



AGENDA FOR ORDINARY COUNCIL MEETING

Monday, 24th April 2023

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Council Meeting of Castlereagh Macquarie County Council will be held at the Coonamble Shire Council Chambers on **24th April 2023** commencing at **10:30am** to discuss the items listed in the Agenda.

Michael Urquhart
GENERAL MANAGER

Table of Contents

1. OPENING OF MEETING	3
2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	3
3. LEAVE OF ABSENCE	3
4. DECLARATION OF INTERESTS	4
5. CONFIRMATION OF MINUTES/MATTERS ARISING	5
5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 6 th March 2023	5
6. REPORTS OF COMMITTEES/DELEGATES	11
ITEM 6.1 MINING & ENERGY RELATED COUNCILS NSW – MERC NEWSLETTER – FEBRUARY 2023	11
ITEM 6.2 LOWER BALONNE FLOW EVENT UPDATE: 3 MARCH 2023	21
7. REPORT OF THE GENERAL MANAGER	23
ITEM 7.1 COUNCIL'S DECISION ACTION REPORT – April 2023	23
ITEM 7.2 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT	27
ITEM 7.3 CASH ON HAND AND INVESTMENT REPORT AS AT 28 th FEBRUARY 2023 and 31 st MARCH 2023	30
ITEM 7.4 THIRD QUARTER OPERATIONAL PLAN FOR 2022/2023	32
ITEM 7.5 QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2023	49
ITEM 7.6 DRAFT OPERATIONAL PLAN 2023/2024	57
ITEM 7.7 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS	113
8. MOVE INTO CLOSED SESSION	116
9. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING	116
ITEM 9.1 POSITION OF PART TIME GENERAL MANAGER	117
10. BIOSECURITY REPORT	118
ITEM 10.1 QUARTERLY BIOSECURITY REPORT	118
11. QUESTIONS FOR NEXT MEETING	131
12. CONFIRM DATE OF NEXT MEETING	132
13. CLOSE OF MEETING	132

1. OPENING OF MEETING

Time:_____am

2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

We acknowledge the Traditional Owners of the land we gather upon today and pay respect to the Elders both past, present and emerging.

3. LEAVE OF ABSENCE

Leave of Absence
<p>Recommendation:</p> <p>That the leave of absence received from _____are accepted and a leave of absence granted.</p> <p>Moved:</p> <p>Seconded:</p>

4. DECLARATION OF INTERESTS

Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.

In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.

Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.

Councillors must state their reasons in declaring any type of interest.

Councillor	Item No.	Pecuniary/ Non-Pecuniary	Reason

5. CONFIRMATION OF MINUTES/MATTERS ARISING

5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 6th March 2023

Minutes of Ordinary Council Meeting – 6 th March 2023
<p>Recommendation:</p> <p>That the minutes of the ordinary Council meeting held 6th March 2023, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Meeting Minutes – 6th March 2023

CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL
HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 6th MARCH AT
10:35AM.**

PRESENT: Cllr D. Batten, B. Fisher, Cllr D Todd, Cllr I Woodcock, Cllr M Cooke, N Kinsey, P Cullen and Cllr G Peart

ABSENT: Cllr Z Holcombe and Cllr G Whiteley

STAFF MEMBERS: M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer), and R Wilson (Minute Secretary).

WELCOME: Meeting was opened at 10:35am and Chairman Cllr D Batten welcomed all councillors and staff to the meeting.

03/23/01 Leave of Absence

Resolved:

That the leave of absence received from Councillors Z Holcombe and G Whiteley is accepted and a leave of absence granted.

Moved: Cllr Todd

Seconded: Cllr Kinsey

Carried

DECLARATIONS OF INTEREST- Nil

03/23/02 Minutes of Ordinary Council Meeting – 19th December 2022

Resolved:

That the minutes of the ordinary Council meeting held 19th December 2022, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Cllr Woodcock

Seconded: Cllr Fisher

Carried

03/23/03 Council's Decision Action Report – February 2023
<p>Resolved:</p> <p>That the Resolution Register for February 2023 be received and noted</p> <p>Moved: Clr Todd Seconded: Clr Cooke</p> <p style="text-align: right;">Carried</p>
03/23/04 Circulars Received From the NSW Office of Local Government
<p>Resolved:</p> <p>That the information contained in the following Departmental circulars 22-39 to 22-42 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p>Moved: Clr Kinsey Seconded: Clr Peart</p> <p style="text-align: right;">Carried</p>
03/23/05 Cash and Investment Report - 31st December 2022 & 31st January 2023
<p>Resolved:</p> <p>That the investment report for 31st December 2022 and 31st January 2023 received and noted.</p> <p>Moved: Clr Fisher Seconded: Clr Cullen</p> <p style="text-align: right;">Carried</p>
03/23/06 Second Quarter Operational Plan and Half Yearly Delivery Program 2022/2023
<p>Resolved:</p> <p>Council accept the progress made on the 2022/2023 Operational Plan and Delivery Program as at 31st December 2022.</p> <p>Moved: Woodcock Seconded: Cooke</p> <p style="text-align: right;">Carried</p>

03/23/07 Quarterly Budget Review Statement – December 2022
<p>Resolved:</p> <p>That Council adopt the attached Quarterly Budget Review Statement for 31st December 2022 as tabled.</p> <p>Moved: Cllr Woodcock Seconded: Cllr Cooke</p> <p style="text-align: right;">Carried</p>

03/23/08 Important Dates for Councillors – Upcoming Meetings and Events
<p>Resolved:</p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p>Moved: Cllr Peart Seconded: Cllr Kinsey</p> <p style="text-align: right;">Carried</p>

03/23/09 Moved Into Closed Session
<p>Resolved:</p> <p>Time: 11:03am</p> <p>That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:</p> <p>(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.</p> <p>Moved: Cllr Kinsey Seconded: Cllr Peart</p> <p style="text-align: right;">Carried</p>

03/23/10 CONFIDENTIAL – LLS Hudson Pear Contract

Resolved:

1. That the General Managers report be received.
2. That Council endorse the action of the General Manager in entering into a contract with North West Local Land Services for the delivery of the Hudson Pear Program until 30th June 2023.

Moved: Clr Kinsey

Seconded: Clr Todd

03/23/11 Return to Open Session

Resolved:

That Council return to open session.

Moved: Clr Todd

Seconded: Clr Peart

Carried

03/23/12 Adoption Of Closed Session Reports

Resolved:

That Council adopt the recommendations of the Closed Committee Reports

Moved: Clr Kinsey

Seconded: Clr Cullen

Carried

03/23/13 Quarterly Biosecurity Report

Resolved:

That the report be received and noted.

Moved: Clr Peart

Seconded: Clr Cullen

Carried

Date of the next CMCC Council Meeting to be Monday 24th April 2023 at Coonamble.

Close of Meeting

The meeting closed at 12:15pm

Chairman

General Manager

6. REPORTS OF COMMITTEES/DELEGATES

ITEM 6.1 MINING & ENERGY RELATED COUNCILS NSW – MERC NEWSLETTER – FEBRUARY 2023



MERC NEWSLETTER – FEBRUARY 2023

Introduction

Delegates, here is the February MERC Newsletter, please circulate the Newsletter to your fellow Councillors and senior staff this week, so they can appreciate and understand the excellent work the Association and you are doing on behalf of your Council and community, with regard to mining and energy related matters.

New Executive Committee

In accordance with the MERC constitution, as a result of the recent elections MERC has a new Executive Committee:

- Chair Cr Kevin Duffy, Orange City Council
- Deputy Chairs, Cr Phyllis Miller, OAM Forbes Shire Council & Cr Dennis Brady, Lachlan Shire Council
- Executive Committee, Crs Scott Ferguson, Blayney Shire Council, Cr Liz McGlynn, Bland Shire Council & Cr Denis Todd, Warrumbungle Shire Council.

GOVERNANCE MATTERS

1 Next Meetings of Association – The next Ordinary meeting will be on 26th May 2023 in Dubbo, the August Ordinary meeting location is yet to be determined, whilst the AGM meeting will be held in November at a location to be determined. The Executive Committee will have a meeting (by teleconference) beforehand on dates to be determined by the Chair in consultation with the Executive Committee.

2 Resources & Energy Mini Conference The Mini Conference date slots have been booked for the week 24-26th May 2023 at Dubbo Regional Theatre & Covention Centre. The conference will be run in partnership with Orana RDA/Inland NSW Growth Alliance from 23-25th, with the MERC Ordinary meeting being held on Friday 26th May in the same venue.

3 COVID-19 Virus Impact on MERC - In 2023 MERC will be resuming its' meeting cycle activities in the normal manner. What this means for MERC delegates is that 2023 will have quarterly meetings as "face to face" meetings with use of zoom in exceptional circumstances. Executive Committee meetings will be by zoom means as determined. A lot of value is gleaned from being at a meeting in person and this can be lost when delegates attend by zoom. The focus will always be on giving delegates an opportunity to attend meetings. However, delegates must be present to vote for the AGM in view of the voting system in the constitution.

4 Speakers for Next Meeting in Dubbo – The invitees to be approached to speak at Dubbo will be Ministers, Opposition, Mining & Energy Industry Leaders and speakers from areas of Innovation in the space plus sponsors. It was good to have Courtney Houssos, Shadow Minister for Resources and Shadow Minister for Better Regulation address delegates in Sydney on 22nd February where she outlined Labor's platform if elected on 25th March 2023, as follows:

- New to portfolio of Resources and apologised for not being up to speed with all the issues, however as Shadow Minister was willing to learn from entities like MERC on



issues associated with Critical Minerals, Resources for Regions, Royalties for Rejuvenation, VPA's etc., in an endeavour to address them.

- Concerned about what happens after mines close in communities – that's where opportunities need to be explored for manufacturing eg building rail trains in NSW in those areas to utilise the available labour from mine closures.
- Labor has developed its own Coal Reservations Policy in opposition to the Coalition's Coal Directions Policy.
- Labor supports the Coalition's Energy Plan but are concerned about the slow roll out of the REZ's and the lack of engagement with communities and affected landholders to date which they will look at improving.
- There doesn't appear to be any provision in the Coalition's Energy Plan for manufacturing to generate their own energy and jobs from the Energy Plan initiatives roll out.
- There appears to be a lack of transparency in how the miners are addressing their emission issues out there in the communities and government will be keen to work with them to address the issues.
- If elected, Labor will introduce a State-owned Energy Commission to ensure a consistent supply of energy for everyone in the State - it will be modelled on the Federal Government's Clean Energy Corporation.
- Libs/Nationals have left the incoming government in a dire position with the lights and power not guaranteed to be left on and cost of energy -, Labor's focus will be to keep the lights on at a lower cost to stakeholders..
- Labor's focus will be on hydro, community batteries, solar, wind but no nuclear at this stage.
- They will also be looking at pumped hydro and have had talks with Yancoal already, who are exploring the opportunities with it.
- Happy to attend future meetings and build up a relationship with MERC.

5 Inland NSW Growth Alliance (formerly Orana Opportunity Network (O2N)) – MERC is trialling as a Bronze Member of INGA for 12 months. Their Newsletters are available on their website on o2n@o2n.org.au. A partnership has been forged with Orana RDA to joint hosting of a Resources Energy & Innovation Forum with MERC on 24th – 26th May 2023 in Dubbo;

6 CRC Transformation in Mining Economies (CRCTIME) - MERC is a partner with CRC TIME on a no cost but consultative basis. They provide updates on progress with an opportunity for members to join webinars, workshops, surveys etc. Latest update is below.

7 Renewable Energy Zones (REZ) – Consultatnts have conducted a survey of 21 stakeholders.including the Executive Officer of MERC on how the government can improve its "social licence" with roll out of the REZ's. Details are outlined below.

MATTERS OF INTEREST

(i) Renewable Energy Alliance (RE-Alliance)

Andrew Bray, National Director Re-Alliance writes: "The biggest barrier to our shift to renewable energy is the lack of transmission network capacity. Without it, we can't transport the clean power generated in Renewable Energy Zones to where it's needed."



RE-Alliance welcomes the series of announcements last week from the Victorian Government and the Australian Energy Market Operator (AEMO) to advance development of transmission infrastructure while keeping a focus on affected communities.

Firstly, the [Victorian Government](#) declared the acceleration of the Victoria-New South Wales Interconnector West (VNI West) using the best parts of VicGrid's Victorian Transmission Investment Framework, a framework for how transmission infrastructure is planned and developed.

Secondly, AEMO has prioritised [a different route for VNI West](#) based on community feedback. It is promising to see social and environmental factors considered in developing alternative routes – something that all large scale transmission projects should do. To determine the route, open engagement with the community, collaboration with Traditional Owners and consultation with local government will take place. Support for the new route from regional stakeholders like the [Wimmera Development Association](#) shows that AEMO's engagement is improving.

Thirdly, the Victorian Government announced a [new payment scheme](#) for Victorian farmers and landholders hosting transmission lines on their properties – bringing the state in line with NSW. Landowners will receive a \$200,000 per kilometre payment, paid over 25 years, for all new large-scale transmission lines. This will be in addition to easement payments made under existing arrangements that take into account the value of the land and the way it is used.

RE-Alliance has long advocated for increased landholder payments. Everyone should benefit from the renewable energy transformation, especially the communities that host the infrastructure for it. Proper payment for landholders is crucial – but it's not a silver bullet. Transmission companies need to listen to and understand the needs of the local community and the environment.

The series of announcements last week indicate that the Victorian Government and AEMO have listened: they've heard the crucial need to consider and include communities in our clean energy transition and they understand that we get one chance to make this shift and to do it right.

Right now, Victorian communities can be a part of the engagement process for VNI West, which is [currently open](#) for feedback. This is also a perfect moment for Victorians to be planning for how to best leverage the energy transition to build thriving communities".

(ii) Renewable Energy Zones (REZ's)

A REZ is a hub of renewable projects across a region that form a modern-day power station, producing a large amount of energy for the State. The State Government has set them up in the New England, Southern NSW, Hunter/Central Coast Regions and in the Riverina and Southern Riverina.

In following up Mike after the last two meeting presentations by him, EnergyCo, as part of their Stakeholder Engagement Strategy have set up a Listening Program where the MERC Executive Officer was one of 21 entities to be interviewed on a one on one basis (to ensure MERC is involved



in the roll out of REZ's as a stakeholder) to assist in shaping how EnergyCo leads the delivery of the Renewable Energy Zones and Priority Transmission Projects in NSW.

EnergyCo has engaged the services of RPS Group to conduct a series of one-on-one stakeholder interviews. Undertaking the consultation through an independent company ensures all feedback will remain anonymous as well as giving EnergyCo deeper research insights.

When the interviews are complete, RPS Group will provide un-identified interview transcripts for analysis. The key themes and insights from this data will help shape the way EnergyCo work in the future and they plan to release a public report summarising the insights from both our community survey and stakeholder inputs. The results of the interviews are yet to be received.

Meanwhile, the following is an update on the progress of the roll out of the REZ provided by Mike Young at the recent MERC meeting in Sydney:

- Energy Corporation of NSW is a statutory authority re-established in line with legislative functions under the Energy and Utilities Administration Act 1987 and Electricity Infrastructure Investment Act 2020 has been set up to “join the dots” with the design, delivery, and coordination of Renewable Energy Zones (REZ's) and other electricity infrastructure in a way that benefits consumers, investors and regional communities.
- Transmission development is becoming increasingly controversial in local communities, with communities already raising concerns with compensation, consultation, land use conflict, access fees and cost recovery.
- The loss of social licence has the potential to delay the rollout of transmission infrastructure which would jeopardise energy security, slow NSW's transition to net zero emissions and increase electricity costs for consumers. To avoid this the government will need to actively build community support for the transition rollout.
- Have engaged consultants to look at ways to improve the consultation process with roll out of the 5 REZ's in NSW, results will be out shortly.
- Seeking funding to develop a Community Benefit Funding Scheme Model at the moment where EnergyCo to get the right model for the roll out of these in the Rez's.to work.
- Has been out and about talking to affected persons in Dunedoo and Coolah and have had bilateral and collective meetings with the Councils in the REZ's, to get feedback and have set up a Community Survey online.
- Coalition of Renewable Energy Mayors has been set up (includes Mayors from Mid-Western Regional, Warrumbungle, Dubbo Regional [MERC members], and the New England Councils – Tamworth, Armidale, Inverell, Glen Innes, Walcha or Uralla) who have met with Mike and Minister Kean after Country Mayors meeting 21st February 2023 to discuss their REZ concerns.
- Seeking confirmation of grant for \$50m to fund the Central West Orana REZ. For cheques to be sent out in July/August for access fees to landholders and Councils.
- The REZ's are legislated, so the incoming government will have to continue the process and Mike has had discussions with Shadow Minister for Climate Change and Energy, Jihad Dib, who is generally supportive.
- New England REZ next to roll out and there are many projects underway with the Hunter Transmission project for Bayswater to Eraring.
- Regarding VPA's for Renewable Energy developments, this has been discussed with Coalition of Renewable Energy Mayors and models are being considered based on 1.5% of CIV for VPA's.



- Mike said Department of Planning staff are starting to realise that VPA's should cover other issues raised by the communities affected by these State Significant Developments, and it is something the new government will have to address as part of the Productivity Commissions' recommendations ie by making the developers pay more and fairly to LGA's.

(III) RDA Orana / ON2

RDA Orana are organising a Resources & Energy Industry Innovation Forum in May 2023 in Dubbo and discussions have been held with MERC for its mini conference having a Local Government Day as part of the Forum, site visits day before,

RDA Orana newsletters often have matters of interest for delegates which will be passed on when relevant information in them. More details will be released in mid-March when the marketing commences.

(iv) CRC TiME - Partner Update Stages of projects (as at 24/02/23)

CEO Guy Bloggs advises "See [Research Prioritisation Plan](#) for more about the project development progress but following is a summary of the projects at CRC TiME to date.

Thank you to all who joined us for the partner update webinar last Friday 17 February. For those who couldn't attend or would like a refresh, watch the recording here:

<https://www.youtube.com/watch?v=-SpqAeiVcik>

Key takeaways

We've just hit the quarter lifespan of the CRC and have achieved 26% of milestones within this time frame, indicating that we're on the right track. In case you missed it, we have a [Strategic Plan 2021 – 2024](#), [Research Prioritisation Plan 2021 – 2024](#), and [Impact Framework](#), which breaks down our framework into eight priorities for 2021 – 2024 and the completion of our foundational projects.

Our [First Nations Inclusion Strategy](#), which is extremely important to us, is guiding changes to the way we work. With Caroline Williams, Engagement Manager (First Nations) now onboard, we are ready to share more broadly. As always, we are committed to project co-design to scope projects that are useful to our partners.

You asked, we listened - the main feedback received in the session was your desire for a simple document listing our projects in the pipeline, key contacts and key dates. We agree and hope the attached summary meets your needs – let us know your thoughts. Also, it's the last chance for you to do our [communications survey](#).

Quarterly partner updates

Keep an eye out for an invitation to our next partner update. These will be held quarterly this year to keep you in the loop on upcoming project movements. We will ensure they're a good use of your time. Keep an eye out for invitations to these and other upcoming engagement opportunities. If you're interested, please [contact us](#).

Project Ideas

- National spatial datasets for sustainable resources development | Idea testing | [Dr Guy Bloggs](#)



- Post-mine transitions in a decarbonisation context | Idea testing | [Jillian D'Urso](#)
- A toolkit of cross-cultural communications on closure | Idea testing | [Jillian D'Urso](#)
- A dossier on common transition scenarios from mining to next state/use and requirements to achieve | Idea testing | [Jillian D'Urso](#)
- Case studies of successful closure transitions to identify who, what, where, how and why | Idea testing | [Jillian D'Urso](#)
- A longitudinal review of where a post-mine state was thought to be success and where it is now | Idea testing | [Jillian D'Urso](#)

Concept Development

- Addressing knowledge gaps for post-mining land use | Engagement underway | [Dr Tom Measham](#)
- Education pathways for First Nations in mine closure | Engagement underway | [Zane Hughes](#)
- Enablers for First Nations inclusion in post-mine transitions | Engagement underway | [Jillian D'Urso](#)
- Facilitating industry and government engagement with communities in mine closure planning and implementation | [Professor Alex Gardner](#)
- Alternate uses of abandoned mine sites for new energy applications | Early engagement | [Professor Syed Islam](#)
- CRC TiME Knowledge Discovery, Translation and Engagement Platform | Early engagement | [Dr Mark Cypher](#)
- Incorporating Intangibles for Sustainable Mine Closure | Early engagement | [Dr Gopi Chattopadhyay](#)
- LoM Planning Considering Optimum Waste Rock Dumping Strategies | Early engagement | [Professor Erkan Topal](#)
- Evaluation and support for closure decisions that incorporates the unique value proposition to more accurately assess both tangible and intangible costs and risks | Early engagement | [A/Professor Bryan Maybee](#)
- Sustainable mining waste management framework | Early engagement | [Dr Baotang Shen](#)
- Building an Australian-wide digital library of spectral and structural signatures of framework and invasive vegetation species for detection in mine rehabilitation and closure | Early engagement | [Professor Peter Erskine](#)
- Securitisation of intangible uncertainty for mine closure | Early engagement | [A/Professor Eric Lilford](#)
- Stakeholder views of success measures | Early engagement | [Jillian D'Urso](#)

Project Proposal/Plan

- Reviewing appropriateness of traditional NPV measures for closure provisioning: A survey of the literature | [A/Professor Bryan Maybee](#)

- Developing a strategy for education and capacity building | EOI closed | [Dr Tom Measham](#)

Project Execution (final contracting)

- Collaborative planning for post-mining development in the Latrobe Valley - Stage 1 | [Dr Jess Reeves](#)
- Identifying future economic development pathways for mining regions and increasing transition capacity | [Dr Lavinia Poruschi](#)
- Opportunities for Growth in Australia's Mine Closure Solutions Industry | [Dominic Banfield](#)
- Mine Pit Lake Assessment and Management: A National Initiative to Support Mine Closure and Regional Opportunities | [Dr Kathryn Linge](#)



- A systematic Approach to Regional Cumulative Effects Assessment (RCEA) To Support Transitions in Mining Economies - Stage 1 | [Dr Renee Young](#)

Project Management (in delivery)

- Future Proofing a small community from the impacts of the mine lifecycle | [Professor Fiona Haslam-McKenzie](#)
- Natural Capital Accounting in the mining sector | Consultation to commence soon | [A/Professor Bryan Maybee](#)
- Australian Seed Scaling Initiative | [Dr Todd Erickson](#)
- Evidence for effectiveness of climate-adapted seed sourcing strategies in a changing climate | [Dr Rebecca Jordan](#)
- Improved prediction, remediation and closure of AMD/NMD sites | [Professor Sarah Harmer](#) | [Dr Daniel Pierce](#)
- Algae-based technologies for improved environmental outcomes and sustainable post mining futures | [Dr Anna Kaksonen](#)
- Climate change induced risks for the performance of vegetation on mine rehabilitation soil covers in the Latrobe Valley | [Professor Thomas Baumgartl](#)

Completed projects.

- 1.1 Towards a framework for cumulative regional impact assessment | [READ THE REPORT](#)
- 1.2 Post Mining Land use | [READ THE REPORT](#)
- 1.3 Mapping the regulation of mine closure – [READ THE REPORT](#) | [WATCH THE VIDEO \(PART 1\)](#) | [WATCH THE VIDEO \(PART 2\)](#)
- 1.4 Understanding local readiness for closure: initiating a multi-stakeholder participatory approach – [READ THE REPORT](#)
- 2.1 Understanding stakeholder values in post-mining economies – [READ THE REPORT](#)
- 2.2 Exploring the issues in mine closure planning – [READ THE REPORT](#)
- 2.3 Current tools, techniques and gaps in evaluating mine closure – [READ THE REPORT](#)
- 2.4 Quantifying risks and opportunities from mine closure | [WATCH THE WEBINAR](#)
- 3.1 Improved Prediction, Remediation and Closure of Acid and Neutral Metalliferous Drainage | [READ THE REPORT](#) | [WATCH THE WEBINAR](#)
- 3.2 Transforming disparate approaches to remote sensing and monitoring to industry best practice – [READ THE REPORT](#) | [WATCH THE WEBINAR](#)
- 3.3 Mine site water: options for extracting value from open pits – [READ THE REPORT](#)
- 3.4 Returning ecosystems resilience
- 3.5 Mined landform stability for regional benefit | Final report expected soon
- 3.6 Assessing barriers to reducing environmental risks using acid and metalliferous drainage (AMD) as a case study – [READ THE REPORT](#) | [WATCH THE WEBINAR](#)
- 3.16 Revegetating iron-ore mine waste using a novel eco-engineering pioneer plant-microbe system
- 4.8 Evaluation of an ecosystem forecasting system for rehabilitated arid landscapes
- 5.2 Foundations for Indigenous Inclusion | [READ THE REPORT](#)

Find all project publications and outputs here: <https://crctime.com.au/publications>

OTHER MATTERS OF INTEREST – MINING & RENEWABLE ENERGY



“NSW Government Releases Latest REZ in Illawarra Region with Offshore Wind and Solar Focus” Giles Parkinson, Renew Economy, Feb 2023, writes “The NSW state government has officially declared the fifth renewable energy zone – this time in the Illawarra region – as part of its roadmap to replace the country’s biggest coal grid with renewables and storage over the next decade. The declaration of the Illawarra REZ follows similar declaration for the Central West Orana, New England, Hunter, and Southwest REZs – all designed to foster and host at least 12GW of new wind, solar and storage projects.

The Illawarra REZ – like the Hunter REZ – will have a large component of offshore wind, thanks to the respective port facilities that were built as a legacy of the coal and steel industries in those two regions.

So far, up to 17GW worth of projects, worth more than \$40 billion, have been proposed for the region – mostly for offshore wind projects. “The Illawarra has a proud history of manufacturing and the REZ will only build on this legacy, powering existing and emerging industries such as offshore wind, green hydrogen and green steel production,” energy minister Matt Kean said in a statement.

“The Illawarra is an ideal region to host a REZ, thanks to its existing energy, port and transport infrastructure, its highly skilled workforce and strong demand from existing industries to decarbonise. This is a huge win for the Illawarra with projects registering their interest showing a potential to create more than 8,300 jobs, not including the huge employment potential of offshore wind.”



The initial call for projects for the Illawarra REZ unlocked interest in investments in wind, battery storage, pumped hydro, hydrogen and new load projects, including green steel manufacturing. Last week, Port Kembla, announced plans to turn itself into a support base for



a future offshore wind industry, unveiling two concept plans for its outer harbour. The Wollongong port is already an import hub for onshore wind farm components and the port operator also wants to add hydrogen to the mix.

“NSW Considers Ban on New Embedded Networks in Suite of Rule Refoms” Rachel Williamson, Renew Economy, Feb 2023 writes “NSW is the latest state to take aim at embedded networks, with new rules to limit price-gouging and give low-income earners access to government aid. The new rules are expected to be in place by the end of the year and benefit about 150,000 people, a spokesperson for NSW treasurer and minister for energy Matt Kean told *RenewEconomy*.

The Independent Pricing and Regulatory Tribunal (IPART) will set a maximum price for gas and for hot and chilled water supplied through embedded networks and review whether those prices should be below the default market offer for electricity in the National Energy Market (NEM).

The government will ask IPART to consider whether it should ban new embedded networks for water and ask the AER to only approve new ones if they are in the interests of consumers. The proposed changes will also give people on low incomes who live within an embedded network site access to NSW government rebates and bill assistance worth up to \$1600 a year.

“Whether you’re living in a free-standing home, or in an apartment block, caravan park or retirement village, every family should be able to access essential services at a fair price,” Kean said. These reforms will help ensure that embedded network customers are no longer disadvantaged simply because of where they choose to live.”

Embedded networks are private energy networks which on-sell energy from retailers to households and small businesses in multiple premises like apartment blocks, retirement villages, caravan parks and shopping centres. The NSW Energy and Water Ombudsman estimates that some 95,400 households live in residences with electricity embedded networks and some 64,000 are hot water embedded network customers.

A NSW government review into the area last year found [embedded networks could be unfair and create safety issues](#).

“NSW residents have received unreasonably high bills, particularly for hot water embedded network services. For example, one witness had received a bill for \$2000 for a 9-month period, and their neighbour had received a bill for \$9700 for a period of less than 18 months,” the review reported in November.

“High bills may also have a profound effect on the most vulnerable in our community, such as people with disability, who may rely on energy services to maintain their health and safety. Further, there are physical safety risks associated with high voltage connections in larger embedded networks. The Committee heard that the increased number of large embedded networks requesting access to the grid means that current safety regulations are no longer fit for purpose.

“There are currently no requirements to disclose that a property is in an embedded network before purchase... The Committee considered this an unreasonable lack of disclosure and transparency.... recommended that the NSW Government consider regulating embedded network contract provisions, including the term of the contract and conditions of termination, to ensure they are not unduly burdensome for consumers.”



Embedded networks became a lucrative business model for building developers, but high charges and unfair terms are spurring governments into regulation.


Victoria is banning new embedded networks from this year and capped prices within existing ones under the Victorian Default Offer in 2020. But reforms to protect residents aren't all positive. Proponents of renewable energy sources for apartments, however, suggest Victoria's [ban may cut off access to electric vehicle infrastructure and solar panels](#).

The trouble with embedded networks began when the AER created exemptions for all embedded electricity network suppliers in 2018 from registering as an authorised retailer, because selling power was an incidental part of their business. Until then, exemptions were offered on a case-by-case basis. But come 2023, the AER's list of exempt networks has ballooned to 3614. The Australian Energy Market Commission (AEMC) issued [draft rule changes for embedded networks in 2019](#), such as requiring transparent pricing and allowing customers to switch retailers easily — but they have never gone anywhere.

Disclaimer *The comments and details in the articles in this newsletter do not reflect the views, policies or position of the Association or its member Councils and are sourced and reproduced from public media outlets by the Executive Officer to provide information for members that they may not already be exposed to in their Local Government areas*

Contacts Cllr Kevin Duffy (Chair) cr.duffy@orange.nsw.gov.au or 0418652499 or Greg Lamont (Executive Officer) 0407937636, info@miningrelatedcouncils.asn.au.




ITEM 6.2 LOWER BALONNE FLOW EVENT UPDATE: 3 MARCH 2023



Australian Government
Commonwealth Environmental Water Holder

Lower Balonne Flow Event Update: 3 March 2023

Objectives:

-  Help maintain waterbird breeding conditions at Narran Lakes (Dharriwaa)
-  Reconnect rivers in the Lower Balonne
-  Help native fish to move and thrive


Flows are now arriving at Narran Lakes

From 8 to 26 February, the Commonwealth Environmental Water Holder (CEWH) facilitated the released of over 6 gigalitres of water from the on-farm storages of Eastern Australia Agriculture into the Narran River.


This water has been making its way to Narran Lakes with 350 megalitres per day passing the Dirranbandi-Hebel Road gauge since 10 February, and 300 megalitres a day past Angledool since 15 February. Some local rainfall upstream of Angledool on Saturday also provided flows with a quick boost.



Water released from the on-farm storages flowing over Angledool Weir on 15 February. Photo: Rory Treweek.




Flows at Muttaban/Bangate Weir on 18 February downstream of Angledool. Photo: Brian Marshall.



Flows over the Narran Park Weir into the Narran Lake Nature Reserve on 2 March. Photo: Ian Bates NSW NPWS.

This water is now flowing into Narran Lakes at 200 megalitres a day. This water will help to ensure waterbird habitat stays in good condition and food remains plentiful so the birds can finish breeding and young chicks can fly. The flow is expected to continue into Narran Lakes until mid-March.



Ibis at Narran, January 2023. Photo: Dr Kate Brandis UNSW. Photo taken as part of surveys approved under scientific licence.

Replenishing waterhole habitat

On its 250km journey along the river to reach Narran Lakes, this water has reconnected and replenished 15 significant waterholes improving habitat and food sources for fish and birds.

The river is part of an important Aboriginal Dreaming Path extending from Dirranbandi in Queensland south to Narran Lake, a site of major mythological significance. The sequence of springs, waterholes and bends in the Narran River and the lake are part of the dreaming path of Baieme, the sky hero who was central to Aboriginal beliefs and laws in the area. The dreaming path still has considerable significance to local Aboriginal people, both in its traditional sense, and also as a reminder of traditional lifestyle and laws.

Lower Balonne Flow Event Update: 3 March 2023



'SQ Landscapes NAIDOC Art Competition – 2022' – Lane Brookes.

Native fish populations that were severely impacted by the drought are continuing to recover after three wet years. Many native species, especially the iconic Golden perch (Yellowbelly or *dhagaay* to the Yuwaalaraay people), rely on long flowing rivers to thrive and breed. Recent monitoring shows the Lower Balonne can provide favourable conditions for Yellowbelly to thrive.



A healthy Yellowbelly population from the Condamine-Balonne. Photo: Dr. Peter Negus, Qld DES. Photo taken as part of surveys approved under scientific licence.

Above the water, birds are making the most of the flows along the Narran River. As local resident and former Basin Community Committee Chair, Rory Treweek observed at Angledool Weir, "everyone on the Narran will enjoy a few extra weeks of flow. Likewise the birds, as I disturbed quite a few white and blue herons and shags fishing on the weir when I arrived. It's good to see the wide variety of bird species taking advantage of the opportunity to breed in the Narran Lakes following many, many dry years".

Upcoming monitoring

The CEWH will continue working with our partner agencies, monitoring providers and other local stakeholders to track the progress of these flows and their outcomes.

This week, our monitoring partners at the University of NSW undertook drone and on-ground surveys of the waterbird colonies at Narran Lakes. Information collected during these surveys will be critical for understanding how waterbirds are responding to the flows. Early survey results and a further update on the flows will be shared in our next update in late March.



Checking the Back Lake water level near the shoreline. Photo: Kate Brandis, UNSW. Photo taken as part of surveys approved under scientific licence.

Wetland plant monitoring at the Narran Lakes Nature Reserve is also planned for April, which will help to assess long-term plant response to flows.



Narran Lakes, January 2023. Photo: Harro on behalf of UNSW.

Contact the CEWO Local Engagement Officer if you would like to know more:

Jason Wilson (Walgett, NSW)

☎ 0418 210 389

✉ jason.wilson@dcceew.gov.au

**The Commonwealth Environmental Water Office pays respect to the Traditional Owners of the Murray-Darling Basin.
We acknowledge their enduring cultural, social, environmental, spiritual and economic connection to the rivers,
wetlands and floodplains of the Basin.**

7. REPORT OF THE GENERAL MANAGER

ITEM 7.1 COUNCIL'S DECISION ACTION REPORT – April 2023

REPORTING SECTION: General Manager

AUTHOR: Michael Urquhart

Summary:

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

Background:

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

Current Position:

Details of actions taken/being taken are flagged for each motion. Over time the register may grow in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly, especially if other government agencies are involved or Council's own in-house resources are stretched, Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

Relevant Reference Documents/Policies:

Resolution Register.

Governance Issues:

Standard Procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

Environmental Issues:

Nil.

Stakeholders:

CMCC Council

Alternative Solutions/Options:

Nil.

Conclusion:

That the Resolution Register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

Council's Decision Action Report – April 2023
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Recommendation:

That the Resolution Register April 2023 be received and noted.

Moved:

Seconded:

Attachment:

Action Resolution Register.



CMCC ACTION RESOLUTION REGISTER

27.06.22	06/22/09	<p>That:</p> <ol style="list-style-type: none"> 1. Council join with the Far North West Joint Organisation and its member Councils in establishing a Shared Audit Risk and Improvement Committee in accordance with Section 428B of the Local Government Act 1993. 2. That Council delegate authority to the Far North West Joint Organisation to appoint the chair and two (2) independent members from the Shared Audit Risk and Improvement Committee to serve the Far North West Joint Organisation, all three (3) members Council's and Castlereagh Macquarie County Council. 3. That Council appoint Cllr Bill Fisher to serve as the non-voting board members on the ARIC for this Council only. 4. That Council adopt the Drafts Terms of Reference developed for the operation of the Audit Risk and Improvement Committee noting the initial term to cater to the shorter period to be served by the current Council and the fact there is no current need for the Chair to be pre-qualified at this stage. 	GM	FNWJO advertising in February 2023 for Committee and Chairperson.	In Progress
27.06.2022	06/22-11	<ol style="list-style-type: none"> 1. That the report be received and noted. 2. Media Awareness Program to be undertaken by GM in conjunction with distribution of flyers with rates notices 	GM	Flyers to quarterly rate notices. Information to be advertised in constituent Council newsletter	In Progress

Castlereagh Macquarie County Council Agenda –24th April 2023 – Ordinary Council Meeting

19.12.2022	12/22/12	<p>(a) That Council receive the General Managers report</p> <p>(b) The General Manager liaise with the LLS and DPI in the development of a control plan for the area, and the Castlereagh Macquarie County Council actively participate in the roll out of all elements of the control program.</p> <p>(c) That the Hudson Pear Co-ordinator be invited to attend the next and subsequent meetings of CMCC to enable face to face updates of the Hudson Pear Control project and its progression.</p>	GM	GM arranged meeting with LLS with outcome reported to February meeting.	In progress
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ITEM 7.2 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

Background:

The General Manager has listed the following circulars issued by the Office of Local Government:

- 23-01 Public Spaces (Unattended Property) Act 2021 – Conclusion of the Grace period and updated guidance

Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Stakeholders:

Councillors
Castlereagh Macquarie County Council staff

Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

Conclusion:

Council will need to comply with the various requirements set out in the circulars.

Circulars Received From the NSW Office of Local Government
<p>Recommendation:</p> <p>That the information contained in the following Departmental circulars 23-01 to 23-01 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p>Moved: Seconded:</p>

Attachments:

Circulars 23-01 to 23-01



Office of
Local Government

Circular to Councils

Circular Details	22-43 / 19 April 2023 / A856940
Previous Circulars	22-31 Commencement of Public Spaces (Unattended Property) Act 2021 22-19 Consultation on regulatory proposals for a new Public Spaces (Unattended Property) (PSUP) Regulation 2022 and to commence the PSUP Act 21-39 The NSW Government's <i>Public Spaces (Unattended Property) Act 2021</i> 19-30 Review of the Impounding Act 1993 and Release of Discussion Paper
Who should read this	Councillors/General Managers/Regulatory and Public Space management staff
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Public Spaces (Unattended Property) Act 2021 – Conclusion of the Grace Period and updated guidance

What's new or changing

Grace Period Ending

- A grace period has been in place since the *Public Spaces (Unattended Property) Act 2021* (the PSUP Act) commenced on 1 November 2022 to provide 6 months for:
 - the community to become familiar and comply with the new laws
 - items such as shopping trolleys and share bikes to be safe to use and clearly branded with the operator's contact details
 - owners of personal items, such as kayaks, to understand that these should not generally be stored in public unless under an arrangement with the relevant public land manager.
- Only warnings, rather than fines, have been able to be issued for these Class 1 and Class 2 items during the grace period, which concludes on **30 April 2023**.
- From **1 May 2023** fines for all offences under the Act may be issued.

Feedback and Guidance Updates

- Staff from the Office of Local Government (OLG) have been in regular contact with council staff, members of the public and other stakeholders in recent months to answer policy queries and monitor implementation of the new laws.
- The *PSUP Guidelines* have been updated with new information to reflect the upcoming changes to the law from 1 May 2023 and to provide additional information to support councils to feel confident in implementing the new laws locally.

Communication materials for local communities

- OLG has also updated and published relevant fact sheets, infographics and social tiles for use in communicating the PSUP laws, to reflect the end of the grace period.

What this will mean for your council

- From 1 May 2023, authorised officers may issue fines for all offences under the PSUP Act.
- Authorised officers should ensure they are familiar with the PSUP laws, regulations and updated *PSUP Guidelines* for authorities.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

- Councils should also use the resources available on the PSUP website to educate local communities about the PSUP laws, including the key changes coming into effect on 1 May 2023.
- Councils are encouraged to develop appropriate policy and procedures, in consultation with their local community, in relation to local enforcement action under the PSUP laws. Additionally, councils should communicate and implement any such policies fairly and consistently to ensure there is a common understanding by the community of how the council will apply the PSUP laws within its local government area.

Key points

- The NSW Government is committed to keeping public places safe and accessible for all members of the community.
- The PSUP Act puts the onus on those responsible to manage their items and animals within risk-based timeframes or face strong regulatory action.
- The PSUP Act empowers authorised officers of council to take regulatory action when they reasonably believe property to be unattended, and that the property is causing a safety risk, or access issue, or amenity issue, or has been left in the same place, or substantially the same place, for too long.

Where to go for further information

- The *Public Spaces (Unattended Property) Act 2021* and *Public Spaces (Unattended Property) Regulation 2022* are available on the Legislation Register at <https://legislation.nsw.gov.au/>
- Further information, including the PSUP Guidelines and resources for councils to use to educate and update local communities, is available at: <https://www.dpie.nsw.gov.au/unattendedproperty>.

Brett Whitworth
Deputy Secretary, Local Government

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ITEM 7.3 CASH ON HAND AND INVESTMENT REPORT AS AT 28th FEBRUARY 2023 and 31st MARCH 2023

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 28th February 2023 and 31st March 2023.

Background:

The investment portfolio consists of bank accounts and fixed rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 28th February 2023 and 31st March 2023 are compliant with the Relevant Reference Documents and Policies listed later in this report.

Current Position:

Council at 31st March 2023 held a total of \$958,533.00 in on-call and interest bearing deposits with financial institutions within Australia. All investments are held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

28th February 2023

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date
General Fund Bank Account Balance		1,070,047.64	CBA			N/A
TOTAL		\$1,070,047.64				

31st March 2023

Investment Number	Date invested	Amount \$	Lodged With	Rate % per annum	Term	Due Date
General Fund Bank Account Balance		\$958,533.00	CBA			N/A
TOTAL		\$958,533.00				

Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993
 Local Government (General) Regulation 2005
 Ministerial Investment Order 5th January 2016
 Investment Policy

Governance issues:

Nil

Environmental issues:

Nil

Financial Implications:

As per report

Alternative Solutions/Options:

Nil

Stakeholders:

Castlereagh Macquarie County Council

Constituent Councils

Residents of Constituent Councils

Financial Institutions

Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5th January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at the end of month.

Michael J Urquhart

General Manager – Responsible Accounting Officer

Conclusion:

As at 31st March 2023, Council's available cash and invested funds totalled \$958,533.00

Cash and Investment Reports – 28th February 2023 and 31st March 2023
<p>Recommendation:</p> <p>That the investment report for 28th February 2023 and 31st March 2023 be received and noted.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Nil

ITEM 7.4 THIRD QUARTER OPERATIONAL PLAN FOR 2022/2023

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

This report provides Council with the status of the third quarter Operational Plan Targets for 2022/23.

Background:

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan and this report comments on the status of the Operational Plan as at 31st March 2023 and the extent to which the performance targets have been achieved.

Current Position:

The third quarter Operational Plan Status Report is attached for Council's information.

At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position.

Governance issues:

Council must comply with the IP & R legislation as outlined in the Local Government Act 1993.

Environmental issues:

N/A

Stakeholders:

Castlereagh Macquarie County Council
Constituent Councils

Financial Implications:

Budget allocations have been made in the Operational Plan 22/23.

Alternative Solutions/Options:

N/A

Conclusion:

Council should note the progress made during the third quarter of the Operational Plan for 2022/23.

Third Quarter Operational Plan 22/23
<p>Recommendation:</p> <p>Council accepts the progress made on the 2022/23 Operational Plan as at 31st March 2023.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Third Quarter Operational Plan for 2022/2023 Status Report



Castlereagh Macquarie County Council

Operational Plan & Delivery Program Status report 2022/2023

As at 31st March 2023.

6. Principal Activities of Council

Statement of Principal Activities to be undertaken to achieve objectives

Note: In the following tables the column headed “BA & SO” provides in order, a reference to the Main Business Activity Priorities number and the Strategic Objective number from the Business Activity Strategic Plan.

1. Provide information to Council to allow decisions at Council Meetings					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Ensure Business Paper is ready for distribution.	2.3	GM	At least 7 days, working days prior to the Council Meeting.	Satisfactory completion of task in accordance with target level.	Compliant
Provide recommendations to Council when possible.	2.3	GM	Include in business paper for Council’s consideration.		Recommendations provided.

2. Respond to Councillor inquiries related to the administration function					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Provide information to Councillors within Council’s policy guidelines	2.3	GM	On day requested where possible, or within 5 working days (unless request requires detailed investigation).	Satisfactory completion of task in accordance with target level.	On-going
Provide written information as requested	2.3	GM	Within 5 working days (unless request requires detailed investigation)		On-going

3. Update Council policy register					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Update new or amended administration policies in Council's policy register.	2.3	GM	Within 14 days of adoption or amendment	Satisfactory completion of task in accordance with target level.	On-going
Review Council administration policies.	2.3	GM	Within 2 months of expiry of policy or every 2 years		Major review in 2022 and on-going.

4. Provide information to public in a timely and effective manner					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Ensure Council business papers are made available in hard copy at Council's office.	2.1	GM	At least 3 working days before the Council meeting.	Satisfactory completion of task in accordance with target level.	Complying
Ensure other public information is made available at Council's office.	2.1	GM	As soon as practicable after it becomes public information.		Complying
Ensure business papers are provided to constituent councils.	2.1	GM	Post to General Managers at the same time as Councillors' business papers.		Complying
Ensure minutes, business papers and other information is posted to Council's website.	2.1	GM	As soon as practicable.		Complying

5. Ensure all statutory requirements are completed and financial returns and plans are completed and lodged by the due date					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Quarterly Budget Review Statements and Delivery Programme Review to Council.	2.2	GM	August, October, February and April Meetings.	Satisfactory completion of task in accordance with target level.	Complying
Audited Financial Statements to Office of Local Government.	2.2	GM	By the end of October.		Completed on time.
Financial Data collection return.	2.2	GM	By date specified by Office of Local Government.		Completed
Notice of meeting at which audited reports are to be presented.	2.2	GM	Prior to December meeting.		Completed
Audited Financial Reports presented to public	2.2	GM			
Draft Operational Plan and Budget on public exhibition.	2.2	GM	February meeting.		Scheduled for May 2023
Operational Plan and Budget to be adopted	2.2 2.2	GM GM	Following April meeting.		Scheduled for June 2023

6. Ensure all other statutory returns are completed and lodged by the due date					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Pecuniary Interest Returns.	2.2	GM	30 September annually.	Satisfactory completion of task in accordance with target level.	Complying tabled October 2022
Council's Annual Report prepared and lodged with Office of Local Government	2.2	GM	30 November annually.		In progress
	2.2	GM	No later than return date specified		Lodged on time

Other returns as required by Office of Local Government, Department of Primary Industries, or others					
7. Implementation of Council decisions					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Implement Council decisions following Council meeting	2.2	GM	Within 10 working days of Council Meeting For prosecutions, within 2 months of Council resolution	Satisfactory completion of task in accordance with target level.	Complying and on time Nil prosecutions

8. Continue to ensure the provision of finance to Council from available sources					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Liaise with constituent councils regarding the level of Council contributions and the apportionment of contributions.	2.4	GM	Continuously.	Satisfactory completion of task in accordance with target level.	To be advised in due course when IPART Rate Peg is announced. Scheduled for February 2023
Letter to Constituent Councils concerning Council's proposed Delivery Plan and Budget estimates for the forthcoming financial year, and the contribution sought from constituent councils.	2.4	GM	30 April.		
Application to Department of Primary Industries for grants under NSW Weeds Action Programme as necessary.	2.4	GM	As required under Weeds Action Programme 1520.		Scheduled 2023
	2.4	GM			Scheduled 2023

Provide grant returns to Department of Primary Industries. Pursue opportunities for securing grant funds from other available sources.	2.4 & 1.4	GM	As required under Weeds Action Programme 1520 As required		When available
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9. Continue current financial management direction and review Business Activity Strategic Plan and Delivery Programme					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Review Business Activity Strategic Plan.	2.1 & 2.4	GM	Continuously	Satisfactory completion of task in accordance with target level.	Scheduled 2023
Review Delivery Programme.	2.1 & 2.4	GM	Continuously		Scheduled 2023
Provide adequate funds for employee leave entitlements.	2.3	GM	Maintain reserve of at least 50% of Long Service Leave liability		As at 30 th June 2022 reserve was 53.4% of liability

10. Provide financial information and advice to Council					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Provide financial advice as required.	2.2 & 2.3	GM	At Council meetings	Satisfactory completion of task in accordance with target level.	Complying on-going
Provide quarterly update on financial trends relating to Council's expenditure.	2.2 & 2.3	GM	At Council Meeting following end of quarter		Complying on-going

11. Ensure that Council's Operational Plan and Budget is considered in order to allow adoption by 30 June each year					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Draft Plan to be presented to Council.	2.2	GM	April Meeting.	Satisfactory completion of task in accordance with target level.	Scheduled 2023
Draft Plan adopted to allow 28 day public exhibition.	2.2	GM	April Meeting.		Scheduled 2023
Draft Plan to be adopted following consideration of any submissions received.					Scheduled 2023

12. Promote the Council's interests through participation with relevant organisations					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Participate in Macquarie Valley Weeds Advisory Committee activities through attendance at meetings and supply of information as required to assist the lobbying of State and Federal Governments.	1.1	GM	Attend meetings and provide information as requested.	Satisfactory completion of task in accordance with target level.	Staff attend meetings.

13. Provide active support for LGNSW					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Provide information as requested by LGNSW to assist it to lobby governments.	3.1	GM	Information to be provided by the date requested.	Satisfactory completion of task in accordance with target level.	Complying as and when required
	3.1	GM	As and when required by Council.		Complying as and when required

Utilise the services of LGNSW to further Council's interests					
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14. Actively pursue politicians to further Council's interests					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Invite politicians to attend Council meetings.	3.1	GM	Politicians to be invited to Council meetings as required.	Satisfactory completion of task in accordance with target level.	Minister for Agriculture invited to August 22 meetings, unable to attend.
Meet with State and Federal Politicians to promote the interests of Council.	3.1	GM	As required		Minister visited Lightning Ridge in December 2022 regarding Hudson Pear in Lightning Ridge Monthly meeting with Minister for Agriculture Advisor

15. Minimise the risks associated with all functions of Council					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Identify new risks associated with Council's functions.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.	Complying
Analyse and prioritise all risks identified.	2.3	GM	Within 3 months after identification.		Staff training complete
Minimise exposure through rectification of risks.	2.3	GM	Within budget constraints.		
Update policy on the use of contractors.	2.3	GM	Ongoing.		Under review 2023
Review risk management policy.	2.3	GM	Ongoing.		Under review 2023
Update Risk Assessment re spraying from back of vehicles and consult WorkCover on proposal.	2.3	GM	When resources allow.		

16. Ensure Council staff are aware of their rights and responsibilities in relation to WH&S , risk management and EEO					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Provide training to staff on relevant legislation.	2.3	GM	Ongoing as identified.	Satisfactory completion of task in accordance with target level.	Complying on-going
Provide training on EEO to staff.	2.3	GM	Ongoing as required.		No training to date
Provide staff with training on risk management.	2.3	GM	Ongoing as required.		Complete
Review and update staff training programme.	2.3	GM	Annually.		To be completed 2022/23
Review EEO Management Plan.	2.3	GM	As required		

					To be completed 2022/23
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17. Maintain and update Council's records management system					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Monitor record keeping procedures to ensure that they provide the best method of maintaining an accurate record of Council's activities. Review record keeping procedures with a view to updating and computerizing.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.	Complying
	2.3	GM	Ongoing.		Complying records are electronic

18. Implement system of information technology capable of providing information that is relevant and timely					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Monitor reporting system ability to provide information requirements.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.	Complying
Monitor technology improvements and assess future requirements.	2.3	GM	Ongoing.		Complying
Update Council's computer system, both hardware and software, to ensure that it enhances management	2.3	GM	As required.		Investigating update of MYOB to Zero Lap tops updated regularly. New lap top for CWO.

and record keeping (as resources allow). Review Council's website and implement systems for expanding content and keeping content up to date.	2.1 & 3.2	GM	Ongoing.		Reviewed constantly
19. Compile accurate data on the condition of current Council assets					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Maintain assets register for all assets over \$5,000.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.	Complying
Monitor the condition of those assets	2.3	GM	Ongoing.		Complying
Identify maintenance requirements for those assets.	2.3	GM	Ongoing.		Complying
Cost maintenance requirements and incorporate into annual budget.	2.3	GM	As identified.		Maintenance as required Complying in conjunction with Senior Biosecurity Officer
20. Introduce a system for electronic mapping of invasive weed infestations and the automation of Weeds Officers' reports					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Monitor the introduction of electronic mapping of invasive weed infestations and the automation of Weeds Officers' reporting procedures.	1.3 & 2.3	GM SWO	In conjunction with year 1 WAP 2020 to 2025.	Satisfactory completion of task in accordance with target level.	Complying mapping on-going
		GM SWO	In conjunction with year 1 WAP 2020 / 2025.		Continuing

Expand the introduction of electronic mapping of invasive weeds infestation and the automation of Weeds Officers' Reporting Procedures to the whole of Council's Area of Operations. Continue the training of staff in the use of the system in order to ensure it's most efficient and effective use.	1.3 & 2.3 1.3 & 2.3	GM SWO	Ongoing.		Complying Training as necessary Use of drones to assist with weed identification complete
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21. Compile data on Council's current vehicle and plant fleet – condition and usage					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Analyse Council's current vehicle and plant fleet and its activities and assess future vehicle and plant needs.	2.3	GM	Ongoing	Satisfactory completion of task in accordance with target level.	Complying

22. Ensure access to competitively priced chemicals for weeds control programmes					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Ensure access to competitively priced chemicals for weeds control programmes.	1.2	GM	As required	Satisfactory completion of task in accordance with target level.	Complying on-going assessment of prices when purchasing

23. Actively pursue the control of invasive weeds along roadsides in Council's area					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Inspect roadsides prior to control works to ensure that control programmes are efficient and effective.	1.3	SWO	At least one week prior to spraying.	Satisfactory completion of task in accordance with target level.	Complying inspections carried out
Carryout necessary control works in line with Council's Budget allocations.	1.3	SWO	As seasonal conditions / and available funding permit.		Works continuing With staff and contractors
Respond to reports of invasive weeds on roadsides. Carry out control works in accordance with Council's policy and budget allocations.	1.3	SWO	Carry out inspection within 7 days of notification.		All reports responded to
	1.3	SWO	As required		Complying

24. Actively pursue the control of invasive weeds on private lands					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Inspection of private lands to assist landowners to fulfill their legal responsibilities in relation to invasive weeds.	1.2 & 3.2	SWO	At least 250 inspections per quarter.	Satisfactory completion of task in accordance with target level.	Complying on-going
Provide information to landowners on invasive weeds control	1.2 & 3.2	SWO	If not done at time of inspection then within 1 week.		Complying on-going
Respond to invasive weed complaints	1.2 & 3.2	SWO	Initial inspection within 10 working days.		Complying on-going

25. Actively pursue the control of invasive weeds on vacant Crown lands					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Inspect vacant Crown land parcels to facilitate application to DPI for funds for necessary control works.	1.2	SWO	Prior to submission of application.	Satisfactory completion of task in accordance with target level.	In progress
Inspect vacant Crown lands to ensure obligations for invasive weed control are being met.	1.2	SWO	As required as resources are available.		In progress
Provide information to Department of Lands on invasive weed control requirements	1.2	SWO	Within 10 working days of inspection.		In progress
Respond to complaints for invasive weeds on vacant Crown Land	1.2	SWO	Initial inspection within 10 working days.		In progress
26. Actively pursue the control of invasive weeds on land held by Forests of NSW					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Inspect areas proposed to be clear felled in coming financial year.	1.2	SWO	Within 28 days of receipt of <i>Harvesting Plan of Operations</i> .	Satisfactory completion of task in accordance with target level.	When advised
Advise Forests NSW of proposed clear fell areas that are potential weeds risks.	1.2	SWO	Within 14 days of inspection.		
Follow up to ensure control work is carried out on potential weeds risks.	1.2	SWO	Prior to Spring each year.		
Inspect areas surrounding standing forests and “land bank” areas.	1.2	SWO	Ongoing as resources permit, or in response to complaints within		
	1.2	SWO			

Advise Forests NSW of areas that pose a risk of weeds spreading to adjoining land.			10 working 14 days after inspection.		
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27. Actively pursue the control of invasive weeds on other public authorities land					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Inspect lands of public authorities to ensure obligations for invasive weeds control are being met.	1.2 & 1.3	SWO	Ongoing.	Satisfactory completion of task in accordance with target level.	Continuing
Provide information to public authority on invasive weed control requirements.	1.2 & 1.3	SWO	Within 10 working days of inspection.		Continuing
Respond to complaints regarding invasive weeds on lands of public authorities.	1.2 & 1.3	SWO	Initial inspection within 10 working days.		Continuing

28. Conduct aerial spraying programmes for invasive weeds					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Organise programmes for aerial spraying of invasive weeds throughout the year as seasonal conditions permit and demand requires.	1.2	GM/SW O	As required.	Satisfactory completion of task in accordance with target level.	As required Aerial inspection undertaken for LLS Hudson Pear project
Publicise aerial spraying programmes in local media, and as occasion permits, to ensure maximum landholder participation.	1.2	GM/SW O	As required.		Public notified by media release

Organise aerial spraying (involving all weeds officers) throughout Council's area in accordance with programmes.	1.2	SWO	In accordance with Programmes		Aerial inspection of Lightning Ridge area conducted in 2023
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29. Actively pursue regional resources sharing with neighbouring councils and other public authorities to provide cost benefits to Council in the provision of services					
Required Activity	BA & SO	Resp	Target	Performance Measure	Status as at 31st March 2023
Pursue resource sharing through regular interaction with nearby councils and other public authorities to discuss regional weed plans and coordinated approaches to weed control	1.1	GM	Liaise with appropriate members and officers of surrounding councils and other public authorities as required.	Satisfactory completion of task in accordance with target level.	Continuing. General Manager group developing legal action policy and procedure.

ITEM 7.5 QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2023

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

The General Manager reports to Council on the status of the 31st March 2023 Quarterly Budget Review (QBR) Statement. The report outlines the first quarter operations against the adopted 2022/23 budget estimates, with income and expenditure variations made because of actual differences or known trends.

Background:

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2021, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

Current Position:

The current position is detailed in the attached Quarter 3 (period ending 31st March 2023) Quarterly Budget Review Statement report.

Generally, the majority of income and expenditure estimates for 2022/23 are on track, however there is a number of variations brought to account in the attached report because of current expenditure trends, rollover projects from 2021/22 or the availability of known actual figures. Council's General Fund operations after capital expenditures and transfers to and from reserves has recorded a surplus of \$9,841 for the quarter. The forecast cash result for the year is a deficit of \$162,972.

The major variations for the March 2023 quarter are listed below.

Description	Explanation	Saving	Expense
NW LLS WAP	Adjustment for actual grant allocation	0	13,375
Parkinsonia	Grant received for the treatment of Parkinsonia to be completed 22/23	60,000	60,000
Hudson Pear Project L/Ridge	LLS have provided a grant for the control and containment of Hudson Pear around Lightning Ridge	520,000	520,000
DPI Control Unit	LLS allocation for the installation of a wet wall in Bio Control Unit at Lightning Ridge	45,000	45,000
Private works	Overall a reduction in private works compared to budget allocation.	10,920	12,012
Plant Income/expenditure	Adjustment made at December when pro rata expenditures and income not brought to account.	17,081	17,273
Other variations	Net of all other variations for the quarter	24,500	0
	Totals of adjustments	677,501	667,660
	Net adjustment for quarter	\$9,841	

Relevant Reference Documents/Policies:

Local Government Act 1993
Local Government (General) Regulation 2021
Integrated Planning and Reporting Framework

Governance issues:

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Strategic Plan.

Financial Implications:

The Quarterly Budget Review details Councils current financial projections for the 2022/23 fiscal year as at the quarter ending 31st March 2023.

Alternative Solutions/Options:

Not Applicable

Conclusion:

The QBRS as at the 31st March 2023 provides council with information relating to the status of the budget after nine (9) months of operation.

Quarterly budget review statement – March 2023
<p>Recommendation:</p> <p>That Council adopt the attached Quarterly Budget Review Statement for 31st March 2023 as tabled.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

March 2023 Quarterly Budget Review Statement

Castlereagh Macquarie County Council Agenda –24th April 2023 – Ordinary Council Meeting

CASTLEREAGH MACQUARIE COUNTY COUNCIL									
Quarterly Budget Review as at 31st March 2023.									
	Adopted Budget 2022-23	Approved Variation	Revised Budget	Requested Variation This QTR	Revised Budget 2022-23	Actual To Date	Balance Remaining For Year	% utilised for year	
INCOME									
Administration									
DPI - NW LLS WAP Grant	\$115,375		\$115,375	(\$13,375)	\$102,000	\$102,000	\$0	100%	
DPI - CW LLS WAP Grant	\$200,290	\$3,531	\$203,821		\$203,821	\$203,821	\$0	100%	
Parkinsonia			\$0	\$60,000	\$60,000	\$60,000	\$0	100%	
Weed Certificates	\$1,000	(\$500)	\$500	(\$500)	\$0	\$0	\$0	#DIV/0!	
Hudson Pear Project				\$520,000	\$520,000	\$312,000	\$208,000	60%	
Constituent Council Contribs	\$568,144	\$6,516	\$574,660		\$574,660	\$574,660	\$0	100%	
Interest on Investments	\$6,000	\$6,000	\$12,000	\$5,000	\$17,000	\$10,527	\$6,473	62%	
Motor Vehicle Refund		\$750	\$750		\$750	\$750	\$0	100%	
WH&S Incentive Rebate	\$5,115	(\$115)	\$5,000		\$5,000	\$5,000	\$0	100%	
Administration - Total	\$895,924	\$16,182	\$912,106	\$571,125	\$1,483,231	\$1,268,758	\$214,473	86%	
Private Works									
Private Works Income	\$95,929	\$8,000	\$103,929	(\$12,012)	\$91,917	\$72,222	\$19,695	79%	
DPI Varroa Mite	\$0	\$30,000	\$30,000		\$30,000	\$25,130	\$4,870	84%	
DPI Bio Control Unit	\$90,000		\$90,000	\$45,000	\$135,000	\$0	\$135,000	0%	
Private Works - Total	\$185,929	\$38,000	\$223,929	\$32,988	\$256,917	\$97,352	\$159,565	38%	
Other Income									
Plant Income	\$159,806	(\$30,000)	\$129,806	\$30,000	\$159,806	\$124,696	\$35,110	78%	
profit on sale of plant	\$5,000		\$5,000		\$5,000	\$0	\$5,000	0%	
Other Income - Total	\$164,806	(\$30,000)	\$134,806	\$30,000	\$164,806	\$124,696	\$40,110	76%	
Revenue Income - Total	\$1,246,659	\$24,182	\$1,270,841	\$634,113	\$1,904,954	\$1,490,806	\$414,148	78%	
EXPENDITURE									
Administration Costs									
General Manager's Salary	\$54,633		\$54,633		\$54,633	\$40,000	\$14,633	73%	
Contract Administrative Support	\$51,705		\$51,705		\$51,705	\$29,375	\$22,330	57%	
IPR Costs	\$369		\$369	(\$369)	\$0		\$0	#DIV/0!	
Travelling	\$2,000	(\$1,000)	\$1,000		\$1,000	\$27	\$973	3%	
Audit Fees	\$19,821		\$19,821		\$19,821	\$12,198	\$7,623	62%	
Advertising	\$3,046		\$3,046	\$369	\$3,415	\$2,351	\$1,064	69%	
Printing & Stationary	\$2,311		\$2,311	\$601	\$2,912	\$1,346	\$1,566	46%	
Postage & Freight	\$1,249		\$1,249		\$1,249	\$755	\$494	60%	
Telephone	\$9,599		\$9,599		\$9,599	\$5,613	\$3,986	58%	
Bank Charges	\$710		\$710		\$710	\$222	\$488	31%	
Legal Expenses	\$601		\$601	(\$601)	\$0	\$0	\$0	#DIV/0!	
sundry admin expenses	\$10,150		\$10,150	\$5,000	\$15,150	\$13,020	\$2,130	86%	
web site costs	\$1,500		\$1,500		\$1,500	\$822	\$678	55%	
Administration Costs - Total	\$157,694	(\$1,000)	\$156,694	\$5,000	\$161,694	\$105,729	\$55,965	65%	

Castlereagh Macquarie County Council Agenda –24th April 2023 – Ordinary Council Meeting

	Adopted	Approved	Revised	Requested	Revised	Actual	Balance	%
	Budget	Variation	Budget	Variation	Budget	To Date	Remaining	utilised
	2022-23			This QTR	2022-23		For Year	for year
Insurance Costs								
Fidelity Gaurantee	\$1,808	\$150	\$1,958		\$1,958	\$1,958	\$0	100%
Public Liability & Prof Indemnity	\$32,090	\$2,960	\$35,050		\$35,050	\$35,050	\$0	100%
Property Insurance	\$8,385	\$551	\$8,936		\$8,936	\$8,936	\$0	100%
Personal Accident	\$1,996	(\$183)	\$1,813		\$1,813	\$1,813	\$0	100%
Councillor's and Officers' Liability	\$12,358	\$840	\$13,198		\$13,198	\$13,198	\$0	100%
Motor vehicle liability	\$8,010	\$1,122	\$9,132		\$9,132	\$9,132	\$0	100%
Insurance Costs - Total	\$64,647	\$5,440	\$70,087	\$0	\$70,087	\$70,087	\$0	100%
Governance Costs								
Chairperson's Allowance	\$4,010		\$4,010		\$4,010	\$3,060	\$950	76%
Councillors' Meeting Fees	\$18,619		\$18,619		\$18,619	\$14,249	\$4,370	77%
Councillors' Travelling	\$3,816		\$3,816		\$3,816	\$3,035	\$781	80%
Councillors' Subsistence - CMCC Mtgs	\$2,581		\$2,581		\$2,581	\$951	\$1,630	37%
Subscription - Shires Assoc	\$4,341	\$694	\$5,035		\$5,035	\$5,035	\$0	100%
Delegates Expenses	\$1,502		\$1,502		\$1,502	\$0	\$1,502	0%
Councillors Superannuation	\$2,376		\$2,376		\$2,376	\$702	\$1,674	30%
Governance Costs - Total	\$37,245	\$694	\$37,939	\$0	\$37,939	\$27,032	\$10,907	71%
Employee Overheads								
ToolBox Meetings	\$2,358	(\$1,000)	\$1,358		\$1,358	\$42	\$1,316	3%
Annual Leave	\$40,430		\$40,430		\$40,430	\$21,449	\$18,981	53%
Long Service Leave	\$14,158		\$14,158		\$14,158	\$2,226	\$11,932	16%
Sick Leave	\$25,358		\$25,358		\$25,358	\$12,084	\$13,274	48%
compassionate leave	\$1,644		\$1,644		\$1,644	\$1,583	\$61	96%
Employee Overheads distributed to works	(\$179,897)		(\$179,897)		(\$179,897)	(\$101,515)	(\$78,382)	56%
Union Picnic Day	\$1,710	(\$334)	\$1,376		\$1,376	\$1,376	\$0	100%
Public Holidays NEI	\$15,828		\$15,828		\$15,828	\$10,164	\$5,664	64%
Superannuation	\$48,012		\$48,012		\$48,012	\$38,702	\$9,310	81%
Workers Compensation	\$10,500		\$10,500		\$10,500	\$5,953	\$4,547	57%
Protective Clothing	\$1,755		\$1,755	\$600	\$2,355	\$2,078	\$277	88%
Allowances Disability/Climatic	\$1,753	(\$500)	\$1,253	(\$600)	\$653	\$0	\$653	0%
Staff Training	\$16,391		\$16,391		\$16,391	\$5,858	\$10,533	36%
Sub -Total - Employee Overheads	\$0	(\$1,834)	(\$1,834)	\$0	(\$1,834)	\$0	(\$1,834)	0%
Sub Total Administrative Overheads	\$259,586	\$3,300	\$262,886	\$5,000	\$267,886	\$202,848	\$65,038	76%
Employee Overheads - Total								
Destruction of Weeds								
WAP 1520 Grant Expenses -Super'n - Bio Officers	\$11,753		\$11,753	(\$11,753)	\$0	\$0	\$0	#DIV/0!
WAP 1520 Grant Expenses -Property Inspections	\$178,606		\$178,606		\$178,606	\$63,285	\$115,321	35%
WAP 1520 Grant Expenses - Other Costs -Cnl Roads	\$205,000	\$80,000	\$285,000		\$285,000	\$250,729	\$34,271	88%
WAP 1520 Grant Expenses - HR- Roads	\$108,807		\$108,807		\$108,807	\$75,783	\$33,024	70%
WAP 1520 Grant Expenses - HR - TSRs	\$8,882		\$8,882	\$2,000	\$10,882	\$9,402	\$1,480	86%
WAP 1520 Grant Expenses - HR - WCs	\$7,217		\$7,217	(\$2,000)	\$5,217	\$219	\$4,998	4%
WAP 1520 Grant Expenses - HR - Rail Corridors	\$6,662		\$6,662		\$6,662	\$1,952	\$4,710	29%
WAP 1520 Grant Expenses - HR - n,s,o	\$6,274		\$6,274		\$6,274	\$0	\$6,274	0%
WAP 1520 Grant Expenses - H P T'force Admin	\$5,551		\$5,551		\$5,551	\$3,718	\$1,833	67%
Employee Overheads distributed to works	\$179,897		\$179,897		\$179,897	\$101,515	\$78,382	56%
Parkinsonia Weed Control	\$19,422		\$19,422	\$60,000	\$79,422	\$4,740	\$74,682	6%
Promotions & Field Days	\$13,487		\$13,487		\$13,487	\$7,703	\$5,784	57%
Computer Bio Security System	\$15,126		\$15,126		\$15,126	\$12,957	\$2,169	86%
Regional Meeting Expenses	\$6,896		\$6,896		\$6,896	\$6,884	\$12	100%
Administration Weed Control	\$15,970	\$5,000	\$20,970	\$11,753	\$32,723	\$21,744	\$10,979	66%
Weed Control Publicity	\$3,237		\$3,237		\$3,237	\$2,194	\$1,043	68%
Destruction of Weeds - Total	\$792,787	\$85,000	\$877,787	\$60,000	\$937,787	\$562,825	\$374,962	60%
Private Works								
Gilgandra Shire - Cost of Private Works	\$14,967		\$14,967		\$14,967	\$11,432	\$3,535	76%
DPI - Biocontrol and Quanda	\$82,000		\$82,000	\$45,000	\$127,000	\$119,114	\$7,886	94%
DPI - Varroa Mite	\$0	\$25,000	\$25,000		\$25,000	\$23,319	\$1,681	93%
Walgett Shire - Cost of Private Works	\$16,185		\$16,185		\$16,185	\$7,034	\$9,151	43%
Coonabarabran - Private works	\$20,592		\$20,592		\$20,592	\$18,860	\$1,732	92%
Hudson Pear - Private Works	\$12,664		\$12,664	(\$10,920)	\$1,744	\$1,744	\$0	100%
Crown land	\$0	\$6,000	\$6,000		\$6,000	\$5,681	\$319	95%
LLS Hudson Pear Containment Project	\$0		\$0	\$520,000	\$520,000	\$141,645	\$378,355	0%
Private Works -Total	\$146,408	\$31,000	\$177,408	\$554,080	\$731,488	\$328,829	\$402,659	45%

Castlereagh Macquarie County Council Agenda –24th April 2023 – Ordinary Council Meeting

	Adopted Budget 2022-23	Approved Variation	Revised Budget	Requested Variation This QTR	Revised Budget 2022-23	Actual To Date	Balance Remaining For Year	% utilised for year
Other Expenses								
Depot Expenses	\$10,187		\$10,187		\$10,187	\$5,700	\$4,487	56%
Storage Rental	\$4,413		\$4,413		\$4,413	\$2,080	\$2,333	47%
Plant Expenses	\$78,973	(\$15,000)	\$63,973	\$15,000	\$78,973	\$65,537	\$13,436	83%
Depreciation	\$80,000		\$80,000		\$80,000	\$60,000	\$20,000	75%
Other Expenses -Total	\$173,573	(\$15,000)	\$158,573	\$15,000	\$173,573	\$133,317	\$40,256	77%
Revenue Expenses - Total	\$1,372,354	\$104,300	\$1,476,654	\$634,080	\$2,110,734	\$1,227,819	\$882,915	58%
Net Operating Surplus/(Deficit) after Depreciation	(\$125,695)	(\$80,118)	(\$205,813)	\$33	(\$205,780)	\$262,987	(\$468,767)	-128%
Capital Income								
Sale/Trade in of Plant Assets	\$40,000		\$40,000	(\$17,273)	\$22,727	\$22,727	\$0	100%
Transfer from ELE Reserve	\$20,000		\$20,000		\$20,000	\$0	\$20,000	0%
Transfer from Plant Reserve	\$20,000		\$20,000		\$20,000	\$0	\$20,000	0%
Capital Income - Total	\$80,000	\$0	\$80,000	(\$17,273)	\$62,727	\$22,727	\$40,000	36%
Capital Expenditure								
Minor Building Improvements	\$5,000		\$5,000	(\$5,000)	\$0	\$0	\$0	0%
Bio Control unit	\$5,000		\$5,000	(\$5,000)	\$0	\$0	\$0	0%
New Vehicles - Nett	\$70,000		\$70,000	(\$17,081)	\$52,919	\$52,919	\$0	100%
Small Plant, Tools, Radios	\$2,000		\$2,000		\$2,000	\$0	\$2,000	0%
Transfer to ELE Reserve	\$5,000		\$5,000		\$5,000	\$0	\$5,000	0%
Transfer to Plant Reserve	\$8,405		\$8,405		\$8,405	\$0	\$8,405	0%
Capital Expenditure - Total	\$95,405	\$0	\$95,405	(\$27,081)	\$68,324	\$52,919	\$15,405	77%
Net Capital Surplus/(Deficit)	(\$15,405)	\$0	(\$15,405)	\$9,808	(\$5,597)	(\$30,192)	\$24,595	
Summary								
Total Income	\$1,326,659	\$24,182	\$1,350,841	\$616,840	\$1,967,681	\$1,513,533	\$454,148	
Total Expenditure	\$1,467,759	\$104,300	\$1,572,059	\$606,999	\$2,179,058	\$1,280,738	\$898,320	
Net Total Surplus/(Deficit)	(\$141,100)	(\$80,118)	(\$221,218)	\$9,841	(\$211,377)	\$232,795	(\$444,172)	
Add back depreciation and profit on sale	\$80,000	\$0	\$80,000	\$0	\$80,000	\$60,000	\$20,000	
Less Profit on sale	\$5,000		\$5,000		\$5,000	\$0	\$5,000	
Add back reserve movements	(\$26,595)		(\$26,595)		(\$26,595)	\$0	(\$26,595)	
Net cash result for year Surplus (Deficit)	(\$92,695)	(\$80,118)	(\$172,813)	\$9,841	(\$162,972)	\$292,795	(\$455,767)	

CASTLEREAGH MACQUARIE COUNTY COUNCIL

March 2023 Quarterly Budget Review

Income Statement

	2022/23
Income from continuing operations	
User charges and fees	258
Interest and investment revenue	17
Other revenues	6
Grants and Contributions provided for operating purposes	1459
Other income	
Net gains from disposal of assets	5
Total income from continuing operations	1,745
Expenses from continuing operations	
Employee benefits and on-costs	694
Materials and services	1177
Depreciation and amortisation	80
Net losses from the disposal of assets	0
Total expenses from continuing operations	1,951
Operating result from continuing operations	-206
NET OPERATING RESULT FOR THE YEAR	-206
Net operating result attributable to Council	
Net operating result for the year before contributions provided for capital purposes	-206

CASTLEREAGH MACQUARIE COUNTY COUNCIL

Statement of Comprehensive Income

	2022/23
Net operating result for the year as per the Income Statement	-206
Total Comprehensive Income for the year	-206

CASTLEREAGH MACQUARIE COUNTY COUNCIL

December 2022 Quarterly Budget Review

Statement of Financial Position

ASSETS	2022/23
Current Assets	
Cash and cash equivalents	847
Investments	121
receivables	28
Inventories	20
Total Current Assets	1,016
Non-current assets	
Infrastructure, property, plant and equipment	300
Right of use assets	6
Total non-current assets	306
Total Assets	1,322
LIABILITIES	-42
Current Liabilities	38
Payables	41
Lease liabilities	6
Provisions	155
Total Current Assets	202
Non-current liabilities	
Lease liabilities	0
Provisions	14
Total non-current liabilities	14
Total Liabilities	216
NET ASSETS	1,106
EQUITY	
Accumulated surplus	922
Revaluation Reserve	184
Council equity interest	1,106
Total equity	1,106

CASTLEREAGH MACQUARIE COUNTY COUNCIL

Statement of Changes in Equity

2022/23

Opening balance	<u>1,128</u>
Net operating result for the year	-206
Equity - balance at end of the reporting period	<u>922</u>

CASTLEREAGH MACQUARIE COUNTY COUNCIL

Statement of Cash Flows
for the years ending

2022/23

Cash flows from operating activities

Receipts:

User charges and fees	258
Interest and investment revenue	17
Other revenues	6
Grants and Contributions provided for operating purposes	1459

Payments:

Employee benefits and on-costs	-694
Materials and contracts	-1347

Net cash provided (or used in) operating activities	<u>-301</u>
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Cash flows from investing activities

Receipts:

Sale of infrastructure, property, plant and equipment	22
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Payments

Purchase of infrastructure, property, plant and equipment	<u>55</u>
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Net cash provided (or used in) investing activities	<u>77</u>
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Cash flows from financing

Principal component of lease payments	-5
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Net cash flows from financing activities	-5
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Net increase/(decrease) in cash and cash equivalents	<u>-219</u>
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Plus: cash and cash equivalents - beginning of year	<u>1,066</u>
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Cash and cash equivalents - end of year	<u>847</u>
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plus: investments on hand - end of year	<u>121</u>
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Total cash, cash equivalents and investments	<u>968</u>
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ITEM 7.6 DRAFT OPERATIONAL PLAN 2023/2024

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

This attached document 2023/2024 Operational Plan is presented to Council for consideration and then display.

Background

Council in accordance with Section 405 of the Local Government Act 1993 must prepare an Operational Plan and then resolve to place the document on display for a period of 28 days. During the display period, submissions from interested parties/public may be made to Council. The Council at its June 2023 meeting shall consider any submissions that have been made concerning the draft plan.

Current Position

Over the past month the Draft 23/24 Operational Plan has been prepared. The line item changes from the last review have now been made, and the revised document is tabled for Council's consideration before public exhibition.

Relevant Reference Documents/Policies:

Local Government Act 1993

Local Government General Regulation 2021

Governance issues

Council in accordance with Section 405 (2) must prepare an Operational Plan which must include a statement of the Council's revenue Policy. The Operational Plan in accordance with Section 405 (3) must be publicly exhibited for a period of 28 days, calling for submissions from the public.

Environmental issues

There are no identified environmental implications in relation to this matter.

Stakeholders

Castlereagh Macquarie County Council.

Constituent Council's.

Ratepayers in the Castlereagh County Council Area.

Financial Implications

Provision is made in the Draft 2023/2024 Operational Plan and LTFP 23/24 to 32/33 to resource the control of Noxious Weeds in the County area in accordance with the Bio Security Act 2015.

Alternative Solutions/Options

That the budget items not be adopted or amended as determined.

Conclusion

This report and the Operational Plan 23/24, Resourcing Strategy are presented to Council for public display in accordance with Section 405 (3) for a period of 28 days, from the 3rd May to 30th May 2023 and submissions may be made during this time to Council.

Draft Operational Plan 2023/2024

Recommendation:

That the Draft Operational Plan for 2023/2024, Statement of Revenue Policy, Long Term Financial Plan, Asset Plan and Workforce Plan be placed on public exhibition for a period of 28 days from the 3 May 2023 until 4:30pm on 30th May 2023, inviting submissions from the public during this time.

Moved:

Seconded:

Attachments:

Operational Plan

Long Term Financial Plan

Asset Plan

Workforce Plan



Castlereagh Macquarie County Council

Operational Plan

2023/2024

Contents

1. Glossary of Terms and Abbreviations	3
2. Council Contact Details	4
3. What is an Operational Plan?.....	5
4. Vision Statement	6
5. Mission Statement.....	6
6. Principal Activities of Council.....	7
7. Other Information Relating To Principal Activities of Council	20
8. Weeds	23
9. Annual Statement of Revenue Policy.....	24

1. Glossary of Terms and Abbreviations

The following definitions and abbreviations are used in the Castlereagh Macquarie County Council Delivery Plan:

BASP	Castlereagh Macquarie County Council Business Activity Strategic Plan
Constituent Councils	Coonamble Shire Council, Gilgandra Shire Council, Walgett Shire Council, Warrumbungle Shire Council, and Warren Shire Councils collectively. These local government areas constitute the area of operation for the Castlereagh Macquarie County Council.
Council	Castlereagh Macquarie County Council
Councillors	Members of the CMCC governing body
County Council	Castlereagh Macquarie County Council
EEO	Equal Employment Opportunity
LGA 1993	NSW Local Government Act 1993
Noxious Plants	Plants which are declared noxious by NSW Department of Primary Industries for the area of operation of the Castlereagh Macquarie County Council.
NSW DPI	NSW Department of Primary Industries
NSW BA 2015	NSW Biosecurity Act 2015 (Effective 1 st July 2017)
CMCC	Castlereagh Macquarie County Council
NWLLS	North West Local Land Service
CWLLS	Central West Local Land Services

2. Council Contact Details

Head Office

77 Fox Street
WALGETT NSW 2832

All Correspondence to be addressed
to:

General Manager
Castlereagh Macquarie County Council
PO Box 664
WALGETT NSW 2832

Telephone: 02 6828 6100
Email: cmcc@cmcc.nsw.gov.au
Website: <http://www.cmcc.nsw.gov.au>

3. What is an Operational Plan?

Section 1 in the Castlereagh Macquarie County Council's Business Activity Strategic Plan (BASP) explains the background and general structure of the Integrated Planning and Reporting Framework that was introduced for Local Government by the *Local Government Amendment (Planning and Reporting) Act 2009*.

Section 405 of the *Local Government Act 1993* requires that Council must develop an Operational

Plan which is adopted before the beginning of each financial year which:

- Details the principal activities that Council will undertake to achieve the objectives established in the Business Activity Strategic Plan (BASP), which are within the resources available to Council as outlined in Resourcing Strategy contained in Council's BASP.
- Includes a method of assessment to determine the effectiveness of each principal activity in achieving the objectives at which the activity is directed.
- Statement of Revenue Policy for the year covered by the Operational Plan.

The Operational Plan is a sub-plan of the Delivery Programme and must be exhibited for at least 28 days during which period public submissions can be made to Council.

Council must accept and consider any submissions made on the draft Operational Plan before adopting the Operational Plan.

Clause 201 of the *Local Government (General) Regulation 2005 (regulation)* requires Council's annual statement of revenue policy to include details of:

- Estimated income and expenditure
- Proposed rates and charges
- Proposed pricing methodology
- Proposed borrowings

Clause 203 of the *Regulation* requires that budget review statements and a revision of estimates must be reported to Council within two (2) months after the end of each quarter (except the June quarter).

The Operational Plan must be prepared as a sub-plan of the Delivery Programme and:

- Directly address the actions outlined in the Delivery Programme and identify projects, programmes or activities that Council will undertake within the financial year towards addressing these actions.
- Allocate responsibilities for each project, programme or activity.
- Identify suitable measures to determine the effectiveness of the projects, programmes and activities undertaken.
- Include a detailed budget for the activities to be undertaken in that year.

4. Vision Statement

Vision

To prevent, contain or reduce the invasion of Weeds within the Castlereagh Macquarie County Council area.

5. Mission Statement

Mission

To provide effective integrated weed management systems utilising the latest technology to all Constituent Councils fairly and equitably in accordance with the NSW Biosecurity Act 2015.

6. Principal Activities of Council

Statement of Principal Activities to be undertaken to achieve objectives

Note: In the following tables the column headed "BA & SO" provides in order, a reference to the Main Business Activity Priorities number and the Strategic Objective number from the Business Activity Strategic Plan.

1. Provide information to Council to allow decisions at Council Meetings				
Required Activity	BA & SO	Resp	Target	Performance Measure
Ensure Business Paper is ready for distribution.	2.3	GM	At least 7 days, working days prior to the Council Meeting.	Satisfactory completion of task in accordance with target level.
Provide recommendations to Council when possible.	2.3	GM	Include in business paper for Council's consideration.	

2. Respond to Councillor inquiries related to the administration function				
Required Activity	BA & SO	Resp	Target	Performance Measure
Provide information to Councillors within Council's policy guidelines	2.3	GM	On day requested where possible, or within 5 working days (unless request requires detailed investigation).	Satisfactory completion of task in accordance with target level.
Provide written information as requested	2.3	GM	Within 5 working days (unless request requires detailed investigation)	

3. Update Council policy				
Required Activity	BA & SO	Resp	Target	Performance Measure
Update new or amended administration policies in Council's policy register.	2.3	GM	Within 14 days of adoption or amendment	Satisfactory completion of task in accordance with target level.
Review Council administration policies.	2.3	GM	Within 2 months of expiry of policy or every 2 years	

4. Provide information to public in a timely and effective manner				
Required Activity	BA & SO	Resp	Target	Performance Measure
Ensure Council business papers are made available in hard copy at Council's office.	2.1	GM	At least 3 working days before the Council meeting.	Satisfactory completion of task in accordance with target level.
Ensure other public information is made available at Council's office.	2.1	GM	As soon as practicable after it becomes public information.	
Ensure business papers are provided to constituent councils.	2.1	GM	Post to General Managers at the same time as Councillors' business	
Ensure minutes, business papers and other information is posted to Council's website.	2.1	GM	As soon as practical.	

5. Ensure all statutory requirements are completed and financial returns and plans are completed and lodged by the due date				
Required Activity	BA & SO	Resp	Target	Performance Measure
Quarterly Budget Review Statements and Delivery Programme Review to Council.	2.2	GM	August, October, February and April Meetings.	Satisfactory completion of task in accordance with target level.
Audited Financial Statements to Division of Local Government.	2.2	GM	By the end of November.	
Financial Data collection return.	2.2	GM		
Notice of meeting at which audited reports are to be presented.	2.2	GM	By date specified by Division of Local Government	
Audited Financial Reports presented to public	2.2	GM	December Meeting	
Draft Operational Plan and Budget on Public Exhibition	2.2	GM	Following April meeting	
Operational Plan and Budget to be adopted	2.2	GM	June Meeting	

6. Ensure all other statutory returns are completed and lodged by the due date				
Required Activity	BA & SO	Resp	Target	Performance Measure
Pecuniary Interest Returns.	2.2	GM	30 September annually.	Satisfactory completion of task in accordance with target level.
Council's Annual Report prepared and lodged with Division of Local Government	2.2	GM	30 November annually.	
Other returns as required by Division of Local Government, Department of Primary Industries, or others	2.2	GM	No later than return date specified	

7. Implementation of Council				
Required Activity	BA & SO	Resp	Target	Performance Measure
Implement Council decisions following Council meeting	2.2	GM	Within 10 working days of Council Meeting For prosecutions, within 2 months of Council resolution	Satisfactory completion of task in accordance with target level.

8. Continue to ensure the provision of finance to Council from available sources				
Required Activity	BA & SO	Resp	Target	Performance Measure
Liaise with constituent councils regarding the level of Council contributions and the apportionment of contributions.	2.4	GM	Continuously.	Satisfactory completion of task in accordance with target level.
Letter to Constituent Councils concerning Council's proposed Delivery Plan and Budget estimates for the forthcoming financial year, and the contribution sought from constituent councils.	2.4	GM	30 April.	
Application to Department of Primary Industries for grants under NSW Weeds Action Programme	2.4	GM	As required under Weeds Action Programme 1520.	
Provide grant returns to Department of Primary Industries.	2.4	GM	As required under Weeds Action Programme 1520	
Pursue opportunities for securing grant funds from other available sources.	2.4 & 1.4	GM	As required	

9. Continue current financial management direction and review Business Activity Strategic Plan and Delivery				
Required Activity	BA & SO	Resp	Target	Performance Measure
Review Business Activity Strategic Plan.	2.1 & 2.4	GM	Continuously	Satisfactory completion of task in accordance with target level.
Review Delivery Programme.	2.1 & 2.4	GM	Continuously	
Provide adequate funds for employee leave entitlements.	2.3	GM	Maintain reserve of at least 50% of Long Service Leave liability	

10. Provide financial information and advice to Council				
Required	BA & SO	Resp	Target	Performance Measure
Provide financial advice as required.	2.2 & 2.3	GM	At Council meetings	Satisfactory completion of task in accordance with target level.
Provide quarterly update on financial trends relating to Council's expenditure.	2.2 & 3	GM	At Council Meeting following end of quarter	

11. Ensure that Council's Operational Plan and Budget is considered in order to allow adoption by 30 June each				
Required Activity	BA & SO	Resp	Target	Performance Measure
Draft Plan to be presented to Council.	2.2	GM	April Meeting.	Satisfactory completion of task in accordance with target level.
Draft Plan adopted to allow 28 day public exhibition.	2.2	GM	April Meeting.	
Draft Plan to be adopted following consideration of any submissions received.	2.2	GM	June Meeting.	

12. Promote the Council's interests through participation with relevant organisations				
Required Activity	BA &	Resp	Target	Performance Measure
Participate in Macquarie Valley Weeds Advisory Committee activities through attendance at meetings and supply of information as required to assist the lobbying of State and Federal Governments.	1.1	GM	Attend meetings and provide information as requested.	Satisfactory completion of task in accordance with target level.

13. Provide active support for LGNSW				
Required Activity	BA & SO	Resp	Target	Performance Measure
Provide information as requested by LGNSW to assist it to lobby governments.	3.1	GM	Information to be provided by the date requested.	Satisfactory completion of task in accordance with target level.
Utilise the services of LGNSW to further Council's interests	3.1	GM	As and when required by Council.	

14. Actively pursue politicians to further Council's interests				
Required Activity	BA & SO	Resp	Target	Performance Measure
Invite politicians to attend Council meetings.	3.1	GM	Politicians to be invited to Council Meetings as required	Satisfactory completion of task in accordance with target level.
Meet with State and Federal Politicians to promote the interests of Council.	3.1	GM	As required	

15. Minimise the risks associated with all functions of Council				
Required Activity	BA & SO	Resp	Target	Performance Measure
Identify new risks associated with Council's functions.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.
Analyse and prioritise all risks identified.	2.3	GM	Within 3 months after identification.	
Minimise exposure through rectification of risks.	2.3	GM	Within budget constraints.	
Update policy on the use of contractors.	2.3	GM	Ongoing.	
Review risk management policy	2.3	GM	Ongoing	
Update Risk Assessment re spraying back of vehicles and consult WorkCover on proposal.	2.3	GM	When resources allow	

16. Ensure Council staff are aware of their rights and responsibilities in relation to WH&S , risk management and				
Required Activity	BA & SO	Resp	Target	Performance Measure
Provide training to staff on relevant legislation.	2.3	GM	Ongoing as identified.	Satisfactory completion of task in accordance with target level.
Provide training on EEO to staff.	2.3	GM	Ongoing as required.	
Provide staff with training on risk management.	2.3	GM	Ongoing as required.	
Review and update staff training programme.	2.3	GM	Annually.	
Review EEO Management Plan.	2.3	GM	As required	

17. Maintain and update Council's records management system				
Required Activity	BA & SO	Resp	Target	Performance Measure
Monitor record keeping procedures to ensure that they provide the best method of maintaining an accurate record of Council's activities.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.
Review record keeping procedures with a view to updating and computerizing.	2.3	GM	Ongoing.	

18. Implement system of information technology capable of providing information that is relevant and timely				
Required Activity	BA & SO	Resp	Target	Performance Measure
Monitor reporting system ability to provide information requirements.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.
Monitor technology improvements and assess future requirements.	2.3	GM	Ongoing.	
Update Council's computer system, both hardware and software, to ensure that it enhances management and record keeping (as resources allow).	2.3	GM	As required.	
Review Council's website and implement systems for expanding content and keeping content up to date.	2.1 & 3.2	GM	Ongoing.	

19. Compile accurate data on the condition of current Council assets				
Required Activity	BA & SO	Resp	Target	Performance Measure
Maintain assets register for all assets over \$5,000.	2.3	GM	Ongoing.	Satisfactory completion of task in accordance with target level.
Monitor the condition of those assets	2.3	GM	Ongoing.	
Identify maintenance requirements for those assets.	2.3	GM	Ongoing.	
Cost maintenance requirements and incorporate into annual budget.	2.3	GM	As identified.	

20. Introduce a system for electronic mapping of noxious weed infestations and the automation of Weeds Officers'				
Required Activity	BA & SO	Resp	Target	Performance Measure
Monitor the introduction of electronic mapping of noxious weed infestations and the automation of Weeds Officers' reporting procedures.	1.3 & 2.3	GM SWO	In conjunction with year 1 WAP 1520.	Satisfactory completion of task in accordance with target level.
Expand the introduction of electronic of noxious weeds infestation and the automation of Weeds Officers' Reporting Procedures to the whole of Council's Area of Operations.	1.3 & 2.3	GM SWO	In conjunction with year 1 WAP 1520.	
Continue the training of staff in the use of the system in order to ensure it's most efficient and effective use.	1.3 & 2.3	GM SWO	Ongoing.	

21. Compile data on Council's current vehicle and plant fleet – condition and usage				
Required Activity	BA & SO	Resp	Target	Performance Measure
Analyse Council's current vehicle and plant fleet and its activities and assess future vehicle and plant needs.	2.3	GM	Ongoing	Satisfactory completion of task in accordance with target level.

22. Ensure access to competitively priced chemicals for weeds control programmes				
Required Activity	BA & SO	Resp	Target	Performance Measure
Ensure access to competitively priced chemicals for weeds control programmes.	1.2	GM	As required	Satisfactory completion of task in accordance with target level.

23. Actively pursue the control of noxious weeds along roadsides in Council's area				
Required Activity	BA & SO	Resp	Target	Performance Measure
Inspect roadsides prior to control works to ensure that control programmes are efficient and effective.	1.3	SWO	At least one week prior to spraying.	Satisfactory completion of task in accordance with target level.
Carryout necessary control works in line with Council's Budget allocations.	1.3	SWO	As seasonal conditions / and available funding permit.	
Respond to reports of noxious weeds on roadsides.	1.3	SWO	Carry out inspection within 7 days of notification.	
Carry out control works in accordance with Council's policy and budget allocations.	1.3	SWO	As required	

24. Actively pursue the control of noxious weeds on private lands				
Required Activity	BA & SO	Resp	Target	Performance Measure
Inspection of private lands to assist landowners to fulfill their legal responsibilities in relation to noxious weeds.	1.2 & 3.2	SWO	At least 250 inspections per quarter.	Satisfactory completion of task in accordance with target level.
Provide information to landowners on noxious weeds control	1.2 & 3.2	SWO	If not done at time of inspection then within 1 week.	
Respond to noxious weed complaints	1.2 & 3.2	SWO	Initial inspection within 10 working days.	

25. Actively pursue the control of noxious weeds on vacant Crown lands				
Required Activity	BA & SO	Resp	Target	Performance Measure
Inspect vacant Crown land parcels to facilitate application to DPI for funds for necessary control works.	1.2	SWO	Prior to submission of application.	Satisfactory completion of task in accordance with target level.
Inspect vacant Crown lands to ensure obligations for noxious weed control are being met.	1.2	SWO	As required as resources are available.	
Provide information to Department of Lands on noxious weed control requirements	1.2	SWO	Within 10 working days of inspection.	
Respond to complaints for noxious weeds on vacant Crown Land	1.2	SWO	Initial inspection within 10 working days.	

26. Actively pursue the control of noxious weeds on land held by Forests of NSW				
Required Activity	BA & SO	Resp	Target	Performance Measure
Inspect areas proposed to be clear felled in coming financial year.	1.2	SWO	Within 28 days of receipt of <i>Harvesting Plan of Operations</i> .	Satisfactory completion of task in accordance with target level.

27. Actively pursue the control of noxious weeds on other public authorities land				
Required Activity	BA & SO	Resp	Target	Performance Measure
Inspect lands of public authorities to ensure obligations for noxious weeds control are being met.	1.2 & 1.3	SWO	Ongoing.	Satisfactory completion of task in accordance with target level.
Provide information to public authority on noxious weed control requirements.	1.2 & 1.3	SWO	Within 10 working days of inspection.	
Respond to complaints regarding noxious weeds on lands of public authorities.	1.2 & 1.3	SWO	Initial inspection within 10 working days.	

28. Conduct aerial spraying programmes for noxious weeds				
Required Activity	BA & SO	Res	Target	Performance Measure
Organise programmes for aerial spraying of noxious weeds throughout the year as seasonal conditions permit and demand requires.	1.2	GM/SWO	As required.	Satisfactory completion of task in accordance with target level.
Publicise aerial spraying programmes in local media and as occasion permits, to ensure maximum landholder participation.	1.2	GM/SWO	As required.	
Organise aerial spraying (involving all weeds officers) throughout Council's area in accordance with programmes	1.2	SWO	In accordance with Programmes	

29. Actively pursue regional resources sharing with neighbouring councils and other public authorities to provide cost benefits to Council				
Required Activity	BA & SO	Resp	Target	Performance Measure
Pursue resource sharing through regular interaction with nearby councils and other public authorities to discuss regional weed plans and coordinated approaches to weed control	1.1	GM	Liaise with appropriate members and officers of surrounding councils and other public authorities as required.	Satisfactory completion of task in accordance with target level.

7. Other Information Relating To Principal Activities of Council

1. CAPITAL WORKS PROJECTS TO BE CARRIED OUT

Council has not planned any Capital Works Programs for 2023/2024 other than plant and equipment replacement.

2. SERVICES TO BE PROVIDED

Private Works

Private works will be carried out for private individuals or Government Departments on requests on a sundry debtor basis provided the carrying out of such work will not interfere with Council's primary responsibility of noxious weed control in accordance with the NSW Biosecurity Act 2015.

Sale of Herbicides

Herbicides used for noxious weed control will be made available to the public to purchase at cost plus a 15% administration charge.

Advice

Fact sheets and brochures on noxious weed identification and control procedures will be forwarded to enquirers on request.

3. ASSET REPLACEMENT PROGRAMS TO BE IMPLEMENTED BY COUNCIL

Council will seek quotations for replacement plant and equipment from suppliers within and outside the County area. Suppliers within the County area will be given preference. Petrol driven motor vehicles will be replaced at 40,000 kilometres or two (2) years, whichever comes first and diesel vehicles will be replaced at 150,000 kilometres or four (4) years, within Council's budget.

4. SALES AND PURCHASES OF ASSETS TO BE CONDUCTED BY COUNCIL

The General Manager is authorised to sell and purchase items of plant and equipment as detailed in Council's plant replacement program.

5. HUMAN RESOURCES ACTIVITIES

Staff are to have training to meet the minimum requirements of the industry standards in Certificate IV in Conservation Land Management (weeds), use of herbicides, health and safety and understanding integrated management techniques. All Weeds staff are to successfully complete the Local Government Industry Training Committee (LGITC) Weed Control Course or its equivalent.

6. EQUAL EMPLOYMENT OPPORTUNITY IMPLEMENTATION MANAGEMENT PLAN

Council's Equal Employment Opportunity Implementation and Management Plans are separate documents and are available on request.

7. ENVIRONMENTAL FACTORS

Council complies with legislative requirements that relate to the environment and the use of herbicides to control noxious weeds. Such legislation includes the Environmental Planning and Assessment Act, Clean Water Act, etc.

8. Weeds

Botanical Name	Common Name	Category
<i>Acacia nilotica</i>	Prickly Pear	W1/Prohibited
<i>Alternanthera pihloxeroides</i>	Alligator Weed	W1/WONS
<i>Cannabis sativa</i>	Indian Hemp	W1/GBD
<i>Carduus nutans</i>	Nodding Thistle	W2/GBD
<i>Cenchrus incertus</i>	Spiny Burrgrass	W3/GBD
<i>Cenchrus longispinus</i>	Spiny Burrgrass	W3/GBD
<i>Cestrum parqui</i>	Green Cestrum	W2GBD
<i>Cortaderia spp</i>	Pampass Grass	W2/GBD
<i>Cuscuta spp</i>	Dodder	W2/GBD
<i>Eighhorina crassipes</i>	Water Hyacinth	W1/WONS
<i>Equisetum arvense</i>	Horsetail	W1/NEAL
<i>Erythroxylum coca</i>	Coca Leaf	W1/
<i>Gymnocoronis spilanthoides</i>	Senegal Tea Plant	W1/NEAL
<i>Heliotropium amplexicaule</i>	Blue Heliotrope St	W2/GBD
<i>Hypericum perforatum Kochia</i>	John's Wort Kochia	W2/GBD
<i>scoparia Lagarosiphon major</i>	Lagarosiphon	W1/Prohibited/NEAL
<i>Lycium ferocissimum</i>	African Boxthorn	W1/Prohibited/NEAL
<i>Nasella trichotoma</i>	Serrated Tussock	W2/GBD
<i>Papaver somniferum</i>	Opium Poppy	W2/WONS
<i>Parthenium hysterophorus</i>	Parthenium Weed	W1/Prohibited/WONS
<i>Pistia stratiote</i>	Water Lettace	W1/GBD
<i>Prosopius spp</i>	Mesquite	W1/WONS
<i>Rosa rubiginosa</i>	Sweet Briar	W3/GBD
<i>Robus fruticosus (agg) spp</i>	Black Berry	W2/GBD
<i>Salvia reflexa</i>	Mintweed	W3/GBD
<i>Salvinia molesta</i>	Salvinia	W1/WONS
<i>Sclerolaena birchii</i>	Galvanized Burr	W3/Native Plant
<i>Solanum elaeagnifolium</i>	Silverleaf Nightshade	W2/WONS
<i>Sorghum Halepense</i>	Johnson Grass	W2/GBD
<i>Sorghum spp.hybrid</i>	Silk Foliage Sorghum	W2/GBD
<i>Sorghum x alnum</i>	Columbus Grass	W2/GBD
<i>Toxicodendron</i>	Rhus Tree	W2/GBD
<i>succedaneum</i>		W3/GBD
<i>Xanthium spinosum</i>	Bathurst Burr	W3/GBD
<i>Kanthium occidentale</i>	Noogoora Burrs	W3/GBD
<i>Xanthium Orientale</i>	Californian Burr	W3/GBD

9. Annual Statement of Revenue Policy

For further financial information reference should be made to Council's 2022/23 Budget and Long Term (Ten year) Financial Plan.

FEES AND CHARGES

1. CONSTITUENT COUNCIL CONTRIBUTIONS

Each Constituent Council will contribute an equal amount annually determined by Council. The contribution will be increased annually by the allowable general rate increase (Rate peg) set by IPART.

2. FEES

Council provides professional and specialist information in furnishing applicants with "Biosecurity Certificates" under Section 183 of the NSW Biosecurity Act 2015.

3. CHARGES – SALE OF MERCHANDISE

Items sold to land holders for the destruction or control of weeds on private land are charged on the basis of costs plus 15% administration charge.

4. PRIVATE WORKS

All private work will be charged on the basis of external plant hire plus labour and on costs and a 15% administration charge.

5. BORROWINGS

There are no proposed borrowings in accordance with Section 622 of the Local Government Act, 1993.

6. PRIVATE WORKS FOR CONSTITUENT COUNCILS

All private work carried out for Constituent Councils will be charged at actual costs plus 15% administration



Castlereagh Macquarie County Council

Long Term Financial Plan

2023/24 to 2032/33

Prepared in accordance with the provisions contained in the Local Government Act
1993

CONTENTS

1. Introduction.....	3
2. Policy Framework.....	4
3. Financial Planning Assumptions, Uncertainties and Risks – Sensitivity Analysis.....	6
4. Planned Operating Income.....	9
5. Planned Operating Expenditure.....	10
6. Financial Forecasts.	
1. Income and Expenditure Statement.....	11
2. Balance Sheet.....	20
3. Cash Flow Statement.....	21
4.Changes in Equity.....	22

1. Introduction

The Integrated Planning and Reporting Legislation requires that an effective Resourcing Strategy be established to underpin the four year Delivery Programme and annual Operational Plan. The Resourcing Strategy consists of a ten year Long Term Financial Plan (LTFP), a ten year Asset Management Plan and a four year Workforce Strategy.

The Long Term Financial Plan is an essential component of Council's strategic planning process. Its purpose is to provide the framework to assist with short, medium and long term financial planning and to ensure that when decisions are made they are based on sound financial government principles and practices. It also helps Councillors and management in their strategic and operational planning processes to ensure financial stability and achieve the most efficient and effective outcomes not only for the Council but also the constituent Councils of Coonamble Shire, Gilgandra Shire, Walgett Shire, Warren Shire and Warrumbungle Shire.

The Long Term Financial Plan is where all the elements of Council, the community and the constituent councils aspirations and plans in relation to management and the control of noxious and invasive weeds is tested against the Council's financial capacity to deliver. It also attempts to present both the Council and management with the answers to issues of financial viability and opportunities for income growth.

Our Long Term Financial Plan has a ten year horizon and underpins both the four year Delivery Programme as well as the annual Operational Plan. The first year of the LTFP is effectively the annual budget and will be rolled forward each year and updated with short, medium and longer term variables so as to provide a meaningful view of the Council's financial position in those timeframes.

The LTFP is an essential tool for identifying financial issues and providing a basis for problem solving. As such it is invaluable for addressing whole of life cycle matters.

The LTFP also sets financial targets and bench marks to guide Council's forward decision making. It is based on guidelines and aims to promote consistent financial directions during both the term of Council and the life of the Plan. The financial model predicts the Council's annual funding requirements required to maintain a continuing strong financial position and deliver the outcomes sought by the community and constituent councils.

In setting out to achieve the objectives and principle activities identified in the Business Activity Strategic Plan, the LTFP underpins the financial sustainability of the Council and ensures that there will be sufficient funds available in future years to achieve these objectives in a timely manner. The policy statements detailed in the Plan are given authority by the adoption of the Plan. These Statements provide the framework that guides decision making and the parameters in which management operates.

2. Policy Framework

The basic principle of financial management and budgeting is the process by which scarce resources are allocated to meet competing demands. The policy framework in this Plan is structured to provide a guide for the Council in developing Council's Budget and Long Term Financial Plan, and a format that management needs to work within the annual operating plan.

a) Unrestricted Working Funds

This is a measure of liquidity or net financial position. As part of Council's financial governance responsibilities, a level needs to be set at which working capital should be maintained.

The unrestricted cash of Council provides an appropriate buffer for unforeseen expenditure as well as the management of daily cash flows. As Council's budget grows, the amount allocated will also need to grow in line so as to keep the unrestricted cash at the designated level.

Council's target is to adopt as part of this plan, a minimum unrestricted working funds balance equivalent to **25%** of the unrestricted revenues in the same financial year, or a cash expense cover ratio of not less than 3 months of the annual expenses in accordance with the "Cash expense cover ratio".

Over the life of the LTFP Council is proposing to reduce its level of working funds from \$662,028 in 23/24 to \$350,093 in 32/33.

b) Employee Leave Entitlements

Council creates a liability in its balance sheet each year for outstanding annual leave and long service leave. This leave liability needs to be paid at some future point in time. However, Council does not expect to have to pay the liability in full in any given year.

As Council is a going concern, it should maintain a cash reserve equivalent to a reasonable amount that it can be expected to pay. Council's target cash reserve provision is 100%. However, given the current size of the liability and the employee profiles, the potential for large payments on termination, resignation or retirement of employees over the next ten years there is some flexibility to reduce the reserve provision to no less than **50%**.

c) Investment Funds

Council maintains a single investment portfolio across its entire operation.

Of the available funds, Council restricts certain amounts for future works or projects. Funds from the sales of assets, surplus equipment or functions with funded depreciation from operating income will be directed into an asset management reserve that is to be utilised as part of Council's new Asset Management Strategy.

d) External Borrowings

Council does not require external borrowings to carry out its functions and it is expected this policy will be continued for the life of the Plan.

Council funds new or upgraded vehicles, plant and equipment from its current income sources or from reserves set aside specifically for the purpose of plant replacement.

e) Operating Budget

In normal years Council's operating budget aims to achieve a balanced budget or slight surplus to maintain an adequate level of working capital and to fund asset replacements or renewals. The current level of working capital has far exceeded the benchmark and it's planned this balance be reduced over the life of this plan to a more realistic level as detailed in (a) above.

f) Current Financial Position

Council's estimated net operating result for 2023/24 is a deficit of \$113,686. Excluding non-cash transactions, reduces the deficit to \$50,686.

Council discloses in the annual financial reports a series of key performance indicators that aim to present a concise picture of the organisation performance and where the financial position is trending over a longer period of time than just the annual result.

Unrestricted current ratio

2022	2021	2020
5.84	7.07	4.61

The unrestricted current ratio includes remaining cash relative to all other General Fund functions. A ratio of greater than 1.5 is generally viewed as acceptable. Council's current ratio will be reduced during the course of the three (3) Delivery Program.

Cash and investments

In 2021/22 Council held \$1,132,000 in cash and investments which is made up of cash, cash equivalents and investments. Term deposits will be invested with be invested at the best available rate in accordance with Council's Investment Policy.

Loans and interest bearing liabilities

Council has no loans or interest bearing liabilities and does not envisage requiring any external borrowings over the life of the Plan.

3. Financial Planning Assumptions, Uncertainties and Risks – Sensitivity Analysis

The following assumptions, risks and uncertainties have been identified in relation to the Council's ten year Business Activity Strategic Plan. Uncertainty increases as the financial information presented extends each year from the current financial data.

These forecast financial statements must be read with caution utilising the details of financial assumptions contained in this statement. Financial years 2023/24 to 2031/32 must be read with the understanding that the forecast is based on professional opinion and estimates, and that in broad terms the business of Council should continue in its current form in line with what has been forecast in the Business Activity Strategic Plan. Uncontrollable external events or change in State or Federal Government policy will significantly affect the forecast.

The most significant risks include unexpected changes to legislation and/or regulations. It has been assumed that the organisational structure of each of the constituent Councils will remain relatively unchanged for core services with reshaping of those organisations to cater for positions associated with their community strategic directions. Council will be impacted by the issues of an ageing workforce and reducing grant funds identified in the Workforce Strategy.

Service Priorities

It is assumed that the community will continue to endorse and demand the current services that Council provides to the community. The Business Activity Strategic Plan objectives and principle activities are expected to be funded from recurrent and existing funds where service levels are not affected, otherwise new external funding is to be sourced.

Asset Ownership

There are no major assets sales or changes in management identified in the new Asset Management Plan that will affect the outcome of the financial reports beyond 2032/33. Council's current Asset Register is expected to remain stable from year to year. Technology and innovation may change future outcomes however significant changes to Council's policies are not anticipated over the life of the Delivery Programme.

Interest Rates

Council has not allowed for any borrowings over the life of the Plan and will therefore not be subject to new borrowings. Interest on money invested has been estimated at 3% per annum.

Funding sources

It has been assumed that the level of external funds through the current grant allocations and contributions from constituent Councils will remain consistent over the 10 years and that there is no significant change to government policy to either decrease or increase. Council will continue to actively pursue other grant opportunities but due to their high level of uncertainty these cannot be included in the financial projections.

Internal funding sources from annual charges and user charges are expected to increase as a minimum in line with CPI, assumed at 3% per annum.

Grant funding provided to Council through the NSW Weeds Action Programme by the NSW DPI are only applicable for a five year period, finishing in 2026. It is assumed that a further five year funding period will be approved and this is reflected in the ten year financial forecasts of the Plan.

Depreciation and useful lives

All Council's recognised assets are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets. The following timeframes are applied throughout the Plan.

-Office Equipment	5 to 10 years
-Office Furniture	10 to 20 years
- Computer Equipment	3 to 5 years
-Vehicles and equipment	5 to 8 years
-Other Plant and Equipment	5 to 15 years

Outsourcing and service delivery

Where Council outsources physical works and professional services, it is assumed this practice will continue. Council's Resources Strategy has identified that over the next ten years a skills shortage may have an effect on service delivery. In this Plan, it has identified Council may need to use outsourcing options if there are critical skill gaps that cannot be resolved. The financial forecast has assumed that current recruitment patterns will continue and that Council will be able to fill positions.

Asset renewal

The forecast expenditure for asset renewal is sufficient to maintain the current level of services.

Changes to service levels

Throughout the course of the Delivery Program 22/23 to 24/25 it is proposed to continue with a higher than normal expenditure on roadside program targeting noxious weed problems evident in those constituent areas to the east of the county area.

Ten year Long Term Financial Plan – 2023/24 – 2032/33

The planned financial forecast is aimed at delivering the strategic objectives and principle activities set out in Council's Business Activity Strategic Plan over the next ten years with a focus on the next three (3) years Delivery Program.

The ten year LTFP will be updated annually as part of adopting the annual Operational Plan at which point assumptions and forward estimates will be reviewed and updated as required.

4. Planned Operating Income

User fees and charges	User fees and charges are detailed in Council's 2023/24 Fees and Charges Schedule included as part of the annual Operational Plan. Future year's user fees and charges have been increased by an estimated CPI increase of 3% per annum.
Interest on Investments	An interest rate of 3% per annum is assumed for interest earned on investments. Interest rates can fluctuate quickly, however, a target of 3% per annum as an average rate of return on investment over the life of the plan is considered to be reasonable.
Other Revenues	Are expected to increase between 2.5% and 3.5% per annum over the period of the plan.
Operating Grants and Contributions	Operational grants are expected to increase at an average of 2.5% per annum. Contributions from constituent Councils have been assumed to increase by rate pegging amounts over the period of the plan. An estimate of 2.5% was applied.

5. Planned Operating Expenditure

Employee Costs	Employee costs are expected to grow at a net rate of 2.5% per annum in accordance with State Award provisions.
Borrowing Costs	Council does not envisage requiring any external borrowings over the life of the Plan.
Materials and Contracts	This has been broadly budgeted at an annual increase of 2.5 % to 3.00% per annum as it is anticipated that there will be increases in fuel and chemical costs.
Other Operating Expenses	Other operating expenses have been increased in line with the estimated CPI of 3% per annum

6. Financial Forecast

1. Income and Expenditure Statements

The following schedules provide the forward financial projections for Operating Income and Expenditure.

Scenario 1 - “conservative” provides for increases at the 2023/24 rate pegging limitations of 3.7%.

2. Balance Sheet

The Balance Sheet reflects the estimated results for the next ten years.

3. Cash Flow Statements

The Cash Flow Statement reflects the estimated results for the next ten years.

4. Changes in Equity

The Changes in Equity Statement reflects the estimated results for the next ten years.

CASTLEREAGH MACQUARIE COUNTY COUNCIL

Income Statement

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Income from continuing operations											
User charges and fees	258	185	190	195	201	207	214	220	227	233	240
Interest and investment revenue	17	15	15	16	16	16	17	17	17	18	18
Other revenues	6	6	6	6	6	6	7	7	7	7	7
Grants and Contributions provided for operations	1459	909	932	955	979	1004	1029	1055	1081	1108	1136
Other income											
Net gains from disposal of assets	5	5	5	5	5	5	5	5	5	5	5
Total income from continuing operations	1,745	1,120	1,148	1,177	1,207	1,238	1,272	1,304	1,337	1,371	1,406
Expenses from continuing operations											
Employee benefits and on-costs	694	588	602	617	633	649	665	681	698	716	733
Materials and services	1177	566	540	514	528	543	561	576	591	606	622
Depreciation and amortisation	80	80	80	80	80	80	80	80	80	80	80
Net losses from the disposal of assets											
Total expenses from continuing operations	1,951	1,234	1,222	1,211	1,241	1,272	1,306	1,337	1,369	1,402	1,435
Operating result from continuing operations	-206	-114	-74	-34	-34	-34	-34	-33	-32	-31	-29
NET OPERATING RESULT FOR THE YEAR	-206	-114	-74	-34	-34	-34	-34	-33	-32	-31	-29
Net operating result attributable to Council											
Net operating result for the year before contributions provided for capital purposes	-206	-114	-74	-34	-34	-34	-34	-33	-32	-31	-29

CASTLEREAGH MACQUARIE COUNTY COUNCIL

Statement of Comprehensive Income

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Net operating result for the year as per the Income Statement	-206	-114	-74	-34	-34	-34	-34	-33	-32	-31	-29
Total Comprehensive Income for the year	-206	-114	-74	-34	-34	-34	-34	-33	-32	-31	-29

CASTLEREAGH MACQUARIE COUNTY COUNCIL											
Long-term Financial Plan											
Statement of Financial Position											
ASSETS	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Current Assets											
Cash and cash equivalents	847	771	672	611	531	564	492	418	424	476	392
Investments	121	121	121	121	121	121	121	121	121	121	121
receivables	28	29	30	31	31	32	33	34	34	34	35
Inventories	20	20	20	20	20	20	20	20	20	20	20
Total Current Assets	1,016	941	843	783	703	737	666	593	599	651	568
Non-current assets											
Infrastructure, property, plant and equipment	300	236	265	296	331	268	310	355	353	291	348
Right of use assets	6	26	21	16	11	5	29	24	19	13	12
Total non-current assets	306	262	286	312	342	273	339	379	372	304	360
Total Assets	1,322	1,203	1,129	1,095	1,045	1,010	1,005	972	971	955	928
Depreciation	80	80	80	80	80	80	80	80	80	80	80
Purchases		16	109	111	115	17	122	125	128	18	137
LIABILITIES											
Current Liabilities											
Payables	41	42	43	44	45	46	48	49	49	49	50
Lease liabilities	6	5	5	5	5	5	5	5	6	6	6
Provisions	155	129	132	136	124	127	130	133	137	125	128
Total Current Assets	202	176	180	185	174	178	183	187	191	180	184
Non-current liabilities											
Lease liabilities	0	21	16	11	6	0	24	19	13	7	6
Provisions	14	14	15	15	15	16	16	17	17	17	17
Total non-current liabilities	14	35	31	26	21	16	40	36	30	24	23
Total Liabilities	216	211	211	211	196	194	223	223	221	204	207
NET ASSETS	1,106	992	918	884	850	816	782	749	750	751	720
EQUITY											
Accumulated surplus	922	808	734	700	666	632	598	565	566	567	536
Revaluation Reserve	184	184	184	184	184	184	184	184	184	184	184
Council equity interest	1,106	992	918	884	850	816	782	749	750	751	720
Total equity	1,106	992	918	884	850	816	782	749	750	751	720

Castlereagh Macquarie County Council Agenda –24th April 2023 – Ordinary Council Meeting

CASTLEREAGH MACQUARIE COUNTY COUNCIL

Statement of Changes in Equity

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Opening balance	1,128	922	808	734	700	666	632	598	598	598	565
Net operating result for the year	-206	-114	-74	-34	-34	-34	-34	-33	-32	-31	-29
Equity - balance at end of the reporting period	922	808	734	700	666	632	598	565	566	567	536

CASTLEREAGH MACQUARIE COUNTY COUNCIL

Statement of Cash Flows

for the years ending

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Cash flows from operating activities											
<i>Receipts:</i>											
User charges and fees	258	185	190	195	201	207	214	220	227	233	240
Interest and investment revenue	17	15	15	16	16	16	17	17	17	18	18
Other revenues	6	6	6	6	6	6	7	7	7	7	7
Grants and Contributions provided for operating activities	1459	909	932	955	979	1004	1029	1055	1081	1108	1136
<i>Payments:</i>											
Employee benefits and on-costs	-694	-588	-602	-617	-633	-649	-665	-681	-698	-716	-733
Materials and contracts	-1171	-419	-410	-381	-407	-345	-414	-425	-426	-434	-401
Other expenses	0	0	0	0	0	0	0	0	0	0	0
Net cash provided (or used in) operating activities	-125	-77	-59	-21	-39	32	-26	-27	-19	-17	27
Cash flows from investing activities		-114	-74	-34	-34	-34	-34	-33	-32	-31	-29
<i>Receipts:</i>											
Sale of infrastructure, property, plant and equipment	22	12	64	66	69	13	71	73	74	14	79
<i>Payments:</i>											
Purchase of infrastructure, property, plant and equipment	0	-16	-109	-111	-115	-17	-122	-125	-128	-18	-137
Net cash provided (or used in) investing activities	22	-4	-45	-45	-46	-4	-51	-52	-54	-4	-58
Cash flows from financing											
Principal component of lease payments	5	5	5	5	5	5	5	5	5	5	5
Net cash flows from financing activities	5	5	5	5	5	5	5	5	5	5	5
Net increase/(decrease) in cash and cash equivalents	-98	-76	-99	-61	-80	33	-72	-74	-68	-16	-26
Plus: cash and cash equivalents - beginning of year	1,066	968	892	793	732	652	685	613	613	613	539
Cash and cash equivalents - end of year	968	892	793	732	652	685	613	539	545	597	513
plus: investments on hand - end of year	0	0	0	0	0	0	0	0	0	0	0
Total cash, cash equivalents and investments	968	892	793	732	652	685	613	539	545	597	513
		892	793	732	652	685	613	539	545	597	513

CASTLEREAGH MACQUARIE COUNTY COUNCIL											
Reserve Balances	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Buildings	20	20	20	20	20	20	20	20	20	20	20
Plant and Vehicle replacement	28	37	45	35	24	34	43	34	21	37	53
Employees Leave Entitlement	71	46	61	66	56	61	66	71	76	66	71
Total internal Reserves	119	103	126	121	100	115	129	125	117	123	144

CASTLEREAGH MACQUARIE COUNTY COUNCIL											
OPERATING BUDGET FOR 2023/2024 AND TEN YEAR FINANCIAL PLAN - Scenario 1											
Income/Expense	Current estimate 2022/23	Year 1 estimate 2023/24	Year 2 estimate 2024/25	Year 3 estimate 2025/26	Year 4 estimate 2026/27	Year 5 estimate 2027/28	Year 6 estimate 2028/29	Year 7 estimate 2029/30	Year 8 estimate 2030/2031	Year 9 estimate 2031/32	Year 10 estimate 2032/33
INCOME											
DPI - NW LLS WAP Grant	102,000	104,550	107,164	109,843	112,589	115,404	118,289	121,246	124,277	127,384	130,569
DPI - CW LLS WAP Grant	203,821	208,917	214,139	219,493	224,980	230,605	236,370	242,279	248,336	254,544	260,908
Parkinsonia	60,000										
Hudson Pear Project L/R	520,000										
Constituent Council Contribs	574,660	595,922	610,820	626,091	641,743	657,787	674,232	691,087	708,364	726,074	744,225
Interest on Investments	17,000	15,000	15,300	15,606	15,918	16,236	16,561	16,975	17,400	17,835	18,280
Vehicle Insurance Adj	750	767	785	803	821	840	860	881	903	926	949
WH&S Incentive Rebate	5,000	5,115	5,233	5,353	5,476	5,602	5,731	5,874	6,021	6,172	6,326
MV Claim discount	0	0	0	0	0	0	0	0	0	0	0
MV Claim rebate	0	0	0	0	0	0	0	0	0	0	0
Administration - Total	1,483,231	930,271	953,441	977,189	1,001,528	1,026,474	1,052,042	1,078,343	1,105,302	1,132,934	1,161,257
Destruction of Weeds											
Con't from Constituent Councils	0	0	0		0						
Mesquite Control - Grant	0	0	0		0						
Parthenium Weed - Grant	0	0	0		0						
Parkinsonia - Grant	0	0	0		0						
Destruction of Weeds - Total	0	0	0	0	0	0	0	0	0		
Private Works											
Private Works Income	91,917	94,675	97,515	100,440	103,453	106,557	109,754	113,046	116,438	119,931	123,529
DPI Varroa Mite	30,000										
DPI BIO Control Unit	135,000	90,000	92,250	95,018	97,868	100,804	103,828	106,943	110,151	113,456	116,860
Private Works - Total	256,917	184,675	189,765	195,458	201,321	207,361	213,582	219,989	226,589	233,387	240,388
Other Income											
Plant Income	159,806	163,002	166,262	169,587	172,979	176,439	179,968	183,567	187,238	190,983	194,803
profit on sale of plant	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,001
Other Income - Total	164,806	168,002	171,262	174,587	177,979	181,439	184,968	188,567	192,238	195,983	199,804
Revenue Income - Total	1,904,954	1,282,948	1,314,468	1,347,234	1,380,829	1,415,274	1,450,591	1,486,899	1,524,129	1,562,304	1,601,449
EXPENDITURE											
Administration Costs											
General Manager's Salary	54,633	55,999	57,399	58,834	60,305	61,812	63,358	64,941	66,565	68,229	69,935
Contract Administrative Support	51,705	52,998	54,323	55,681	57,073	58,499	59,962	61,461	62,998	64,572	66,187
Travelling	1,000	3,000	3,075	3,152	3,231	3,311	3,394	3,479	3,566	3,655	3,747
Audit Fees	19,821	20,416	21,028	21,659	22,309	22,978	23,667	24,259	24,865	25,487	26,124
Audit Risk Committee	0	10,000	10,300	10,609	10,927	11,255	11,593	11,883	12,180	12,484	12,796
Advertising	3,415	3,415	3,517	3,623	3,732	3,844	3,959	4,058	4,159	4,263	4,370
Printing & Stationary	2,912	2,999	3,089	3,182	3,277	3,376	3,477	3,564	3,653	3,744	3,838
Postage & Freight	1,249	1,286	1,325	1,365	1,406	1,448	1,491	1,529	1,567	1,606	1,646
Telephone	9,599	9,887	10,184	10,489	10,804	11,128	11,462	11,748	12,042	12,343	12,652
Bank Charges	710	731	753	776	799	823	848	869	891	913	936
Insurance Costs											
Fidelity Gaurantee	1,958	2,017	2,077	2,140	2,204	2,270	2,338	2,396	2,456	2,518	2,581
Public Liability & Prof Indemnity	35,050	36,102	37,185	38,300	39,449	40,633	41,852	42,898	43,970	45,070	46,196
Property Insurance	8,936	9,204	9,480	9,765	10,058	10,359	10,670	10,937	11,210	11,490	11,778
Personal Accident	1,813	1,867	1,923	1,981	2,041	2,102	2,165	2,219	2,274	2,331	2,390
Councillor's and Officers' Liability	13,198	13,594	14,002	14,422	14,854	15,300	15,759	16,153	16,557	16,971	17,395
Motor vehicle liability	9,132	9,406	9,688	9,979	10,278	10,586	10,904	11,177	11,456	11,743	12,036
Insurance Costs - Total	70,087	72,190	74,355	76,586	78,884	81,250	83,688	85,780	87,924	90,122	92,375
Governance Costs											
Chairperson's Allowance	4,010	4,010	4,102	4,197	4,293	4,392	4,493	4,605	4,720	4,838	4,959
Councillors' Meeting Fees	18,619	18,619	19,047	19,485	19,933	20,392	20,861	21,382	21,917	22,465	23,027
Councillors' Travelling	3,816	3,930	4,048	4,170	4,295	4,424	4,526	4,639	4,755	4,874	4,995
Councillors' Subsistence - CMCC Mtgs	2,581	2,652	2,725	2,800	2,877	2,956	3,024	3,100	3,177	3,256	3,338
Subscription - LGNSW	5,035	5,186	5,342	5,502	5,667	5,837	6,012	6,162	6,316	6,474	6,636
Delegates Expenses	1,502	1,547	1,593	1,641	1,691	1,741	1,781	1,826	1,871	1,918	1,966
Councillors Superannuation	2,376	2,489	2,662	2,842	2,907	2,974	3,042	3,119	3,196	3,276	3,358
Governance Costs - Total	37,939	35,945	36,858	37,795	38,756	39,742	40,697	41,714	42,757	43,826	44,921

Castlereagh Macquarie County Council Agenda –24th April 2023 – Ordinary Council Meeting

Income/Expense	Current estimate 2022/23	Year 1 estimate 2023/24	Year 2 estimate 2024/25	Year 3 estimate 2025/26	Year 4 estimate 2026/27	Year 5 estimate 2027/28	Year 6 estimate 2028/29	Year 7 estimate 2029/30	Year 8 estimate 2030/2031	Year 9 estimate 2031/32	Year 10 estimate 2032/33
Employee Overheads											
ToolBox Meetings	1,358	1,392	1,427	1,462	1,499	1,536	1,575	1,614	1,655	1,696	1,738
Annual Leave	40,430	41,441	42,477	43,539	44,627	45,743	46,886	48,059	49,260	50,492	51,754
Long Service Leave	14,158	14,512	14,875	15,247	15,628	16,018	16,419	16,829	17,250	17,681	18,123
Sick Leave	25,358	25,992	26,642	27,308	27,990	28,690	29,408	30,143	30,896	31,669	32,460
compassionate leave	1,644	1,685	1,727	1,770	1,815	1,860	1,907	1,954	2,003	2,053	2,104
Employee Overheads distributed to w	(179,897)	(182,562)	(187,184)	(191,930)	(196,805)	(201,542)	(206,581)	(211,745)	(217,039)	(222,465)	(228,027)
Union Picnic Day	1,376	1,410	1,446	1,482	1,519	1,557	1,596	1,636	1,677	1,718	1,761
Public Holidays NEI	15,828	16,224	16,629	17,045	17,471	17,908	18,356	18,815	19,285	19,767	20,261
Superannuation	48,012	49,452	50,936	52,464	54,038	55,389	56,774	58,193	59,648	61,139	62,667
Workers Compensation	10,500	10,500	10,500	10,500	10,500	10,500	10,763	11,032	11,307	11,590	11,880
Protective Clothing	2,355	2,402	2,450	2,499	2,549	2,600	2,665	2,732	2,800	2,870	2,942
Allowances Disability/Climatic	653	669	686	703	721	739	757	776	796	816	836
Staff Training	16,391	16,883	17,389	17,911	18,448	19,002	19,477	19,964	20,463	20,974	21,499
Sub -Total - Employee Overheads	(1,834)	0	0	0	0	0	0	0	0	0	0
Sub Total Administrative Overheads	267,886	282,365	290,111	298,072	306,253	314,661	323,245	331,326	339,609	348,099	356,802
Destruction of Weeds											
WAP 1520 Grant Expenses -Super'n - E	0	0	0	0	0	0	0	0	0	0	0
WAP 1520 Grant Expenses -Property I	178,606	183,071	187,648	192,339	197,148	202,076	207,128	212,306	217,614	223,054	228,631
WAP 1520 Grant Expenses - Other Cos	285,000	205,000	165,000	128,000	131,200	134,480	137,842	141,288	144,820	148,441	152,152
WAP 1520 Grant Expenses - HR- Road	108,807	108,807	114,135	116,988	119,913	122,911	125,984	129,133	132,362	135,671	139,062
WAP 1520 Grant Expenses - HR - TSRs	10,882	8,882	9,104	9,332	9,565	9,804	10,049	10,300	10,558	10,822	11,092
WAP 1520 Grant Expenses - HR - WCs	5,217	5,358	5,492	5,629	5,770	5,914	6,062	6,213	6,369	6,528	6,691
WAP 1520 Grant Expenses - HR - Rail C	6,662	6,842	7,013	7,188	7,368	7,552	7,741	7,934	8,133	8,336	8,545
WAP 1520 Grant Expenses - HR - n,s,o	6,274	6,443	6,604	6,770	6,939	7,112	7,290	7,472	7,659	7,851	8,047
WAP 1520 Grant Expenses - H P T'forc	5,551	5,701	5,843	5,989	6,139	6,293	6,450	6,611	6,777	6,946	7,120
Employee Overheads distributed to w	179,897	182,562	187,184	191,930	196,805	201,542	206,581	211,745	217,039	222,465	228,027
Parkinsonia Weed Control	79,422	19,422	19,908	20,405	20,915	21,438	21,974	22,524	23,087	23,664	24,255
Promotions & Field Days	13,487	13,824	14,170	14,524	14,887	15,259	15,641	16,032	16,433	16,843	17,265
Computer Bio Security System	15,126	15,580	15,969	16,369	16,778	17,197	17,627	18,068	18,519	18,982	19,457
Regional Meeting Expenses	6,896	7,103	7,280	7,462	7,649	7,840	8,036	8,237	8,443	8,654	8,871
Administration Weed Control	32,723	15,000	15,375	15,759	16,153	16,557	16,971	17,395	17,830	18,276	18,733
Weed Control Publicity	3,237	3,318	3,401	3,486	3,573	3,662	3,754	3,848	3,944	4,043	4,144
Destruction of Weeds - Total	937,787	786,913	764,126	742,171	760,802	779,639	799,130	819,109	839,586	860,576	882,090
Private Works											
Gilgandra Shire - Cost of Private Work	14,967	15,341	15,725	16,118	16,521	16,934	17,357	17,791	18,236	18,692	19,159
DPI - Biocontrol Unit	127,000	90,000	92,250	94,556	96,920	99,343	101,827	104,372	106,982	109,656	112,398
DPI - Varroa Mite	25,000										
Walgett Shire - Cost of Private Works	16,185	16,590	17,004	17,429	17,865	18,312	18,770	19,239	19,720	20,213	20,718
Coonabarabran - Private Works	20,592	21,107	21,634	22,175	22,730	23,298	23,880	24,477	25,089	25,717	26,360
Crown Land	6,000	6,150	6,304	6,461	6,623	6,788	6,958	7,132	7,310	7,493	7,681
Hudson Pear Containment Project	520,000										
Hudson pear - Private works	1,744	1,788	1,832	1,878	1,925	1,973	2,023	2,073	2,125	2,178	2,232
Private Works -Total	731,488	150,975	154,750	158,618	162,584	166,648	170,815	175,085	179,462	183,949	188,547
Other Expenses											
Depot Expenses	10,187	10,493	10,834	11,186	11,549	11,896	12,253	12,559	12,873	13,195	13,525
Storage Rental	4,413	4,545	4,682	4,822	4,967	5,116	5,269	5,401	5,536	5,675	5,816
Plant Expenses	78,973	81,342	83,782	86,296	88,885	91,551	94,298	96,655	99,072	101,549	104,087
Depreciation	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,001
Other Expenses - Total	173,573	176,380	179,298	182,304	185,401	188,563	191,820	194,615	197,481	200,418	203,429
Revenue Expenses - Total	2,110,734	1,396,634	1,388,285	1,381,165	1,415,040	1,449,511	1,485,010	1,520,135	1,556,138	1,593,042	1,630,869
Net Operating Surplus/(Deficit) after	(205,780)	(113,686)	(73,817)	(33,931)	(34,211)	(34,237)	(34,418)	(33,236)	(32,010)	(30,738)	(29,419)

Castlereagh Macquarie County Council Agenda –24th April 2023 – Ordinary Council Meeting

Income/Expense	Current estimate 2022/23	Year 1 estimate 2023/24	Year 2 estimate 2024/25	Year 3 estimate 2025/26	Year 4 estimate 2026/27	Year 5 estimate 2027/28	Year 6 estimate 2028/29	Year 7 estimate 2029/30	Year 8 estimate 2030/2031	Year 9 estimate 2031/32	Year 10 estimate 2032/33
Capital Income											
Sale/Trade in of Plant Assets	22,727	0	52,000	54,000	56,000	0	58,000	59,000	60,000	0	64,000
Sale/Trade Spray rigs		12,000	12,000	12,000	13,000	13,000	13,000	14,000	14,000	14,000	15,000
Transfer from ELE	20,000	30,000			15,000					15,000	
Transfer from Plant Reserve	20,000			20,000	20,000			25,000	30,000		
Transfer from Grant / Building Reserve											
Capital Income - Total	62,727	42,000	64,000	86,000	104,000	13,000	71,000	98,000	104,000	29,000	79,000
Capital Expenditure											
Bio control unit	0	5,000		5,000		5,000		5,000		5,000	
Minor Building Improvements	0	5,000	5,125	5,253	5,384	5,519	5,657	5,798	5,943	6,092	6,244
New Vehicles - Nett	52,919	0	92,700	95,000	98,000	0	105,000	107,000	110,000	0	118,000
Purchase New spray rigs		16,000	16,000	16,000	17,000	17,000	17,000	18,000	18,000	18,000	19,000
Small Plant, Tools, Radios	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Transfer to ELE Reserve	5,000	5,000	15,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Transfer to Plant Reserve	8,405	8,615	8,831	9,051	9,278	9,510	9,748	16,115	16,115	16,115	16,115
Transfer to Grant / Building Reserve	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure - Total	68,324	41,615	139,656	137,304	136,662	44,029	144,405	158,913	157,058	52,207	166,359
Net Capital Surplus/(Deficit)	(5,597)	385	(75,656)	(51,304)	(32,662)	(31,029)	(73,405)	(60,913)	(53,058)	(23,207)	(87,359)
Summary											
Total Income	1,967,681	1,324,948	1,378,468	1,433,234	1,484,829	1,428,274	1,521,591	1,584,899	1,628,129	1,591,304	1,680,449
Total Expenditure	2,179,058	1,438,249	1,527,940	1,518,469	1,551,702	1,493,540	1,629,414	1,679,048	1,713,197	1,645,249	1,797,228
Net Total Surplus/(Deficit)	(211,377)	(113,301)	(149,472)	(85,236)	(66,874)	(65,266)	(107,823)	(94,149)	(85,068)	(53,945)	(116,779)
Add back depreciation	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Less profit on sale	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Add back reserve movements	(26,595)	(16,385)	23,831	(5,949)	(20,722)	14,510	14,748	(3,885)	(8,885)	6,115	21,115
Net cash result for year Surplus (Defi	(162,972)	(54,686)	(50,642)	(16,184)	(12,596)	24,244	(18,075)	(23,034)	(18,953)	27,170	(20,664)
Accumulated working capital	662,028	607,342	556,700	540,516	527,920	552,164	534,088	511,054	492,101	519,271	498,607
Plant Reserve	28,405	37,020	45,851	34,902	24,180	33,690	43,438	34,553	20,668	36,783	52,898
ELE Reserve	71,000	46,000	61,000	66,000	56,000	61,000	66,000	71,000	76,000	66,000	71,000
Building Reserve	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Balance of reserve accounts	119,405	103,020	126,851	120,902	100,180	114,690	129,438	125,553	116,668	122,783	143,898



Castlereagh Macquarie County Council

Asset Management Plan

2023/24 to 2032/33

Prepared in accordance with the provisions contained in the Local Government Act 1993

Contents

Overview	3
Vehicles	3
Spray Equipment	3
Depreciation.....	3
Current Assets Values as at 30 June 2021	4
Asset Management Policy.....	6
Asset Replacement Plan.....	6
Appendix A	8

Overview

Castlereagh Macquarie County Council assets presently consist of the operational vehicles and plant used by staff on a day to day basis. Apart from owning the freehold of depots at Coonamble and Coonabarabran and depot buildings constructed on reserves/leasehold land at the outlying centres of Warren, Walgett and Gilgandra, Council has no other fixed assets in regards to buildings or other infrastructure.

Vehicles

Council currently maintains a fleet of six (6) vehicles. The Council's strategy in the past has been to replace these vehicles regularly in order to minimise maintenance costs and maximise trade in values. This practice was re-introduced from 1 July, 2013. The annual plant replacement program is funded from the operational budget via the changeover cost being in line with annual depreciation value of the vehicles and the Plant Replacement Reserve should expected changeovers exceed budget estimates.

Spray Equipment

Council has six (6) vehicle mounted Quick Spray units. Council's policy in the past had been to replace these units every five (5) years on a rotational basis which allowed Council to maximise the resale value of these units. Council found that since this replacement program had been in place, that there had been a strong demand for these units. This replacement process is being re-introduced with effect from 1 July, 2013.

Council's other major plant assets are one (1) John Deere Gator.

Depreciation

Depreciation of Castlereagh Macquarie County Council's plant and equipment is calculated using the straight line method in order to allocate an assets cost (net of residual values) over its estimated useful life

Estimated useful lives for Castlereagh Macquarie County Council plant and equipment include:

-Office Equipment	5 to 10 years
-Office Furniture	10 to 20 years
- Computer Equipment	3 to 5 years
-Vehicles and equipment	5 to 8 years
-Other Plant and Equipment	5 to 15 years

The following table list of assets of Castlereagh Macquarie County Council as of 30 June 2022.

Current Assets Values as at 30 June 2022

Buildings Assets						
Life		(Profit)/		Accum	Balance	
Years	Description	Loss	At Cost	Dep'n	30-Jun-22	check
	Depots					
40	Gilgandra		67,837.40	39,619.15	28,318.26	OK
40	Walgett		75,488.00	74,354.54	1,131.46	OK
40	Warren		75,488.00	74,554.54	931.46	OK
40	Coonabarabran		67,837.40	39,619.15	28,318.26	OK
	Total Buildings		286,846.80	228,147.37	58,699.43	OK

Plant & Tool Assets						
Life		(Profit)/		Accum	Balance	
Years	Description	Loss	At Cost	Dep'n	30-Jun-22	check
5	Quik Spray Unit 10 - Walgett - 2018		12,525.00	12,525.00	0.00	OK
5	Quik Spray Unit 11 - Coona - 201		12,525.00	12,525.00	0.00	OK
5	Quik Spray Unit 12 - Gilgandra - 2020		13,180.00	7,633.76	5,546.24	OK
5	Quik Spray Unit 13 - Coonamble- 2020		13,180.50	7,633.86	5,546.64	OK
5	Quik Spray Unit 14 - Warren - 2020		12,119.36	5,398.92	6,720.44	OK
5	Quik Spray Unit 15 - Walgett - 2020		12,119.37	5,398.93	6,720.44	OK
5	Quik Spray Unit 16 New Gator		9,274.49	2,190.30	7,084.19	OK
5	New trailer		4,272.72	1,048.86	4,078.40	OK
5	New Trailer 2022 (Weed Display)		4,909.09	0.00	4,909.09	
5	Vehicle Tracking Systems		10,430.00	8,515.45	1,914.55	OK
	Small Tools (all Depots)	0.00	104,535.53	62,870.09	42,519.98	OK

OFFICE EQUIPMENT					
Years	Description	At Cost	Accum Dep'n	30-Jun-22	Check
	Office Equipment				
5	Computer Equipment	13,480.00	13,480.00	0.00	OK
5	Computer Software	13,610.00	13,610.00	0.00	OK
2	Mavic 3 Drone	4,544.54	378.71	4,165.83	
2	5 x Zebra Rugged Tablets 09/06/2020	24,522.54	24,522.54	0.00	OK
		56,157.08	51,991.25	4,165.83	OK

Motor Vehicle Assets								
Life			Myob				Bal as at	
Years	Registration	Plant No - 68xxx	Asset A/C	Description	At Cost	Dep'n	30-Jun-22	check
	Plant & Equipment							
5	U64318	6-8230	1-2720	Dean Trailer	0.00	0.00	0.00	OK
				Isuzu D-Max 4X4	50,502.35	10,736.94	39,765.41	OK
				Isuzu D-Max 4X5	50,502.35	10,736.94	39,765.41	OK
5		6-8229	1-2721	CK Gator - John Deere	20,387.60	4,077.52	16,310.08	OK
5	DD54LA	6-8230	1-2722	ISUZU DM AX	52,185.08	2,609.25	49,575.83	OK
5	DD03TM	6-8231	1-2723	ISUZU DM AX	52,185.08	2,609.25	49,575.83	OK
5	DD04TM	6-8232	1-2724	ISUZU DM AX	52,185.08	2,609.25	49,575.83	OK
5	CL-15-AZ	6-8237	1-2736	Isuzu 4x4 Crew Cab	37,931.82	36,679.53	0.00	ERROR
5	CO-62-ZP	6-8238	1-2737	Isuzu 4x4 Space Cab	39,123.63	31,441.98	0.00	ERROR
5	CR-99-RM	6-8239	1-2738	Nissan Navara 4x4	40,560.36	27,061.44	12,716.92	OK
5	CV 51 XZ	6-8240	1-2739	Nissan Navara 4x4	41,345.26	19,364.32	0.00	ERROR
	TOTAL				436,928.63	148,726.44	257,287.29	OK

Asset Management Policy

The Castlereagh Macquarie County Council Asset Management Policy is attached as Appendix A.

Asset Replacement Plan

Projected Asset Replacement Program 2022/23 to 2031/32 (Net Values)

1. Purchases

Purchases	2023-24	2024-24	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Spay Units	16,000.00	16,000.00	16,000.00	17,000.00	17,000.00	17,000.00	18,000.00	18,000.00	18,000.00	19,000.00
Vehicles	0.00	92,700.00	95,000.00	98,000.00	0.00	105,000.00	107,000.00	110,000.00	0.00	118,000.00
Total Purchases (\$'000)	16,000.00	108,700.00	111,000.00	115,000.00	17,000.00	122,000.00	125,000.00	128,000.00	18,000.00	137,000

2. Sales

Sales	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Motor Vehicles	0.00	52,000	54,000	56,000	0.00	58,000	59,000	60,000	0.00	64,000
Spray rigs	12,000	12,000	12,000	13,000	13,000	13,000	14,000	14,000	14,000	15,000
Total Sales	12,000	64,000	66,000	69,000	13,000	71,000	73,000	74,000	14,000	79,000



ASSET MANAGEMENT POLICY

Prepared in accordance with the provisions contained in the Local Government Act 1993

Asset Management Policy

OVERVIEW

The Castlereagh Macquarie County Council's assets presently consist of the operational vehicles and plant used by staff on a day to day basis. Other than buildings at Depots at outlying centres Council has no other fixed assets or other infrastructure.

POLICY OBJECTIVES

This policy provides the overall framework to guide the sustainable management of Council's asset portfolio.

POLICY STATEMENT

To ensure effective asset management, Council will endeavour to:

- Utilise assets to their fullest potential to maximise usage and economic performance.
- Ensure that asset renewal, disposal, upgrade or new asset provision is carried out in accordance with the adopted resourcing strategy that includes demonstrated need, life cycle costing, alternative modes of delivery and sustainability.
- Ensure asset management practices conform to legislative requirements and reflect best practice in the industry.
- Ensure that all asset purchase, maintenance, rehabilitation and replacement shall be guided by Council's Asset Management Plans and annual budgetary process.
- Assets meet specifications and quality standards; and
- Assets meet requirements for public safety, WH&S and maintainability.

POLICY REFERENCE (E.G. LEGISLATION, RELATED DOCUMENTS)

Local Government Act 1993

Local Government (General) Regulation 2005

Local Government Amendment (Planning and Reporting) Act 2009

CMCC Business Activity Strategic Plan 2022/23 to 2031/32

Responsible Officer

General Manager

Date

24th April 2023.



Castlereagh Macquarie County Council

Workforce Strategy

2022 - 2024

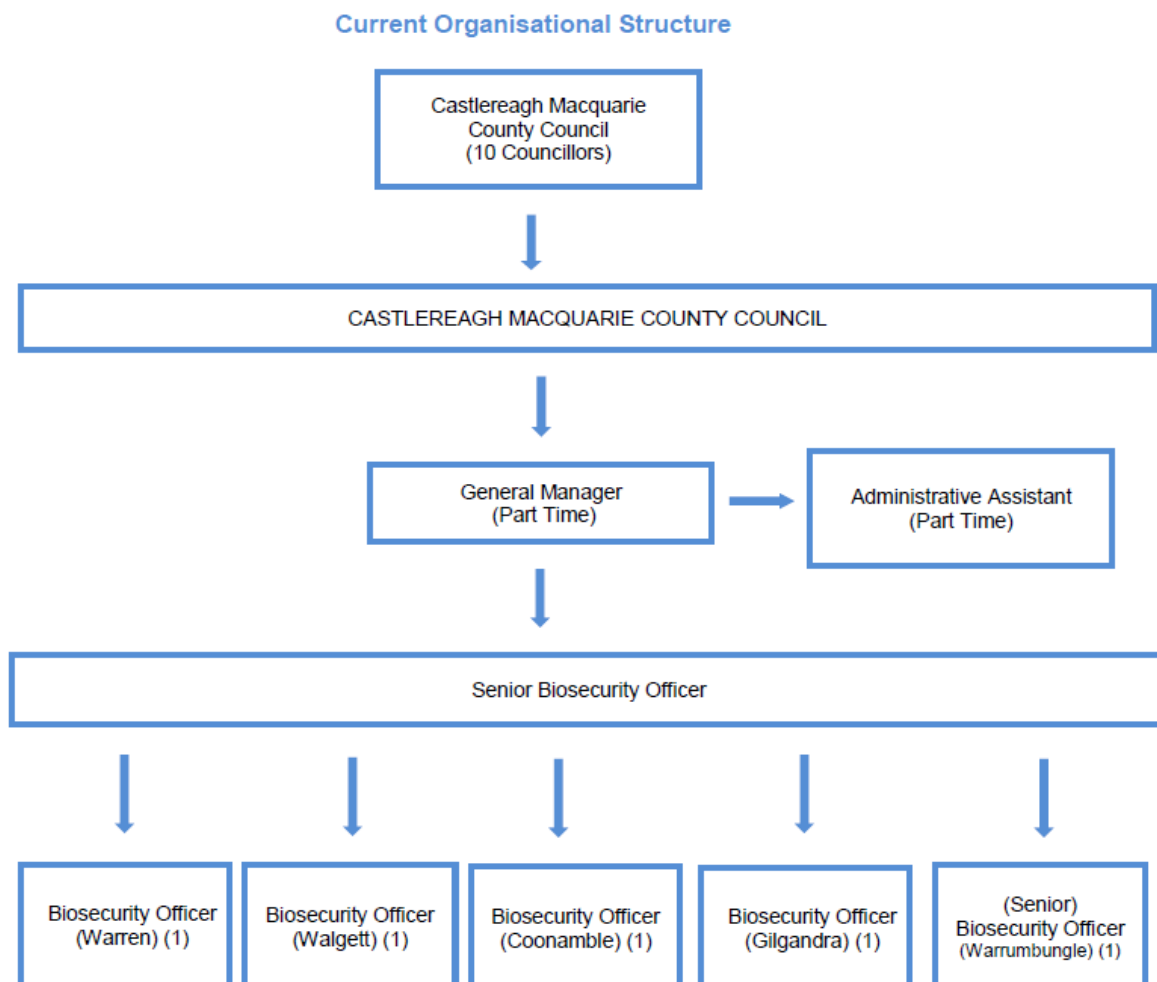
Prepared in accordance with the provisions contained in the Local Government Act 1993

Contents

1. Staffing and Organisational Structure	3
2. Operational Staff Duties and Responsibilities.....	4
3. Employee Age and Service Profile	4
5. Staff Remuneration	4
6. Staff Performance Management	5
7. Staff Recruitment and Retention Challenges.....	5
8. Recruitment Strategy	6

1. Staffing and Organisational Structure

The current staff structure of the Council consists of a part time General Manager a Senior Biosecurity Officer, 4 Biosecurity Officers and a part-time Administration Officer.



2. Operational Staff Duties and Responsibilities

General Manager

This position is a part time and currently held by the General Manager, Walgett Shire Council. The General Manager is responsible for the management of the Castlereagh Macquarie County Council in accordance with LGA 1993.

Senior Biosecurity Officer

This position is a full time position with the Chief Weeds Officer responsible for the day to day administration of Castlereagh Macquarie County Council and supervision of the Biosecurity Officers.

Biosecurity Officers

These positions are full time/casual/contract and whose duties include property inspections for the presence of Noxious Plants on private lands, control of Noxious Plants on council controlled lands and public awareness programs in their designated districts.

3. Employee Age and Service Profile

Council's current operational workforce age ranges from 45 to 68 years of age with two (2) employees having twenty (20) years or more in the Local Government noxious plant control. It is expected that the employee age range for the next four (4) years will be in a similar age group range, between 45-68 years of age, with any new employees recruited expected to be between 40 to 50 years of age.

The use of retractable spray equipment and other technology has reduced the physical load of operational activities on employees which is a major consideration with the age of the current workforce. The conduct of control activities on Noxious Plants during the cooler morning hours, during the summer months also reduces heat load and fatigue on employees.

4. Training

Staff receive specialise training through the NSW DPI training program for weed officers. Council's training program is formulated by qualifications needed by employees to achieve a Certificate IV in Conservation and Land Management (weeds). This and other training required is in line with the Council's Register of Qualifications, Delegations, Competencies and Training for Council staff involved in noxious plant activities.

5. Staff Remuneration

Staff are currently remunerated as part of the Council's pay system. This system uses statistical information from NSW Local Government Councils to place employee positions within the system. This pay system has two components with the first of half of the pay level based staff achieving levels of competency for increases in remuneration. Once staff have completed all of their position's competencies, increases in remuneration can be achieved through performance.

6. Staff Performance Management

Performance Management Reviews are conducted annually with the progressive results of these reviews to constitute the Biosecurity Officer's Annual Performance Management Review.

Aims of Performance Management Review

1. To outline Council's expectations of the scope and conduct of the Biosecurity Officer's duties.
2. To enable Council to achieve the objectives within its Delivery/Operational Plans.
3. To provide staff with a guide for the planning of activities to achieve their position's key responsibilities and duties.
4. Provide feedback to staff regarding their performance.
5. To provide staff with a fair and equitable Performance Management Review.

Areas of Performance Management Review

1. Inspection of Private Properties.
2. Control of Noxious Plants on Public Lands Controlled by Constituent Councils.
3. Community Awareness of Noxious Plants.
4. Legislation and Policy and Procedure Compliance.
5. Workplace Health & Safety
6. Work Practices, Professional Development and Communication.

7. Staff Recruitment and Retention Challenges

The Castlereagh Macquarie County Council's location in the Western NSW has placed, and is expected to do so in the future, pressure on recruitment and retention through competition from the region's major industries including Agriculture and Mining. The strong presence of these industries in region is the main factor contributing to the region recording an unemployment rate of 6.2% compared with the NSW state return of 6.3%. This competitive employment environment, with the associated high cost and lack of availability of accommodation in most centres in the region, places further pressure on Council's ability to recruit and retain staff.

Historically, Castlereagh Macquarie County Council staff turnover has been low, with only minimal resignations and associated recruitments, in the past 10 years. During the period 2022-2024, Council is expecting the retirement of at least one staff member, whose position, at this point in time, will be need to be filled.

The main challenges that Council faces in retaining and recruiting staff is:

- Reduction in levels of grants available through NSW Department of Primary Industries. Reduction in these grant levels in recent years have now reached the stage where Council has decided to investigate the down-sizing of its operations and placing a greater reliance on casual and/or contract staff.
- Continual upward pressure on wages to retain existing staff and recruit prospective staff due to the wage structure of the mining and associated industries. With employee costs currently representing approximately 67% of Council's total operating budget and the annual increase Council's traditional revenue sources being restricted, any large increase in wages with the current staffing structure would drastically affect Council's solvency. If this occurred, major organisational restructure would need to be initiated, include a review of staffing levels and core business activities.
- The high cost of accommodation, affects Council's ability to recruit staff from outside the region. This compounded by the Council's logistical need to have staff reside in their principle district of operation. This may restrict the pool of prospective employees to those already residing in the district of operation.
- Due to the specialised qualifications and experience, mainly in regards to the enforcement of the NWA 1993, it is unlikely that candidates for positions with the Council will have the full skill set required.
- Limited career advancement unless senior staff vacates their position.

8. Recruitment Strategy

Through the recruitment process, Council will be targeting prospective employees who have a rural or horticultural background who already reside in the prospective district area of operation or have sufficient resources to relocate to the area. One of the attributes of the operational positions with Council is that all of the positions have high degree of self-management with employees responsible for the day to day operations in their designated operational districts. This positional attribute can be used by Council in recruitment process.

Due to the increasing use of technology by Council, prospective employees will need to be familiar with information technology.

ITEM 7.7 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

REPORTING SECTION: General Manager
AUTHOR: Michael Urquhart

Summary:

A list of upcoming meetings and events is provided for Councillors information.

Background:

This report provides Councillors with an overview of upcoming meetings and events that Castlereagh Macquarie County Council staff are involved in.

Current Position:

Councillors are requested to raise any queries prior to the meetings listed.

Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

Important Dates For Councillors - Upcoming Meetings & Events
<p>Recommendation:</p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Calendar of events 2023

IMPORTANT DATES - Upcoming Meetings and Events - 2023

DATE	MEETING/FUNCTION	LOCATION	NOTES
24 th April 2023	CMCC Council Meeting	Coonamble Shire Council Chambers	
28 th & 29 th April 2023	Gilgandra P & A Show	Gilgandra	
9 th May 2023	Macquarie & Lachlan Valley Committee Meeting	Young	
9 th May 2023	Hudson Pear Taskforce Meeting	Lightning Ridge Bowling Club	
11 th May 2023	Combined North West/Central West Meeting	Coonabarabran	
13 th & 14 th May 2023	Walgett P & A Show	Walgett	
23 rd & 24 th May 2023	Coonamble P & A Show	Coonamble	
6 th June 2023	Central West Regional Meeting	TBC	
23 rd June 2023	Warren P & A Show	Warren	
26 th June 2023	CMCC Council Meeting	Coonamble Shire Council Chambers	
26 th to 30 th July 2023	Lightning Ridge Opal Festival	Lightning Ridge	
1 st August 2023	North West Regional Meeting	TBC	
7 th – 11 th August 2023	NSW Weeds Conference	Dubbo	
22 nd & 23 rd August 2023	Ag Quip	Gunnedah	
28 th August 2023	CMCC Council Meeting	Coonamble Shire Council Chambers	
5 th September 2023	Central West Regional Meeting	TBC	
26 th October 2023	Central West Hudson Pear Taskforce Meeting	Coonamble & onsite Quanda	
30 th October 2023	CMCC Council Meeting	Coonamble Shire Council Chambers	
31 st October 2023	North West Regional Meeting	TBC	
5 th December 2023	Central West Regional Meeting	TBC	
18 th December 2023	CMCC Council Meeting	Coonamble Shire Council Chambers	



AGENDA FOR CLOSED COUNCIL MEETING

Monday, 24th April 2023

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Council Meeting of Castlereagh Macquarie County Council will be held at the Coonamble Shire Council Chambers on **24th April 2023** to discuss the items listed in the Agenda

Michael Urquhart
GENERAL MANAGER

AGENDA

8. MOVE INTO CLOSED SESSION

MOVE INTO CLOSED SESSION
<p>Time:</p> <p>That the public be excluded from the meeting pursuant to Sections 10A (2) (a) of the Local Government Act 1993 on the basis that the items deal with:</p> <p>(a) personnel matters concerning particular individuals (other than councillors)</p> <p>Moved: Seconded:</p>

9. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

9.1 Report from Chairperson

9.1. Position of Part Time General Manager

ITEM 9.1 POSITION OF PART TIME GENERAL MANAGER

REPORTING SECTION: Chairperson
AUTHOR: Doug Batten

10. BIOSECURITY REPORT

ITEM 10.1 QUARTERLY BIOSECURITY REPORT

REPORTING SECTION: Biosecurity Control Works
AUTHOR: Andrea Fletcher

Summary:

The attached report provides an update of biosecurity matters in the County Council area.

Background:

Council has an obligation in accordance with the Biosecurity Act 2015 to prevent, eliminate, minimise and manage biosecurity risks in the County Council local government area.

Current Position:

Castlereagh Macquarie County Council provides funding to resource its obligation in accordance with the Biosecurity Act 2015, and the adopted Delivery Program and Operational Plan set out the activities, objectives and performance measures necessary for compliance.

Governance issues:

Biosecurity Act 2015
Local Government Act 1993

Environmental issues:

Any environmental issues are detailed in the attached update.

Stakeholders:

Castlereagh Macquarie County Council
Constituent Councils
County Council LGA Ratepayers

Financial Implications:

Control and compliance operational expenditure matters are funded from the annual operational budget.

Alternative Solutions/Options:

There are no alternate options.

Conclusion:

The Senior Biosecurity Officer submits the attached report for Councils information.

Quarterly Biosecurity Report
<p>Recommendation:</p> <p>That the report be received and noted</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Senior Biosecurity Officer Information on control activities.

Senior Biosecurity Report April 2023

Weeds Action Plan (WAP) – Water ways and rail corridor inspection targets declined during the exceptionally wet weather event in 2022/23. These areas have been focussed and Castlereagh Macquarie County Council Biosecurity Officers are accomplishing these targets. Regional inspections of private property, roadsides, state government land, local government land and local lands services lands have maintained satisfactory targets.

Hudson Pear Bungle Gully Hollywood Lane TSR area Walgett Shire – February 16, 2023. CMCC General Manager Michael Urquhart, WSC Mayor Jane Keir, CMCC Biosecurity Officers, Local Land Services staff and local landowners meet at Calrose / Hardys lease road to discuss concerns of finding Hudson Pear plants on the TSR. Following this 27 people meet again at the site 1st March. This was a strong contingent of local landowners, staff from LLS Central West & North West and primary weed control authority Castlereagh Macquarie County Council. The group undertook a grid pattern walk shoulder to shoulder covering up to 20 kilometres looking for Hudson Pear finding 4 small plants.

This TSR is an important corridor between the Central and North West LLS regions, and is a major throughfare for any travelling stock. Although the TSR has not technically closed, no permits have been issued since August 2022 resulting in huge detours for travelling stock.

Local Land Services have provided a Hudson Pear Management Plan for Hollywood Lane & Hardys Lease TSR. With a goal to completely eradicate Hudson Pear from the Hollywood area LLS plan to schedule similar walks on a quarterly basis for the next 5 years. LLS also engaged a contractor for 3 weeks to spray the entire TSR for Hudson Pear and Tiger Pear. CMCC will also continue quarterly inspections and engaging with local landowners and LLS staff.

Warrumbungle P & A shows – CMCC staff attended the Coonabarabran Show Saturday 11th March. The day was extremely productive with a total of 61 landowners & community members visiting the weeds display stand. Main weed discussions were for St Johns wort and Green Cestrum followed by Blue Heliotrope and Blackberry. Mendooran Show was also attended 25th March this year with landowners & community members showing much concern for Green Cestrum after reports of stock deaths in cattle, sheep, and goats.

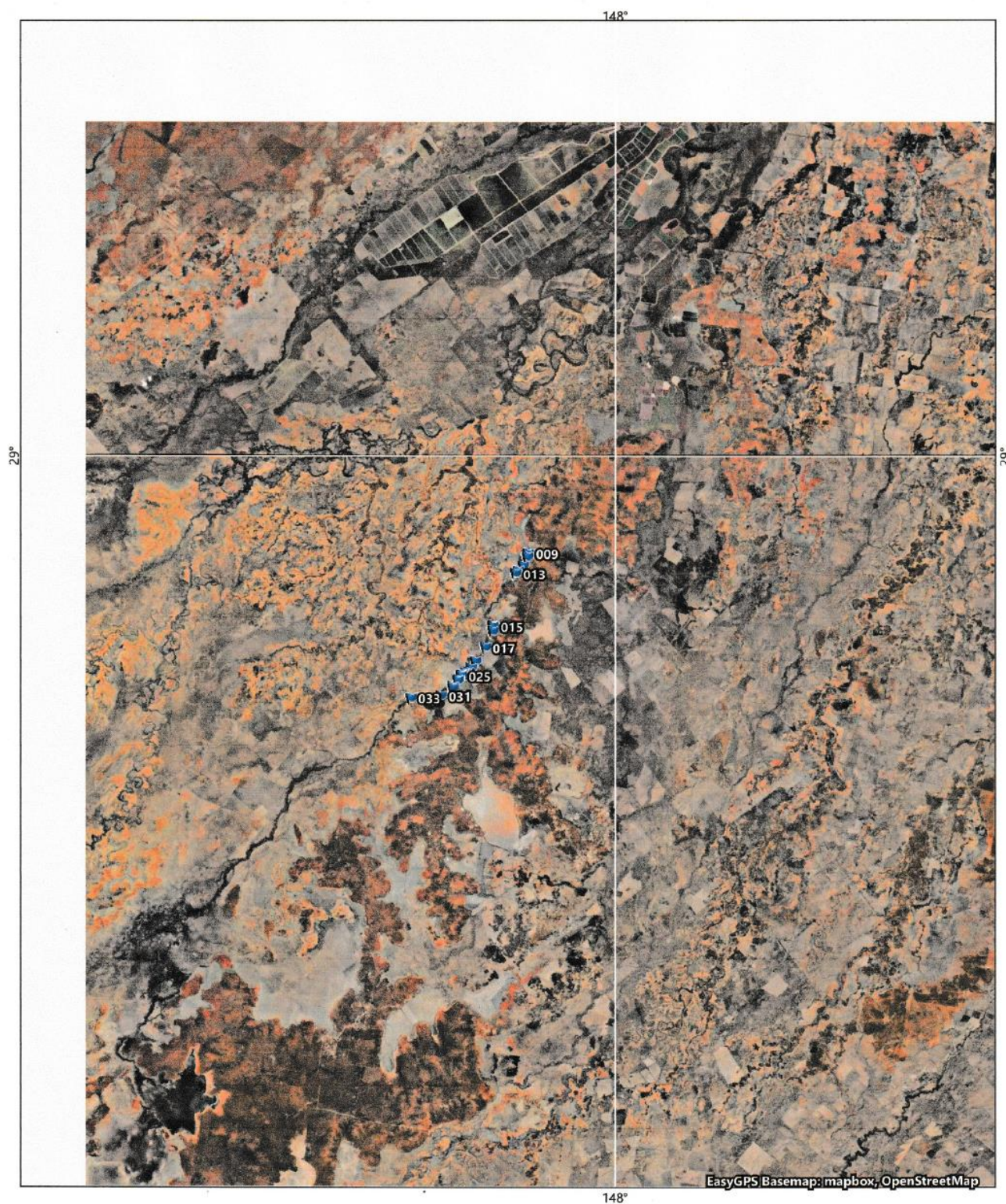
Pakinsonia aerial inspections – W/C March 13, CMCC and Moree Plains Shire Biosecurity offices collaboratively conducted arial inspections along the river systems of the Barwon, Namoi, and Narran. The flight plan from Mungindi to Collarenebri onto Walgett, Lightning Ridge, Angledool, Bangate, Wilby Wilby and Big Ben Trail.

2 of the 5 historic sites under surveillance for the past 6 years had no infestations. The other 3 historic sites had infestations in new areas of the land that had been inaccessible.

A total of 26 new sites were identified. 20 of these new infestations were found further South on the Narran River. Infestations were also identified on the western side of the Narran of the river which is under the control authority of Brewarrina Shire. Brewarrina Biosecurity Weeds Officer has been notified. The Narran Nature Reserve was also inspected with no infestations found.

CMCC is scheduled to conduct ground control starting May 2023. Brewarrina Shire will conduct ground control west of the Narran at the same time.





EasyGPS



CMCC is scheduled to conduct ground control starting May 2023. Brewarrina Shire will conduct ground control west of the Narran at the same time.



A full comprehensive report will be provided after ground control has been completed.

Local Land Services Hudson Pear Program – Castlereagh Macquarie County Council have engaged spray contractors. On ground control spraying Hudson Pear commenced Monday 20th March 2023.

(A comprehensive power point presentation stating infestations and areas sprayed will be given at the end of this meeting).

Parthenium incursions – 2 new areas have been identified with Parthenium in the Walgett Shire.

4/4/2023 – CNR Mercadool Rd & Castlereagh Highway Walgett on TSR 1 plant.

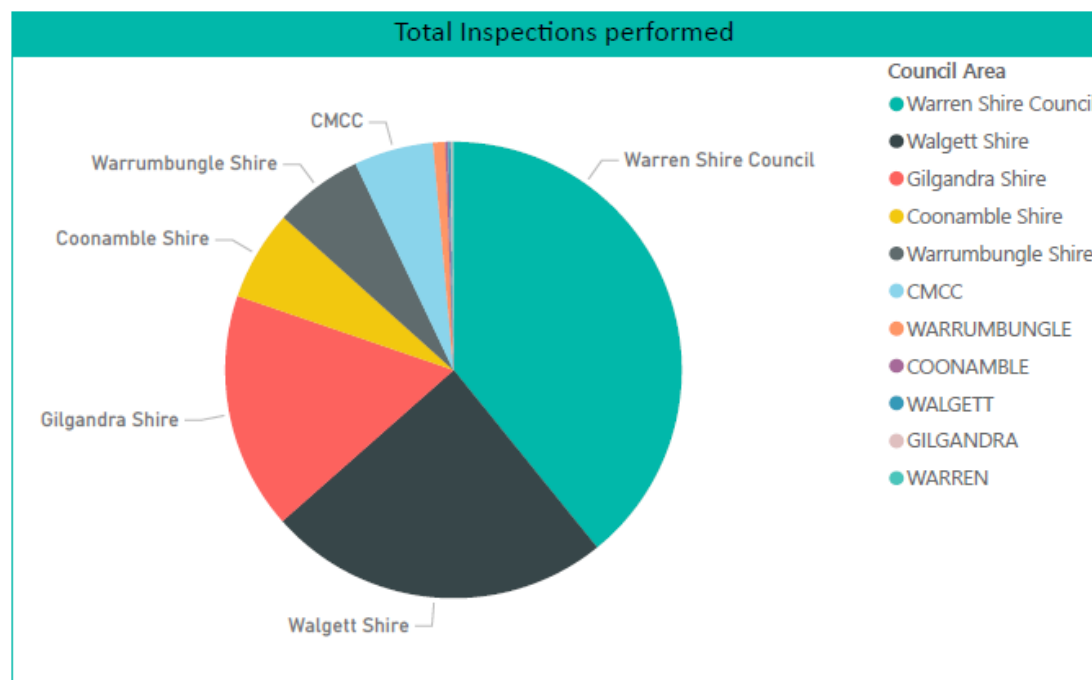
5/4/2023 – Gingie Road, Walgett roadside app. 100 plants.

All plants have been sprayed and reported to DPI.



CMCC Report Dec 2022 - March 2023

Total Inspections performed	
Council Area	Total Inspections
CMCC	59
COONAMBLE	2
Coonamble Shire	67
GILGANDRA	1
Gilgandra Shire	176
WALGETT	2
Walgett Shire	255
WARREN	1
Warren Shire Council	411
Total	1049



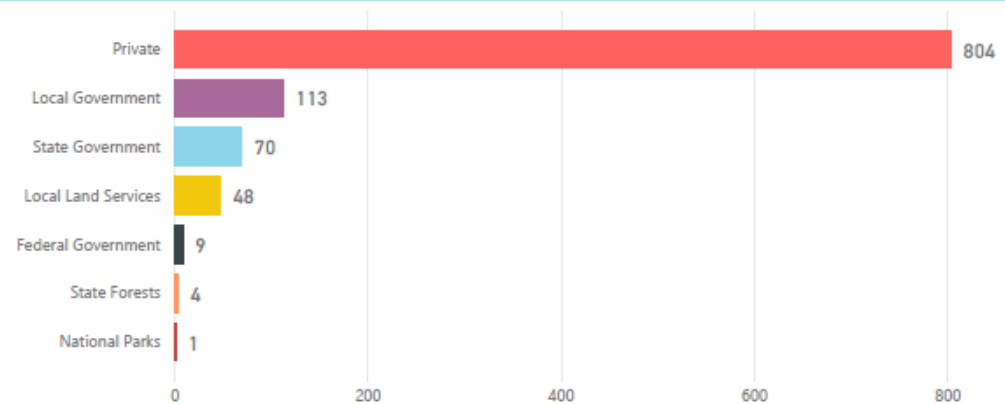


CMCC Report Dec 2022 - March 2023

Total Inspections per Land Tenure in each Council Area

Council Area	Land Tenure	Count of Inspections
CMCC	Federal Government	8
CMCC	Local Government	18
CMCC	Local Land Services	1
CMCC	Private	3
CMCC	State Government	29
COONAMBLE	State Government	2
Coonamble Shire	Local Government	4
Coonamble Shire	Local Land Services	13
Coonamble Shire	Private	40
Coonamble Shire	State Government	10
GILGANDRA	Local Government	1
Gilgandra Shire	Local Government	71
Gilgandra Shire	Local Land Services	4
Gilgandra Shire	Private	77
Gilgandra Shire	State Forests	4
Gilgandra Shire	State Government	20
WALGETT	Private	1
WALGETT	State Government	1
Walgett Shire	Local Government	1
Walgett Shire	National Parks	1
Walgett Shire	Private	251
Walgett Shire	State Government	2
WARREN	Local Land Services	1
Total		1049

Total Inspections per Land Tenure



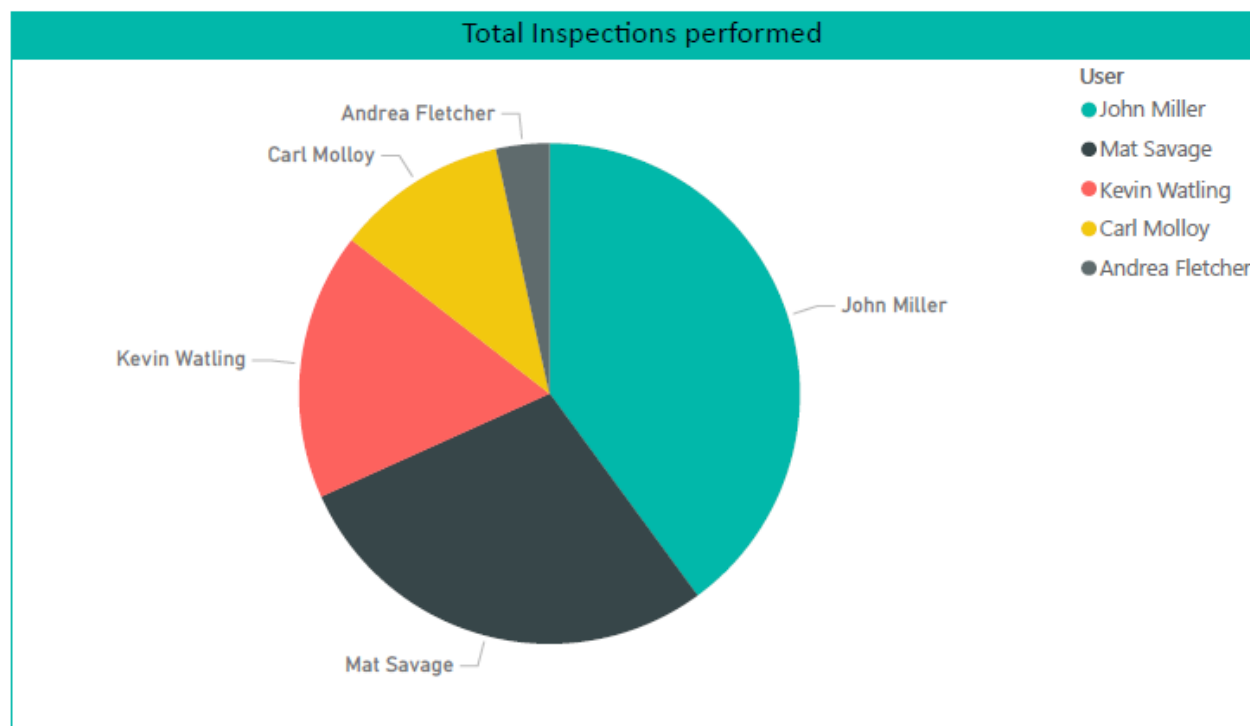
Total Inspections per Land Tenure

Land Tenure	Count of Inspections
Federal Government	9
Local Government	113
Local Land Services	48
National Parks	1
Private	804
State Forests	4
State Government	70
Total	1049



CMCC Report Dec 2022 - March 2023

Total Inspections performed	
User	Total Inspections
Andrea Fletcher	36
Carl Molloy	116
John Miller	419
Kevin Watling	181
Mat Savage	297
Total	1049





CMCC Report Dec 2022 - March 2023

Andy's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Andrea Fletcher	Inspections of council owned land	Local Government	3	4.53	2.10
Andrea Fletcher	Inspections of land owned / managed by State bodies	Private	1	6.39	0.50
Andrea Fletcher	Inspections of land owned / managed by State bodies	State Government	1	244.97	100.00
Andrea Fletcher	LLS TSR Reserves	Local Land Services	1	145.62	5.00
Andrea Fletcher	Private Property Inspections	Private	30	4,505.01	774.20
Total			36	4,906.53	881.80



CMCC Report Dec 2022 - March 2023

Carl's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Carl Molloy	Inspection of TSRs	Local Land Services	4	451.15	
Carl Molloy	LLS TSR Reserves	Local Land Services	9	2,087.90	13.10
Carl Molloy	Other High Risk Sites	Local Government	3	85.99	30.00
Carl Molloy	Private Property Inspections	Private	34	5,671.12	10.40
Carl Molloy	Private Property Inspections	State Government	10	2.84	
Carl Molloy	Roadside Inspection(s)	Local Government	2		0.20
Carl Molloy	Roadside Inspection(s)	State Government	1		0.01
Carl Molloy	Roadside Inspections - Council roads	Local Government	5		
Carl Molloy	Roadside Inspections High Risk Inspections	Local Government	2	0.00	3.00
Carl Molloy	Roadside Inspections High Risk Inspections	Private	2		2.00
Carl Molloy	Waterways High Risk Pathways	Federal Government	8		
Total			116	8,299.00	58.71



CMCC Report Dec 2022 - March 2023

John's Inspection Stats

User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
John Miller	Inspection of TSRs	Local Land Services	20	2,778.32	151.00
John Miller	Inspection of TSRs	Private	4	794.40	
John Miller	Inspections of council owned land	Local Government	3	64.85	13.00
John Miller	Inspections of rail corridors	Private	2	22.22	10.00
John Miller	LLS TSR Reserves	Local Land Services	10	1,548.26	91.00
John Miller	Local Land Services Reserves	Local Land Services	1	4.97	5.00
John Miller	Other Council lands	Local Government	1	79.37	
John Miller	Private Property Inspections	Local Government	2	98.59	11.00
John Miller	Private Property Inspections	Private	377	98,971.14	67.00
Total			420	104,362.14	348.00



CMCC Report Dec 2022 - March 2023

Kevin's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Kevin Watling	-----##-----Private Property Sites-----##-----	Local Land Services	1	2.89	0.50
Kevin Watling	-----##-----Private Property Sites-----##-----	Private	1	0.09	0.10
Kevin Watling	High Risk Pathways Inspection	Local Government	1	0.00	2.00
Kevin Watling	High Risk Pathways Inspection	Private	2	3.23	0.20
Kevin Watling	High Risk Pathways Inspection	State Forests	3	196.70	38.00
Kevin Watling	High Risk Pathways Inspection	State Government	2	0.00	5.50
Kevin Watling	High risk water courses	Local Government	4	0.00	0.60
Kevin Watling	High risk water courses	State Government	9	0.00	5.00
Kevin Watling	Inspection of TSRs	Local Land Services	1	87.97	1.00
Kevin Watling	Local Land Services Reserves	Local Land Services	1	87.89	0.50
Kevin Watling	Other Council lands	Local Government	1	161.65	0.10
Kevin Watling	Other High Risk Sites	Private	1	259.57	1.00
Kevin Watling	Other High Risk Sites	State Government	2	12.40	2.10
Kevin Watling	Other Private Properties	State Government	1	0.22	0.10
Kevin Watling	Private Property High Risk Area	State Forests	1	65.57	3.00
Kevin Watling	Private Property Inspections	Local Government	5	0.49	5.20
Kevin Watling	Private Property Inspections	Private	73	3,426.14	66.30
Kevin Watling	Private Property Inspections	State Government	2	1,342.48	51.00
Kevin Watling	Recreational Areas	Private	1	24.34	1.00
Kevin Watling	Roadside Inspections High Risk Inspections	Local Government	64	9.00	111.90
Kevin Watling	Roadside Inspections High Risk Inspections	Private	1	0.00	0.10
Kevin Watling	Roadside Inspections High Risk Inspections	State Government	3	0.00	2.50
Kevin Watling	Waterways High Risk Pathways	State Government	1	19.21	2.00
Total			181	5,699.82	299.70



CMCC Report Dec 2022 - March 2023

Mat's Inspection Stats					
User	Reportable Codes	Land Tenure	Total Inspections	Area Inspected	Area Infested (hectares)
Mat Savage	Council Lands Inspections - Infrastructure / depots	Local Government	1	144.86	
Mat Savage	Department Of Lands	Local Government	1	58.86	58.00
Mat Savage	Department Of Lands	State Government	2	1,249.52	23.00
Mat Savage	High risk water courses	Private	1	167.66	1.00
Mat Savage	High risk water courses	State Government	1		0.00
Mat Savage	Inspection of TSRs	State Government	1		
Mat Savage	Inspections of land owned / managed by State bodies	Private	1	27.02	27.00
Mat Savage	Inspections of land owned / managed by State bodies	State Government	2	59.55	58.60
Mat Savage	National Parks/Nature Reserves	National Parks	1	5,889.98	
Mat Savage	Private Property High Risk Area	Private	87	190,737.23	4,353.03
Mat Savage	Private Property High Risk Re-Inspections	Private	50	78,710.92	1,322.25
Mat Savage	Private Property High Risk Re-Inspections	State Government	1	1,038.66	1,000.00
Mat Savage	Private Property Inspections	Federal Government	1	0.11	0.10
Mat Savage	Private Property Inspections	Private	137	137,108.74	271.49
Mat Savage	Private Property Inspections	State Government	1	884.55	1.00
Mat Savage	Roadside Inspection(s)	Local Government	1		
Mat Savage	Roadside Inspections High Risk Inspections	Local Government	8		157.00
Mat Savage	Roadside Inspections High Risk Inspections	State Government	3		240.10
Total			300	416,077.67	7,512.57

11. QUESTIONS FOR NEXT MEETING

12. CONFIRM DATE OF NEXT MEETING

Date: 26th June 2023

13. CLOSE OF MEETING

Time: