & 3.2	SWO	If not done at time of inspection then within 1 week.		Complying
Respond to invasive weed complaints	1.2 & 3.2	SWO	Initial inspection within 10 working days.		Complying

25. Actively pursue the control of invasive weeds on vacant Crown lands					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Inspect vacant Crown land parcels to facilitate application to DPI for funds for necessary control works.	1.2	SWO	Prior to submission of application.	Satisfactory completion of task in accordance with target level.	Complying
Inspect vacant Crown lands to ensure obligations for invasive weed control are being met.	1.2	SWO	As required as resources are available.		Continuing
Provide information to Department of Lands on invasive weed control requirements	1.2	SWO	Within 10 working days of inspection.		Continuing

Respond to complaints for invasive weeds on vacant Crown Land	1.2	SWO	Initial inspection within 10 working days.		Continuing
26. Actively pursue the control of invasive weeds on land held by Forests of NSW					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Inspect areas proposed to be clear felled in coming financial year.	1.2	SWO	Within 28 days of receipt of <i>Harvesting Plan of Operations</i> .	Satisfactory completion of task in accordance with target level.	When advised
Advise Forests NSW of proposed clear fell areas that are potential weeds risks.	1.2	SWO	Within 14 days of inspection.		
Follow up to ensure control work is carried out on potential weeds risks.	1.2	SWO	Prior to Spring each year.		
Inspect areas surrounding standing forests and "land bank" areas.	1.2	SWO	Ongoing as resources permit, or in response to complaints within 10 working da		
Advise Forests NSW of areas that pose a risk of weeds spreading to adjoining land.	1.2	SWO	14 days after inspection.		

27. Actively pursue the control of invasive weeds on other public authorities land					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Inspect lands of public authorities to ensure obligations for invasive weeds control are being met.	1.2 & 1.3	SWO	Ongoing.	Satisfactory completion of task in accordance with target level.	In progress
Provide information to public authority on invasive weed control requirements.	1.2 & 1.3	SWO	Within 10 working days of inspection.		Continuing
	1.2 & 1.3	SWO	Initial inspection within 10 working days.		Continuing

Respond to complaints regarding invasive weeds on lands of public authorities.					
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28. Conduct aerial spraying programmes for invasive weeds					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Organise programmes for aerial spraying of invasive weeds throughout the year as seasonal conditions permit and demand requires.	1.2	GM/SWO	As required.	Satisfactory completion of task in accordance with target level.	NIL required to date
Publicise aerial spraying programmes in local media, and as occasion permits, to ensure maximum landholder participation.	1.2	GM/SWO	As required.		Nil required to date
Organise aerial spraying (involving all weeds officers) throughout Council's area in accordance with programmes.	1.2	SWO	In accordance with Programmes		No program organised

29. Actively pursue regional resources sharing with neighbouring councils and other public authorities to provide cost benefits to Council in the provision of services					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 30th June 2020
Pursue resource sharing through regular interaction with nearby councils and other public authorities to discuss regional weed plans and	1.1	GM	Liaise with appropriate members and officers of surrounding councils and other public authorities as required.	Satisfactory completion of task in accordance with target level.	Continuing



coordinated approaches to weed control					
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Attachment B – Financial Information

Local Government Act Section 428 (4)(a)

[A copy of the Council's audited financial reports.](#)

See attachment (B): Draft Financial Statements



Castlereagh Macquarie County Council
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www.cmcc.nsw.gov.au

Photos © NSW Department of Primary Industries



Attachment B

Financial Information

General Purpose Financial Statements for Year Ended 30 June 2021



Castlereagh Macquarie County Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2021



Castlereaigh Macquarie County Council

General Purpose Financial Statements

for the year ended 30 June 2021

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Castlereagh Macquarie County Council

General Purpose Financial Statements

for the year ended 30 June 2021

Understanding Council's Financial Statements

Introduction

Each year NSW local governments are required to present audited financial statements to their council and community.

What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2021.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

About the Councillor/Management Statement

The financial statements must be certified by senior staff as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

2. The Statement of Comprehensive Income

Primarily records changes in the fair value of Council's Infrastructure, property, plant and equipment.

3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the audit report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

Castlereagh Macquarie County Council

General Purpose Financial Statements

for the year ended 30 June 2021

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

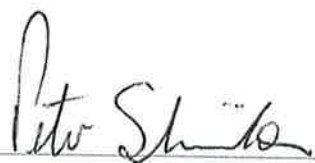
- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

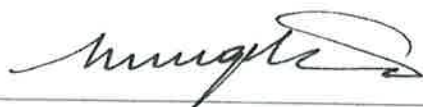
Signed in accordance with a resolution of Council made on 19th October 2021.



Councillor Peter Shinton
Chairperson
Dated 19th October 2021



Councillor Ray Lewis
Deputy Chairperson
Dated: 19th October 2021



Michael J Urquhart
General Manager
Dated: 19th October 2021



Michael J Urquhart
Responsible Accounting Officer
Dated: 19th October 2021

Castlereagh Macquarie County Council

Income Statement

for the year ended 30 June 2021

Original unaudited budget 2021 \$ '000		Notes	Actual 2021 \$ '000	Actual 2020 \$ '000
	Income from continuing operations			
145	User charges and fees	B2-1	167	89
13	Other revenue	B2-2	10	8
880	Grants and contributions provided for operating purposes	B2-3	1,154	864
3	Interest and investment income	B2-4	4	2
5	Net gains from the disposal of assets	B4-1	44	31
1,046	Total income from continuing operations		1,379	994
	Expenses from continuing operations			
631	Employee benefits and on-costs	B3-1	582	578
344	Materials and services	B3-2	315	486
80	Depreciation, amortisation and impairment for non-financial assets	B3-3	97	86
1,055	Total expenses from continuing operations		994	1,150
(9)	Operating result from continuing operations		385	(156)
(9)	Net operating result for the year attributable to Council		385	(156)
(9)	Net operating result for the year before grants and contributions provided for capital purposes		385	(156)

The above Income Statement should be read in conjunction with the accompanying notes.

Castlereagh Macquarie County Council

Statement of Comprehensive Income

for the year ended 30 June 2021

	Actual 2021 \$ '000	Actual 2020 \$ '000
Net operating result for the year – from Income Statement	385	(156)
Total comprehensive income for the year attributable to Council	385	(156)

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Castlereagh Macquarie County Council

Statement of Financial Position

as at 30 June 2021

	Notes	Actual 2021 \$ '000	Actual 2020 \$ '000
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	383	841
Investments	C1-2	875	121
Receivables	C1-4	27	42
Inventories	C1-5	20	20
Total current assets		1,305	1,024
Non-current assets			
Infrastructure, property, plant and equipment	C1-6	325	283
Right of use assets	C2-1	19	24
Total non-current assets		344	307
Total assets		1,649	1,331
LIABILITIES			
Current liabilities			
Payables	C3-1	39	131
Lease liabilities	C2-1	4	5
Employee benefit provisions	C3-2	147	119
Total current liabilities		190	255
Non-current liabilities			
Lease liabilities	C2-1	15	19
Employee benefit provisions	C3-2	14	12
Total non-current liabilities		29	31
Total liabilities		219	286
Net assets		1,430	1,045
EQUITY			
Accumulated surplus	C4-1	1,246	861
IPPE revaluation reserve	C4-1	184	184
Council equity interest		1,430	1,045
Total equity		1,430	1,045

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Castlereagh Macquarie County Council

Statement of Changes in Equity

for the year ended 30 June 2021

	as at 30/06/21			as at 30/06/20		
	Accumulated surplus \$ '000	IPPE revaluation reserve \$ '000	Total equity \$ '000	Accumulated surplus \$ '000	IPPE revaluation reserve \$ '000	Total equity \$ '000
Opening balance at 1 July	861	184	1,045	1,017	184	1,201
Net operating result for the year	385	–	385	(156)	–	(156)
Net operating result for the period	385	–	385	(156)	–	(156)
Total comprehensive income	385	–	385	(156)	–	(156)
Closing balance at 30 June	1,246	184	1,430	861	184	1,045

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Castlereaigh Macquarie County Council

Statement of Cash Flows

for the year ended 30 June 2021

Original unaudited budget 2021 \$ '000		Notes	Actual 2021 \$ '000	Actual 2020 \$ '000
Cash flows from operating activities				
<i>Receipts:</i>				
160	User charges and fees		152	98
3	Investment and interest revenue received		4	2
880	Grants and contributions		1,154	925
13	Other		40	–
<i>Payments:</i>				
(631)	Employee benefits and on-costs		(552)	(591)
(185)	Materials and services		(315)	(308)
(292)	Other		(92)	(140)
(52)	Net cash flows from operating activities	F1-1	391	(14)
Cash flows from investing activities				
<i>Receipts:</i>				
40	Sale of infrastructure, property, plant and equipment		44	38
<i>Payments:</i>				
–	Acquisition of term deposits		(754)	–
(82)	Purchase of infrastructure, property, plant and equipment		(134)	(119)
(42)	Net cash flows from investing activities		(844)	(81)
Cash flows from financing activities				
<i>Payments:</i>				
–	Principal component of lease payments		(5)	–
–	Net cash flows from financing activities		(5)	–
(94)	Net change in cash and cash equivalents		(458)	(95)
841	Cash and cash equivalents at beginning of year		841	936
747	Cash and cash equivalents at end of year	C1-1	383	841
121	plus: Investments on hand at end of year	C1-2	875	121
868	Total cash, cash equivalents and investments		1,258	962

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Castlereagh Macquarie County Council

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Castlereagh Macquarie County Council

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A About Council and these financial statements

A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 19 October 2021. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (Act)* and *Local Government (General) Regulation 2005 (Regulation)*, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment and investment property.

Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- i. estimated fair values of infrastructure, property, plant and equipment – refer Note C1-6
- ii. employee benefit provisions – refer Note C3-2.

Significant judgements in applying the Council's accounting policies

- i. Impairment of receivables – refer Note C1-4.
- ii. Determination of whether performance obligations are sufficiently specific and whether the contract is within the scope of AASB 15 *Revenue from Contracts with Customers* and / or AASB 1058 *Income of Not-for-Profit Entities* – refer to Notes B2-1 – B2-3.
- iii. Determination of the lease term, discount rate (when not implicit in the lease) and whether an arrangement contains a lease – refer to Note C2-1.

Monies and other assets received by Council

The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations

A1-1 Basis of preparation (continued)

The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

A separate statement of monies held in the Trust Fund is available for inspection at the council office by any person free of charge

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

Volunteer services

Council does not engage volunteers.

New accounting standards and interpretations issued not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2021 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards adopted during the year

During the year Council adopted the following accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from 1 July 2020:

- AASB 1059 Service Concession Arrangements: Grantor and associated amendments
- AASB 2018- 6 Amendments to Australian Accounting Standards – Definition of a business
- AASB 2018 – 7 Amendments to Australian Accounting Standards – Definition of material
- AASB 2019 – 3 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform
- AASB 2019 -5 Amendments to Australian Accounting Standards – Disclosure of the Effect of New IFRS Standards Not Yet Issued in Australia
- AASB 2019 – 7 Amendments to Australian Accounting Standards – Disclosure of GFS Measures of Key Fiscal Aggregates and GAAP / GFS Reconciliations
- AASB 2020 – 4 Amendments to Australian Accounting Standards – Covid-19 Related Rent Concessions

There has been no material impact from the adoption of these standards on the financial statements.

B Financial Performance

B1 Functions or activities

B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2021 \$ '000	2020 \$ '000	2021 \$ '000	2020 \$ '000	2021 \$ '000	2020 \$ '000	2021 \$ '000	2020 \$ '000	2021 \$ '000	2020 \$ '000
Functions or activities										
Governance	-	-	51	11	(51)	(11)	-	-	-	-
Administration	-	12	221	245	(221)	(233)	-	-	-	-
Environment	1,379	982	722	894	657	88	1,154	864	1,649	1,331
Total functions and activities	1,379	994	994	1,150	385	(156)	1,154	864	1,649	1,331

B1-2 Components of functions or activities

GOVERNANCE

Includes costs related to Council's role as a component of democratic government, members' fees and expenses, subscriptions to local authority associations, meeting of Council and policy-making committees, public disclosure (e.g. GIPA) and legislative compliance.

ADMINISTRATION

Includes corporate support and other support services and any Council policy compliance.

ENVIRONMENT

Includes priority/noxious plants and insect/vermin control, other environmental protection.

B2 Sources of income

B2-1 User charges and fees

	2021 Actual \$ '000	2020 Actual \$ '000
Other user charges and fees		
(i) Fees and charges – statutory and regulatory functions (per s.608)		
Private works – section 67	167	86
Weeds certificates	–	1
Total fees and charges – statutory/regulatory	167	87
(ii) Fees and charges – other (incl. general user charges (per s.608))		
Sundry sales	–	2
Total fees and charges – other	–	2
Total user charges and fees	167	89
Timing of revenue recognition for user charges and fees		
User charges and fees recognised over time (1)	–	–
User charges and fees recognised at a point in time (2)	167	89
Total user charges and fees	167	89

Accounting policy

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

B2-2 Other revenue

	2021 Actual \$ '000	2020 Actual \$ '000
Insurance claims recoveries	5	7
Sales – general	5	1
Total other revenue	10	8

Timing of revenue recognition for other revenue

Other revenue recognised over time (1)	–	–
Other revenue recognised at a point in time (2)	10	8
Total other revenue	10	8

Accounting policy for other revenue

Where the revenue relates to a contract with customer, the revenue is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

Where the revenue relates to a contract which is not enforceable or does not contain sufficiently specific performance obligations then revenue is recognised when an unconditional right to a receivable arises or the cash is received, which is earlier.

B2-3 Grants and contributions

	Timing	Operating 2021 Actual \$ '000	Operating 2020 Actual \$ '000	Capital 2021 Actual \$ '000	Capital 2020 Actual \$ '000
Special purpose grants and non-developer contributions (tied)					
Cash contributions					
Previously specific grants:					
Noxious weeds	2	601	316	–	–
Previously contributions:					
Hudson pear contributions	2	–	9	–	–
Other councils – joint works/services	2	553	539	–	–
Total special purpose grants and non-developer contributions – cash		1,154	864	–	–
Total special purpose grants and non-developer contributions (tied)		1,154	864	–	–
Total grants and non-developer contributions		1,154	864	–	–
Comprising:					
– State funding		1,154	864	–	–
		1,154	864	–	–
Total grants and contributions		1,154	864	–	–
Timing of revenue recognition for grants and contributions					
Grants and contributions recognised over time (1)		–	–	–	–
Grants and contributions recognised at a point in time (2)		1,154	864	–	–
Total grants and contributions		1,154	864	–	–

B2-3 Grants and contributions (continued)

Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

	Operating 2021 Actual \$ '000	Operating 2020 Actual \$ '000	Capital 2021 Actual \$ '000	Capital 2020 Actual \$ '000
Unspent grants and contributions				
Unspent funds at 1 July	–	241	–	–
Add: operating grants recognised in the current period but not yet spent	244	–	–	–
Less: Funds received in prior year but revenue recognised and funds spent in current year	–	(241)	–	–
Unspent funds at 30 June	244	–	–	–

Accounting policy

Grants and contributions – enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

The performance obligations vary according to the agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B2-4 Interest and investment income

	2021	2020
	Actual	Actual
	\$ '000	\$ '000
Interest on financial assets measured at amortised cost		
– Cash and investments	4	2
Total interest and investment income (losses)	4	2
Interest and investment income is attributable to:		
Unrestricted investments/financial assets:		
General Council cash and investments	4	2
Total interest and investment income	4	2

Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

B3 Costs of providing services

B3-1 Employee benefits and on-costs

	2021 Actual \$ '000	2020 Actual \$ '000
Salaries and wages	450	393
Employee termination costs (where material – other than vested leave paid)	–	4
Travel expenses	–	2
Employee leave entitlements (ELE)	76	124
Superannuation	45	38
Workers' compensation insurance	8	12
Training costs (other than salaries and wages)	1	1
Protective clothing	2	3
Other	–	1
Total employee costs	582	578
Total employee costs expensed	582	578
Number of 'full-time equivalent' employees (FTE) at year end	6	6

Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable.

B3-2 Materials and services

	Notes	2021 Actual \$ '000	2020 Actual \$ '000
Raw materials and consumables		35	236
Audit Fees	E2-1	17	13
Previously other expenses:			
Councillor and Mayoral fees and associated expenses	E1-2	51	11
Advertising		4	7
Computer software charges		21	20
Insurance		58	52
Office expenses (including computer expenses)		30	9
Postage		1	2
Printing and stationery		2	3
Telephone and communications		6	6
Plant expenses		69	71
Regional meeting expenses		16	10
Membership		5	3
Operating leases expense (2019 only):			
Depot expense		–	43
Total materials and services		315	486
Total materials and services		315	486

B3-3 Depreciation, amortisation and impairment of non-financial assets

	Notes	2021 \$ '000	2020 \$ '000
Depreciation and amortisation			
Plant and equipment		59	63
Office equipment		18	9
Infrastructure:	C1-6		
– Buildings (non-specialised)		15	14
Right of use assets	C2-1	5	–
Total gross depreciation and amortisation costs		97	86
Total depreciation and amortisation costs		97	86
Total depreciation, amortisation and impairment for non-financial assets		97	86

Accounting policy

Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives.

Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are not tested for impairment since these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Other non-financial assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units).

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

B4 Gains or losses**B4-1 Gain or loss from the disposal, replacement and de-recognition of assets**

	Notes	2021 Actual \$ '000	2020 Actual \$ '000
Gain (or loss) on disposal of plant and equipment	C1-6		
Proceeds from disposal – plant and equipment		44	38
Less: carrying amount of plant and equipment assets sold/written off		–	(7)
Gain (or loss) on disposal		44	31
Net gain (or loss) on disposal of assets		44	31

Accounting policy

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

B5 Performance against budget

B5-1 Material budget variations

Council's original budget was adopted by the Council on 23 June 2020 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2021 Budget	2021 Actual	2021 ----- Variance -----	
REVENUES				
User charges and fees	145	167	22	15% F
Actual private works income was greater than original budget predictions.				
Other revenues	13	10	(3)	(23)% U
The budget made allowance for income streams that were not realised.				
Operating grants and contributions	880	1,154	274	31% F
Additional grant funding was received during the year that was not budgeted for.				
Interest and investment revenue	3	4	1	33% F
Actual investment income was greater than anticipated due to higher levels of investment.				
Net gains from disposal of assets	5	44	39	780% F
Profit on sale of motor vehicles was greater than anticipated in the budget.				
EXPENSES				
Employee benefits and on-costs	631	582	49	8% F
Materials and services	344	315	29	8% F
Depreciation, amortisation and impairment of non-financial assets	80	97	(17)	(21)% U
Increased motor vehicle depreciation as a result of purchases in the previous year.				

B5-1 Material budget variations (continued)

\$ '000	2021 Budget	2021 Actual	2021 ----- Variance -----	
STATEMENT OF CASH FLOWS				
Cash flows from operating activities	(52)	391	443	(852)% F
Operating expenditure less than previously estimated in the original budget.				
Cash flows from investing activities	(42)	(844)	(802)	1,910% U
Purchase of term deposits and new motor vehicles compared to the original budget.				
Cash flows from financing activities	-	(5)	(5)	∞ U

C Financial position

C1 Assets we manage

C1-1 Cash and cash equivalents

	2021 Actual \$ '000	2020 Actual \$ '000
Cash and cash equivalents		
Cash on hand and at bank	383	841
Total cash and cash equivalents	383	841

Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	383	841
Balance as per the Statement of Cash Flows	383	841

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

C1-2 Financial investments

	2021 Current Actual \$ '000	2021 Non-current Actual \$ '000	2020 Current Actual \$ '000	2020 Non-current Actual \$ '000
Debt securities at amortised cost				
Long term deposits	875	-	121	-
Total	875	-	121	-
Total financial investments	875	-	121	-
Total cash assets, cash equivalents and investments	1,258	-	962	-

Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

C1-2 Financial investments (continued)

Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

C1-3 Restricted cash, cash equivalents and investments

	2021 Current Actual \$ '000	2021 Non-current Actual \$ '000	2020 Current Actual \$ '000	2020 Non-current Actual \$ '000
Total cash, cash equivalents and investments	1,258	–	962	–
attributable to:				
Unrestricted	868	–	849	–
Internal restrictions	146	–	113	–
External restrictions	244	–	–	–
	1,258	–	962	–

	2021 Actual \$ '000	2020 Actual \$ '000
	244	–
External restrictions – other	244	–
Total external restrictions	244	–
Internal restrictions		
Plant and vehicle replacement	40	42
Employees leave entitlement	86	71
Building	20	–
Total internal restrictions	146	113
Total restrictions	390	113

Details of restrictions

External restrictions – other

External restrictions included in cash, cash equivalents and investments above comprise:

Specific purpose unexpended grants (recognised as revenue) – general fund

External restrictions – other

Total external restrictions

Internal restrictions

Council has internally restricted cash, cash equivalents and investments as follows:

Plant and vehicle replacement

Employees leave entitlement

Building

Total internal restrictions

Total restrictions

Internal restrictions over cash, cash equivalents and investments are those assets restricted only by a resolution of the elected Council.

C1-4 Receivables

	2021 Current Actual \$ '000	2021 Non-current Actual \$ '000	2020 Current Actual \$ '000	2020 Non-current Actual \$ '000
Purpose				
User charges and fees	19	-	4	-
Net GST receivable	7	-	36	-
Other debtors	1	-	2	-
Total	27	-	42	-
Total net receivables	27	-	42	-
Unrestricted receivables	27	-	42	-
Total net receivables	27	-	42	-

Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

C1-5 Inventories

	2021	2021	2020	2020
	Current	Non-current	Current	Non-current
	Actual	Actual	Actual	Actual
	\$ '000	\$ '000	\$ '000	\$ '000
(i) Inventories at cost				
Stores and materials	20	-	20	-
Total inventories at cost	20	-	20	-
Total inventories	20	-	20	-

Accounting policy

Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

C1-6 Infrastructure, property, plant and equipment

By aggregated asset class	Asset movements during the reporting period								
	At 1 July 2020						At 30 June 2021		
	Gross carrying amount \$ '000	Accumulated depreciation and impairment \$ '000	Net carrying amount \$ '000	Additions new assets \$ '000	Depreciation expense \$ '000		Gross carrying amount \$ '000	Accumulated depreciation and impairment \$ '000	Net carrying amount \$ '000
Plant and equipment	329	(159)	170	134	(59)		380	(135)	245
Office equipment	52	(24)	28	–	(18)		52	(42)	10
Land:									
– Operational land	4	–	4	–	–		4	–	4
Infrastructure:									
– Buildings – non-specialised	287	(206)	81	–	(15)		287	(221)	66
Total infrastructure, property, plant and equipment	672	(389)	283	134	(92)		723	(398)	325

C1-6 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2019			Asset movements during the reporting period				At 30 June 2020		
	Gross carrying amount \$ '000	Accumulated depreciation and impairment \$ '000	Net carrying amount \$ '000	Additions renewals ¹ \$ '000	Additions new assets \$ '000	Carrying value of disposals \$ '000	Depreciation expense \$ '000	Gross carrying amount \$ '000	Accumulated depreciation and impairment \$ '000	Net carrying amount \$ '000
Plant and equipment	381	(234)	147	94	–	7	(63)	329	(159)	170
Office equipment	27	(16)	11	–	25	–	(9)	52	(24)	28
Land:										
– Operational land	4	–	4	–	–	–	–	4	–	4
Infrastructure:										
– Buildings – non-specialised	287	(192)	95	–	–	–	(14)	287	(206)	81
Total infrastructure, property, plant and equipment	699	(442)	257	94	25	7	(86)	672	(389)	283

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

C1-6 Infrastructure, property, plant and equipment (continued)

Accounting policy

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council for nil or nominal consideration, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years		
Office equipment	5 to 10		
Office furniture	10 to 20		
Computer equipment	4		
Vehicles	5 to 8	Buildings	
Heavy plant	5 to 8	Buildings: masonry	50 to 100
Other plant and equipment	5 to 15	Buildings: other	20 to 40

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

C2 Leasing activities

C2-1 Council as a lessee

Council has leases over a range of assets including land and buildings, vehicles, machinery and IT equipment. Information relating to the leases in place and associated balances and transactions is provided below.

Terms and conditions of leases

Leases are on a short-term basis with the building lease renewable in the 2024/2024 financial year.

Buildings

Council leases a depot building in Coonamble. The lease has a five (5) year term.

The building lease contains an annual pricing mechanism based on a fixed increases of 3% at each anniversary of the lease inception.

Extension options

Council includes options in the building leases to provide flexibility and certainty to Council operations and reduce costs of moving premises; and the extension options are at Council's discretion.

At commencement date and each subsequent reporting date, Council assesses where it is reasonably certain that the extension options will be exercised.

(a) Right of use assets

	Ready to use Actual \$ '000	Total Actual \$ '000
2021		
Opening balance at 1 July	24	24
Depreciation charge	(5)	(5)
Balance at 30 June	19	19
2020		
Opening balance at 1 July	–	–
Additions to right-of-use assets	24	24
Balance at 30 June	24	24

(b) Lease liabilities

	2021 Current Actual \$ '000	2021 Non-current Actual \$ '000	2020 Current Actual \$ '000	2020 Non-current Actual \$ '000
Lease liabilities	4	15	5	19
Total lease liabilities	4	15	5	19

C2-1 Council as a lessee (continued)

(c) (i) The maturity analysis

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

	< 1 year Actual \$ '000	1 – 5 years Actual \$ '000	> 5 years Actual \$ '000	Total Actual \$ '000	Total per Statement of Financial Position Actual \$ '000
2021					
Cash flows	4	15	–	19	19
2020					
Cash flows	5	19	–	24	24

(ii) Lease liabilities relating to restricted assets

	2021 Current Actual \$ '000	2021 Non-current Actual \$ '000	2020 Current Actual \$ '000	2020 Non-current Actual \$ '000
Total lease liabilities relating to unrestricted assets	4	15	5	19
Total lease liabilities	4	15	5	19

(d) Income Statement

The amounts recognised in the Income Statement relating to leases where Council is a lessee are shown below:

	2021 Actual \$ '000	2020 Actual \$ '000
Depreciation of right of use assets	5	–
	5	–

(e) Statement of Cash Flows

Total cash outflow for leases	(5)	–
	(5)	–

(f) Leases at significantly below market value – concessionary / peppercorn leases

Council's lease is at market value which is for:

- Coonamble depot

Accounting policy

Council has implemented AASB16 for Council's property lease from 1st July 2020.

At inception of a contract, Council assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

C2-1 Council as a lessee (continued)

Council has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, Council recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where Council believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at significantly below market value / concessionary leases

Council has elected to measure the right of use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

C3 Liabilities of Council

C3-1 Payables

	2021 Current \$ '000	2021 Non-current \$ '000	2020 Current \$ '000	2020 Non-current \$ '000
Payables				
Accrued expenses:				
– Other expenditure accruals	37	–	125	–
Other	2	–	6	–
Total payables	39	–	131	–
Total payables	39	–	131	–

Payables relating to restricted assets

	2021 Current \$ '000	2021 Non-current \$ '000	2020 Current \$ '000	2020 Non-current \$ '000
Total payables relating to unrestricted assets	39	–	131	–
Total payables	39	–	131	–

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

C3-2 Employee benefit provisions

	2021 Current Actual \$ '000	2021 Non-current Actual \$ '000	2020 Current Actual \$ '000	2020 Non-current Actual \$ '000
Annual leave	80	–	65	–
Long service leave	67	14	54	12
Total employee benefit provisions	147	14	119	12

Employee benefit provisions relating to restricted assets

Total employee benefit provisions relating to restricted assets	–	–	–	–
Total employee benefit provisions relating to unrestricted assets	147	14	119	12
Total employee benefit provisions	147	14	119	12

Current employee benefit provisions not anticipated to be settled within the next twelve months

	2021 Actual \$ '000	2020 Actual \$ '000
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	40	33
	40	33

Description of and movements in provisions

	ELE provisions		
	Annual leave \$ '000	Long service leave \$ '000	Total \$ '000
2021			
At beginning of year	65	66	131
Additional provisions	39	15	54
Amounts used (payments)	(24)	–	(24)
Total ELE provisions at end of year	80	81	161
2020			
At beginning of year	58	86	144
Additional provisions	29	10	39
Amounts used (payments)	(22)	(30)	(52)
Total ELE provisions at end of year	65	66	131

C3-2 Employee benefit provisions (continued)

Accounting policy

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

C4 Reserves

C4-1 Nature and purpose of reserves

Infrastructure, property, plant and equipment revaluation reserve

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

D Risks and accounting uncertainties

D1-1 Risks relating to financial instruments held

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out under policies approved by the Council.

A comparison by category of the carrying amounts and fair values of Council's financial assets and financial liabilities recognised in the financial statements is presented below.

	Carrying value 2021 \$ '000	Carrying value 2020 \$ '000	Fair value 2021 \$ '000	Fair value 2020 \$ '000
Financial assets				
Measured at amortised cost				
Cash and cash equivalents	383	841	383	841
Receivables	27	42	27	42
Investments				
– Debt securities at amortised cost	875	121	875	121
Total financial assets	1,285	1,004	1,285	1,004
Financial liabilities				
Payables	39	131	39	131
Total financial liabilities	39	131	39	131

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's General Manager manages the cash and Investments portfolio with the assistance of independent advisors.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and its staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price risk** – the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in cash equivalents and investments.

D1-1 Risks relating to financial instruments held (continued)

(a) Market risk – interest rate and price risk

	2021 \$ '000	2020 \$ '000
The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.		
Impact of a 1% movement in interest rates		
– Equity / Income Statement	11	8
Impact of a 10% movement in price of investments		
– Equity / Income Statement	–	–

(b) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities (refer to Note C2-1(b) for lease liabilities) and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

	Weighted average interest rate %	Subject to no maturity \$ '000	payable in:			Total cash outflows \$ '000	Actual carrying values \$ '000
			≤ 1 Year \$ '000	1 - 5 Years \$ '000	> 5 Years \$ '000		
2021							
Trade/other payables	0.00%	–	39	–	–	39	39
Lease liabilities	0.00%	–	4	15	–	19	19
Total financial liabilities		–	43	15	–	58	58
2020							
Trade/other payables	0.00%	–	131	–	–	131	131
Lease liabilities	0.00%	–	5	19	–	24	24
Total financial liabilities		–	136	19	–	155	155

D2 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

– Infrastructure, property, plant and equipment

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

(1) The following table presents all assets and liabilities that have been measured and recognised at fair values:

\$ '000	Notes	Fair value measurement hierarchy							
		Date of latest valuation		Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		Total	
		2021	2020	2021	2020	2021	2020	2021	2020
Recurring fair value measurements									
Infrastructure, property, plant and equipment C1-6									
Plant and Office Equipment		30/6/17	30/06/17	–	–	255	198	255	198
Operational Land		30/6/17	30/06/17	–	–	4	4	4	4
Buildings (non specialised)		30/6/17	30/06/17	–	–	66	81	66	81
Total infrastructure, property, plant and equipment				–	–	325	283	325	283

D3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(ii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

(iii) Other guarantees

Council has provided no other guarantees other than those listed above.

2. Other liabilities

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

E People and relationships

E1 Related party disclosures

E1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

	2021 \$ '000	2020 \$ '000
Compensation:		
Short-term benefits	57	49
Total	57	49

Other transactions with KMP and their related parties

Council has determined that there were no other KMP or related party transactions.

E1-2 Councillor and Mayoral fees and associated expenses

	2021	2020
	Actual	Actual
	\$ '000	\$ '000
The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:		
Member expenses – chairperson’s fee	8	2
Member expenses – member’s fees	40	8
Member’s expenses (incl. chairperson) – other (excluding fees above)	3	1
Total	51	11

E2 Other relationships

E2-1 Audit fees

	2021 Actual \$ '000	2020 Actual \$ '000
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During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

Auditors of the Council - NSW Auditor-General:

(i) Audit and other assurance services

Audit and review of financial statements

	17	13
Remuneration for audit and other assurance services	17	13

Total Auditor-General remuneration	17	13
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Total audit fees	17	13
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F Other matters

F1-1 Statement of Cash Flows information

Reconciliation of net operating result to cash provided from operating activities

	2021	2020
	Actual	Actual
	\$ '000	\$ '000
Net operating result from Income Statement	385	(156)
Adjust for non-cash items:		
Depreciation and amortisation	97	86
Net losses/(gains) on disposal of assets	(44)	(31)
+/- Movement in operating assets and liabilities and other cash items:		
Decrease/(increase) in receivables	15	(15)
Decrease/(increase) in inventories	-	13
Increase/(decrease) in other accrued expenses payable	(88)	96
Increase/(decrease) in other liabilities	(4)	6
Increase/(decrease) in employee leave entitlements	30	(13)
Net cash provided from/(used in) operating activities from the Statement of Cash Flows	391	(14)

F2-1 Events occurring after the reporting date

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

F3 Statement of performance measures

F3-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2021	Indicator 2021	Indicators 2020 2019		Benchmark
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	341	25.54%	(19.42)%	29.94%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	1,335				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	181	13.56%	10.28%	6.10%	> 60.00%
Total continuing operating revenue ¹	1,335				
3. Unrestricted current ratio					
Current assets less all external restrictions	1,061	7.07x	4.61x	6.95x	> 1.50x
Current liabilities less specific purpose liabilities	150				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	438	87.60x	∞	∞	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	5				
5. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	1,258	15.66 mths	11.11 mths	14.81 mths	> 3.00 mths
Monthly payments from cash flow of operating and financing activities	80				

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method



INDEPENDENT AUDITOR'S REPORT
Report on the general purpose financial statements
Castlereagh Macquarie County Council

To the Councillors of the Castlereagh Macquarie County Council

Opinion

I have audited the accompanying financial statements of Castlereagh Macquarie County Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2021, the Statement of Financial Position as at 30 June 2021, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2021, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Manuel Moncada
Delegate of the Auditor-General for New South Wales

28 October 2021
SYDNEY



Cr Peter Shinton
 Chairperson
 Castlereagh Macquarie County Council
 PO Box 664
 WALGETT NSW 2825

Contact: Manuel Moncada
 Phone no: 02 9275 7333
 Our ref: D2123454/1815

28 October 2021

Dear Chairperson

**Report on the Conduct of the Audit
 for the year ended 30 June 2021
 Castlereagh Macquarie County Council**



I have audited the general purpose financial statements (GPFS) of the Castlereagh Macquarie County Council (the Council) for the year ended 30 June 2021 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2021 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

INCOME STATEMENT

Operating result

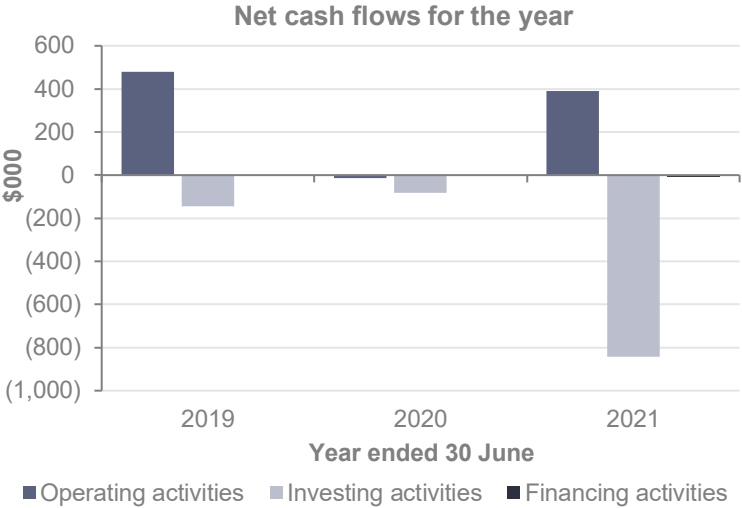
	2021	2020	Variance
	\$000	\$000	%
Grants and contributions revenue	1,154	864	 34
Operating result from continuing operations	385	(156)	 346

Council’s operating result (\$385,000 including the effect of depreciation and amortisation expense of \$97,000) was \$541,000 higher than the 2019–20 result. This was mainly due to increased grants funding and reduced operating expenses.

Grants and contributions revenue (\$1.154 million) increased by \$290,000 (34 per cent) in 2020–2021.

STATEMENT OF CASH FLOWS

- The Statement of Cash Flows illustrates the flow of cash and cash equivalents moving in and out of Council during the year and reveals that cash decreased by \$458,000 to \$383,000 at the close of the year.
- the reduction is due to investing funds in longer term deposits.



FINANCIAL POSITION

Cash and investments

Cash and investments	2021	2020	Commentary
	\$000	\$000	
Total cash, cash equivalents and investments	1,258	962	<ul style="list-style-type: none"> • External restrictions represent unspent specific purpose grants • Balances are internally restricted due to Council policy or decisions for forward plans including works program.
Restricted cash and investments:			
• External restrictions	244	-	
• Internal restrictions	146	113	

PERFORMANCE

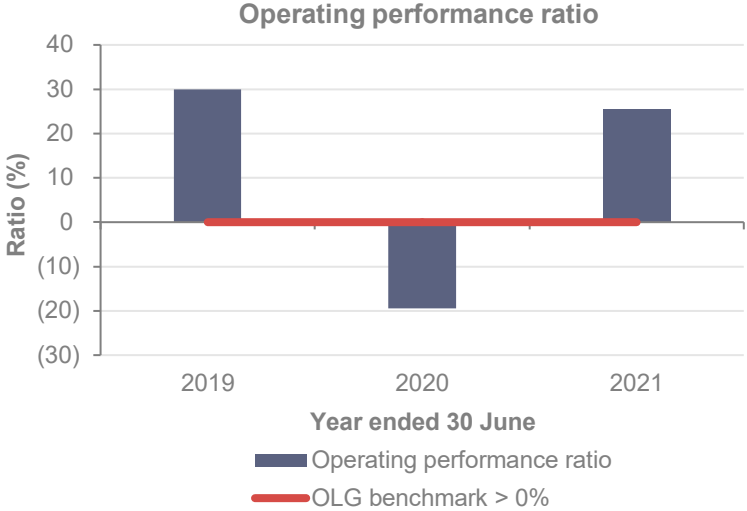
Performance measures

The following section provides an overview of the Council’s performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

Operating performance ratio

The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.

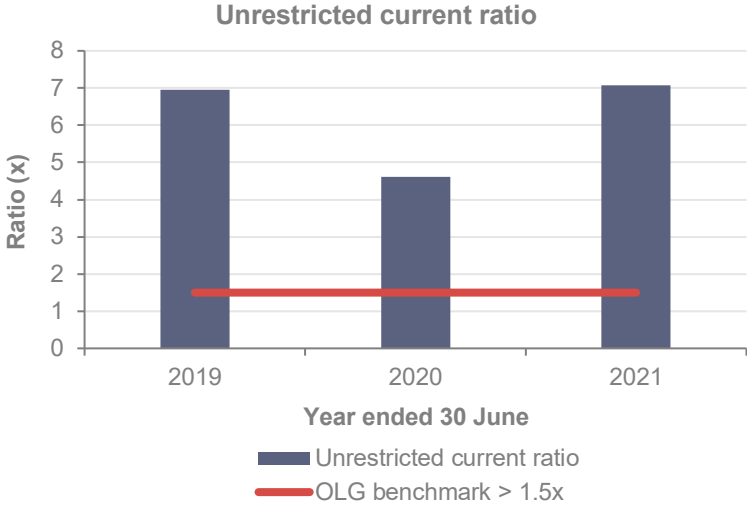
The Council exceeded the OLG benchmark for the current reporting period.



Unrestricted current ratio

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

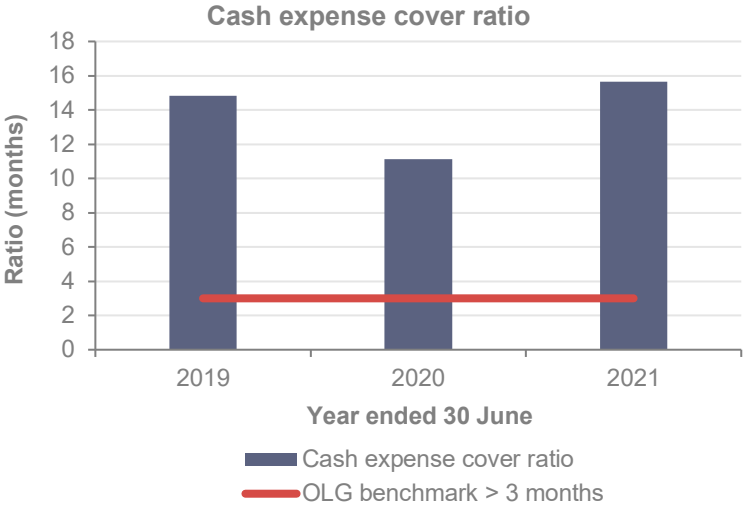
The Council exceeded the OLG benchmark for the current reporting period.



Cash expense cover ratio

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.

The Council exceeded the OLG benchmark for the current reporting period.



OTHER MATTERS

Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.

The Council's:

- accounting records were maintained in a manner and form that facilitated the preparation and the effective audit of the general purpose financial statements
- staff provided all accounting records and information relevant to the audit.



Manuel Moncada
Delegate of the Auditor-General for New South Wales

cc: Michael Urquhart, General Manager
Kiersten Fishburn, Secretary of the Department of Planning, Industry and Environment