

## CASTLEREAGH MACQUARIE COUNTY COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE CASTLEREAGH MACQUARIE COUNTY COUNCIL  
HELD AT COMMUNITY MEETING ROOM, WARREN ON WEDNESDAY 6<sup>th</sup> MARCH 2024  
COMMENCING AT 11:00AM**

**PRESENT:** Clr B Fisher (Deputy Chairman), Clr P Cullen and Clr Z Holcombe, Clr G Whiteley, Clr I Woodcock and Clr D Todd, Clr N Kinsey, Clr M Cooke and Clr G Peart.

**ABSENT:** Clr D Batten

**STAFF MEMBERS:** M. Urquhart (General Manager), A. Fletcher (Senior Biosecurity Officer), R Wilson (Administration Services Officer).

**WELCOME:** Meeting was opened at 11:00am and Deputy Chairman Clr B Fisher welcomed all councillors and staff to the meeting.

**01/24/01 Leave of Absence**

**Resolved:**

That the leave of absence received from Councillor D Batten is accepted and a leave of absence granted.

**Moved:** Clr Kinsey

**Seconded:** Clr Peart

**Carried**

**DECLARATIONS OF INTEREST- Nil**

**01/24/02 Minutes of Ordinary Council Meeting – 6<sup>th</sup> December 2023**

**Resolved:**

That the minutes of the ordinary Council meeting held 6<sup>th</sup> December 2023, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Todd

**Seconded:** Clr Whiteley

**Carried**

*The General Manager gave an explanation to Council following Clr Kinsey's question at the December 2023 meeting in relation to the superannuation for 2022/2023.*

**01/24/03 Report of Committees – Audit, Risk & Improvement Committee****Resolved:**

That the agenda of the Audit, Risk & Improvement Committee be received and noted.

**Moved:** Clr Whiteley

**Seconded:** Clr Kinsey

**Carried**

**01/24/04 Council's Decision Action Report – March 2024****Resolved:**

That the Resolution Register for March 2024 be received and noted

**Moved:** Clr Holcombe

**Seconded:** Clr Kinsey

**Carried**

**01/24/05 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 23-15 to 24-02 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Kinsey

**Seconded:** Clr Cullen

**Carried**

**01/24/06 Cash and Investment Report – 30<sup>th</sup> November 2023, 31<sup>st</sup> December 2023 & 31<sup>st</sup> January 2024****Resolved:**

That the investment report for 30<sup>th</sup> November 2024, 31<sup>st</sup> December 2023 and 31<sup>st</sup> January 2024 be received and noted.

**Moved:** Clr Whiteley

**Seconded:** Clr Holcombe

**Carried**

**01/24/07 Risk Register****Resolved:**

That Council adopts the draft Risk Register.

**Moved:** Clr Todd

**Seconded:** Clr Cullen

**Carried**

**01/24/08 Risk Register and Future WAP Funding****Resolved:**

That Council write a letter of concern to the Minister for Agriculture for the future of WAP funding and future of weed control in CMCC County Council area.

**Moved:** Clr Whiteley

**Seconded:** Clr Kinsey

**Carried**

*Due to the African Boxthorn field day commencing at 12:00pm, the Senior Biosecurity officer presented her report to Council at this juncture.*

**01/24/09 Quarterly Biosecurity Report****Resolved:**

That the report be received and noted.

**Moved:** Clr Cullen

**Seconded:** Clr Kinsey

**Carried**

*Senior Biosecurity Officer Andrea Fletcher-Dawson left the meeting at 11:45am to prepare for a presentation at the African Boxthorn Field Day in Warren.*

*Clr I Woodcock and Clr M Cooke joined the meeting at 11:45pm.*

**01/24/10 Risk Management Policy****Resolved:**

That Council formally adopts the draft "Risk Management" Policy.

**Moved:** Clr Cullen

**Seconded:** Clr Kinsey

**Carried**

**01/24/11 ARIC Terms of Reference****Resolved:**

That Council formally adopts the draft "Risk Management" Policy.

**Moved:** Clr Peart

**Seconded:** Clr Holcombe

**Carried**

**01/24/12 Second Quarter Operational Plan & Half Yearly Delivery Program for 2023/2024****Resolved:**

That Council accepts the progress made on the 2023/2024 Operational Plan and Delivery Program as at 31<sup>st</sup> December 2023.

**Moved:** Clr Whiteley

**Seconded:** Clr Kinsey

**Carried**

**01/24/13 Quarterly Budget Review Statement – December 2023****Resolved:**

That Council adopts the attached Quarterly Budget Review Statement for 31<sup>st</sup> December 2023 as tabled.

**Moved:** Clr Cullen

**Seconded:** Clr Todd

**Carried**

**01/24/14 Important Dates for Councillors – Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Cullen

**Seconded:** Clr Cooke

**Carried**

**01/24/15 Moved Into Closed Session**

**Time:** 12:03pm

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (d) (ii) of the Local Government Act 1993 on the basis that the items deal with:

- (2) (d) commercial information of a confidential nature that would, if disclosed—  
 (ii) confer a commercial advantage on a competitor of the Council.

**Moved:** Clr Todd

**Seconded:** Clr Woodcock

**Carried**

**01/24/16 Return to Open Session**

**Time:** 12:45pm

**Resolved:**

That Council return to open session.

**Moved:** Clr Kinsey

**Seconded:** Clr Cullen

**Carried**

*The confidential reports discussed in closed session were brought forward and read in open session by General Manager Michael Urquhart.*

**01/24/17 CMCC Expression of Interest to Act as Local Control Authority for the Unincorporated Area**

**Resolved:**

1. That the General Manager's report be received.
2. That Council endorse the action of the General Manager in submitting CMCC's EOI to act as the Local Control Authority for the Western Unincorporated Area of NSW, for a two (2) year period, commencing April 2024.
3. The Council Seal be affixed to the engagement control and funding agreement and the General Manager be authorised to execute these documents.
4. That provision be made in the engagement contract for both parties to opt out of the contract with a 6 month notice period.

**Moved:** Clr Holcombe

**Seconded:** Clr Kinsey

**Carried**

**01/24/18 Adoption Of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:** Clr Kinsey

**Seconded:** Clr Cooke

**Carried**

Date of the next CMCC Council Meeting to be Monday 22<sup>nd</sup> April 2024 in Coonamble

**Close of Meeting**

The meeting closed at 1:03pm

\_\_\_\_\_  
Chairman

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General Manager