

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL  
HELD AT COONAMBLE SHIRE COUNCIL CHAMBERS ON MONDAY 26<sup>th</sup> JUNE 2023  
COMMENCING AT 10:32AM.**

**PRESENT:** Clr D. Batten, Clr G Peart, Clr D Todd, Clr I Woodcock, Clr P Cullen and Clr Z Holcombe

**ABSENT:** Clr M Cooke, Clr B Fisher, Clr N Kinsey and Clr G Whiteley

**STAFF MEMBERS:** M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer)..

**WELCOME:** Meeting was opened at 10:32am and Chairman Clr D Batten welcomed all councillors and staff to the meeting.

**05/23/01 Leave of Absence**

**Resolved:**

That the leave of absence received from Councillors B Fisher and N Kinsey is accepted and a leave of absence granted.

**Moved:** Clr Peart

**Seconded:** Clr Cullen

**Carried**

**DECLARATIONS OF INTEREST- Nil**

**05/23/02 Minutes of Ordinary Council Meeting – 24<sup>th</sup> April 2023**

**Resolved:**

That the minutes of the ordinary Council meeting held 24<sup>th</sup> April 2023, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Todd

**Seconded:** Clr Holcombe

**Carried**

**05/23/03 Council's Decision Action Report – June 2023****Resolved:**

That the Resolution Register for June 2023 be received and noted

**Moved:** Clr Peart

**Seconded:** Clr Cullen

**Carried**

**05/23/04 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 23-02 to 23-05 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Holcombe

**Seconded:** Clr Todd

**Carried**

**05/23/05 Cash and Investment Report – 30<sup>th</sup> April 2023 & 31<sup>st</sup> May 2023****Resolved:**

That the investment report for 30<sup>th</sup> April 2023 and 31<sup>st</sup> May 2023 received and noted.

**Moved:** Clr Woodcock

**Seconded:** Clr Holcombe

**Carried**

**05/23/06 Plant Replacement Strategy****Resolved:**

That the General Manager's report be received and noted.

**Moved:** Clr Peart

**Seconded:** Clr Woodcock

**Carried**

**05/23/07 Draft Operational Plan 2023/2024, Statement of Revenue Policy, Long Term Financial Plan 23/24 to 32/33, Asset Management Plan 23/24 to 32/33 & Workforce Plan**

**Resolved:**

That Council after having considered any submissions received by the 30th May 2023, adopts the Draft Operational Plan for 2023/2024, Long term Financial Plan 23/24 to 32/33, Asset Management Plan 23/24 to 32/33 and Workforce Plan.

**Moved:** Clr Holcombe

**Seconded:** Clr Todd

**05/23/08 Member Fees Local Government Renumeration Tribunal**

**Resolved:**

That the member fee be set at the minimum level set by the Local Government Renumeration Tribunal for a County Council Category

- (a) The member fee for 2023/2024 be fixed at \$1,960.00
- (b) The Chairperson fee for 2023/2024 be fixed at \$4,200.00
- (c) Makes a superannuation contribution payment of 11% to its Councillors/Members in accordance with section 254B of the *Local Government Act 1993*.

**Moved:** Clr Peart

**Seconded:** Clr Holcombe

**05/23/09 Important Dates for Councillors – Upcoming Meetings and Events**

**Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Cullen

**Seconded:** Clr Peart

**Carried**

*Clr Todd advised that he would be an apology for the August 2023 Council Meeting*

*Clr Todd asked if all Council depots could have Noxious Weed signs displayed and suggested that the Senior Biosecurity Officer attend all Council depots and provide information on weeds to constituent Council staff.*

**05/23/10 Moved Into Closed Session****Time:** 11:28am**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) of the Local Government Act 1993 on the basis that the items deal with:

(a) personnel matters concerning particular individuals (other than councillors)

**Moved:** Clr Woodcock

**Seconded:** Clr Holcombe

**Carried**

*The General Manager, Senior Bio Security Officer and left the Chamber at 11:36am*

**05/23/14 Return to Open Session****Time:** 11:45am**Resolved:**

That Council return to open session.

**Moved:** Clr Peart

**Seconded:** Clr Cullen

**Carried**

*The General Manager, Senior Bio Security Officer returned to the meeting at 10:53am*

*The confidential reports discussed in closed session were brought forward and read in open session*

**05/23/11 General Manager Half Yearly Performance Review****Resolved:**

1. That the Chairmans report on the General Managers half yearly performance review as tabled be noted.
2. Effective 1<sup>st</sup> July 2023 the General Manager's salary be increased from \$52,000 to \$75,000 pa

**Moved:** Clr Cullen

**Seconded:** Clr Todd

**Carried**

**05/23/12 Employment Contract Mr M Urquhart Part Time General Manager****Resolved:**

1. That the report and subsequent timelines be noted.
2. Mr. Urquhart's request for a four (4) year contract extension covering the period February 2024 to February 2028 be approved
3. That the Chairperson be delegated to sign and seal the appropriate documentation

**Moved:** Clr Woodcock**Seconded:** Clr Holcombe**Carried****05/23/13 Council Administration Support****Recommendation**

That the General Manager continue negotiations with Coonamble Shire to host the Castlereagh Macquarie County Council administration support commencing 1<sup>st</sup> July 2023.

**Moved:** Clr Cullen**Seconded:** Clr Peart**05/23/15 Adoption Of Closed Session Reports****Resolved:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:** Clr Todd**Seconded:** Clr Woodcock**Carried**

**05/23/16 Quarterly Biosecurity Report**

**Resolved:**

That the report be received and noted.

**Moved:** Clr Cullen

**Seconded:** Clr Todd

**Carried**

*It was requested that the General Manager contact BROCC regarding the classification and control of Parkinsonia in QLD*

Date of the next CMCC Council Meeting to be Monday 28<sup>th</sup> August 2023 at Coonamble Shire Council Chambers.

**Close of Meeting**

The meeting closed at 11:50am

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
General Manager